

5.2. AMENDMENT TO COMMENCEMENT TIME OF ORDINARY COUNCIL MEETING 3 NOVEMBER 2014

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DEPARTMENT: Corporate Services

RECOMMENDATION

That Council amends the commencement time of the Ordinary Council Meeting for 3 November 2015 to 9:00am.

EXECUTIVE SUMMARY

The standard advertised commencement time for Ordinary Council Meetings is 10:00am however for the meeting scheduled 3 November 2015 it is proposed to start at 9:00am.

BACKGROUND

At Council's Ordinary Meeting of 14 June 2015, the schedule of Council Ordinary Meetings for the 2015/16 financial year, until the quadrennial local government elections, were adopted in accordance with Section 257 (1) of the *Local Government Regulation 2012*.

PROPOSAL

It is proposed to commence the Ordinary Council Meeting of 3 November 2015 at 9:00am which is one (1) hour earlier than the advertised commencement time.

FINANCIAL/RESOURCE IMPLICATIONS

As the change only relates to the commencement time of an already scheduled Council meeting, there are no budgetary implications from this matter.

RISK MANAGEMENT IMPLICATIONS

The change to the meeting commencement time will be advertised through all usual mediums that Council utilises to convey information to the communities. Therefore any risks associated with the change of time will be mitigated.

CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE

This amendment of commencement time is solely an operational matter.

COUNCIL'S ROLE

Council can play a number of different roles in certain circumstances and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council's involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:

Fully-Responsible	Delivering a program or activity for another organisation (usually another level of government).
Regulator	Meeting the responsibilities associated with regulating activities through legislation or local law.

CONSULTATION

Internal: Nil

External: This proposal will fall within the "inform" category of Council's Community Engagement Framework. This change of meeting commencement time will be advertised through Council's usual means including the Port Douglas & Mossman Gazette, and also on Council's website as per section 277 of the *Local Government Regulation 2012*.