

5.10. REPORT FROM THE CHIEF EXECUTIVE OFFICER

REPORT AUTHOR(S): Linda Cardew, Chief Executive Officer
DEPARTMENT: Office of the Chief Executive Officer

RECOMMENDATION

That Council receives and notes the report.

EXECUTIVE SUMMARY

This report presents an outline of the operational initiatives and progress made by Council's administration from mid-November to end December 2015.

BACKGROUND

This report provides an overview of the administration's operations to Council on a regular basis. The aim of these reports is to communicate how the administration is managing the diverse activities and challenges arising in the course of Council's business, and to summarise work in progress and the milestones achieved.

The administration continues to extend an open invitation to the community to provide feedback, at any time, on any aspect of Council's service delivery, or on broader issues that pertain directly to Council's business. The organisational goal of continual improvement will be always better informed if staff has a greater understanding of the community's observations, and so we welcome and encourage all comments.

REPORT

CEO UNIT

The CEO Unit continues to be proactively involved with community initiatives and economic development opportunities throughout the Shire.

Community Partners and Participation

Officers were proud to be integral to the planning and implementation of the White Ribbon Day Twilight Walk and Rally held at St David's Church Mossman on 25 November 2015. The event was well attended with over 200 participants attending the march and the rally.



(Above) White Ribbon Day Twilight Walk and Rally

The Mayor's Christmas Appeal and the donation from the Quicksilver Appeal saw over forty families and individual's receive a food hamper. The Quicksilver Appeal donations allow for gifts to be included with the Mayor's Christmas Hamper and for hampers to be given to those applicants that are ineligible for the Mayor's Christmas hamper.

Church volunteers assisted with the packing and delivery of the hampers along with employees from Bamanga Goobidi. Surplus food and toy items were given to the Mossman Community Centre and the Port Douglas Neighbourhood Centre towards their emergency relief.



(Above) Volunteers packing Mayor's Christmas Hampers

The Women of Douglas 'Get Out Get Active' project is in the final stage, with the last component of the project is to produce a Directory of sporting opportunities available throughout the Shire. It is anticipated this will be available by the beginning of February.

This year's community resilience campaign will involve collecting a series of video-interviews with people about their experiences of severe weather events in the Douglas region; which we will edit into clips for dissemination through internet and social media.

The current display set up in the foyer of the Council administration building is based on the Queensland Government's 'What if' campaign.

Officers attended a number of community facilitated meetings such as the Community Agency Network (CAN), the Mossman Gorge Interagency, the Douglas Community Housing Group and the Mossman and Port Douglas Liquor Accord.

Economic Development, Events and Programs

The 24 November Council meeting saw a number of resolutions that will prove economically beneficial throughout the Shire.

The Business Development Fund was adopted by Council and officially launched on 1 December 2015. This fund will provide Council with the opportunity to:

- Support the growth of local business and industry, and to encourage commercial investment in the Shire.

- Expand tourism and agricultural business opportunities and benefits through collaborative planning and promotion.
- Investigate opportunities for sports and cultural tourism

An information session is to be held on Thursday 4 February at 5.30pm at the Mossman Administration Building of Council.

Council resolved to increase the funding provided to the Chamber of Commerce for the New Year's Eve celebrations. The increase was to include family friendly, free activities for children. This was to draw more families to Port Douglas which would in turn increase patronage at restaurants and accommodation providers.

Council officers worked closely with the Chamber of Commerce to ensure the activities were organised and confirmed for the afternoon. This initiative appeared successful with a number of local and interstate visitors attending the free activities. Increase promotion with accommodation providers and throughout the community would see an improved attendance.



Active Games in the Park will commence again the first week of February 2016. This is a free after school activities offered in Mossman at George Davis Park on Tuesday and Port Douglas at Hutchinson Park on Thursday.

Since November 129 'Welcome to Douglas' letters have been sent to new ratepayers. This letter includes the link:

http://douglas.qld.gov.au/download/community_development/Wecome%20to%20Douglas%20-%20A%20Guide%20for%20New%20Residents.pdf to the Welcome to Douglas ebook.

The Douglas Card, is an initiative between Council and Tourism Port Douglas Daintree (TPDD), that provides free ferry passage to residents from Mareeba, Cook, Tablelands, Cairns and Cassowary local government areas to encourage visitation north of the Daintree River. The Douglas card has been available since 1 November 2015 with over 800 cards issued to date. Of this, 527 have used their Douglas Card to cross the river using the Ferry.

The Douglas Card is available for use until the 29 February and can be downloaded from <http://douglas.qld.gov.au/community/daintree-ferry/> along with all information relevant to the Daintree Ferry.

Officers are in the process of finalising the Australia Day Award and Citizenship Ceremony, to be held at the Port Douglas Community Hall, commencing 9.30am, 26 January 2016.

Grants

Council has recently applied for and secured funding under the Building our Regions program for the enabling infrastructure for the Mossman Aged Care facility and the new water reservoir.

With the Grant officer commencing employment with Council on 23 November, Council has applied for funding under the Scenic Lookout Upgrade programme to upgrade the Flagstaff Hill lookout. A number of other projects have been identified for funding opportunities, which will be explored as funding opportunities are identified.

Officers successfully secured funding from the Department of Premier and Cabinet for the delivery of the Great Australian Bites - Australia Day Event to be held in Rex Smeal Park, Port Douglas. Douglas was presented with the opportunity to host one of the three events being held throughout Queensland. The other two taking place in Brisbane and Airlie Beach.

To assist with the coordination and delivery of the event, officers have engaged the services of local business woman and event coordinator, Reina Patrick.

The Community Support and Event Funding program received four and five applications respectively. All applications received funding which will see additional events to the Douglas calendar along with activities for young people throughout the Shire.

Council's RADF programme closed on 27 November. A report will be going to the 28 January Council meeting with the funding recommendations as identified by the RADF committee.

Website and Facebook

During times of festivities or weather events, Council's Facebook page continues to be the most accurate and update source of information.

