

Application for Interment into Grave or Mausoleum Site

For all applications, you must:

- complete the form;
- complete any other forms relevant to your application;
- provide any mandatory supporting information identified on the forms as being required to accompany your application; and
- submit the applicable fee.

LOCATION	MOSSMAN CEMETERY	PORT DOUGLAS CEMETERY
	<input type="checkbox"/> Lawn Plaque	<input type="checkbox"/> Northern
	<input type="checkbox"/> Beam Headstone	<input type="checkbox"/> Central
	<input type="checkbox"/> Monumental Section	<input type="checkbox"/> Southern
ROW:	PLOT:	Prepare plot for double interment: <input type="checkbox"/> Yes <input type="checkbox"/> No

SERVICE DETAILS

Service will be held:	Graveside <input type="checkbox"/>	Church <input type="checkbox"/>	Name of Church:
Date & Time of Service:	/ /	: am/pm	Arrival time at cemetery: : am/pm
Officiating Clergy/Celebrant:			
Coffin or Casket dimensions:	mm(L)	mm(W)	mm(H)

DECEASED DETAILS

Family Name:	Given Name/s:	
Address:		
Suburb:	State:	Postcode:
Date of Birth:	Date of Death:	Age:
Male: <input type="checkbox"/>	Female: <input type="checkbox"/>	Maiden Name:
Also Known As:	Religion:	
Place of Birth:	Place of Death:	
Mother's Name:	Father's Name:	
Spouse's Name:	Occupation:	
Cause of Death:	Issuing Doctor:	
Are additional reservations required? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes please complete reservation application)		

OFFICE USE ONLY

Fee: \$	T200: Mossman Cemetery	T201: Port Douglas Cemetery
Receipt Number:	Received Date:	CSO:

NEXT OF KIN DETAILS

Name:	Relationship to owner:	
Address:		
Suburb:	State:	Postcode:
Contact Number/s: Telephone:	Mobile:	

UNDERTAKER DETAILS

Name of Undertaker:	Email:
Representatives Name:	Phone:
Signature:	Date:

Douglas Shire Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your Application for Interment. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

BURIAL FEES

Applicable from 1 July 2020 to 30 June 2021

Interment fee Adult Section (plot reserved)	\$1,205.50
Gravesite & Interment fee	\$2,270.00
Gravesite & Interment fee in Children's Section	\$1,178.00
Interment fee Children's Section (infant under 1 yr) [#]	\$603.00

[#]No gravesite charge for children under the age of 1 year in children's section, only interment fee applies

MAUSOLEUM FEES

Applicable from 1 July 2020 to 30 June 2021

Interment fee*	\$638.50
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*Above Ground Private Mausoleum – For an application to erect a private mausoleum at Mossman Cemetery, the fee will be determined by the number of plots taken up by the structure.

A building approval will be required prior to construction of the mausoleum. It is the applicant's responsibility to obtain advice regarding building approvals and fees. Please consult a suitably qualified and licensed private building certifier.

BACK OFFICE USE ONLY

Ganger notified: <input type="checkbox"/> Yes <input type="checkbox"/> No	Plot allocated: <input type="checkbox"/> Yes <input type="checkbox"/> No
Nautilus Aviation notified and service times confirmed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Confirmed by: _____ Date: _____
Email: reservations@nautilusaviation.com.au and flights@nautilusaviation.com.au	Phone: 07 4034 9000
Invoice No: _____	Date: _____
BDM Registration <i>Legislative requirement for burial to be registered within 7 days</i>	
Date Registered: _____	Reference Number: _____ Officer: _____