



DOUGLAS SHIRE COUNCIL

# ORDINARY COUNCIL MEETING

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## MINUTES

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Tuesday 25 November 2025

ENSURING EXCELLENCE IN GOVERNANCE  
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING  
INCLUSIVE ENGAGEMENT, PLANNING AND PARTNERSHIPS  
CELEBRATING OUR COMMUNITIES



**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE  
COUNCIL HELD ON TUESDAY 25 NOVEMBER 2025 COMMENCING AT 10:00A.M.**

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Mayor Cr Scmazzon opened the meeting at 10:00am by welcoming everyone to the Ordinary Meeting of the Douglas Shire Council being held on 25 November 2025 at the Mossman Council Chambers.

This Ordinary Meeting of Council is being Live Streamed on Council's Website and will also be available for others to watch at a later time.

Cr Scmazzon acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

**DOUGLAS SHIRE COUNCIL  
ORDINARY MEETING  
TUESDAY 25 NOVEMBER 2025  
10:00 AM  
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## **1. ATTENDANCE & APOLOGIES**

### **1.1. PRESENT**

Cr Lisa Scomazzon (Mayor), Cr Roy Zammataro (Deputy Mayor), Cr Damian Meadows, Cr Abigail Noli, Cr Michael Rees

### **1.2. APOLOGIES**

There were no apologies

### **1.3. OFFICERS IN ATTENDANCE**

S Osman (Chief Executive Officer), M Eastham (General Manager TC Jasper Corporate and Communities), D Langman (Chief Engineer TC Jasper Infrastructure and Recovery), S Roberts (Manager Community Services), G Nucifora (Manager Infrastructure Recovery), A Pratap (Interim Chief Financial Officer), J Nicholson (Team Leader Financial Accounting), K Wilkinson (Team Leader Management Accounting), K Williams (Executive Assistant), L Boyd (Mayor & Councillor Support Officer), M Wilson (Senior Media and Communications Officer), T Woodhams (Digital Communications Officer)

## **2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST**

Nil

## **3. DEPUTATIONS**

### **3.1. DEPUTATION - NEWELL BEACH EROSION**

Newell Beach has been affected by coastal erosion for several years, however the effects of Cyclone Jasper in 2023 have also contributed to further erosion.

Ms Lisa Dunkerton spoke about the history of the issues affecting Newell Beach and proposed potential solutions.

Cr Scomazzon thanked Ms Dunkerton and Mr Dunkerton for the presentation to Council.

## **4. MAYORAL MINUTES**

Nil

## **5. CONFIRMATION OF MINUTES OF COUNCIL MEETING**

### **5.1. CONFIRM MINUTES - ORDINARY MEETING HELD 28 OCTOBER 2025**

**Moved** Cr Noli

**Seconded** Cr Meadows

*That the Minutes of the Ordinary Meeting held Tuesday 28 October 2025 be confirmed.*

**Carried** Unanimously

## **5.2. CONFIRM MINUTES - SPECIAL MEETING HELD 11 NOVEMBER 2025**

**Moved** Cr Rees

**Seconded** Cr Zammataro

*That the Minutes of the Special Meeting held Tuesday 11 November 2025 be confirmed.*

**Carried** Unanimously

## **6. BUSINESS ARISING FROM PREVIOUS MEETINGS**

Nil

## **7. OFFICERS REPORTS**

### **7.1. MAYORS DIARY FOR OCTOBER 2025**

**Moved** Cr Noli

**Seconded** Cr Rees

*That Council notes the Mayor's external appointments for the month of October 2025.*

**Carried** Unanimously

### **7.2. CHIEF EXECUTIVE OFFICER'S DIARY FOR OCTOBER 2025**

**Moved** Cr Meadows

**Seconded** Cr Rees

*That Council notes the Chief Executive Officer's external appointments for the month of October 2025.*

**Carried** Unanimously

### **7.3. 2025 OCTOBER FINANCIAL REPORTS**

**Moved** Cr Rees

**Seconded** Cr Noli

*That Council notes the Statement of Comprehensive Income, Statement of Financial Position and Statement of Cashflows for October 2025.*

**Carried** Unanimously

#### **7.4. REVISED BUDGET 2025/26**

**Moved** Cr Noli

**Seconded** Cr Rees

*In accordance with s169 and s170 of the Local Government Regulation 2012, Council's Revised Budget for the 2025-2026 financial year and the Long-Term Financial Forecast for the financial years 2025-2026 to 2034-2035 as contained in the document titled Revised Budget 2025-2026 and set out in the pages contained therein, incorporating:*

1. *Budgeted Statement of Income and Expenditure*
2. *Budgeted Statement of Financial Position*
3. *Budgeted Statement of Cash Flow*
4. *Budgeted Statement of Changes in Equity*
5. *Long Term Financial Forecast*
6. *Measures of Financial Sustainability*
7. *Budgeted sources and application of Capital Funding*
8. *Budgeted movement in Reserves*
9. *Total value of change in the rates and utility charges, expressed as a percentage*
10. *Capital Works Program*
11. *The Revenue Statement*
12. *The Revenue Policy (adopted by Council resolution on 25 March 2025)*

*as tabled, be adopted by Council.*

**Carried** Unanimously

#### **7.5. QAO FINAL MANAGEMENT REPORT 2024/25**

**Moved** Cr Scomazzon

**Seconded** Cr Rees

*That Council notes the observations contained within the 2025 Final Management Report from the Queensland Audit Office for the 2024-2025 financial year.*

