



DOUGLAS SHIRE COUNCIL

# ORDINARY COUNCIL MEETING

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## MINUTES

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Tuesday 20 May 2025

ENSURING EXCELLENCE IN GOVERNANCE  
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING  
INCLUSIVE ENGAGEMENT, PLANNING AND PARTNERSHIPS  
CELEBRATING OUR COMMUNITIES



**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE  
COUNCIL HELD ON TUESDAY 20 MAY 2025 COMMENCING AT 10:00A.M.**

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Mayor Cr Scmazzone opened the meeting at 10:00am by welcoming everyone to the Ordinary Meeting of the Douglas Shire Council being held on 20 May 2025 at the Mossman Council Chambers.

This Ordinary Meeting of Council is being Live Streamed on Council's Website and will also be available for others to watch at a later time.

Cr Scmazzone acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

**DOUGLAS SHIRE COUNCIL  
ORDINARY MEETING  
TUESDAY 20 MAY 2025  
10:00 AM  
ORDER OF BUSINESS**

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## **1. ATTENDANCE & APOLOGIES**

### **1.1. PRESENT**

Cr Lisa Scomazzon (Mayor), Cr Roy Zammataro (Deputy Mayor), Cr Damian Meadows, Cr Abigail Noli, Cr Michael Rees (via Teams)

### **1.2. APOLOGIES**

There were no apologies

### **1.3. OFFICERS IN ATTENDANCE**

S Osman (Chief Executive Officer), M Eastham (General Manager TC Jasper Corporate and Communities), D Langman (Chief Engineer TC Jasper Infrastructure and Recovery), S Roberts (Manager Community Services), A Pratap (Acting Chief Financial Officer), R Latham (Acting Manager Infrastructure, Planning and Delivery), N Crimmins (Senior Records Management Officer), K Williams (Executive Assistant), T Woodhams (Digital Communications Officer), L Schibig-Edgar (Tourism and Economic Development Officer), M Nash (Customer Service/Administration Officer), G Nucifora (Construction and Commercial Manager)

## **2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST**

Nil

## **3. DEPUTATIONS**

Nil

## **4. MAYORAL MINUTES**

Nil

## **5. CONFIRMATION OF MINUTES OF COUNCIL MEETING**

### **5.1. CONFIRM MINUTES - ORDINARY MEETING HELD 29 APRIL 2025**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That the Minutes of the Ordinary Meeting held Tuesday 29 April 2025 be confirmed.*

**Carried** Unanimously

## **6. OFFICERS REPORTS**

### **6.1. MAYOR'S DIARY FOR APRIL 2025**

**Moved** Cr Meadows

**Seconded** Cr Zammataro

*That Council notes the Mayor's external appointments for the month of April 2025.*

**Carried** Unanimously

### **6.2. CHIEF EXECUTIVE OFFICER'S DIARY FOR APRIL 2025**

**Moved** Cr Noli

**Seconded** Cr Meadows

*That Council notes the Chief Executive Officer's external calendar appointments for the month of April 2025.*

**Carried** Unanimously

### **6.3. OPERATIONAL PLAN PROGRESS REPORT FOR JANUARY TO MARCH 2025**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council notes the progress of the implementation of the Operational Plan 2024-2025.*

**Carried** Unanimously

### **6.4. APRIL 2025 FINANCIAL REPORTS**

**Moved** Cr Noli

**Seconded** Cr Meadows

*That Council note the Statement of Comprehensive Income and Statement of Financial Position for April 2025.*

**Carried** Unanimously

### **6.5. DEBT GENERAL POLICY 2025-2026**

**Moved** Cr Noli

**Seconded** Cr Meadows

*That Council adopts the Debt General Policy 2025-2026.*

**Carried** Unanimously

### **6.6. RATES INCENTIVE FOR CONSERVATION POLICY**

**Moved**

**Seconded**

*That Council rescinds the Rates Incentive for Conservation Policy.*

**Moved** Cr Scomazzon

**Seconded** Cr Meadows

*That Council resolves to defer Item 6.6 (Rates Incentive for Conservation Policy) for further discussion.*

**Carried** Unanimously

The amended motion became the substantive motion and was put to the vote.