Officers posted a total of 107 Facebook posts from 10 November 2015 to 13 January 2016. Of these the top five were:

- Monsoonal rain caution (7700 Facebook users),
- Wonga Beach State School Reef Guardians (3300),
- White Ribbon Day Mossman walk (3100),
- New Year's Eve fireworks display (2900),
- number of impounded dogs (2800)

While Facebook is a great communication tool. The preferred means of reporting a problem, concern or issue to Council is via Council's web site

- <http://douglas.qld.gov.au/contact-us/> , or
- Telephone 0740 999 444 (business and after hours)

CORPORATE SERVICES

GOVERNANCE

Human Resources

The end of year for Human Resources continued to be extremely busy particularly within several key areas being recruitment and selection and training.

The recruitment process was finalised for employee movements that formed part of a number of internal Expression of Interest processes. This opportunity for employees to undertake a six month secondment has enabled employees to develop new or enhance their existing competencies and for Council to utilise the employee's unique knowledge and skills in the following positions:

- Research and Project Officer
- Mayor/Councillor Support Officer
- Project Officer WHS Support & Training
- Inspector Roads & Infrastructure

In addition, positions have been filled with six new employees commencing with Council from November 2015 through to January 2016 in the positions of:

- Labourer Mossman Amenities
- Local Laws Officer (part-time fixed term 6 months)
- Grants Officer (part-time fixed term 12 months)
- Senior Procurement Officer
- Labourer Water Reticulation
- Frontline Services Officer (fixed term 6 months)

Council's commitment to learning and development continues to support and enable our employees to embrace learning and increase their capability with Human Resources arranging a range of legislative and professional development training throughout November and December with staff attending training in:

- Certification with Register of Playground Inspector's International (RPPI) as Operational level inspectors
- Pool Safety Inspections Course
- Customer Service Skills
- Safely Managing Sampling for bypass add licence exceedances
- Authorised Persons
- Animal Management (Cats & Dogs) Act 2008
- De-escalating Aggressive Behaviour

Workplace Health & Safety

The new committee structure for WHS continues to progress with 3 meetings of the Health & Safety Representative Group being held since implementation late last year. The Group continues to work closely with the WHS Officer and forms part of the consultative framework by providing a formal communication channel for the discussion of workplace health and safety issues between staff, the WHS Officer and management. The Representative Group will also undertake a 5 day training course at the end of February.

A monthly WHS newsletter has been developed and distributed internally with positive feedback received from staff. The newsletter will provide another avenue to actively promote safety in the workplace, to keep staff informed of developments as well as training opportunities.

Records

Migration of legacy documents from DataWorks from historical Douglas Shire Council records has been completed.

Property & Governance

The successful food vendors for the Port Douglas Markets have been notified. Upon receipt of insurances and registration as a food vendor with the Shire the approved applicants will start trading.

Governance staff are working with a consultant to establish Douglas Shire Council's executive and staff delegations.

Council's Property staff have 46 case files underway, these vary with different degrees of complexity. Inspections of Council's properties are also continuing in line with the Operational Plan and will be completed by the end of January. Further to this, Council officers are working with Preston Law on the Native Title Claims that are underway within the Douglas Shire. Claim No QUD 602/2012 Yirrgandji People which involves Council controlled reserves around the Port Douglas area will be before the Federal Court in March of this year.

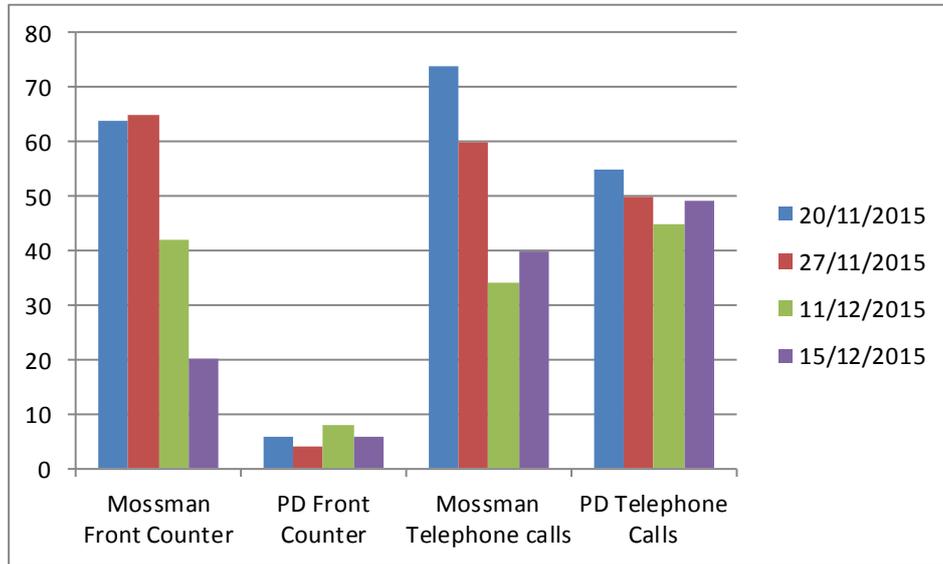
Paws and Claws - The partial road closure adjacent to Lot 84 SP204459 Yule Point has been advertised in the Government Gazette and is open for public comment until to 28 January 2016. DNRM have notified the adjoining land owners for comment. Council has applied to the Native Title Tribunal to have Native Title extinguished on Lot 84.

Settlement for the purchase of Lot 801 SP279536 Ferrero Road for the Port Douglas Reservoir Site was finalised on the 9 December 2015.

Property staff are also actively involved in Bama Working Group with other key stakeholders across Council to address any land tenure issues.

Frontline Services

The following graph provides data on volume of phone and front counter enquiries received during the reporting period.

