
Douglas Shire Council – Community Grants Program

Terms and Conditions

This document sets the conditions of funding and should be read in conjunction with the Letter of Offer.

Successful applicants are required to comply with the following standard conditions of funding:

- Use the funding for the project / purpose as approved in the Funding Agreement.
- Complete the project within the dates specified in the funding application.
- Do not use the funds for anything other than the approved project without the written consent of Council.
- Advise Council of any changes or variations to the approved project, and receive approval for these, before implementing the proposed changes.
- Maintain appropriate insurance cover for the duration of the funded project.
- Ensure all employees (paid and volunteer) have the required skills and licences.
- Meet all relevant workplace health and safety requirements.
- Obtain all necessary permits and approvals prior to the beginning of the project.
- Appropriately acknowledge Council for the funding in all publicity relating to the funded project.
- Use of Council's logo must be in accordance with the corporate style guide.
- Council reserves the right to promote projects funded through Community Grants Program.
- Acquit the funds by the due date as advised in the Letter of Offer.
- Unspent funds must be returned at the time of the acquittal.
- Council may request receipts, tax invoices and other evidence of project expenditure up to 12 months from the acquittal due date.
- The offer of funding will lapse if not accepted within the timeframe indicated in the Letter of Offer.
- Adhere to any special conditions referred to in the Letter of Offer.