

EXPRESSION OF INTEREST (EOI)

Expressions of Interest are hereby invited for the following positions.

<u>POSITIONS</u>	<u>CLASSIFICATION</u>	<u>LOCATION</u>
Labourers Public and Natural Areas Labourer Civil Assets	LGE 2 \$64,282.01 per annum	Mossman and Port Douglas Depots

Your Expression of Interest must consist of the following:

Checklist

- ☒ Expression of Interest Cover Sheet
- ☒ Current Resume
- ☒ Copies of Drivers Licence and any relevant qualifications and licences
- ☒ Current Contact Details of at least 2 professional referees

EOI should be forwarded to:

**People and Culture
Douglas Shire Council
PO Box 723
Mossman, QLD 4873**

Or email: recruitment@douglas.qld.gov.au

DOUGLAS SHIRE COUNCIL IS AN EQUAL OPPORTUNITY EMPLOYER, PROMOTING WORKPLACE DIVERSITY AND A SAFETY CULTURE WITH A SMOKE FREE ENVIRONMENT

PRE-EMPLOYMENT ASSESSMENT

Following the selection of an eligible candidate Council may require a number of further checks including reference checks, police history / criminal history checks, medical assessment and drug and alcohol test.

EMPLOYMENT ELIGIBILITY

To apply you must be a Permanent resident of Australia, Australian Citizen, New Zealand Citizen or hold the appropriate visa to work in Australia to apply

Privacy Information: Douglas Shire Council is collecting your personal information in accordance with the Information Privacy Act for the purpose of assessing your skills and experience against the position requirements. The information you provide in your application will only be used by authorised Council Officers, including Human Resources and the relevant selection panel members. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

PLEASE SELECT WHICH POSITION(S)

☐ Labourer Public and Natural Areas

YOU ARE EXPRESSING AN INTEREST FOR

☐ Labourer Civil AssetsMr ☐Mrs ☐Ms ☐Miss ☐

Date: _____

Given Names: _____

Family Name: _____

Preferred Name: _____

Postal Address: _____

_____Home Address: _____

Telephone Numbers:

Home: _____

Work: _____

Mobile: _____

Preferred Contact Number: _____
_____Email: _____

Have you previously worked for Douglas Shire Council?

☐ No ☐ Yes

Dates: _____

Are you a current employee of Douglas Shire Council?

☐ No ☐ Yes

Dates: _____

Current Employees must complete:

Employee No: _____

Classification Level: _____

Position Title: _____

Department: _____

Supervisor: _____

Are you currently being represented by an external recruitment agency?

☐ No ☐ YesName of Agency: _____
_____In order for Douglas Shire Council to monitor its advertising effectiveness, could you please indicate where you located this advertisement: *(Please tick)*☐ Douglas Shire Council website ☐ Douglas Shire Council Facebook ☐ Douglas Shire Council LinkedIn☐ On-line (please specify site, e.g. seek.com, CouncilJobs.com, lgjobs.com.au): _____This section is Optional: Do you identify with any of the following groups? *(Please tick)*☐ Aboriginal / Torres Strait Islander☐ Disability☐ English as Second Language**Applicant Consent Details (Please Tick):**☐ I consent to my application being considered for other similar positions within Council over the next 6 months and I consent to my application and personal information being forwarded to the relevant Council Officer for consideration.**NB. By ticking this box it does not automatically mean that your application will be considered for all positions at Council. A separate application must be submitted for each vacancy.**

Applicants Signature: _____