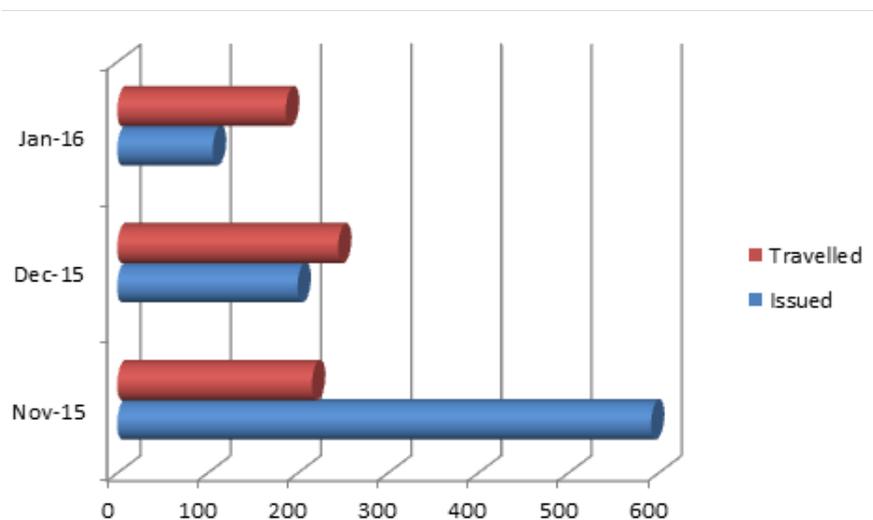


Advertised, interviewed and appointed a replacement for six (6) months from 4 January 2016 for Frontline Officer due to a secondment to the CEO Unit.

Online venue booking calendar is being updated with dates from the outlook calendars and other work in this calendar is being updated.

Residents from the Douglas Shire, Mareeba Shire, the Tablelands, Cairns, the Cassowary Coast and Cook Shire are eligible to obtain a Douglas Card for free access on the Daintree ferry for four months from 1st November 2015 to encourage bona fide residents from neighbouring local government areas to take a trip to the Daintree during low season.

Since the season started the Organisational Business Support Unit together with Frontline Services have issued approximately 900 cards with over 650 return trips being registered for free travel on the Daintree Ferry.



FINANCE AND INFORMATION TECHNOLOGY

The 2015/16 budget review was adopted at the last ordinary meeting of Council and the revised figures will be incorporated into Council's monthly financial reports for the remainder of the financial year. Planning has begun for the preparation of Council's 2016/17 draft budget, with an initial focus on fees and charges. Further information will be provided to Council in due course.

Half yearly rate notices covering the period from January to June 2016 were issued last week, with a due date for payment of 23 February 2016. Council will also be issuing reminder notices for unpaid water usage (of amounts greater than \$20) that were levied in October 2015. Council's debt recovery program is also continuing.

In February Council anticipates receiving notification from the Department of Natural Resources and Mines of the results of the full revaluation of all rateable properties within the Council area (which was undertaken during December 2015) and advice of valuations will be provided to property owners during March 2016. The new valuations will take effect from 1 July 2016 and will be included in Council's 2016/17 rating process.

The recent upgrade of Council's phone system was relatively smooth, with no outage to the business and all key outcomes achieved, including the removal of the previous limit on the number of extensions and provision for additional growth. Some of the extra functionality now available will be implemented progressively.

In mid-December 2015 Council went 'live' with its upgraded Cloud / Citrix environment that hosts its core software applications. This included a major upgrade to the Authority Enterprise suite (which includes most of Council's core applications, such as Finance, HR/Payroll, Rates and Customer Request Management). Prior testing of the Authority upgrade resulted in a smooth transition.

LIBRARY

Preparation and planning is underway for a range of school holiday activities including an "iPad songwriting workshop" where children will learn how to compose music and write lyrics; summer craft; Ozobots challenge; making Christmas cards, colouring in competitions and the State Library of Queensland's "Summer Reading Club".

Libraries were successful in obtaining a \$6,680 "Tech Savvy Seniors Queensland" grant. The grant is a partnership between the State Library of Qld and Telstra. Fun free technology training sessions will start in early February and include email, social media, internet banking, smartphones and tablets, online shopping and cybersafety.

In December, 10,073 people visited their local library; 73 people joined; 6456 items were borrowed; 16 inter-library loans were placed; 213 people attended library programs & events and 174 people accessed Wi-Fi.

