

DOUGLAS SHIRE COUNCIL

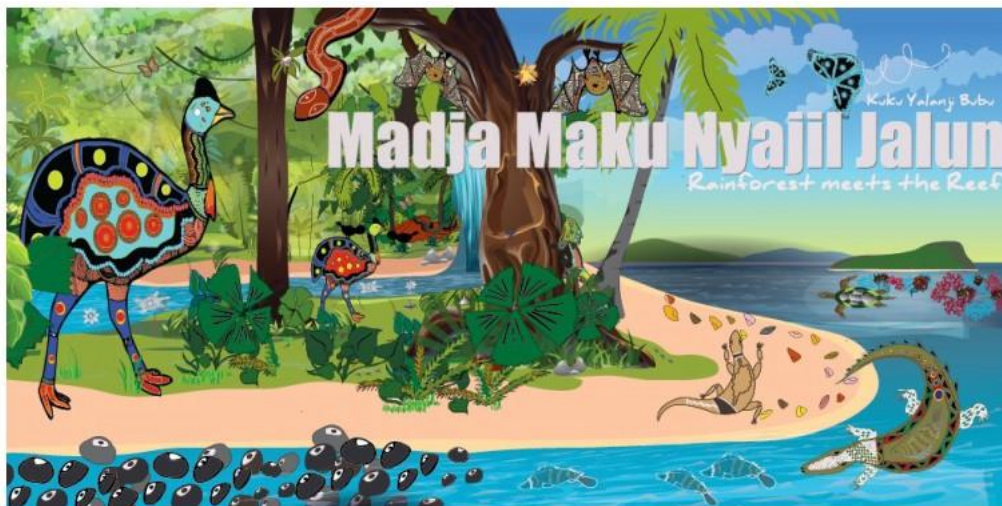
ORDINARY COUNCIL MEETING

MINUTES

Tuesday, 25 June 2019

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
ENGAGING, PLANNING, PARTNERING
CELEBRATING OUR COMMUNITIES

DOUGLAS
SHIRE COUNCIL



Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and Ronald Bamboo for providing the cover artwork entitled "**Daintree Ferry**"

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL
HELD ON TUESDAY, 25 JUNE 2019 COMMENCING AT 10.00AM**

1. PRESENT

Cr Julia Leu (Mayor), Cr Abigail Noli (Deputy Mayor), Cr David Carey, Cr Michael Kerr, Cr Roy Zammataro, Mark Stoermer (Chief Executive Officer), Joanne Jacobson (Executive Manager, People & Governance), Michael Kriedemann (Executive Manager Infrastructure), Nicole Barton (Mayoral and Councillor Support Officer) and Brenda Jang (Executive Assistant).

Part Meeting:

Tara Killeen (Chief Financial Officer) and Terry Farrelly (Manager Community Development)

ACKNOWLEDGEMENT OF COUNTRY

Cr Leu acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land and paid respect to their Elders both past and present and extended that respect to other Indigenous Australians present.

APOLOGIES

Nil

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

Nil

3. MAYORAL MINUTE

Nil

4. CONFIRMATION OF MINUTES OF COUNCIL MEETING HELD ON THURSDAY, 13 JUNE 2019

Moved Cr Noli

Seconded Cr Zammataro

“That the Minutes of the Special Council Meeting held on Thursday, 13 June 2019 be confirmed.”

Carried unanimously

5. AGENDA ITEMS

5.1. PROCUREMENT POLICY

Tara Killeen, Chief Financial Officer

Moved Cr Noli

Seconded Cr Carey

“That Council adopts the amended Procurement General Policy for the 2019/20 financial year.”

Carried unanimously

5.2. ENTERPRISE RISK MANAGEMENT GENERAL POLICY AND GUIDELINES REVIEW

Joanne Jacobson, Executive Manager People and Governance

Moved Cr Zammataro

Seconded Cr Kerr

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“That Council:

- 1) *adopt the updated Enterprise Risk Management Policy, and*
- 2) *endorse the updated Enterprise Risk Management Framework and Guidelines.”*

Carried unanimously

5.3. AUDIT COMMITTEE POLICY

Joanne Jacobson, Executive Manager People and Governance

Moved Cr Carey

Seconded Cr Kerr

“That Council adopts the attached Audit Committee Policy subject to the changes to Clause 1 of Provisions of the Policy (page 41 of the agenda) to read:

