

DOUGLAS SHIRE COUNCIL

ORDINARY COUNCIL MEETING

MINUTES

Tuesday 29 September 2026

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
INCLUSIVE ENGAGEMENT, PLANNING AND PARTNERSHIPS
CELEBRATING OUR COMMUNITIES

Scott Osman
CHIEF EXECUTIVE OFFICER

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL HELD ON TUESDAY 29 SEPTEMBER 2026 COMMENCING AT 10:00A.M.

Mayor Cr Scomazzon opened the meeting at 10:00am by welcoming everyone to the Ordinary Meeting of the Douglas Shire Council being held on Tuesday 29 September 2026 at the Mossman Council Chambers.

This Ordinary Meeting of Council is being Live Streamed on Council's Website and will also be available for others to watch at a later time.

Cr Scomazzon acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

DOUGLAS SHIRE COUNCIL

ORDINARY MEETING

TUESDAY 29 SEPTEMBER 2026

10:00 AM

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1. ATTENDANCE & APOLOGIES

1.1. PRESENT

Cr Lisa Scomazzon (Mayor), Cr Roy Zammataro (Deputy Mayor), Cr Damian Meadows, Cr Abigail Noli, Cr Michael Rees

1.2. APOLOGIES

There were no apologies

1.3. OFFICERS IN ATTENDANCE

S Osman (Chief Executive Officer), A Pratap (General Manager Corporate and Communities), D Langman (General Manager Infrastructure), T Maffey-Stumpe (Manager Financial Services), F Blayney (Acting Manager Disaster Management Unit), G Nucifora (Manager Infrastructure Recovery), C Peters (Manager Maintenance and Operations), S Carr (Manager Infrastructure Planning and Delivery), S Donoghue (Manager People, Safety and Culture), G Mason (Team Leader ICT), P Smyth (Team Leader Community Services), K Williams (Executive Assistant), T Woodhams (Digital Communications Officer),

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

Nil

3. DEPUTATIONS

Nil

4. MAYORAL MINUTES

Nil

5. CONFIRMATION OF MINUTES OF COUNCIL MEETING

5.1. CONFIRM MINUTES - ORDINARY MEETING HELD 25 AUGUST 2026

Moved Cr Meadows **Seconded** Cr Rees

That the Minutes of the Ordinary Meeting held Tuesday 25 August 2026 be confirmed.

Carried Unanimously

6. BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil

7. OFFICERS REPORTS

7.1. MAYORS DIARY FOR AUGUST 2026

Moved Cr Meadows **Seconded** Cr Rees

That Council notes the Mayor's external appointments for the month of August 2026.

Carried Unanimously

7.2. CHIEF EXECUTIVE OFFICER'S DIARY FOR AUGUST 2026

Moved Cr Rees **Seconded** Cr Zammataro

That Council notes the Chief Executive Officer's external calendar appointments for the month of August 2026.

Carried Unanimously

7.3. END OF YEAR CLOSEDOWN 2027

Moved Cr Meadows **Seconded** Cr Zammataro

That Council:

1. *Council endorses the end of year closedown for 2026-2027 for Council administration centre, operational staff, libraries and community centres from 4pm Friday 18 December 2026 up to and including Sunday 3 January 2027;*

2. *Council endorses the end of year closedown for 2026-2027 for the swimming pool and tourist park from 12pm Thursday 24 December 2026 up to and including Saturday 26 December 2026 and 1 January 2027; and*

3. *Council approves the Chief Executive Officer to advertise the closures and the relevant contact details for customer requests over this period.*

Carried Unanimously

7.4. LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S 130TH ANNUAL CONFERENCE 2026

Moved Cr Rees **Seconded** Cr Meadows

That Council:

1. note that the Local Government Association of Queensland's 130th Annual Conference 2026 will be held in Cairns on 19-21 October 2026;

2. nominate the Mayor and Deputy Mayor as Council's delegates at the Conference, and Councillors be endorsed as observers; and

3. authorise payment of all reasonable costs incurred by the attendees in relation to attendance at this event, including travel, accommodation and incidentals, noting the estimated cost of attendance is $700 per delegate and $2,400 per additional Councillor.

Carried Unanimously

7.5. VOYAGES TOURISM FEE PROPOSAL

Moved Cr Meadows **Seconded** Cr Rees

That Council:

1. *Note the new Commercial Activity Permit fee applied from 18 October 2026 implemented by the Department of Environment, Tourism, Science and Innovation; and*
2. *Endorse the $2.70 fee increase for all free independent travelers who board the Mossman Gorge Cultural Centre Bus Service in accordance with the Commercial Activity Permit fee.*

For Cr Meadows, Cr Rees, Cr Noli
Against Cr Scomazzon, Cr Zammataro

Motion Carried

7.6. 2026 AUGUST FINANCIAL REPORTS

Moved Cr Noli **Seconded** Cr Meadows

That Council note the Statement of Comprehensive Income, Statement of Financial Position and Statement of Cashflows for August 2026.