OPERATIONS

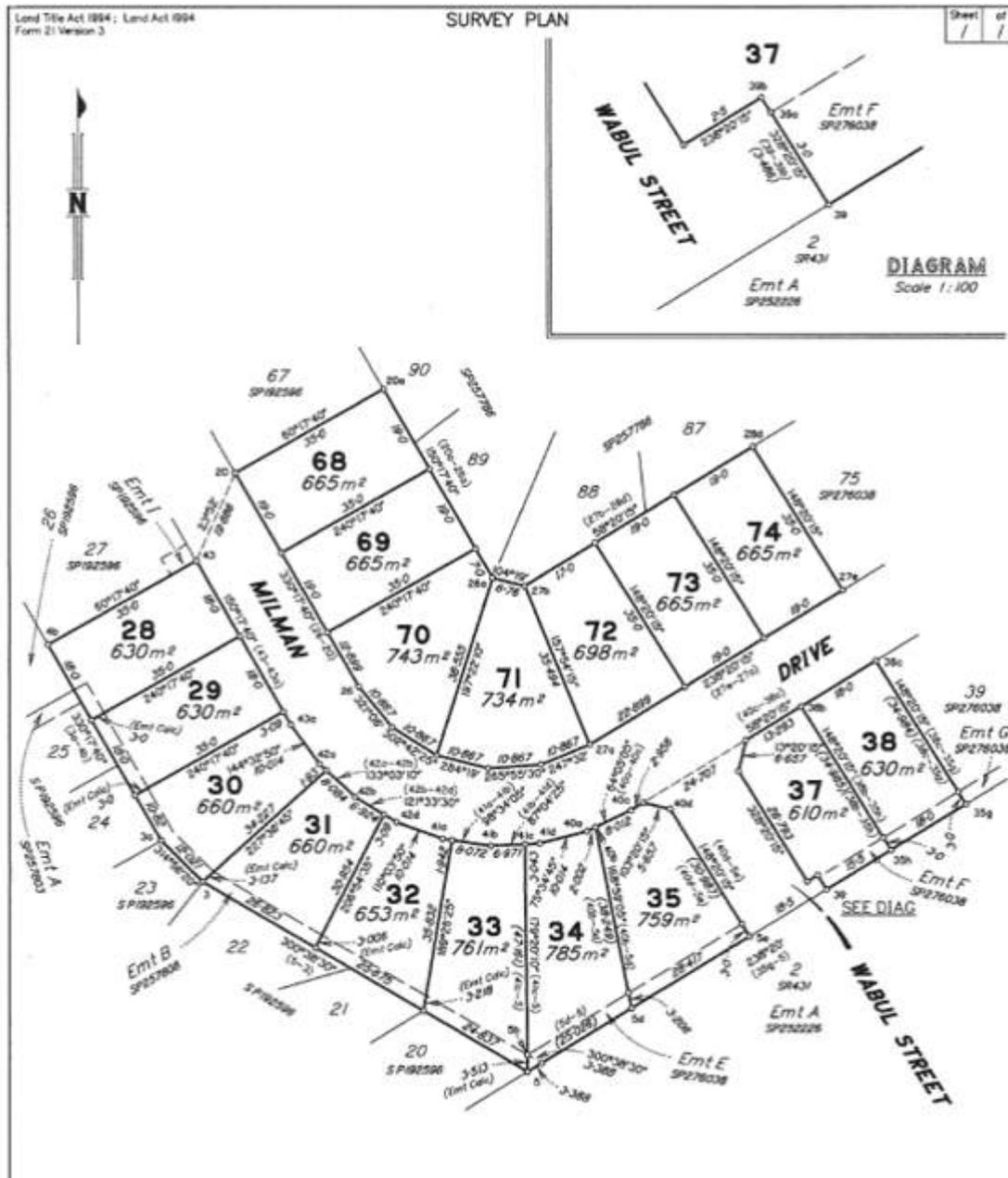
DEVELOPMENT AND ENVIRONMENT

Planning

There were nine (9) development applications lodged with Council during the second half of November 2015 and up to 15 January 2016, as well as ten (10) requests for siting dispensations.

The development application for a Retirement Facility, to be located on Johnston Road, Mossman, has been lodged and is under assessment.

The last constructed stage of Port Pacific Estate has been released with titles to be issued in the very near future. This is somewhat of a milestone given the history of this particular development. A snapshot of these lots is below:



102 general enquiries were received by the planning department's inbox and responded to by staff during the second half of November 2015 and up to 15 January 2016, as well as numerous telephone and in person enquiries.

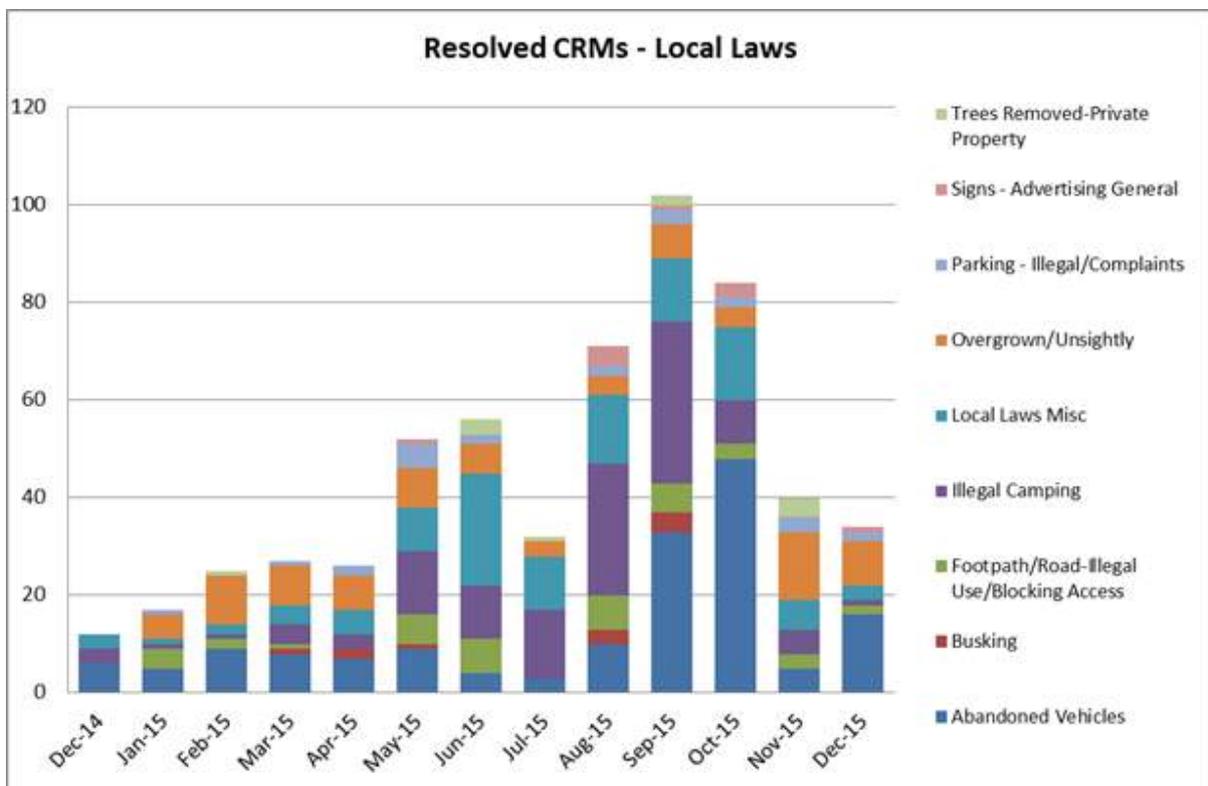
There are approximately 40 compliance matters under investigation.

