

<b>ORDINARY COUNCIL MEETING</b> <b>26 AUGUST 2014</b>	<b>5.3</b>
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**DOUGLAS SHIRE COMMUNITY SERVICES ASSOCIATION – RESOURCE AND PERFORMANCE AGREEMENT**

Kerrie Hawkes: Executive Officer #426090

Linda Cardew: Chief Executive Officer

**RECOMMENDATION:**

**That Council:**

1. resolves to support Douglas Shire Community Services Association for the delivery of the Mossman Community Christmas in the Park event with funding of \$5,000 (ex GST) and \$2,500 'in-kind' support for a period of three (3) years on terms set out in the Resource and Performance Agreement 1 September 2014 to 31 August 2017.
2. resolves to delegate authority to the Mayor and Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any minor amendments and execute the Resource and Performance Agreement

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**EXECUTIVE SUMMARY:**

Council had an existing Resource and Performance Agreement (Agreement) with Douglas Shire Community Services Association (DSCSA) for the purpose of delivering the 2013 Mossman Community Christmas in the Park event.

This report is proposing Council enter into a three (3) year Agreement with DSCSA for the continued provision of the free community event.

**BACKGROUND:**

In 2009 a Resource and Performance Agreement was entered into with the Mossman Chamber of Commerce by way of sponsorship for a community event known as the Mossman Christmas Street Party. The Agreement was for the period of 2009 – 2011. This event was formally known as the 'Front Street Christmas Party', and was held in the evening and supported by the Mossman business community.

As the Mossman Chamber of Commerce folded in 2011, DSCSA were approached to auspice the funds on behalf of community members that wanted to ensure the event went as planned for 2011. This evolved from the evening event into the Mossman Community Christmas in the Park which is a children and family focused event.

In 2012 Bamanga Bubu Ngadimunku Inc was the funded organisation. The community event was held at the Mossman Gorge Gateway and while very successful, feedback indicated the preference was for the event to be held in Mossman at George Davis (Bubu Kinkari) Park.

The 2013 free community event was held at George Davis (Bubu Kinkari) Park and DSCSA was the funded organisation. The structure of the event as developed by DSCSA ensures this will remain a free community event with wide community, organisation and business participation.

### **PROPOSAL:**

Having Christmas in the Park held annually in Mossman supports the development and growth of local not for profit agencies, allows the promotion of their services and provides opportunity for all members of our communities to come together and participate in a fun, free local event.

Having previously conducted the event on two (2) occasions, DSCSA have established strong partnerships in the region and successfully acquitted previous funding.

Council officers are proposing that the Agreement be for a three (3) year term to offer funding security and continuity to DSCSA and the Christmas in the Park event.

The following details the specific information relevant to the Event to be included in the Agreement.

### **1. SPECIFIC INFORMATION**

<b>ITEM NO.</b>	<b>DATA</b>	<b>DETAILS</b>
Item 1	<b>Recipient:</b>	Douglas Shire Community Services Association
	<b>Address for Notices:</b>	PO Box 682 Mossman, QLD 4873
	<b>Email:</b>	projects@dscsa.org.au
	<b>Telephone:</b>	0740 982 836
Item 2	<b>Commencement Date:</b>	1 September 2014
	<b>Expiry Date:</b>	31 August 2017
Item 3	<b>Funding:</b>	\$5,000 cash (ex GST) and \$2,500 In-kind
Item 4	<b>Description of the Event or Project to be organised, promoted and delivered by the Recipient:</b>	Christmas in the Park supports the development and growth of festivals and events across the region by providing a local community event to publically celebrate Christmas. The activities will enable all members of our community to come together and participate in a fun and spirited event. Funds from the grant will be put towards the purchase of food, beverage and entertainment. Local non-for-profit agencies will be invited to be stall holders supplying goods and activities ensuring this remains a free community event.

Item 5	<b>Performance Indicators or Required Outcomes:</b>	<p>The event will be measured and evaluated according to;</p> <ul style="list-style-type: none"> <li>• Number of people attending event</li> <li>• Number of participants at each activity</li> <li>• Number of free items distributed (sausages, snow cones, lollie bags)</li> </ul> <p>Numbers will be captured and measured against identified targets.</p>
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**CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE:**

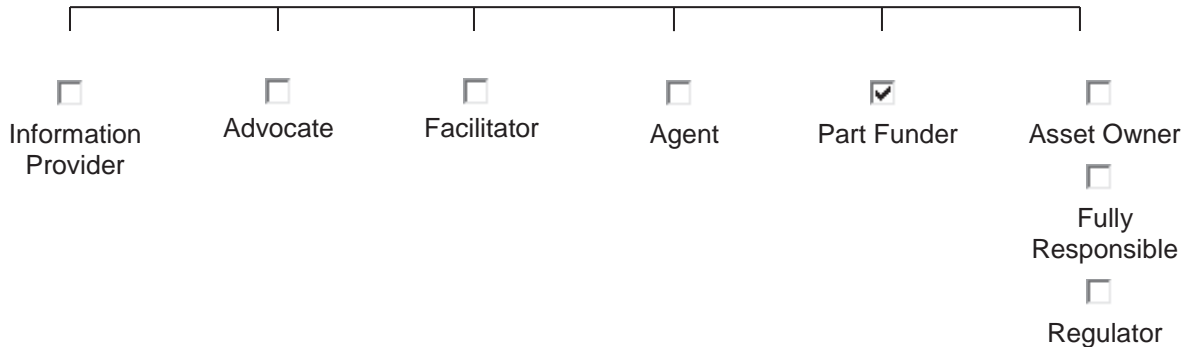
Douglas Shire Council Corporate Plan 2014 – 2019

- Celebrating our Communities
- Building a Sustainable Economic Base
- Planning, Partnering, Engaging

**COUNCIL’S ROLE:**

Council can play a number of different roles in certain circumstances and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council’s involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:



<b>Part Funder:</b>	Sharing the cost of a program or activity with other organisations.
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**FINANCIAL/RESOURCE IMPLICATIONS:**

The funding for this Agreement has been allocated in the 2014 – 2015 budget.

**RISK MANAGEMENT IMPLICATIONS:**

Clear terms, conditions and reporting requirements will mitigate the inappropriate use of public funds.

**SUSTAINABILITY IMPLICATIONS:**

**ECONOMIC:** This event provides the opportunity for not for profit groups to promote their services to our communities. It is also beneficial to the businesses that participate in the event

**ENVIRONMENTAL:** Limited environmental impact is incurred due to this event.

**SOCIAL:** This is a FREE community event that promotes the services of the not for profit organisations in the Shire. Residents become aware of programs, activities and services they are able to access while participating in a free, fun family event.

**INTERNAL/EXTERNAL CONSULTATION:**

External

The Agreement and KPIs have been developed in conjunction with DSCSA.

Internal

Consultation has also taken place with the CEO Unit, General Manager of Operations, General Manager of Corporate Services and the Chief Executive Officer.