

COMMUNITY FACILITIES



Description of Fee, Charge, Penalty plus conditions	Unit	2022/23 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
<b>COMMUNITY FACILITIES</b>						
<b>COMMUNITY HALL HIRE</b>						
<b>Events in Parks</b>						
Go to <b>Applications, Approvals, Permits and License section</b> of fees and charges schedule for events and activities in parks and reserves including permits for weddings and other ceremonies.						
<b>Definition</b>						
<b>Public Use</b> Individual and/or family use, social, for profit entities, corporate hire and Government Departments & Community Groups not eligible for under the Local Not For Profit Organisation and Local Schools fee.						
<b>Local Not for Profit Organisations and Local Schools</b> Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation .  Fee exemption applies to one-off casual/temporary events/activities only.  Fee exemptions do not apply to Sugar Wharf and PD Community Hall Kitchen/Bar.  Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.						
<b>Daily Fee</b> Bookable hours are from 8am for up to a 24 hour period. Please note that some venues have time restrictions (e.g. Sugar Wharf must be vacated by 12pm).						
<b>Fee Structure</b>						
<b>Open / Close Fee</b> Public Use: Open and close fees will apply each time access is required to the facility. Access will include, but is not limited to, inspection of the facility, setting up for the event and the actual event. Open / Close fee will apply each time access is gained regardless if access has been gained on the same day.  Local Not for Profit Organisations and Local Schools: On the completion of a site induction, a once off open close fee will be applicable for each hall.						
<b>Set Up Fee</b> Set up must be booked and paid in full at least 72 hours prior the event so that the set up can be arranged.  Set up is only available for Port Douglas and Mossman Community Halls. Set up is not available for wedding.						
<b>Confirmation and Payment Policy</b>  All fees are to be paid within 21 days of the booking being made. Venue will not be confirmed until payment is received. Booking will only be taken up to 2 years in advance.						
<b>Cancellation of Bookings</b>  Hire fees will be refunded on cancellation of booking with the following deductions:  <b>Port Douglas Sugar Wharf:</b> Bookings that are cancelled more than four months prior to the booking date will be eligible for a refund of 80% of the hire fee.  Bookings that are cancelled less than four months prior to the event date will be eligible for a refund of 50% of the hire fee.  <b>Other Community Halls:</b> Any cancellation of one-off bookings for the hire of Community Halls shall be made at least 14 days prior to the date of the event otherwise a cancellation fee or the cost of the normal hire charge, whichever is the lesser, will be levied.						

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<b>Transfer of Bookings</b>						
Bookings may be transferred and will attract an administration fee. See fees section for applicable fees.						
<b>Security Bond</b>						
A refundable Security Bond may be payable for hall hire in accordance with the risk level of the activity/event and at the discretion of Council officers. Charitable, Not for Profit Organisations and Local Schools who are exempt of fees may be required to lodge a security bond.						
* Upon forfeiture of bond this amount will be treated as GST inclusive.						
<b>Security Bond - Low Risk</b>	Bond	500.00	0.00			
<b>Security Bond - Medium</b>	Bond	1,000.00	0.00			
<b>Security Bond - High Risk</b>	Bond	1,500.00	0.00			
<b>General Fees</b>						
See notes section above for details.						
<b>Open / Close Fee</b>	Booking	52.00	4.73			
<b>Set-up</b>	Hour	83.00	7.55			
<b>Cancellation Administration Fee</b>	Booking	52.00	4.73			
<b>Transfer of Bookings Administration Fee</b>	Booking	155.00	14.09			
<b>SUGAR WHARF PORT DOUGLAS</b>						
<b>Public Use/Local Not for Profit Organisation and Local Schools</b>						
<b>Hourly Rate (One-Off/Temporary Event/Activity)</b>	Hour	320.00	29.09			
<b>Daily Rate (One-Off/Temporary Event/Activity)</b>	Day	1,600.00	145.45			
<b>PORT DOUGLAS COMMUNITY HALL - FULL AUDITORIUM</b>						
<b>Public Use</b>						
<b>Hourly Rate (One-Off/Temporary Event/Activity)</b>	Hour	76.00	6.91			
<b>Daily Rate (One-Off/Temporary Event/Activity)</b>	Day	374.00	34.00			
<b>Regular Use booking per hour</b>	Hour	65.00	5.91			
<b>Regular Use booking per day</b>	Day	320.00	29.09			
<b>Local Not for Profit Organisations and Local Schools</b>						
<b>Hourly Rate (One-Off/Temporary Event/Activity)</b>	Hour	NO CHARGE	NO CHARGE			
<b>Daily Rate (One-Off/Temporary Event/Activity)</b>	Day	NO CHARGE	NO CHARGE			