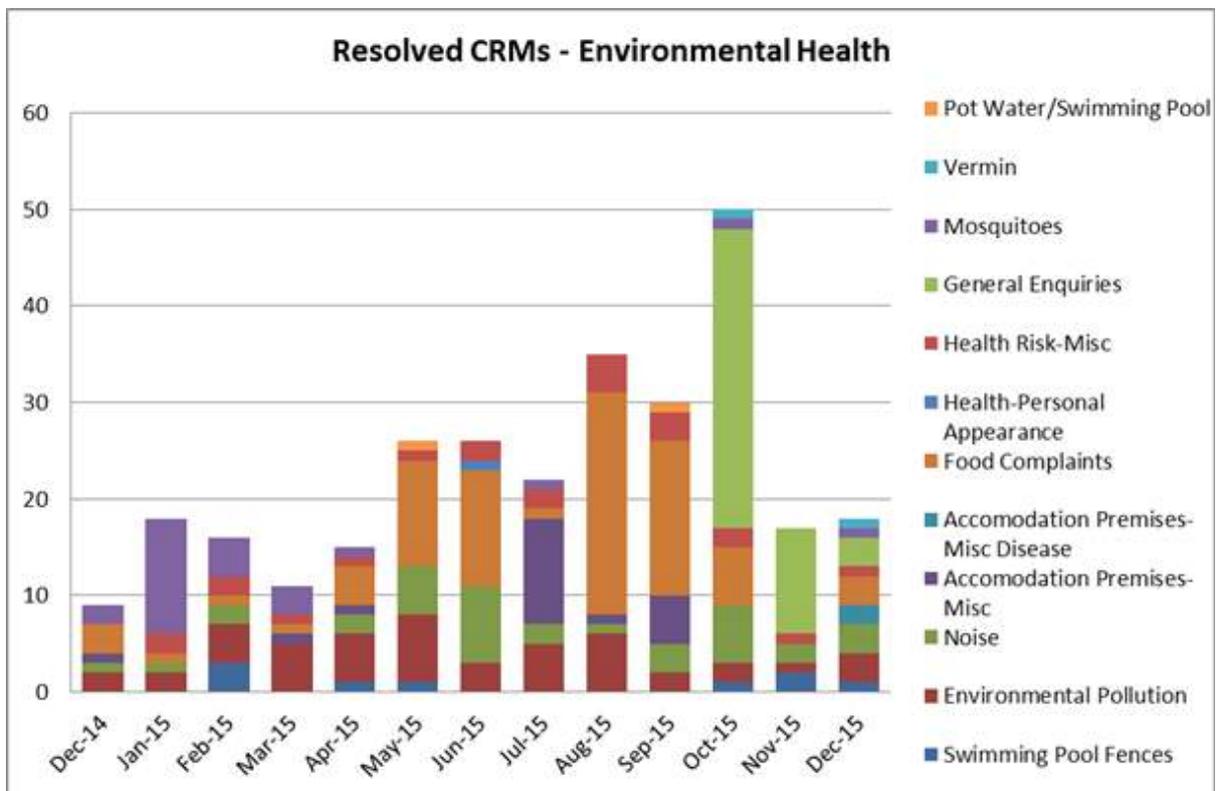
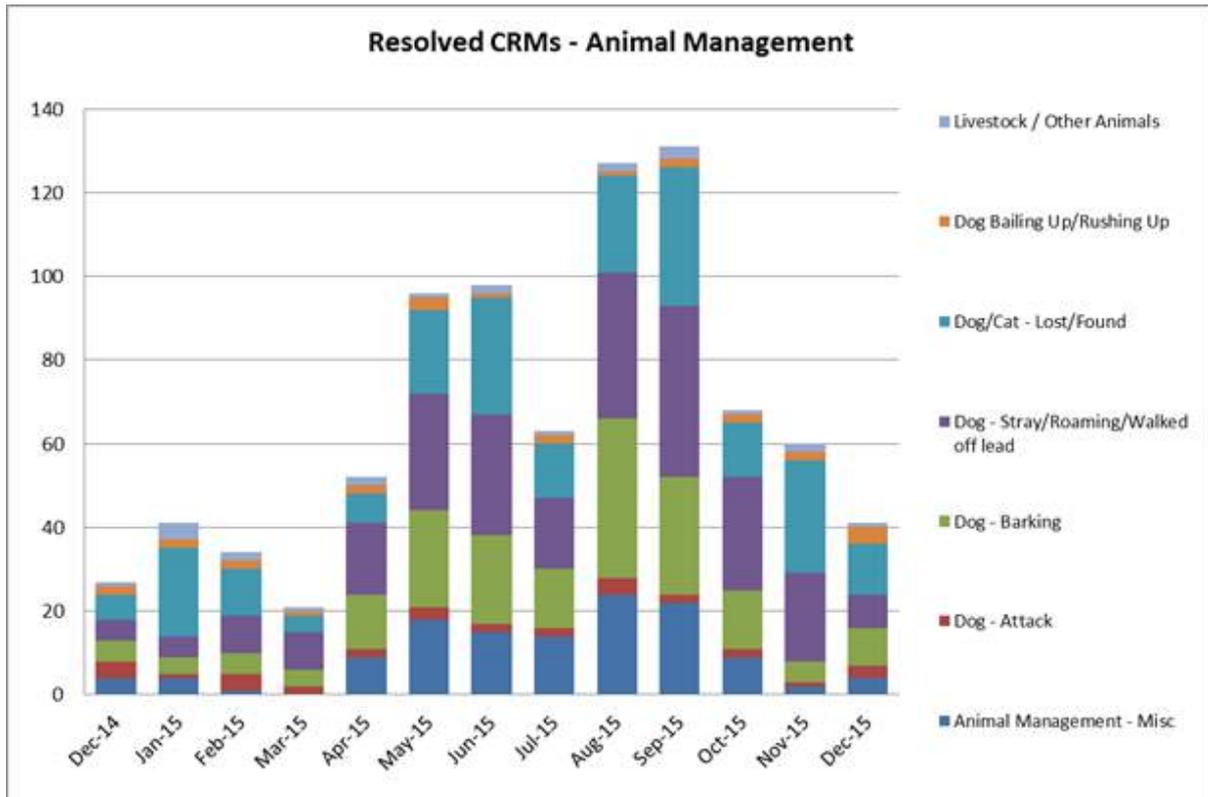
Appeals