**Carried** Unanimously

#### **7.6. REQUEST TO WAIVE POOL ENTRY FEE INCREASE - DOUGLAS CLUSTER OF SCHOOLS**

**Moved** Cr Meadows

**Seconded** Cr Rees



*That Council supports the Douglas Cluster of Schools, and St Augustine's Primary School, by waiving the increase in student entry fees at the Mossman Pool for learn to swim programs conducted in the 2025/2026 financial year.*

**Carried** Unanimously

## **7.7. REGIONAL TOURISM INFRASTRUCTURE GRANT - HERITAGE SIGNS**

**Moved** Cr Rees

**Seconded** Cr Noli

*That Council endorse the proposed four-year Heritage Sign Project and efforts to pursue funding through the Department of Environment, Tourism, Science and Innovation's Regional Tourism Infrastructure Fund, released annually from 2025 to 2028 inclusive.*

**Carried** Unanimously

## **7.8. RADF ROUND TWO 2025-2026**

**Moved** Cr Meadows

**Seconded** Cr Zammataro

*That Council endorses the Regional Arts Development Fund (RADF) Advisory Committee funding recommendations for Round Two 2025-2026 totalling \$5,000 (excluding GST).*

**Carried** Unanimously

## **7.9. TENURE MATTER - TRUSTEE LEASE - DOUGLAS SAILING CLUB INC**

**Moved** Cr Noli

**Seconded** Cr Meadows

*That Council:*

1. *Apply an exception to the disposal of a valuable non-current asset under section 236(1)(b)(ii) of the Local Government Regulation 2012, as the disposal is to a community organisation.*
2. *Offer a trustee lease to Douglas Sailing Club Inc over part of the land described as Lot 110 SR606, specifically, a lease area comprising the clubhouse building and boat yard contained within the fenced boundary.*
  - a. *For a permitted use consistent with encouraging participation in and teaching of sailing and other wind sports.*
  - b. *For a term of ten (10) years.*
  - c. *For a rental amount of \$115 (including GST) for the first year of the term, with rent for each subsequent year of the term to be adjusted at the anniversary of the lease commencement date, in accordance with Council's Schedule of Fees and Charges in effect at the time of adjustment.*
  - d. *In accordance with Council's Standard Terms for a lease over trust land, registered under dealing number 720830775.*
  - e. *With all reasonable costs associated with the preparation and registration of the lease, including surveying the lease area, to be borne by the trustee lessee.*



**Carried** Unanimously

#### **7.10. PERMANENT ROAD CLOSURE APPLICATION - PARTS MURPHY STREET AND ESPLANADE, PORT DOUGLAS**

**Moved** Cr Zammataro

**Seconded** Cr Meadows

*That Council:*

1. *Supports an application submitted on behalf of the owner of 69-73 Murphy Street, Port Douglas, formally described as Lot 516 PTD2094 and adjacent Lot 2 RP724386 for the permanent closure of sections of road comprising parts of the eastern extent of Murphy Street and the northern extent of the Esplanade, Port Douglas for inclusion into the relevant adjoining lots and as defined in Drawing PTD391013-10, subject to the following conditions:*
  - a. *The applicant will provide a suitable easement, favouring Council, for access to that part of its watermain contained within the road closure area.*
  - b. *All costs associated with the finalisation of the road closure process including provision of the water easement, survey costs, lodgment costs and any Council legal fees relevant thereto, will be paid by the applicant.*
2. *Completes Part C Form LA30: Statement in relation to an application under the Land Act 1994 over State land, confirming its support, as the road manager, for the area of permanent road closure as defined in the application submitted on behalf of the property owner.*

**Carried** Unanimously

#### **7.11. DAINTREE RIVER FERRY UPDATE OCTOBER 2025**

**Moved** Cr Noli

**Seconded** Cr Zammataro

*That Council receives and notes the Daintree River Ferry financial information and tender progress for October 2025.*

**Carried** Unanimously

#### **7.12. QUARTERLY CAPITAL WORKS REPORT - INFRASTRUCTURE PLANNING & DELIVERY**

**Moved** Cr Rees

**Seconded** Cr Meadows

*That Council receive and note the progress of the Capital Works Program for the period 1 July to 30 September 2025.*

**Carried** Unanimously

### **7.13. QUARTERLY UPDATE DRFA PROGRAM - Q1 25/26FY**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council note the Disaster Recovery Funding Arrangements – Reconstruction of Essential Public Assets Report Quarter 1 2025/2026 Financial Year.*

**Carried** Unanimously

### **7.14. PROCUREMENT EXCEPTION LOCAL GOVERNMENT REGULATIONS 2012 S235(C) - TC JASPER**

**Moved** Cr Meadows

**Seconded** Cr Zammataro

*That:*

- 1. Council retrospectively acknowledges the procurement in accordance with Local Government Regulation 2012 exception s235(c) of the organisations listed in Attachment 1 of the report during the declared emergency for Tropical Cyclone Jasper.*
- 2. Council in accordance with the Council Resolution 6.8 CEO Delegation for TC Jasper Recovery Project dated 30 April 2024, Council retrospectively endorse the engagement of organisations listed in Attachment 1 of this report related to Tropical Cyclone.*
- 3. Council acknowledges the funding received from the Disaster Recovery Funding Arrangements, jointly funded by the state and federal government, and administered through the Queensland Reconstruction Authority.*

**Carried** Unanimously

## **8. NOTICES OF MOTION**

Nil

## **9. URGENT BUSINESS**

Nil

## **10. PETITIONS**

Nil

## **11. CLOSED SESSION**

Nil

## **12. MEETING CLOSURE**

The meeting closed at 10:40am.

**CONFIRMED AT THE ORDINARY COUNCIL MEETING HELD ON THE 9TH DAY  
OF DECEMBER 2025.**