



DOUGLAS SHIRE COUNCIL

AUDIT COMMITTEE MEETING

AGENDA

Monday 7 December 2020

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
ENGAGING, PLANNING, PARTNERING
CELEBRATING OUR COMMUNITIES

DOUGLAS
SHIRE COUNCIL

Conduct in closed session

Council is obligated under Chapter 8, Part 2 Division 1A of the *Local Government Regulation 2012* (Regulation) for its meetings to be open.

s254A(2) of the Regulation states that Division 1A does not apply to Audit Committee meetings.

Audit Committee meetings are not open to the public and are conducted in closed session.

Record

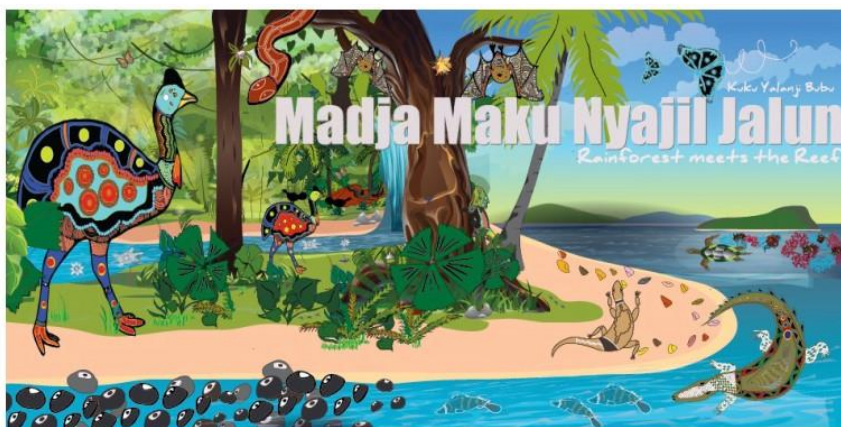
The Audit Committee is a non-decision-making meeting.

S211 of the Regulation states:

(1) (c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

(1) (4) the Chief Executive Officer must present the report mentioned in subsection (1)(c) at the next meeting of the local government.

The report and recommendations from this meeting will be submitted to Council's next General Meeting for adoption in accordance with s211 of the Regulation.



Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and



AUDIT COMMITTEE AGENDA

1. *Welcome*
2. *Attendance and Apologies*
3. *Confirmation of Minutes*
4. *Declaration of Conflicts of Interest by Members of the Audit Committee and Observers*
5. *Issues brought forward from Previous Meeting*
6. *Reports to be Tabled*
 - *Checklist Templates*
 - *2019/2020 QAO Final Management Report*
7. *Review of Audit Committee Charter*
8. *Audit Committee Self-Assessment*
9. *Review annual work plan*
10. *Other Business*
11. *Next Meeting*
12. *Meeting Close*

1 WELCOME

2. ATTENDANCE AND APOLOGIES

Attendance:

Committee Members:

Dr Martin Fahy (Chair)
Mr Drong Vue (External Member)
Mayor Michael Kerr
Deputy Mayor Lisa Scomazzon

Invited External Representatives:

Nil

Officers:

Chief Executive Officer	Mark Stoermer
Chief Financial Officer	Tara Killeen
Manager Governance	Juanita Holden

Apologies:

3. CONFIRMATION OF MINUTES

Nil

4. DECLARATION OF CONFLICTS OF INTERESTS BY MEMBERS OF THE AUDIT COMMITTEE AND OBSERVERS

Committee members are required to provide written declarations declaring any potential or actual conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed potential or actual conflicts of interest that may apply to specific matters on the meeting agenda.

5. ISSUES BROUGHT FORWARD FROM PREVIOUS MEETING

Nil

6. REPORTS TO BE TABLED

- Templates
- QAO final Management Letter

7. ANNUAL REVIEW OF AUDIT COMMITTEE CHARTER

8. ANNUAL AUDIT COMMITTEE SELF ASSESSMENT

9. REVIEW ANNUAL WORK PLAN

10. OTHER BUSINESS

11. NEXT MEETING

12. MEETING CLOSE