



DOUGLAS SHIRE COUNCIL

ORDINARY COUNCIL MEETING

MINUTES

Tuesday 24 September 2024

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
INCLUSIVE ENGAGEMENT, PLANNING AND PARTNERSHIPS
CELEBRATING OUR COMMUNITIES



**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE
COUNCIL HELD ON TUESDAY 24 SEPTEMBER 2024 COMMENCING AT 10:00A.M.**

Mayor Cr Scmazzon opened the meeting at 10:00am by welcoming everyone to the Ordinary Meeting of the Douglas Shire Council being held on 24 September 2024 at the Mossman Council Chambers.

This Ordinary Meeting of Council is being Live Streamed on Council's Website and will also be available for others to watch at a later time.

Cr Scmazzon acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

**DOUGLAS SHIRE COUNCIL
ORDINARY MEETING
TUESDAY 24 SEPTEMBER 2024
10:00 AM
ORDER OF BUSINESS**

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1. ATTENDANCE & APOLOGIES

1.1. PRESENT

Cr Lisa Scomazzon (Mayor), Cr Roy Zammataro (Deputy Mayor), Cr Damian Meadows, Cr Abigail Noli, Cr Michael Rees (via Teams)

1.2. APOLOGIES

There were no apologies.

1.3. OFFICERS IN ATTENDANCE

Paul Hoyer (Acting Chief Executive Officer), Matthew Eastham (General Manager TC Jasper Corporate and Communities), Maria Evans (Manager Governance), Sara Roberts (Manager Community Services), Tara Killeen (Chief Financial Officer), Melissa Mitchell (Acting Manager Environment and Planning), Wayne Kristalyn (Acting Manager Project Office), Pieter Kleinhans (Manager Infrastructure), Jessa Lloyd (Arts and Culture Officer), Peter Logan (Coordinator Public Spaces), Kerry Williams (Executive Assistant), Natalie Crimmins (Senior Governance Officer), Marcus Wilson (Senior Media and Communications Officer), Tarren Woodhams (Digital Communications Officer)

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

Cr Zammataro informed the meeting that he has a declarable conflict of interest in Item 6.6 (*2023-2024 RADF Round Two Applications for Endorsement*) as a result of being employed by Bamanga Bubu Ngadimunku (BBN) who are associated with the 'Stories of the Artists of Yalanji' project.

As a result of Cr Zammataro's conflict of interest, Cr Zammataro will leave the meeting room whilst the matter is considered and voted on.

3. DEPUTATIONS

Nil

4. MAYORAL MINUTES

Nil

5. CONFIRMATION OF MINUTES OF COUNCIL MEETING

5.1. CONFIRM MINUTES - ORDINARY MEETING HELD 27 AUGUST 2024

Moved Cr Meadows

Seconded Cr Noli

That the Minutes of the Ordinary Meeting held Tuesday 27 August 2024 be confirmed.

Carried Unanimously

6. OFFICERS REPORTS

6.1. MAYOR'S DIARY FOR AUGUST 2024

Moved Cr Noli

Seconded Cr Meadows

That Council notes the Mayor's external calendar appointments for the month of August 2024.

Carried Unanimously

6.2. ACTING CHIEF EXECUTIVE OFFICER'S DIARY FOR AUGUST 2024

Moved Cr Meadows

Seconded Cr Zammataro

That Council notes the Acting Chief Executive Officer's external calendar appointments for the month of August 2024.

Carried Unanimously

6.3. AUGUST 2024 FINANCIAL REPORT

Moved Cr Noli

Seconded Cr Meadows

That Council notes the Statement of Comprehensive Income for August 2024.

Carried Unanimously

6.4. PROCUREMENT GENERAL POLICY 2024-2025

Moved Cr Noli

Seconded Cr Zammataro

That Council adopts the Procurement General Policy.

Carried Unanimously

6.5. CYCLONE JASPER EXPENDITURE TO AUGUST 2024

Moved Cr Meadows

Seconded Cr Noli

That Council:

- 1. In accordance with s235(c) Local Government Regulation 2012, retrospectively approve \$37,011,038.17 emergent and counter disaster expenditure incurred to date, in relation to the Cyclone Jasper Disaster Event.*
- 2. Council to note the funding received to date from Queensland Reconstruction Authority.*

Carried Unanimously

MEETING WITHDRAWAL

Cr Zammataro had a declarable conflict of interest in Item 6.6 (2023-2024 RADF Round Two Applications for Endorsement) as he is employed by Bamanga Bubu Ngadimunku (BBN) who are associated with the 'Stories of the Artists of Yalanji' project and excluded himself from the meeting while the matter was being discussed and voted on.

Cr Zammataro withdrew from the meeting at 10:07am.

6.6. 2023-2024 RADF ROUND TWO APPLICATIONS FOR ENDORSEMENT

Moved Cr Meadows

Seconded Cr Noli

That Council:

- 1. Endorses the RADF Advisory Committee funding recommendations for Round Two of the 2023-2024 RADF for eight applications totalling \$40,000 (exc. GST) detailed in Table 1.*
- 2. Endorses the RADF Advisory Committee funding recommendation condition that an additional \$2,835.60 (exc. GST) be allocated from the 2023-2024 RADF budget to the 'Stories of the Artists of Yalanji' project to ensure that participating artists are paid fairly for their contribution.*
- 3. Delegates authority under s257 of the Local Government Act 2009 to the Chief Executive Officer to finalise all associated matters.*

Carried Unanimously

MEETING RE-ATTENDANCE

Cr Zammataro re-entered the meeting at 10:11am.

6.7. CONTRACTUAL MATTER S75(1)(E) LOCAL GOVERNMENT REGULATION 2012 - SPORTS FIELD TURF MAINTENANCE

Moved Cr Noli

Seconded Cr Meadows

That Council resolves to:

- 1. Award Contract 2024-064 Sport Field Turf Maintenance to Clover Lawn and Garden Care Pty Ltd for an amount of \$447,941.88 (GST exclusive).*
- 2. Delegates authority under s257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with the contract.*

Carried Unanimously

6.8. MACROSSAN STREET WATER MAIN CONNECTION

Moved Cr Meadows

Seconded Cr Zammataro

That Council:

- 1. Resolves to award Contract WO6211 – Macrossan / Grant Street Water Main Connection Contract to FGF Developments Pty Ltd for \$463,918.60 plus GST.*
- 2. Delegates authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with the contract.*

Carried Unanimously

6.9. CHANGE OF DATE FOR DECEMBER 2024 ORDINARY COUNCIL MEETING

Moved Cr Noli

Seconded Cr Meadows

That Council resolves to move its December 2024 Ordinary Council Meeting to 10:00am on 10 December 2024, in accordance with s254B of the Local Government Regulation 2012.

Carried Unanimously

6.10. CHANGES TO MANDATORY MODEL MEETING PROCEDURES

Moved Cr Noli

Seconded Cr Meadows

That Council adopt the amended mandatory Model Meeting Procedures developed by the Department of Housing, Local Government, Planning and Public Works.

Carried Unanimously

7. NOTICES OF MOTION

Nil

8. URGENT BUSINESS

Nil

9. PETITIONS

Nil


10. CLOSED SESSION

Nil

11. MEETING CLOSURE

The meeting closed at 10:16am

CONFIRMED THIS 29TH DAY OF OCTOBER 2024.


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MAYOR/CHAIR