



*Minutes of the Finance and Administration
Standing Committee of the Council
4 March 2008
commencing at 8:37 am*

PRESENT

Councillors – D G Pitt (Chair), D P Egan (Deputy Mayor), W J Bellerio, M J Cox, R Davis.

Staff – B W Ede (Acting Chief Executive Officer), I B Barton (General Manager Finance & Administration), P M Hoye (Acting General Manager Development & Environment), R J Baade (General Manager Engineering) and S K Andrews (Corporate Support).

APOLOGY

The Mayor, Cr Berwick, advised the meeting he would be arriving late due to flooding.

08/0304/01 DECLARATIONS OF INTEREST

There were no declarations of interest presented to the meeting.

08/0304/02 CONFIRMATION OF MINUTES – 12 FEBRUARY 2008

Moved Cr Egan

Seconded Cr Bellerio

“That the minutes of the Finance and Administration Standing Committee Meeting held on 12 February 2008 be confirmed.”

Carried unanimously

REPORTS

08/0304/03 ANNUAL STOCKTAKE OF STORES

Moved Cr Cox

Seconded Cr Davis

“That the Committee receives the report on the Annual Stocktake, dated 25 February 2008, and the net write-offs amounting to \$545.89 be effected in accordance with the report.”

Carried unanimously



08/0304/04 WRITE-OFF SUNDRY DEBTORS

Moved Cr Egan

Seconded Cr Cox

“That the Committee approves the write-off of the following mooring pile sundry debtors: debtor reference 1248 – \$2 934.94, debtor reference 657 – \$1 377.50, debtor reference 1117 – \$770.00 and debtor reference 1142 – \$479.00; with a total value \$5 561.44.”

Carried unanimously

LATE REPORT – REQUEST FOR DONATIONS

With the agreement of the meeting a late report was tabled by the General Manager Finance & Administration, Ian Barton – Request for Donations (Attachment One [1]).

ATTENDANCE/WITHDRAWAL

Cr Bellerio withdrew from the meeting at 8:42 am.

The Mayor, Cr Berwick, attended the meeting at 8:42 am.

Cr Bellerio re-attended the meeting at 8:43 am. Cr Sciacca attended the meeting at this time.

The following recommendations were forthcoming from consideration of the late report, Request for Donations:

08/0304/04A DAINTREE SCHOOL PARENTS’ & CITIZENS’ ASSOCIATION – REQUEST FOR DONATION

Moved Cr Davis

Seconded Cr Cox

“That the Committee provides a donation of \$3 000 to the Daintree School Parents’ & Citizens’ Association for the purchase of a defibrillator for the township of Daintree. The acquittal of these funds must be provided to Council within twelve (12) months. Should this not be the case, funds are to immediately be repaid to Cairns Regional Council.”

Carried unanimously



08/0304/04B MOSSMAN/PORT DOUGLAS SENIOR RUGBY LEAGUE

Moved Cr Egan

Seconded Cr Cox

"That the Committee provides details to Cairns Regional Council to consider an investigation to upgrade lighting at Coronation Park, Mossman, and includes a letter explaining why it should be supporting this upgrade."

Carried unanimously

08/0304/04C MIALLO STATE SCHOOL PARENTS' & CITIZENS' ASSOCIATION

Moved Cr Pitt

Seconded Cr Sciacca

"That the Committee provides a donation of \$3 000 to Miallo State School Parents' & Citizens' Association for the upgrade of cricket pitches and practice nets at the school. The acquittal of these funds must be provided to Council within twelve (12) months. Should this not be the case, funds are to immediately be repaid to Cairns Regional Council."

