

Carols by Candlelight Under the Raintrees – Christmas Food Stall or Truck Nomination Form

1 – APPLICANT DETAILS

Organisation Name:

Stall Contact Name:

Postal Address:

Email:

Telephone: H: W: M:

2 – STALL DETAILS

Proposed food stall activity/items on display/on sale: *(Please detail)*

Dimensions of Marquee: m x m

There will be no power available for stalls.

All stall holders are responsible for their own insurances and are required to attach their Public Liability Certificate of Currency to the completed Stall Nomination Form. Event organisers accept no responsibility for any stall holders failing to hold adequate insurance cover for participating in this event.

3 - CHECKLIST

- ☐ Attached: Certificate of Currency Public Liability Insurance – **COMPULSORY for all stallholders**
- ☐ Attached: Your current - Mobile Food Licence/ Annual Market Food Stall Licence/ Annual Not-for-Profit Temporary Food **Licence** - if applicable OR
- ☐ Attached: Temporary Food licence application or Not-for-Profit – forms EHT1, EHT3 & EHT4 **with appropriate food licence fee** – if applicable

SIGNATURE

Applicant Name:

Signature:

Date:

Douglas Shire Council – Information Privacy Statement

The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

FOOD STALL HOLDER INFORMATION

5pm – 8.30pm

Under The Raintrees

3 Foxton Avenue, Mossman

The community is invited to be part of the Douglas Community - Carols by Candlelight Evening event.

Join us as we celebrate the festive season with a visit from Santa, entertainment, food and amusement activities, culminating with Christmas Carols and songs presented by the Anglican Church.

In keeping with this festive community event, a diverse range of local FOOD truck/stallholders are encouraged to attend. **There is no food stall/truck attendance fee for this event.**

Stalls or trucks selling food will be required to comply with Food Safety Standards and applicable food licencing requirements. Current food licences, or temporary food applications will need to accompany this food stall nomination form, with the prescribed food licencing fee, if applicable. The required forms are online [Applications, Forms & Permits - Douglas Shire Council](#) (In the Events Tab) or at Council's Mossman Administration Office.

If you have any queries or require any of the above forms to be emailed, please don't hesitate to contact the Christmas Stall Coordinator by telephoning 4099 9444 or emailing events@douglas.qld.gov.au.

If after nominating your food stall and you are no longer able to participate, please advise the Stall Coordinator as soon as possible.

Please note – This is NOT for the Port Douglas Markets.

Please return your Food Stall/Truck Nomination Form and applicable attachments to Council at enquiries@douglas.qld.gov.au before 4.30pm DATE