

Application for interment into grave or mausoleum site

For all applications, you must:

- complete the form;
- complete any other forms relevant to your application;
- provide any mandatory supporting information identified on the forms as being required to accompany your application; and
- submit the applicable fee.

LOCATION	MOSSMAN CEMETERY	PORT DOUGLAS CEMETERY
	<input type="checkbox"/> Lawn Plaque	<input type="checkbox"/> Northern
	<input type="checkbox"/> Beam Headstone	<input type="checkbox"/> Central
	<input type="checkbox"/> Monumental Section	<input type="checkbox"/> Southern
Burial Assistance <input type="checkbox"/> Yes* <input type="checkbox"/> No	*Memorials not permitted on burial assistance plots	
ROW:	PLOT:	Prepare plot for double interment: <input type="checkbox"/> Yes <input type="checkbox"/> No
Additional ashes for inurnment: <input type="checkbox"/> Yes* <input type="checkbox"/> No		If yes, Name: Relationship:
*If yes, please complete form CM03 Ashes inurnment into existing grave and lodge with this application		

SECTION 1 - SERVICE DETAILS

Service will be held:	Graveside <input type="checkbox"/>	Church <input type="checkbox"/>	Name of Church:
Date & Time of Service:	/ /	: am/pm	Arrival time at cemetery: : am/pm
Officiating Clergy/Celebrant:			
Coffin or Casket dimensions:	mm(L)	mm(W)	mm(H)
Does the family request a culturally sensitive burial service? If yes, please tick what is requested:			
Hand lowering of coffin: <input type="checkbox"/>	Hand backfill of plot:	Partial backfill <input type="checkbox"/>	Full backfill <input type="checkbox"/>
Please note these requests will depend on conditions on the day			

SECTION 2 - DECEASED DETAILS

Family Name:	Given Name/s:
Address:	
Date of Birth:	Date of Death: Age:
Male: <input type="checkbox"/> Female: <input type="checkbox"/>	Maiden Name:
Also Known As:	Religion:
Place of Birth:	Place of Death:
Mother's Name:	Father's Name:
Spouse's Name:	Occupation:
Cause of Death:	Issuing Doctor:
Are additional reservations required? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes please complete reservation application)	

OFFICE USE ONLY

Fee: \$	T200: Mossman Cemetery	T201: Port Douglas Cemetery
Receipt Number:	Received Date:	CSO:

SECTION 3 - NEXT OF KIN DETAILS

Name:

Relationship to owner:

Address:

Contact Number/s:

Mobile:

SECTION 4 - NEXT OF KIN DETAILS

Name:

Relationship to owner:

Address:

Contact Number/s:

Mobile:

SECTION 5 - UNDERTAKER DETAILS

Name of Undertaker:

Email:

Representatives Name:

Phone:

Signature:

Date:

Douglas Shire Council – Privacy Collection Notice:

Douglas Shire Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which the council manages personal information is governed by *the Information Privacy Act 2009* (Qld). We are collecting your personal information in accordance with the *Local Government Act 2009* so that we can assess and finalise your application. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.

INTERMENT FEES

Interment fee Adult Section (plot reserved)	\$1,444.05
Interment fee Ashes	\$ 296.50
Gravesite & Interment fee	\$2,603.50
Gravesite & Interment fee in Children's Section	\$1,283.00
Interment fee Children's Section (infant under 1 yr) [#]	\$ 626.00

[#]No gravesite charge for children under the age of 1 year in children's section, only interment fee applies.

Plaque costs are additional to interment fees.

MAUSOLEUM FEES

Entombment fee*	\$ 766.00
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*Above Ground Private Mausoleum – For an application to erect a private mausoleum at Mossman Cemetery, the fee will be determined by the number of plots taken up by the structure. A building approval will be required prior to construction of the mausoleum. It is the applicant's responsibility to obtain advice regarding building approvals and fees. Please consult a suitably qualified and licensed private building certifier.

OFFICE USE ONLYGanger notified: ☐ Yes ☐ NoPlot allocated: ☐ Yes ☐ NoNautilus Aviation notified and service times confirmed: ☐ Yes ☐ No Phone: 07 4034 9000

Confirmed by:

Date:

Email: reservations@nautilusaviation.com.au and flights@nautilusaviation.com.au

Invoice No:

Date:

BDM Registration *Legislative requirement for burial to be registered within 7 days*

Date Registered:

Reference Number:

Officer: