

**Scott Osman**

CHIEF EXECUTIVE OFFICER

DOUGLAS SHIRE COUNCIL

**ORDINARY COUNCIL**

**MEETING**

**……………………………………………………………….…**

MINUTES

**……………………………………………………………….…**

Tuesday 26 August 2025

**ENSURING EXCELLENCE IN GOVERNANCE**

**ACCOUNTABLE AND TRANSPARENT DECISION-MAKING**

**INCLUSIVE ENGAGEMENT, PLANNING AND PARTNERSHIPS**

**CELEBRATING OUR COMMUNITIES**



**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL HELD ON Tuesday 26 August 2025 COMMENCING AT 10:00A.M.**

Mayor Cr Scomazzon opened the meeting at {time} by welcoming everyone to the Ordinary Meeting of the Douglas Shire Council being held on 26 August 2025 at the Mossman Council Chambers.

This Ordinary Meeting of Council is open to the public to join online via Teams and will also be available for others to watch at a later time.

Cr Scomazzon acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

**DOUGLAS SHIRE COUNCIL**

**ORDINARY MEETING**

**Tuesday 26 August 2025**

**10:00 AM**

**ORDER OF BUSINESS**

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**1. ATTENDANCE & APOLOGIES**

**1.1. PRESENT**

Cr Lisa Scomazzon (Mayor), Cr Roy Zammataro (Deputy Mayor), Cr Damian Meadows,

Cr Abigail Noli, Cr Michael Rees

**1.2. APOLOGIES**

There were no apologies

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**RESOLVED:**That the apology/apologies of the following members be accepted {person}.

{carried-or-lost-unan}

**1.3. OFFICERS IN ATTENDANCE**

S Osman (Chief Executive Officer), M Eastham (General Manager TC Jasper Corporate and Communities), D Langman (Chief Engineer TC Jasper Infrastructure and Recovery), S Roberts (Manager Community Services), T Killeen (Chief Financial Officer), L Vogel (Manager Environment and Planning), B Baillie (Manager Water and Wastewater), Natalie Crimmins (Senior Records Management Officer), K Williams (Executive Assistant), L Boyd (Mayor & Councillor Support Officer), M Wilson (Senior Media and Communications Officer), T Woodhams (Digital Communications Officer)

**2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST**

Nil

OR

Cr {person} informed the meeting that he/she has a prescribed/declarable conflict of interest as a result of:

* {} The value and date of the gift is: {}.

* Cr {person}’s relationship with (associate/party/entity) is: {} and their interest in this matter is: {}.

* As a result of Cr {person}’s Conflict of interest, Cr {person} will now leave the meeting room while the matter is considered and voted on.

* Although Cr {person} has a declarable conflict of interest, Cr {person} does not believe a reasonable person could have a perception of bias because {}.  Therefore Cr {person} chose to remain in the meeting.  However Cr {person} respects the decision of the meeting on whether he/she can remain and participate in the decision.

* Cr {person} believes that Cr {person} may potentially have a conflict of interest which he/she is required by legislation to notify the meeting of.  The reason for Cr {person}’s belief is {}.

Resolution

Cr {person} moved that it is in the public interest that Cr {person} participates and votes on {} on the condition that {} because {} and therefore a reasonable person would trust that the final decision is made in the public interest.

**3. DEPUTATIONS**

Nil

**4. MAYORAL MINUTES**

Nil

OR type Mayoral Minute below:

**Moved** {mover}

Start Typing Here

**BACKGROUND**

Start Typing Here

**{carried-or-lost-unan}**

**5. CONFIRMATION OF MINUTES OF COUNCIL MEETING**

**5.1. CONFIRM MINUTES - ORDINARY MEETING HELD 29 JULY 2025**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That the Minutes of the Ordinary Meeting held Tuesday 29 July 2025 be confirmed.**

**{carried-or-lost-unan}**

**5.2. CONFIRM MINUTES - SPECIAL MEETING HELD 12 AUGUST 2025**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That the Minutes of the Special Meeting held Tuesday 12 August 2025 be confirmed.**