Carried unanimously

08/0304/04D MATTERS REGARDING DAINTREE BUY-BACK TRANSFER OF LAND

Moved Cr Berwick

Seconded Cr Davis

"That the Committee resolves to adopt the recommendations contained in the 20/20 Group Update on Daintree Buy-Back Transfer of Land tabled at the meeting and noted as:

- 1. offers to sell the three (3) properties it purchased in March 2004 to the State of Queensland (represented by the Environmental Protection Agency [EPA]) for \$134 874.90 and adopts the recommendation of Williams Graham Carman, Solicitors, to make the contracts of sale conditional upon the EPA refunding all duty paid, including the additional assessment and penalties;*
- 2. offers to transfer the title of the thirty-two (32) properties purchased between October 2004 and June 2005 to the State of Queensland (represented by the EPA) at no cost as per the Daintree Land Acquisition Agreement and makes the contracts of sale conditional upon the EPA refunding all duty paid, including the additional assessment and penalties; and notes that Williams Graham Carman have been instructed to prepare paperwork."*

Carried unanimously



NOTICES OF MOTION

There were no notices of motion submitted to the meeting.

TERMINATION OF THE MEETING

The meeting was closed at 8:54 am.

Presented to and noted by the Cairns Regional Council on the day of
April 2008.

D G Pitt
Chair

Unconfirmed



Attachment One (1)

Finance and Administration Standing Committee Meeting of 4 March 2008

The following items were received late for processing on the agenda and are attached for Council's consideration.

Applicant	Item/Description	Donation/Funds sought	Recommendation
Daintree School P&C Association	Application to purchase a defibrillator for the township of Daintree.	\$3,000	Donation of \$3,000 be provided. <i>The acquittal of funds must be provided to Council within 12 months. Should this not be the case, funds are to immediately repaid to Cairns Regional Council</i>
Mossman Port Douglas Senior Rugby League	Request that Council consider upgrading the lighting system at Mossman Showgrounds	\$20,000	That Council provide details to Cairns Regional Council to consider an investigation to upgrade lighting at Coronation park for upcoming Council Budget. (Note: All light bulbs have been replaced within the past 2 weeks which now complies with Aust. Standards.)
Miallo State School P&C Association	Application for assistance to upgrade cricket pitches and practice nets. Miallo has an open gate policy after hours and allows anybody in the community to use their courts, pitches and playground area.	\$6,000	Donation of \$3,000 be provided. <i>The acquittal of funds must be provided to Council within 12 months. Should this not be the case, funds are to immediately repaid to Cairns Regional Council</i>
Gaye Scott 20/20 Group	Matters regarding Daintree Buy-Back: <ul style="list-style-type: none">• Transfer of 32 properties to the State• Offer to sell 3 properties to the State• Stamp duty payable to office of State Revenue	N/A	Recommendations as per attached memo



Daintree School P&C Association

Osborne Street
Daintree Qld
4873
Ph: 07 40986135
Fax: 40986178

DOUGLAS SHIRE COUNCIL RECEIVED	
FILE NAME	DOCUMENT NO
14 NOV 2007	
ATTENTION:	
INFORMATION:	

The Chief Executive Officer,
Douglas Shire Council,
Front Street,
Mossman Qld 4873

8th November 2007

Dear Sir/Madam,

I am writing on behalf of the Daintree State School P&C Association. As a teacher aide we have to keep our first aid certificate up to date. Recently when we completed our refresher course we were reminded that if someone suffered a serious heart attack they would not survive, as by the time assistance arrived from Mossman it would be too late.

The course instructor encouraged us to look into purchasing a defibrillator for the township. Several local people would be trained to use it and perhaps if the need arose save lives.

We have a large number of tourists visiting our area and sadly have already had a death in one of the accommodation houses which perhaps could have been prevented if we had access to a defibrillator.

As you will see by the quote which I have enclosed is \$2995.00. This unfortunately is out of our reach, therefore I am writing to request your assistance in the purchase of this vital piece of equipment.

Hoping you can see fit to help us in this very urgent request.

Yours sincerely,

Michelle Reynolds,
Secretary,
Daintree State School P & C Association.



MOSSMAN PORT DOUGLAS SENIOR RUGBY LEAGUE CLUB INC.

ABN 95 562 889 485

PO Box 230, Mossman, Q 4873



5th February 2008

Acting CEO, All Councillors & Ian Barton
Douglas Shire Council
P O Box 357
Mossman Qld 4873

DOUGLAS SHIRE COUNCIL
RECEIVED

FILE NAME.....
DOCUMENT NO.....
13 FEB 2008

ATTENTION

INFORM

Dear Sir/Madam

Mossman Port Douglas Senior Rugby League Club and Junior Rugby League Club would like to approach the council to consider contributing \$20,000 towards upgrading the current lighting system at the Mossman Showgrounds. Currently there are areas of the oval that minimal lighting reaches, leaving "black spots", which is dangerous to players of sporting fixtures.

