

ORDINARY COUNCIL MEETING	5.4
24 JUNE 2014	

AMENDED FEES AND CHARGES FOR LIBRARY, PORT DOUGLAS
MARKETS AND ADDITIONAL PARKS/FORESHORE BOOKINGS

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RECOMMENDATION:

That Council adopts the amended fees and charges for Library, Port Douglas Markets and additional Parks/Foreshore Bookings for the 2014/2015 financial year.

EXECUTIVE SUMMARY:

Following the adoption of the Fees and Charges for the 2014/2015 financial year, staff have become aware of amendments required to the schedule and these are now presented for Council's determination.

BACKGROUND:

At the Ordinary Council Meeting on 20 May 2014, Council adopted the fees and charges schedule for the 2014/2015 financial year. Following that meeting staff have become aware:

- that proposed amendments to the Library fees and charges were omitted from the schedule;
- of the requirement to round the Port Douglas Market fees to assist with change requirements when collecting fees; and
- additional parks and foreshore areas that need to be added to the schedule for hire.

PROPOSAL:

Amended Library, Port Douglas Market and additional Parks/Foreshore Fees and Charges Schedules are presented to Council for adoption.

CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE:

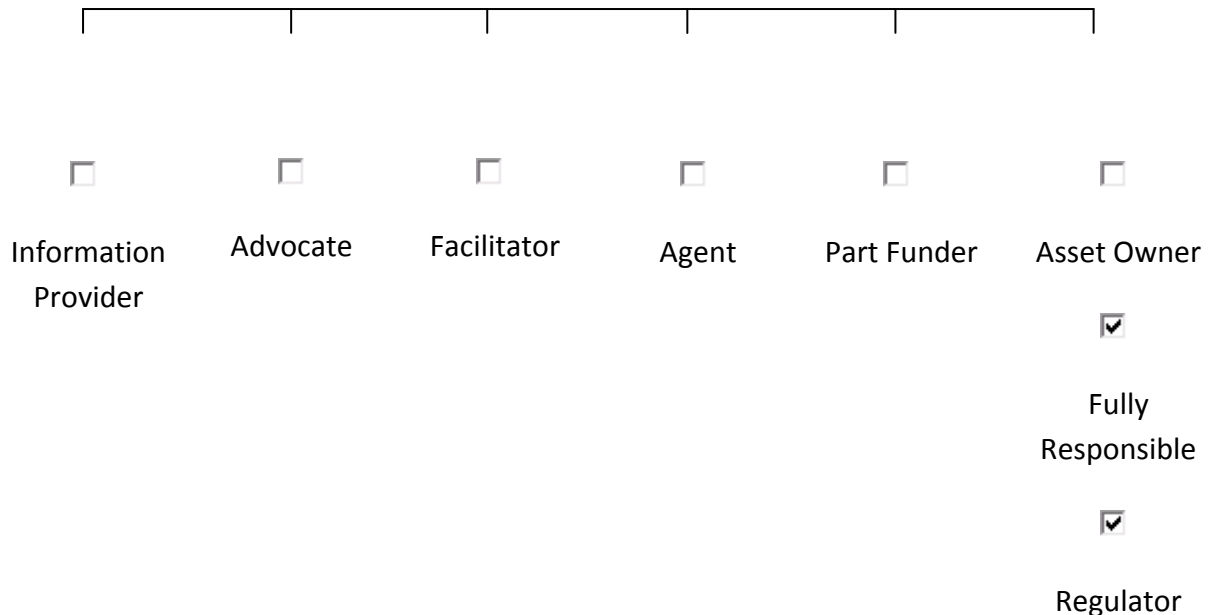
This report has been prepared in accordance with:

- Corporate Plan – Goal 5.2.2 – *“Implement adopted policies and guidelines to ensure consistency in administrative management which also encourages innovation in Council operations.”*

COUNCIL’S ROLE:

Council can play a number of different roles in certain circumstances and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council’s involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:



<p>Fully Responsible: Funding the full cost of a program or activity.</p> <p>Regulator: Meeting the responsibilities associated with regulating activities through legislation or local law.</p>
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FINANCIAL/RESOURCE IMPLICATIONS:

Changes to fees and charges schedule will provide for effectiveness in operations and promote the use of Council facilities.

RISK MANAGEMENT IMPLICATIONS:

There are no risk implications with adopting the proposed amendments to the fees and charges.

INTERNAL/EXTERNAL CONSULTATION:

Consultation has been undertaken with relevant work areas of Council and Councillors.

ATTACHMENTS:

Revised Fee & Charges schedule for Library, Port Markets and additional Parks/Foreshore Hire.

