

### **5.3. ORDINARY COUNCIL MEETING SCHEDULE FOR 2020**

**REPORT AUTHOR** Mark Stoermer, Chief Executive Officer

**DEPARTMENT** Office of the Chief Executive Officer

#### **RECOMMENDATION**

**That Council adopt the new meeting schedule for the Ordinary Council Meetings for the remainder of the 2020 calendar year as presented.**

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#### **EXECUTIVE SUMMARY**

In accordance with Section 256 of the *Local Government Regulations 2012*, Council must determine the day and time for holding other meetings at its Post-Election Meeting. The determination of meeting arrangements is an important decision as it impacts on the efficient use of time of both Councillors and Council Officers.

Section 257 of the *Local Government Regulation 2012*, require, that Council must meet at least once in each month. All meetings are open to the public unless the local government or the committee has resolved to close the meeting under Section 257 of the *Local Government Regulation 2012*.

#### **BACKGROUND**

Previous arrangements were that Douglas Shire Council operated a 3 weekly meeting cycle utilising the following arrangements:

- Ordinary Meeting of Council commencing 10:00am every 3 weeks.
- Councillor Workshop to discuss emerging planning issues following the Ordinary Meeting of Council.

#### **PROPOSAL**

Ordinary Meetings of Council to be held on the last Tuesday of each month commencing at 10:00am and to be held in the Reynolds Room Mossman Administration Office, 64-66 Front Street, Mossman, QLD, 4873

#### **ATTACHMENTS**

1. Dates OCM 2020 [5.3.1 - 1 page]

## Douglas Shire Council – 2020 Ordinary Council Meeting Schedule

DAY	DATE	TIME
Tuesday	28 April 2020	10:00AM
Tuesday	26 May 2020	10:00AM
Tuesday	30 June 2020	10:00AM
Tuesday	28 July 2020	10:00AM
Tuesday	25 August 2020	10:00AM
Tuesday	29 September 2020	10:00AM
Tuesday	27 October 2020	10:00AM
Tuesday	24 November 2020	10:00AM
Tuesday	15 December 2020	10:00AM