Carried Unanimously

7.7. 2026 QUEENSLAND AUDIT OFFICE INTERIM REPORT

Moved Cr Meadows **Seconded** Cr Rees

That Council:

1. *Note the findings and recommendations contained within the 2026 Douglas Shire Council Interim Report*
2. *Note that the significant procurement deficiency reported in 2025 has been downgraded by the Queensland Audit Office.*
3. *Note the status of all outstanding audit findings, management action plans, and due dates.*
4. *Endorse the continued implementation of actions to address the remaining audit deficiencies.*

Carried Unanimously

7.8. MOVE OF COUNCIL'S ENTERPRISE SOFTWARE SUITE TO THE CLOUD

Moved Cr Meadows **Seconded** Cr Zammataro

That Council:

1. *Approve the project to transition the hosting of Council's enterprise software suite from the current 'On-Premises' environment to a 'Cloud-Based' platform*

2. *Authorise the Chief Executive Officer (or delegate) to execute the necessary agreement(s) with the vendor to enable the commencement of the project.*

Carried Unanimously

7.9. FINANCIAL SUPPORT - JABALBINA YALANJI ABORIGINAL CORPORATION RUGBY LEAGUE EVENT

Moved Cr Zammataro **Seconded** Cr Meadows

That Council:

1. *Repeals resolution 7.16 of its Ordinary Council Meeting on 27 July 2026, which resolved:*

   That Council:
   1) *Approve $10,000 (excluding GST) financial and in-kind contribution for the 2026 National Aborigines and Islanders Day Observance Committee (NAIDOC) Nines Rugby League Carnival and associated memorial event on the basis that:*

      a) *Funds are expended for costs directly associated with the hosting of these events to be held at Coronation Park, Mossman over the weekend of 12 September 2026; and*

      b) *Adherence by the event organisers to any Council terms, conditions and requirements that would normally apply relevant to the provision of such financial support.*

   2) *Delegates authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer (or delegate) to negotiate, finalise and execute any matters associated with the funding.*

2. *Approve the re-purposing of previously approved funds up to $10,000 (excluding GST) financial and in-kind contribution for an alternate Rugby League event on the basis that:*

   a) *Funds are expended for costs directly associated with the hosting of the event and provide identified and measurable social, community and cultural benefits to the community*

   b) *Final approval shall be at the discretion of the Chief Executive Officer (or delegate) pending a revised budget submission from Jabalbina Yalanji Aboriginal Corporation*

   c) *Adherence by the event organisers to any Council terms, conditions and requirements that would normally apply relevant to the provision of such financial support*

3. *Delegate authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer (or delegate) to negotiate, finalise and execute any matters associated with the funding.*

Carried Unanimously

7.10. IN KIND REQUEST - MOSSMAN & DISTRICT GYMNASTICS CLUB INC

Moved Cr Meadows **Seconded** Cr Zammataro

That Council:

1. *Approve the provision of in-kind assistance to the Mossman & District Gymnastics Club through the extension of the existing street sweeping of the Council carpark servicing the Douglas Arts Base Gallery to include the adjoining club car park as part of Council's scheduled street sweeping program until the period ending 30 June 2028*

2. *Delegate authority under section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer (or delegate) to finalise the matter*

Carried Unanimously

7.11. NORTH QUEENSLAND RESILIENCE PROGRAM (NQRP), COMMUNITY RESILIENCE, ARTS, AND WELLBEING PROGRAM FUNDING APPROVALS 2026-2027.

Moved Cr Rees **Seconded** Cr Meadows

That Council:

1. *Approves additional grant funding of $17,500 under the North Queensland Resilience Program (NQRP), Community Resilience, Arts, and Wellbeing Program Funding 2026/27 to the following projects:*

    a. *The Rhythm 2 Recovery (R2R) Drumming Project*
    b. *The Living Library Project (extended)*

2. *Delegates authority to the Chief Executive Officer (or delegate) to finalise any matters relating to the grant administration.*

Carried Unanimously

7.12. RETROFIT COMMUNITY RESILIENCE HUB, NORTH OF THE DAINTREE

Moved Cr Rees **Seconded** Cr Meadows

That Council approves the retrofit of a Council owned facility, located Cow Bay (Diwan) to develop a multipurpose community recovery and resilience facility.

Carried Unanimously

7.13. DAINTREE FERRY UPDATE AUGUST 2026

Moved Cr Rees **Seconded** Cr Meadows

That Council notes the Daintree Ferry operational report for August 2026.

Carried Unanimously

8. NOTICES OF MOTION

Nil

9. URGENT BUSINESS

Nil

10. PETITIONS

Nil

11. CLOSED SESSION

Moved: Cr Meadows **Seconded:** Cr Rees

That Council resolves to move into Closed Session to discuss the following matters:

Confidential Matter S 254J (3)(g) Local Government Regulation 2012 - Cooya Beach Reservoir Connect and Commission

Carried Unanimously

(Meeting moved into Closed Session at 11:01am).

Moved: Cr Rees **Seconded:** Cr Meadows

That Council resolves to move out of Closed Session

Carried Unanimously

(Meeting moved out of Closed Session at 11:12am).

Cr Noli left the meeting at 11:14am.

11.1. CONFIDENTIAL MATTER S 254J (3)(G) LOCAL GOVERNMENT REGULATION 2012 - COOYA BEACH RESERVOIR CONNECT AND COMMISSION

This report is CONFIDENTIAL in accordance with s 254J(3)(g) of the *Local Government Regulation 2012* which permits the meeting to be closed to the public to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved: Cr Meadows **Seconded:** Cr Zammataro

That Council:

1. Awards Contract No. 6438 – Cooya Beach Reservoirs Connect and Commission Project to Koppen Construction Pty Ltd for 4,793,995.80

2. Approves the total approved project budget for Cooya Beach Reservoir Connect and Commission Project of $5,906,446.54

3. Delegate the authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate, finalise and execute any and all matters

associated with these arrangements including approving variations within the total approved budget.

Carried Unanimously

Cr Noli re-entered the meeting at 11:15am.

12. MEETING CLOSURE

The meeting closed at 11:15am.

CONFIRMED AT THE ORDINARY COUNCIL MEETING HELD ON THE 27th DAY OF OCTOBER 2026.