

DOUGLAS SHIRE COUNCIL

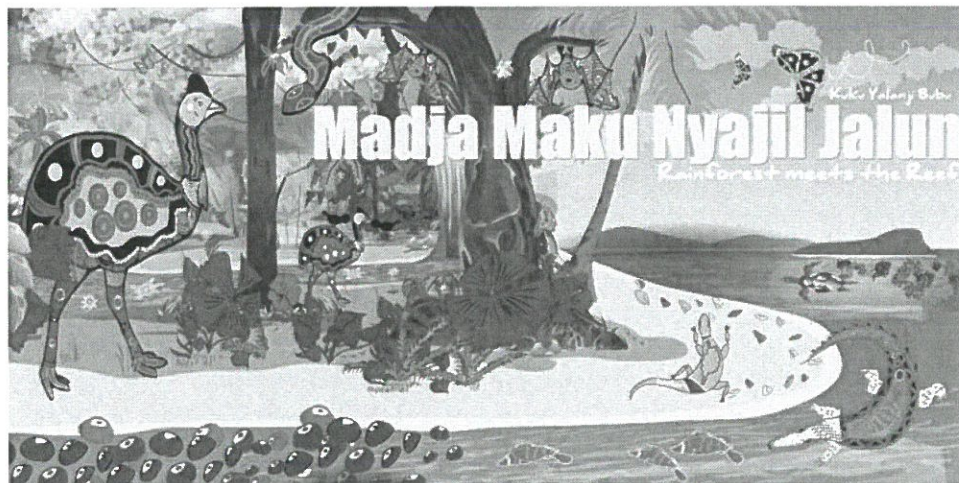
AUDIT COMMITTEE MEETING

MINUTES

Thursday 30 September 2021

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
ENGAGING, PLANNING, PARTNERING
CELEBRATING OUR COMMUNITIES

DOUGLAS
SHIRE COUNCIL



Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and Ronald Bamboo for providing the cover artwork entitled "**Daintree Ferry**"

1. WELCOME

The Chair opened the meeting at 10:00am welcomed the committee members and observers. The Chair made special thanks to Sri Narasimhan from QAO for joining the meeting today. The first part of this meeting is to look at the Financial Statements. The second part will be to receive the findings from the Daintree Ferry Probity Audit.

2. ATTENDANCE AND APOLOGIES

Committee Members

Chair	Dr Martin Fahy
External Member	Mr Drong Vue
Mayor	Cr Michael Kerr
Deputy Mayor	Cr Lisa Scmazzon

Officers

Acting Chief Executive Officer	Juanita Warner
Chief Financial Officer	Tara Killeen (Attended only 1 st Part)
Team Leader Financial Accounting	Joanne Nicholson (Attended only 1 st Part)
Team Leader Management Accounting	Sandeep Tut (Attended only 1 st Part)
Senior Procurement Officer	Sean O'Connor (Attended only 2 nd Part)
Senior Governance Officer	Natalie Crimmins (Attended only 1 st Part)

Invited Councillors

Councillor	Cr Abigail Noli (Attended only 2 nd Part)
Councillor	Cr Peter McKeown (Attended only 2 nd Part)
Councillor	Cr Roy Zammataro (Attended only 2 nd Part)

Invited External Representatives

Local Buy, Senior Probity Specialist	John Lee (Attended only 2 nd Part)
Local Buy, Senior Probity Specialist	Wendy Harris (Attended only 2 nd Part)
QAO	Sri Narasimhan (via Teams) (Attended only 1 st Part)

Apologies

There were no apologies noted.

3. CONFIRMATION OF MINUTES

Committee Decision

That the minutes of Douglas Shire Council Audit Committee meeting held 23 August 2021 be confirmed.

4. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

There were no Conflicts of Interest declared by any Committee Member or Officer in relation to the items of business listed on the Agenda.

5. OFFICERS' REPORTS

5.1 FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2021

The Chief Financial Officer (CFO) presented the Financial Statements for the year ended 30 June 2021.

General Update

- CFO thanked the Finance team for the wonderful job they have done throughout the year, in particular to Jo, Sandeep and Katie.
- The financial year was difficult due to Covid

- The financial statements will be presented at a Special Council Meeting on 12 October 2021.
- The operating deficit for the year is \$2.23m compared to a budgeted operating deficit of \$3.66m.
- Operating result was better than budgeted due to:
 - Increased revenue from fees and charges
 - Grant revenue
 - Savings in expenditure (electricity, IT projects, landfill, depreciation)

Questions from the Floor:

- Were there any issues receiving information from officers?
 - QAO advised: No. We have a strong relationship and no issues. Sri thanked CFO and the team and asked for the thanks to be passed on.
- Were there any significant deficiencies?
 - QAO advised: Not for this closing report. There was one that for the interim audit regarding bank files. Management has now put processes in place to rectify this.
- Are you seeing similar Covid challenges around Queensland?
 - There are different challenges. Douglas is quite unique but the challenges are similar.

The Chair noted that this is a very comprehensive report and thanked the Chief Financial Officer and Team Leader ICT for the information.

Officers Recommendation

It is recommended that the Audit Committee receive and note the Financial Statements for the year ended 30 June 2021.

Committee Decision

The Committee resolved to receive and note the officer's recommendation.

The meeting adjourned at 10:22am and will reconvene at 12:00pm

The meeting reconvened at 12:00pm – This was a closed session and only Audit Committee, Acting CEO and invited guests – Cr McKeown, Cr Noli, Cr Zammataro, Mr John Lee and Ms Wendy Harris were in attendance.

5.2 PROBITY AUDIT REPORT FINDINGS

Mr John Lee presented the Probity Audit Report Findings.

Officers Recommendation

It is recommended that the Audit Committee receive and note the Probity Audit Findings Report.

Committee Decision

The Committee resolved to note and receive the officer's recommendation.

The Probity Report will be presented to the next Council Meeting to be received.

6. NEXT MEETING

- To be confirmed.

7. CLOSURE OF MEETING

- The Chair thanked all for their attendance.
- The meeting closed at 12:45pm.

**DR MARTIN FAHY
CHAIR**