Insurance policies are now requiring minimal lighting lux standards for competition games and if in future Douglas Shire wishes to host community & sporting events of state standard, the present lighting facilities will need to be upgraded to 200 lux standard.

Please contact Steven Santarossa or Martin McHugh if further information is required.

Regards

Steve Santarossa



DOUGLAS SHIRE COUNCIL RECEIVED
FILE NAME:
DOCUMENT NO:
25 FEB 2008
ATTENTION
INFORMATION

Miallo State School P&C Association
Miallo State School
PO Box 173
Mossman 4873

Douglas Shire Council
64-66 Front St
Mossman 4873

25TH February 2008

Dear Councillors,

RE: REQUEST FOR FUNDING TO UPGRADE CRICKET FACILITIES

I am writing to you on behalf of the Miallo State School P&C to request funding to support the upgrade of our cricket pitches and practise nets.

Miallo State School and its surrounds is a growing community and we feel our school has a lot to offer our surrounding areas including Whyanbeel, Bamboo, Somerset, Syndicate and Newell. With our Principal on site in the Principal's residence, we have an open gate policy after hours and make our tennis courts and playgrounds available to anybody in the community who wishes to use them, providing they are treated with care and respect.

We are currently fundraising to resurface our cricket pitches and practise nets for a sport that is very popular with many of our community members, many of whom are members of the Douglas Cricket Association. At present the closest practise nets are at the Mossman and Port Douglas Primary Schools.

We have applied for several quotes for the upgrade and costs look at being around \$6000. We rely heavily on our community for fundraising and are hoping to raise these costs with the revival of our school fete this year but we would greatly appreciate any donation the council can make to help offset these costs.

We welcome your continued support and wish the council well in the upcoming amalgamation process.

Yours sincerely

Sharon Case
Secretary
Miallo SS P&C

Enc: Letter of support from Douglas Cricket Association Inc



UPDATE

SUBJECT DAINTREE BUY-BACK TRANSFER OF LAND
FROM GAYE SCOTT

At its meeting in October, Council resolved to:

- ⇒ offer to sell three properties to EPA,
- ⇒ transfer 32 properties at no cost to EPA
 - request that EPA support Council in seeking a refund of duties pay from Office of State Revenue
- ⇒ and to engage WGC to advise on appeal options regarding duty paid and to advise if there was an option to seek a refund from EPA through the Deed of Agreement.

The specific resolutions, and action taken is below.

1. offers to sell the three (3) properties it purchased in March 2004 to the State of Queensland (represented by the Environmental Protection Agency) for \$134,874.90."

Action: WGC recommended that Council change this resolution to make the contracts of sale conditional upon EPA refunding all duty paid, including the additional assessment and penalties.

2."That Council offers to transfer the title of the thirty two (32) properties purchased between October 2004 and June 2005 to the State of Queensland (represented by the Environmental Protection Agency) at no cost as per the Daintree Land Acquisition Agreement."

Action: WGC has been instructed to prepare paperwork.

3."pays to the Office of State Revenue, the additional assessment and penalties by no later than 26 October 2007, or the date of filing Council's appeal (whichever is the earlier date);

Action: Council needs to pay Office of State Revenue.

EPA advised it would not pay the additional assessment and penalties amount, but confirmed it would support Council in a submission to have the duty refunded. Based



upon this, WGC recommended to make the contracts of sale conditional upon EPA refunding all duty paid, including the additional assessment and penalties. (See 1.)

4. & 5.

Action: Covered above (See 1.)

6. in conjunction with the above offers, request the EPA to support Council in a submission to have the transfer duty paid by Council (including the initial transfer duty paid) reimbursed and to support Council in its appeal against the initial assessment.

Action: EPA has agreed to support Council in its appeal against duty paid upon transfer of the land to EPA. However, if Council adopts the action recommended under 1, this resolution would become redundant.

PREPARED: 3 MARCH 2008.