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council resolves to defer Item 6.6 (Rates Incentive for Conservation Policy) for further discussion.*

**Carried** Unanimously

#### **6.7. 2025-016 - REGISTER OF PRE-QUALIFIED SUPPLIERS FOR THE PROVISION OF TRAFFIC MANAGEMENT SERVICES**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council:*

- 1. Resolves to apply the exception for register of pre-qualified suppliers in accordance with Section 232 of the Local Government Regulation 2012 and include suppliers named in this report to the Register of Pre-qualified Suppliers for Traffic Management Services for a term of one year, commencing on 1 June 2025, with the option of an extension of one year at Council's discretion.*
- 2. Delegates authority under Section 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this contract/arrangement.*

**Carried** Unanimously

#### **6.8. 2023-038 - REGISTER OF PRE-QUALIFIED SUPPLIERS - ELECTRICAL, PLUMBING AND TRADE SERVICES REFRESH**

**Moved** Cr Zammataro

**Seconded** Cr Noli

*That Council:*

- 1. Resolves to apply the exception for register of pre-qualified suppliers in accordance with Section 232 of the Local Government Regulation 2012 and include suppliers named in this report to the Register of Pre-qualified Suppliers for Electrical, Plumbing and Trade Services*



2. *Delegates authority under Section 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this contract/arrangement*

**Carried** Unanimously

## **6.9. TOURISM PORT DOUGLAS DAINTREE FUNDING PROPOSAL**

**Moved** Cr Noli

**Seconded** Cr Zammataro

*That Council:*

1. *Notes the performance of Tourism Port Douglas Daintree Pty Ltd for the funding period of 1 July 2021- 30 June 2025.*
2. *Resolves to enter into a three-year Resource and Performance Agreement with Tourism Port Douglas Daintree Pty Ltd for the period 1 July 2025 – 30 June 2028, with funding of \$513,500 ex GST in 2025/2026 increased by the lesser of three (3) percent, or the Brisbane All Groups Consumer Price Index (CPI) per annum, for each subsequent year of the agreement.*
3. *Delegates authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to negotiate, finalise, and execute any and all matters associated with the agreement.*

**Carried** Unanimously

## **6.10. CAPITAL WORKS PROGRESS REPORT JANUARY 2025 TO MARCH 2025**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council receives and notes the progress of the Capital Works Program for the period January 2025 to March 2025.*

**Carried** Unanimously

## **6.11. DAINTREE FERRY REPORT APRIL 2025**

**Moved** Cr Zammataro

**Seconded** Cr Noli

*That Council receives and notes the Daintree River Ferry financial information and tender progress for April 2025.*

**Carried** Unanimously

## **6.12. QUARTERLY UPDATE DRFA PROGRAM**

**Moved** Cr Meadows

**Seconded** Cr Noli



*That Council receive and note the Disaster Recovery Funding Arrangements – Reconstruction of Essential Public Assets Report Quarter 1 2025.*

**Carried** Unanimously

### **6.13. CYCLONE JASPER CONTRACTS AWARDED REPA - APRIL 2025**

**Moved** Cr Noli

**Seconded** Cr Zammataro

*That Council:*

- 1. In accordance with s235(c) Local Government Regulation 2012, retrospectively endorse \$24,108,953.91 in Reconstruction of Essential Public Assets expenditure committed in April 2025, in relation to the Cyclone Jasper Disaster Event.*
- 2. Council to note the funding received to date from Queensland Reconstruction Authority (QRA) for Reconstruction of Essential Public Assets.*

**Carried** Unanimously

### **6.14. COUNTRY ROADS CONNECT GRANT NOMINATIONS**

**Moved** Cr Meadows

**Seconded** Cr Noli

*That Council retrospectively endorses the five projects;*

- Cape Tribulation-Bloomfield Road, Ch. 19.23-19.4km;*
- Cape Tribulation-Bloomfield Road, Ch. 20.59-20.9km;*
- Cape Tribulation-Bloomfield Road, Ch. 23.0-23.55km;*
- Cape Tribulation Road, culvert upgrade at McKenzie Creek; and*
- Cape Tribulation-Bloomfield Road, Ch. 0.32-1.5km.*

*for submission under the Country Roads Connect program administered by the Queensland Government Department of Transport and Main Roads.*

**Carried** Unanimously

## **7. NOTICES OF MOTION**

Nil

## **8. URGENT BUSINESS**

Nil

## **9. PETITIONS**

Nil


**10. CLOSED SESSION**

Nil

**11. MEETING CLOSURE**

The meeting closed at 10:24am.

CONFIRMED THIS 17<sup>TH</sup> DAY OF JUNE 2025.

  
MAYOR/CHAIR