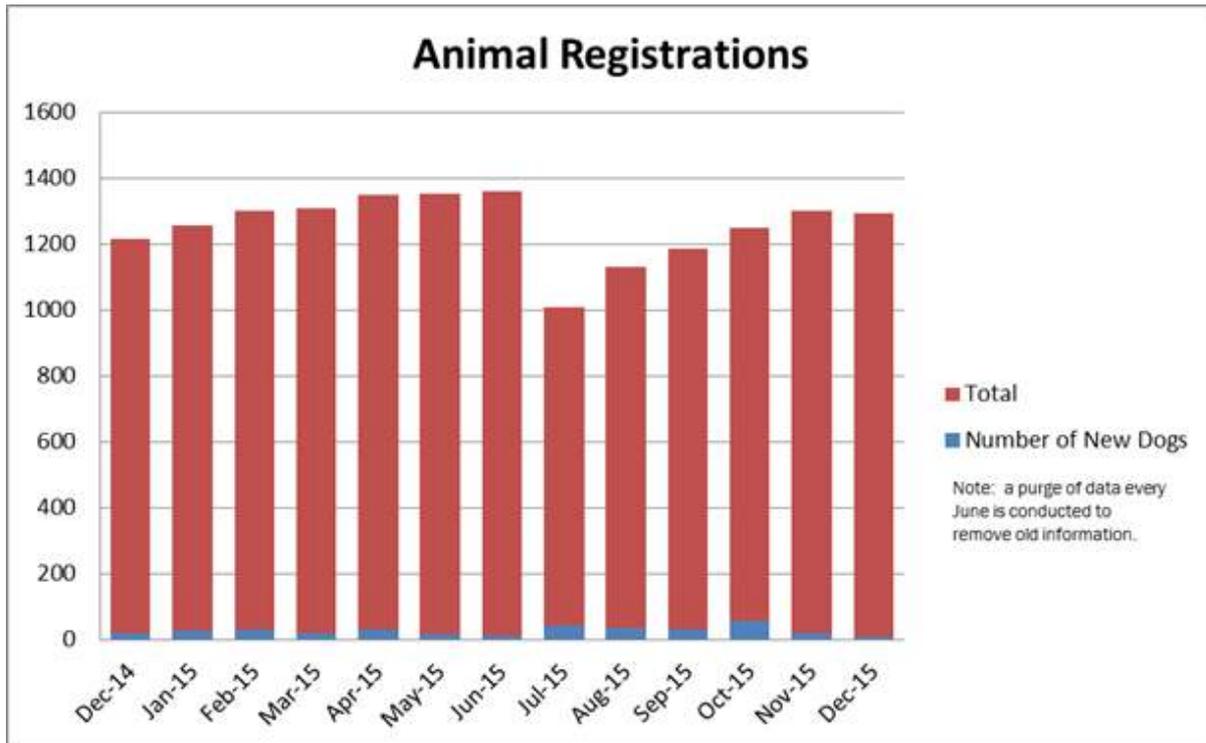
No new appeals have been lodged.

ENVIRONMENTAL HEALTH & REGULATORY SERVICES

Customer requests resolved by Environmental Health & Regulatory Services for the months of November and December 2015, together with previous 12-month history.







Penalty Infringement Notices (PINs) Issued

PINs issued during November/December period.

Infringement Name	Number
Parking	1
Illegal Dumping	1
Prescribed Activity - Moorings	1

Regulatory Services

Good News Stories

- Local Laws has helped to re-home/returned 17 impounded animals.
- Environmental Health Officers worked hard to assist new businesses and events to open up and be ready in time for Christmas, including 4 new food businesses and 4 public place events.

Other News

- Nine (9) animals were euthanised. A wounded kangaroo found by the road was also euthanised.
- Two (2) Show Cause Notices issued for breeding without an approval.
- Four (4) dog attack incidents were resolved.
- Arrangements put in place to commence an electronic survey with photos of regulatory signage in the shire.

Illegal Camping

- 63 campers were spoken to about illegal camping.
- 79 information sheets were disseminated.

- Campers country of origin –

Australian 20	French 12	German 11	English 4	Italian 2	Spanish 2	Belgium 2
Polish 2	Unattended Vehicles 8	Unknown 13				

Environmental Health

- Food Licence renewal process completed.
- Renewals for Accommodation Approvals completed.
- Swimming Pool renewals certificates being processed for 2015-16 approval period.
- Two (2) Enforcement Notices issued for non-compliance with pool safety standards.
- Work has commenced to roll out illegal dumping signage across the Shire.
- Public Health Order issued to a home in relation to mosquito breeding.
- Five (5) temporary food licences issued.
- Officers reviewed 13 hot food vendor applications for short listing at Port Douglas Market, and helped review expressions of interest from event organisers for Carnivale 2016.
- Seven (7) Prescribed Activity approvals (excluding weddings on the beach) issued for social/sporting and temporary events.
- Two (2) Commercial Filming/Photography approvals issued.

WASTE

Customer Requests

Waste Services received 93 customer requests in December 2015, slightly higher than the same period last year.

Tenders

The tender for operation and maintenance of Killaloe Transfer Station closed in December 2015, has been reviewed and a report prepared for Council.

Kerbside Collection Service

Approximately 524 tonnes of treatable waste was collected in Council's Kerbside Collection Service in December 2015. This material is transported to the Bedminster Facility in Cairns for processing into compost.

Resource Recovery

Recovery efforts at Killaloe are ongoing, with the current Contractor collecting re-usable items for the "Recycle Shop" and supervising the fertiliser bag recovery trial, recovering a total of 609 bags since September 2015.