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<b>PORT DOUGLAS COMMUNITY HALL - HALF AUDITORIUM</b>						
<b>Public Use</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	44.00	4.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	214.00	19.45			
Regular Use booking per hour	Hour	39.00	3.55			
Regular Use booking per day	Day	187.00	17.00			
<b>Local Not for Profit Organisations and Local Schools</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
<b>PORT DOUGLAS COMMUNITY HALL - KITCHEN/BAR</b>						
If the Port Douglas Community Hall is being hired for a full day or week, the kitchen/bar is included in the hall fee (excluding Not For Profit Organisations).						
<b>Public Use/Local Not for Profit Organisation and Local Schools</b>						
Daily Rate (One-Off/Temporary Event/Activity)	Day	81.00	7.36			
<b>PORT DOUGLAS COMMUNITY HALL - OTHER MEETING ROOMS</b>						
Set up, open and close fees not applicable to this venue.						
<b>Public Use</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	17.00	1.55			
Daily Rate (One-Off/Temporary Event/Activity)	Day	80.00	7.27			
<b>Local Not for Profit Organisations and Local Schools</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
<b>MOSSMAN SHIRE HALL</b>						
<b>Public Use</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	33.00	3.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	161.00	14.64			
Regular Use bookings per hour	Hour	27.00	2.45			
Regular Use bookings per day	Day	135.00	12.27			
<b>Local Not for Profit Organisations and Local Schools</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			

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<b>DAINTREE SHIRE HALL</b>						
<b>Public Use</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	22.00	2.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	108.00	9.82			
Regular Use booking per hour	Hour	17.00	1.55			
Regular Use booking per day	Day	81.00	7.36			
<b>Local Not for Profit Organisations and Local Schools</b>						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
<b>SPORTING OVAL TRAINING LIGHTS</b>						
<b>Training Lights (Four Hour Block)</b>						
Main Oval - Port Douglas Sports Complex	4 hour block	43.00	3.91			
Netball Courts - Port Douglas Sports Complex	4 hour block	27.00	2.45			
Coronation Park - Mossman Showground	4 hour block	43.00	3.91			

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<b>MOSSMAN POOL</b>						
All fees for Mossman Pool are non-refundable.						
Special concession: must hold a current Centrelink Aged Pension Concession card or other Pensioner Concession Card including Veteran Affairs or Disability.						
Child: 3 - 12 years old						
Infant: under 3 years old						
<b>Casual Visits</b>						
<b>Adult</b>	Visit	6.00	0.55			
<b>Child (3 - 12 years old)</b>	Visit	5.00	0.45			
<b>Infant (under 3 years old)</b>	Visit	NO CHARGE	#VALUE!			
<b>Special Concession</b>	Visit	4.00	0.36			
<b>Spectator</b>	Visit	NO CHARGE				
<b>Membership: 1 Month</b>						
No refunds or extensions will be given for unused days.						
<b>Adult (Unlimited use - valid for 1 month from date of purchase)</b>	Membership	75.00	6.82			
<b>Child (Unlimited use - valid for 1 month from date of purchase)</b>	Membership	55.00	5.00			
<b>Special Concession (Unlimited -valid for 1 month from date of purchase)</b>	Membership	49.00	4.45			
<b>Special Passes</b>						
<b>10 Swim Pass (Adult)</b>	Pass	51.00	4.64			
<b>10 Swim Pass (Child 3-12 years)</b>	Pass	41.00	3.73			
<b>10 Swim Pass (Special Concession)</b>	Pass	32.00	2.91			
<b>20 Swim Pass (Adult)</b>	Pass	85.00	7.73			
<b>20 Swim Pass (Child 3-12 years)</b>	Pass	72.00	6.55			
<b>20 Swim Pass (Special Concession)</b>	Pass	60.00	5.45			
<b>Family Day Pass (Max 4 people, including 1 adult)</b>	Pass	15.00	1.36			
<b>Family Day Pass (Extra Adult)</b>	Pass	5.00	0.45			
<b>Family Day Pass (Extra Child)</b>	Pass	4.00	0.36			
<b>Full Venue Hire Fee (Private)</b> <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	250.00	22.73			
<b>Full Venue Hire Fee (Not For Profit Organisation)</b> <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	150.00	13.64			
<b>50m Entire Pool Hire - not inclusive of lifeguard fee- refer to lifeguard fees below</b> <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	207.00	18.82			
<b>Equipment Rental when not in use for classes (Deep water running belt/inflatable rings)</b>	Per booking	3.00	0.27			
<b>Lane Hire (Not for Profit Organisations) - Up to 5 lanes subject to availability</b> <i>Does not include entry fee</i>	Hour	11.00	1.00			
<b>Lane Hire (Commercial) - Up to 5 lanes subject to availability</b> <i>Does not include entry fee</i>	Hour	21.00	1.91			