1. *Council will appoint an Audit Committee which will include Councillors and other non-Council members and may from time to time alter the membership of such Committee. The composition of the Committee will be in accordance with s210 of the Local Government Regulation 2012.”*

Carried unanimously

5.4. CORPORATE PLAN 2019-2024

Mark Stoermer, Chief Executive Officer

Moved Cr Leu

Seconded Cr Carey

“That Council:

1. *adopts the Douglas Shire Council 2019-2024 Corporate Plan; and*
2. *delegates authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to finalise any minor amendments to the Corporate Plan.”*

Carried unanimously

5.5. OPERATIONAL PLAN 2019-20

Mark Stoermer, Chief Executive Officer

Moved Cr Noli

Seconded Cr Carey

“That Council:

1. *adopts the 2019 – 2020 Operational Plan; and*
2. *Delegates authority under Section 257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to finalise any minor amendments to the Operational Plan.”*

Carried unanimously

6. NOTICES OF MOTION

Nil

7. URGENT BUSINESS

Nil

8. PETITIONS

Nil

9. CLOSED SESSION

Moved Cr Zammataro

Seconded Cr Carey

“That Council resolves to move into Closed Session to discuss the following matters:

- 9.1 *Prejudicial Matter S275(1)(H) Local Government Regulation 2012 - **Council Grants Program Out of Round June 2019***
- 9.2 *Prejudicial Matter S275(1)(H) Local Government Regulation 2012 - **Corporate Risk Register and Risk Treatment Plans***
- 9.3 *Prejudicial Matter S275(1)(H) Local Government Regulation 2012 - **Internal Audit Projects 2018-19***
- 9.4 *Contractual Matter S275(1)(E) Local Government Regulation 2012 - **Daintree River Ferry Contract***

Carried unanimously

OUT OF CLOSED SESSION

Moved Cr Kerr

Seconded Cr Zammataro

“That Council resolves to move out of Closed Session.”

Carried unanimously

**9.1. PREJUDICIAL MATTER S275 (1)(H) LOCAL GOVERNMENT REGULATION
2012 - COUNCIL GRANTS PROGRAM OUT OF ROUND JUNE 2019**

Terry Farrelly, Manager Community Development

Moved Cr Carey

Seconded Cr Kerr

“That Council:

- 1. *approves \$20,000 (GST Exc) and \$10,000 in-kind support over three (3) years towards the Reef to Reef and Triple-R event under the Community Development Sponsorship Program utilising funds from the Community Development budget;*

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2. *approves \$4,000 (GST Exc) and \$2,000 in-kind support over one (1) year towards the Hot and Steamy event under the Community Development Sponsorship Program utilising funds from the Community Development budget; and*
3. *delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to finalise any and all matters associated with the above matters."*

Carried unanimously

**9.2. PREJUDICIAL MATTER S275(1)(H) LOCAL GOVERNMENT REGULATION
2012 - CORPORATE RISK REGISTER AND RISK TREATMENT PLANS**

Joanne Jacobson, Executive Manager People and Governance

Moved Cr Noli

Seconded Cr Kerr

"That Council endorses the updated Corporate Risk Register and accompanying Risk Treatment Plans."

Carried unanimously

**9.3. PREJUDICIAL MATTER S275(1)(H) LOCAL GOVERNMENT REGULATION
2012 - INTERNAL AUDIT PROJECTS 2018-19**

Joanne Jacobson, Executive Manager People and Governance

Moved Cr Zammataro

Seconded Cr Noli

"That Council notes the findings of the Internal Auditor on the 'Review of Grants Application and Management Process' project undertaken in the 2018-19 Internal Audit Plan."

Carried unanimously

**9.4. CONTRACTUAL MATTER S275 (1)(E) LOCAL GOVERNMENT
REGULATION 2012 - DAINTREE RIVER FERRY TENDER**

Michael Kriedemann, Executive Manager Infrastructure

Moved Cr Leu

Seconded Cr Noli

"That Council receives and notes the progress of the Daintree River Ferry Tender project."

Carried unanimously

CLOSURE OF MEETING

The meeting closed at 10.44am.

CONFIRMED THIS 9TH JULY 2019


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MAYOR/CHAIR