Other recyclable items recovered in December 2015:

- Cardboard - 7.10 tonnes;
- Bottles, cans and tins - 5.60 tonnes;
- Tyres - 4.28 tonnes;
- DrumMuster Drums - 0.86 tonnes; and
- Scrap metal from Killaloe and Newell Beach - 276.20 tonnes.

Council's Waste Reduction and Recycling Plan has also been prepared in accordance with the *Waste Reduction and Recycling Act 2011* and is open for public comment until Tuesday 9th February, 2016.

INFRASTRUCTURE

Disaster Management

Heavy rainfall and an ongoing strong monsoon had the Local Disaster Coordinator (LDC) and the Local District Management Group on ALERT over the Christmas period. A number of roads were cut on December 23 as a result of moderate flooding and all water intakes and the Wastewater Treatment Plants were impacted to some extent. The December 23 rainfall coincided with a loss of internet, mobile and email services which made communication and intelligence gathering extremely difficult. A number of staff in the Civil, Water and Wastewater sections performed over and above expectation to ensure services and community safety were maintained.

Douglas Shire Council has been approved by the Minister for NDRRA funding as a result of the recent Monsoon event.

Exercise IMBER was conducted on December 18, 2015 and involved the activation of the Local Disaster Coordination Centre to deal with a cyclonic event involving significant flooding. A number of staff were not only put in unfamiliar roles but were using the Guardian system for the first time. Staff performed very well and a number of improvements were identified as a result. The next exercise will occur soon and will involve activation of the Storm Tide Cyclone Shelter.

Staff completed inspections and a digital recording of all buildings that may be used as evacuation centres or places of refuge as part of disaster management. The LDC is currently reviewing that document. A sub-plan for the Storm Tide Cyclone Shelter was also completed and adopted by the LDMG.

Civil Works

Unsealed road grading maintenance was completed on the Bloomfield track between Wujal Wujal and Cowrie Range and also Banabilla road in November, with unsealed roads from Cape Tribulation to the ferry being completed in December.

Slasher mowing of road shoulders from Mowbray to Whyanbeel was completed by December

Tree maintenance and drainage crews have completed Syndicate and Whyanbeel areas, and will recommence after the New Year in the Bamboo and Daintree areas.

The road patching crew have been capturing GIS data and inspecting pipes and culverts under the RMPC contract and were kept busy with emergent pothole patching until the end of December.

The skeleton crew worked tirelessly throughout the shutdown period in December removing trees and landslips to reopen roads and dealing with road closures and slippery surfaces due to saturation or inundation of road surfaces throughout the shire

Fischer's Bridge on the CREB Track was completed in late November



(Above) China Camp Fischer's Bridge (aka First Log Bridge)

Grogan Street footpath has commenced and will be completed late January.

Kingfisher Lane concrete extension to prevent scouring from Whyanbeel creek overtopping was completed early November.



(Above) Kingfisher Lane Concrete Extension

Diggers Bridge refurbishment was completed in early December with all timber superstructure elements requiring refurbishment being replaced

Five (5) Civil Works Supervisors/Technical Officers attended the IPWEA supervisor forum in Mackay in November. Mackay Regional Council hosted the forum and the attendees were provided with current best practice for maintenance of council assets. In addition, valuable peer contacts within local government were obtained.

Six (6) civil works employees obtained their traffic control licences during the reporting period which will allow greater flexible for works crews in the future and seven civil employees attended the de-escalating aggressive behaviour training in December.

Public and Natural Areas

The Port Douglas and Mossman crews conducted the following works:

- Assisted in the installation of Christmas lights in Port Douglas and Mossman
- Progressed the Front Street Upgrade including the: -
 - Installation of concrete foundations, surrounds and new bins.
 - Installation of concrete foundations and bench seats at the Post Office and CWA hall in Front Street.
 - Revamp of hedged gardens consisting of the removal of old plants, top dressing with imported soil, mulching, the planting of Gardenia species 'Glennie River' and rock / boulder garden at the Post Office in Front Street.
 - Activation of water pick up points in preparation for the planter boxes
- Christmas shutdown preparations (cyclone ready)
- Routine grounds maintenance



(New seating and landscaping at the Post Office)

Nursery Operations

The Council nursery provided native trees for restoration works conducted by land care groups including:

- 3000 plants sold to Night Wings and recently planted at Lower Daintree.
- 86 plants and assistance provided to the Wonga School Wetlands Project.
- 200 plants sold, and assistance provided to the Whyanbeel Action Group (WAGS) for creek bank stabilisation works funded by Terrain.

The nursery has produced 10487 trees and provided 6334 plants for the community, schools, council gardens and natural areas in the past six months (Jun-Dec 2015).

Pest Management

The crew completed a total of 583 man hours treating 2.3 hectares of declared weeds last month and also confirming the extent of, and treating hiptage, giant sensitive plant and pond apple. Our Pest animal controllers destroyed a total of 24 feral pigs last month. Since commencing in October 2015, our new council employed trapper has captured and destroyed a total of 38 feral pigs in the Daintree area.

Fleet

69 scheduled services were undertaken by the workshop. Regulatory yearly inspections for the entire fleet exceeding 4.5 Tonnes were successfully completed.