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	2013/14 Rate Including GST	Min. or Surch.	2014/15 Rate Including GST	Min. or Surch.	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph	% Change
Mossman Library										
<u>Visitor's Membership</u>										
Replacement of Membership Card		Card	6.50		6.75		N			3.8%
Lost / Damaged item Service Charge		Item	20.00		20.75		N			3.8%
Replacement Library Materials : as assessed		Item								
USB stick		Stick	16.00		16.60		N			3.8%
External Library Loans : as assessed										
<u>Overdue Service Fee</u>										
Overdue Notice Service Charge - General		Item	2.60		2.70		N			3.8%
<u>Sale of Materials / Additional Services</u>										
Photocopying - A4 only		Page	0.20		0.25		N			25.0%
A4 - B&W Photocopying & Printing		Page			0.55		N			
A4 - Colour Photocopying & Printing		Page					N			
Photocopying - A3 only		Page	0.50		0.55		N			10.0%
A3 - B&W Photocopying & Printing		Page			1.20		N			
A3 - Colour Photocopying & Printing		Page					N			
Photocopying - A4 page - colour copy available at request		Page	3.40		3.25		N			4.8%
Photocopying - A3 page - colour copy available at request		Page	3.70		3.85		N			4.1%
Internet fee (non members) - per hour or part thereof		per Hour	5.20		5.40		N			3.8%
Internet fee -Additional same day internet session for members - per hour or part thereof		per Hour	5.20		5.40		N			3.8%
Printing B&W - A4 only		Page	0.50		0.55		N			10.0%
Printing B&W - A3 only		Page	1.00		1.05		N			5.0%
Printing Colour - A4 only		Page	1.60		1.70		N			6.2%
Printing Colour - A3 only		Page	3.40		3.25		N			4.8%
LIBRARY Copy/Print/Internet-North										
Merchandise		Various items								
LIBRARY Sale of Merchandise										
Library Events Entry fees: as assessed										
LIBRARY Mossman Service Income										
Computer training classes : as assessed										
Book Launch Events : as assessed										
<u>Meeting Room Hire</u>										
Hire Fee - sliding scale - per hour or part thereof										
Room Booking Fee only - Single booking (Excludes Kitchen)(up to 3 hours use)		per Booking	25.00		25.90		N			3.6%
Category 1 - Government, semi government, corporate & funded community activities		Additional Hour	52.00		53.90 25.00		N			
Category 2 - Community Social Activities, Study groups, community groups Community service organisations & unfunded community groups		Additional Hour	21.00		21.80 10.00		N			
Meeting Room equipment hire fee		Item	21.00		21.80		N			3.8%

DOUGLAS SHIRE COUNCIL - Fees & Charges Schedule 2014 / 2015

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	2013/14 Rate Including GST	Min. or Surch.	2014/15 Rate Including GST	Min or Surch	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph	% Change
Port Douglas Markets										
Market Stall size "A" (Card Table only)		Day	11.50		11.95 12.00					4.4%
Market Stall size "B" (Large Umbrella and Table)		Day	20.00		20.75 21.00					5.0%
Market Stall size "C" (3m x 3m Marquee)		Day	30.00		31.10 31.00					3.3%
Market Stall size "D" (3m frontage x 6m deep)		Day	35.00		36.30 36.00					2.9%
Market Stall size "E" (6m Frontage x 3m deep)		Day	42.00		43.55 44.00					4.8%
Market Stall size "F" (6m Frontage x 6m deep)		Day	52.00		53.90 54.00					3.9%

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	2013/14 Rate including GST	Min. or Surch.	2014/15 Rate including GST	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph	% Change
Park & Foreshore Bookings									
Recreational Parks & Foreshores									
(Excluding Port Douglas Esplanade)									
Reynolds and Local Parks									
Reservation fee (non refundable)									
Reservation Fee: Family usage (e.g. barbeques)									
NO BOOKING REQUIRED AND NO FEES									
Reservation Fee: without power		per booking	55.00		57.00	N			3.6%
Reservation Fee - with power		per booking	84.00		87.00	N			3.6%
Reservation Fee: Casual (minor activity i.e. less than 25% of venue)		per booking	36.00		37.00	N			3.6%
Reservation fee: Commercial (< 100 people) with power		per booking	178.00		184.50	N			3.6%
Reservation Fee: Commercial (100 to 250 people)		per booking	194.00		201.00	N			3.6%
Reservation Fee: Commercial (> 250 people) with power and cleaning		per booking	904.00		936.50	N			3.6%
BONDS/DEPOSITS									
A refundable security bond a minimum of \$292.00 is payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond may increase.		per booking	282.00		292.00	N			3.6%
*Upon forfeiture of bond this amount will be treated as GST inclusive									
REX SMEAL PARK/MARKET PARK									
	Private Events	per day	740.00		770.00	N			3.6%
		application fee	70.00		73.00	N			3.6%
	"	per week	1,830.00		1895.00	N			3.6%
		application fee	70.00		73.00	N			3.6%
NOT FOR PROFIT									
		per day			385.00	N			new fee
		Application fee			36.50	N			
		Per week			947.50	N			
		Applicatoin fee			36.50	N			
COMMERCIAL EVENTS									
	Commercial Events - paid Admission -	per day	1,480.00		1530.00	N			3.6%
		application fee	135.00		140.00	N			3.6%
		Per week	3,660.00		3790.00	N			3.6%
		application fee	135.00		140.00	N			3.6%
Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol									
BONDS									
Events < 100 people. With catering and/or alcohol		per event	130.00		135.00	N			3.6%
Events < 500 people		per event	455.00		472.00	N			3.6%
Events > 500 people		per event	920.00		953.00	N			3.6%
Commercial Events		per event	3,660.00		3792.00	N			3.6%

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	2013/14 Rate Including GST	Min. or Surch.	2014/15 Rate including GST	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph	% Change
GEORGE DAVIS PARK									
Reservation Fee: Family usage (e.g. barbeques)									
NO BOOKING REQUIRED AND NO FEES									
Day hire	Private Events	per hour			48.00	N			New
+ application fee		per day			385.00	N			New
		application fee			46.00	N			New
	"	per week			915.00	N			New
		application fee			46.00	N			New
Not for profit organisation	Registered Charity	per hour			24.00	N			New
		per day			192.50	N			New
		application fee			46.00	N			New
		per week			457.50	N			New
		application fee			46.00	N			New
Commercial	paid Admission -	per hour			92.50	N			New
		per day			740.00	N			New
		application fee			92.00	N			New
		Per week			1830.00	N			New
		application fee			92.00	N			New
BONDS									
Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol									
Private Events, Registered Charity/Council Run Events									
Events < 100 people. With catering and/or alcohol		per event			135.00	N			New
Events < 500 people		per event			472.00	N			New
Events > 500 people		per event			953.00	N			New
Commercial Events		per event			3792.00	N			New