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<b>Lifeguard Hire</b>						
1 lifeguard is required per 100 people.						
<b>Life Guard Hire (minimum 3 hours)</b>	Min. 3 hours	150.00	13.64			
<b>Life Guard Hire (Additional per hour)</b>	Hour	50.00	4.55			
<b>Schools and Lessons</b>						
<b>Full Venue Hire Fee (Local School Carnivals)</b> <i>Not inclusive of lifeguard fee and Admission fee per student fee</i>	Hour	NO CHARGE				
<b>Admission Fee school carnival fee per student attending carnival</b>	Visit	3.00	0.27			
<b>Learn to Swim lesson includes entry fee (FULL TERM PAID IN-FULL IN ADVANCE)</b>	Lesson	21.00	1.91			
<b>Learn to Swim lesson includes entry fee (PER LESSON PAID ON A WEEKLY BASIS)</b>	Lesson	26.00	2.36			
<b>Private swimming lesson (30 minute lesson), includes entry fee</b>	Lesson	43.00	3.91			
<b>Meteor Swimming Club member entrance fee</b>	Visit	3.00	0.27			
<b>Aquafit classes - minimum 20 participants for class to proceed</b>	Hour	10.00	0.91			
<b>Aquafit classes - Special concession - minimum 20 participants for class to proceed</b>	Hour	8.00	0.73			
<b>Learn to snorkel</b>	Hour	17.00	1.55			
<b>Paddleboard</b>	Hour	17.00	1.55			
<b>Parties</b>						
Party Hire is exclusive use of the barbeque area (does not included entry fee).						
<b>Party hire - not including entry fee</b>	Was: Per booking New: Per Hour	25.00	2.27			
<b>Entry fee per participant with Party Hire per additional adult or child</b>	Per Person	2.00	0.18			
<b>Hire of bluetooth speaker and PA System for music</b>	Per Booking	50.00	4.55			
<b>Aqua Glide Pass (includes pool entry fee) as per terms &amp; conditions</b>	Per Session	10.00	0.91			
<b>Aqua Glide Pass (additional sessions)</b>	Per Session	5.00	0.45			
<b>Dive in Movies</b>	Per Person	11.00	1.00			
<b>Drive In Movies</b>	Per Person	11.00	1.00			
<b>Partial Aqua Glide Hire</b>	Per Hour	50.00	4.55			
<b>Full Aqua Glide Hire (not inclusive of Lifeguard Fee)</b>	Per Hour	100.00	9.09			

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Description of Fee, Charge, Penalty plus conditions	Unit	2022/23 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
<b>FLAGSTAFF HILL TELECOMMUNICATIONS TOWER</b>						
<b>ASSESSMENT</b>						
<b>Annual Fee</b>						
Initial Application Assessment	Application	863.00	0.00			
Minor Assessment	Application	330.00	0.00			
Site Access Fee per annum	Year	5,584.00	507.64			
- Minor uses (2way, local radio etc.)	Year	3,122.00	283.82			
Communication Hut Rental per Annum	m <sup>3</sup>	1,441.00	131.00			
Minimum fee		717.00	65.18			
<b>Antenna Access Fee per Annum</b>						
Antenna < 30 metres	Year	1,802.00	163.82			
Antenna > 30 metres	Year	4,505.00	409.55			
Large Antenna < 30 metres	Year	4,505.00	409.55			
<b>Site Power Use</b>						
< 500 kWh per annum	Year	NO CHARGE	NO CHARGE			
> 500 kWh per annum (based on power audit)	kWh (based on power audit)	0.60	0.05			

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