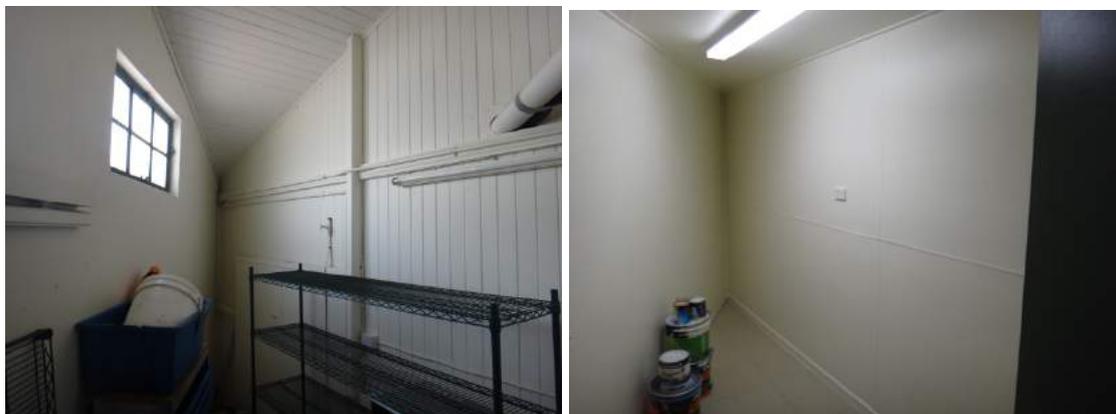
A new box trailer was purchased and a tender process for replacement of the street sweeper was commenced with a recommendation anticipated early in the New Year. A number of utes are still on back order due to supplier demand.

Facilities Management

November and December saw this year's Capital Works program move into the delivery phase for a number of projects including preparations for the opening of the new Indian restaurant in shops 1 & 2 at the Mossman Shire Hall. The Mossman Shire Hall also was brought up to the Fire Code with the installation of four new fire hoses. These works were completed early in December.



(Above) Concrete removed ready for new grease trap & new concrete being installed.



(Above) Before and after photo's of the store room in the new restaurant

The Port Douglas Sports complex roof under went a refurbishment as new roof screws were installed and a protective coating was put on, giving the roof a fresh new look and providing high reflective properties cooling the internal structure and extending the roof's life.



(Above) Port Douglas Sports Complex having new Roof Paint applied.

Port Douglas Depot shed is almost complete along providing extra storage and undercover parking for vehicles and equipment. Wonga Van Park Shed has been completed providing a secure storage area for chemicals and equipment.



(Above) Before and after photos of the Port Depot shed

With a number of the 2015/16 Capital projects reaching completion and a number of others well under way, plans are being put into place to deliver the final round of outstanding projects including a new roof for the Port Douglas Sugar Wharf, a new shower for the Mossman Library, drainage trenches for the Gateway Toilet block and a toilet at Cow Bay beach.

WATER AND WASTEWATER

Capital Works Program Progress

Newell Beach reticulation upgrade at the corner of Newell Beach Road & Scomazzon Road has now been completed with 600 meters of 150mm Blue Brute water main laid. This now interconnects the Mossman and Whyanbeel schemes and provides for improved water security.

The interconnection on the corner Syndicate Road and Miallo-Bamboo Creek Road intersection has been completed and will secure supply to the Syndicate area. The Daintree intake mains upgrade has also been completed and will assist with maintenance and flushing of the Daintree intake main.

Douglas Water and Wastewater is currently waiting for the report by the contractor on the capital project to vermin proof and seal water storages and reservoirs. Indications are that most work will continue in the last quarter of the financial year.

There was some progress in the installation of the new chemical cleaning dosing system at Whyanbeel water plant as dosing pumps have been delivered, pump stands have been fabricated and further plumbing installation work is underway.

The Programmable Logic Controller (PLC) upgrade commenced early December at Port Douglas WWTP. The upgrade of the PLC (basically the "brain" running the wastewater plant and pump systems) was fully completed by 18 December 2015. During the two-week installation period, the water operators took some extraordinary measures to ensure that the plant remained operational and monitored daily to ensure compliance with licence conditions. Water operators were trained officially beforehand to empower them to handle any event during the installation period. The two main contractors Welcon and Haz-Elec and the whole wastewater team can be commended for a complicated job well done.



(Above) PLC transplant in progress at Port Douglas WWTP



(Above) Photo Left: PLC programmers hard at work.
 (Above) Photo Right: Monitoring the temperature of newly installed modules.

Water Restrictions

Level 2 water restrictions were implemented on Wednesday, 4 November 2015. After good rains over the Christmas period all water restrictions were lifted on 7th January 2016.

Compliance

Drinking water is sampled at intakes, reservoirs, treatment plants and in the reticulation network to ensure compliance with the Australian Drinking Water Guideline (ADWG). Water samples were taken from the four (4) water supply schemes and tested at a NATA accredited laboratory and at the Douglas Water Laboratory for physical, chemical and microbiological parameters. All tested parameters in drinking water samples were compliant with the ADWG. The Douglas laboratory made additional arrangements during the Christmas shut down period to sample and test water to ensure safe water during a possible Monsoonal and Cyclone period. Douglas Shire Council received one (1) water quality complaint (Cassowary Road, Cassowary) during the December 2015/January 2016 reporting period. Ten (10) new service connections were installed and the water reticulation team repaired 55 water services.

Wastewater compliance samples are taken from bio-solids, final effluent, receiving waters and bores. All wastewater parameters tested were compliant with licence conditions. There have been no odour complaints during the reporting period. On 23 December, 2015 the Mossman WWTP went into bypass mode as a result of monsoonal rain. The Regulator (DEHP) was notified and operators sampled weekly accordingly to satisfy licence requirements.

FINANCIAL/RESOURCE IMPLICATIONS

Council's operations are conducted in accordance with the 2015-2016 Budget adopted 24 June 2015.

RISK MANAGEMENT IMPLICATIONS

The new Council's operations have been subjected to an early risk assessment process, which will shortly be followed by the finalisation of the Risk Policy and a comprehensive Enterprise Risk Management Plan.

SUSTAINABILITY IMPLICATIONS

- Economic:** The twin pillars of financial and economic sustainability underpin all Council's operations.
- Environmental:** Environmental management is a priority consideration in the delivery of all Council operations and services
- Social:** The diverse communities of Douglas are Council's clients. Council's operations, services and programs are designed and delivered to support the people of Douglas.

CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE

Council's operations are conducted as required by the Local Government Act 2009, and in accordance with all applicable policies and the Douglas Shire Council Operational Plan 2015 -2016 adopted 24 June 2015.

CONSULTATION

- Internal:** Council's General Managers and Branch Managers have been consulted and have contributed to the preparation of this report.
- External:** Nil.