**{carried-or-lost-unan}**

**6. BUSINESS ARISING FROM PREVIOUS MEETINGS**

**7. OFFICERS REPORTS**

**7.1. MAYORS DIARY FOR JULY 2025**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council notes the Mayor’s external appointments for the month of July 2025.**

|  |  |
| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.2. CHIEF EXECUTIVE OFFICER'S DIARY FOR JULY 2025**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council notes the Chief Executive Officer’s external calendar appointments for the month of July 2025.**

|  |  |
| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.3. LEAVE OF ABSENCE - CR ABIGAIL NOLI**

|  |  |
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| **Moved** {mover} | **Seconded** {seconder} |

**That Council grants Cr Noli leave of absence from the Ordinary Meeting to be held on 30 September 2025.**

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| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.4. ADMINISTRATIVE ERROR - CLOSED SESSION REPORTS**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council:**

1. **Acknowledges that *Local Government Regulation 2012* s275 has been repealed;**
2. **Endorses that at the Ordinary Council Meeting dated 17 June 2025 be corrected to reference *Local Government Regulations 2012* s254J(3)(b) to move into a closed session to discuss Item 11.1 Adoption of Organisational Structure; and**
3. **Endorses that at the Ordinary Council Meeting dated 12 August 2025 be corrected to reference *Local Government Regulations 2012* s254J(3)(g) to move into a closed session to discuss Item 4.1 Daintree Ferry Tender.**

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| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.5. OPERATIONAL PLAN PROGRESS REPORT FOR APRIL TO JUNE 2025**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council notes the progress of the implementation of the Operational Plan 2024-2025.**

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| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.6. JULY 2025 FINANCIAL REPORTS**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council notes the Statement of Financial Position, Statement of Cash Flows and Statement of Comprehensive Income for July 2025.**

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| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.7. LOCAL GOVERNMENT BATTERY COLLECTION PROGRAM**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council:**

**1.**  **Approve the collaborative submission to the Local Government Battery Collection Program for the proposed Far North Queensland Regional Battery Collection Project for $100,000.00; and**

**2.**  **Resolve to engage Ecocycle under s235 (a) of the Local Government Regulation 2012 for the provision of supply, manage, and collect from compliant battery collection infrastructure subject to approval of funding.**

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| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.8. ADOPTION OF THE WASTE REDUCTION AND RECYCLING PLAN 2025 - 2030**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council:**

**1. Adopt the Waste Reduction and Recycling Plan 2025-2030 as per the requirements of the Waste Reduction and Recycling Act 2011;**

**2.** **Delegates authority to the Chief Executive Officer to undertake any minor grammatical changes required.**

|  |  |
| --- | --- |
| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.9. WANGETTI TRAIL - REQUEST FOR OWNER'S CONSENT FOR LODGEMENT OF DEVELOPMENT APPLICATIONS**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council:**

1. **As a joint trustee of reserve land described as Lots 6 and 39 SP309107, provide its consent for the lodgement of development applications and other necessary documents, for consideration by Council, as relates to the further development of the Wangetti Trail project within the Douglas Shire Council local government area.**
2. **As a joint trustee of reserve land described as Lot 31 SP129117, located within the Cairns Regional Council local government area, provide its consent for the lodgement of development applications and other necessary documents, for consideration by Council, as relates to the further development of the Wangetti Trail project.**

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| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.10. LOCAL RESILIENCE ACTION PLAN - ENDORSEMENT**

|  |  |
| --- | --- |
| **Moved** {mover} | **Seconded** {seconder} |

**That Council:**

1. **Endorse the Douglas Shire Council Local Resilience Action Plan contained in attachment 1 and the submission for funding opportunities that arise for the endorsed projects.**

1. **Delegates authority to the Chief Executive Officer to finalise any matters relating to grant applications associated with Local Resilience Plan projects.**

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| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**7.11. DAINTREE RIVER FERRY UPDATE JULY 2025**

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| **Moved** {mover} | **Seconded** {seconder} |

**That Council receives and notes the Daintree River Ferry financial information and tender progress for July 2025.**

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| **For** | {for} |
| **Against** | {against} |

**{carried-or-lost-unan}**

**8. NOTICES OF MOTION**

Nil

**9. URGENT BUSINESS**

**10. PETITIONS**

Nil

**11. MEETING CLOSURE**

The meeting closed at {time}