

## **5.5. REPORT FROM THE CHIEF EXECUTIVE OFFICER**

**REPORT AUTHOR(S):** Linda Cardew, Chief Executive Officer  
**DEPARTMENT:** Office of the Chief Executive Officer

### **RECOMMENDATION**

**That Council receives and notes the report.**

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### **EXECUTIVE SUMMARY**

This report presents an outline of the operational initiatives and progress made by Council's administration from early August to late September 2015.

### **BACKGROUND**

This report provides an overview of the administration's operations to Council on a regular basis. The aim of these reports is to communicate how the administration is managing the diverse activities and challenges arising in the course of Council's business, and to summarise work in progress and the milestones achieved.

The administration continues to extend an open invitation to the community to provide feedback, at any time, on any aspect of Council's service delivery, or on broader issues that pertain directly to Council's business. The organisational goal of continual improvement will be always better informed if staff have a greater understanding of the community's observations, and so we welcome and encourage all comments.

### **REPORT**

#### **CEO UNIT**

##### Community Partners and Participation

Officers have attended a number of meetings coordinated by community groups such as the Elders Justice Group, Reconciliation Queensland, Mossman and Port Douglas Liquor Accords, Douglas Community Housing Group and CAN.

The final stage of the Skate Park Street Art project was held from 30 September to 2 October 2015. The Port Douglas Skate park was the third park along with Wonga Beach and Mossman included in the aerosol art workshops funded under the Safer Queensland Grant.



Officers coordinated a series of strategic planning workshops for the Plastic Bag Free Douglas working group, facilitated by Great Barrier Reef Marine Park Authority. The group comprised representatives from Douglas Shire Sustainability Group, Tangaroa Blue, Cairns and Far North Environment Centre and the Low Isles Preservation Society.



### Events and Programs

The 17 August 2015, saw eighteen (18) new citizens participate in the Citizenship ceremony held in Rex Smeal Park, Port Douglas. The outdoor location was very well received by those participating and their families.



To assist event organisers and Council officers involved in coordinating events, an event mapping process has been developed. This process will be implemented on line to assist event coordinators in ensuring that they have provided all information required by Council to assess the applications.

The *Get Out Get Active* program has proven successful with over 84 women registered for a variety of eight week programs. This includes Tai Chi, High Energy Exercise and Yoga.

An initial meeting was held with the Elders Justice Group and the Mossman Magistrates Court to plan a community event to raise awareness about domestic violence. This community event is to be held on White Ribbon day, 25 November 2015.

Of the thirteen (13) Love Where you Live Facebook campaign ' Rubbish Tips and Interesting Facts about your Waste', information posts, seven (7) have now been posted. There have also been 64 e-surveys completed and over 100 hard copy surveys completed by the community. This information will give Council a basis on which to build an anti-illegal dumping strategy. The community is encouraged to help Council improve waste disposal and recycling practices and to fill in our survey @ <https://www.surveymonkey.com/s/JMRWR86>.

### Economic Development

The launch and opening of the co-working space *SpacePort* at the Port Douglas Community Hall took place on 31 August, with guest speaker Troy Haines from TheSpace. SpacePort provides an opportunity for people working from home or travelling to hire a desk in a 'work' like environment. Working spaces can be hired by the hour and charges start at just \$10.00. Information is on Council's website: <http://douglas.qld.gov.au/port-douglas-community-hub-launched/>. For bookings contact Council on (07) 40999444.

Officers attended the Start - up and Innovation Ecosystem Discussion hosted by TheSpace on 22 September 2015. This was a regional meeting where key stakeholders looked at the current environment for supporting 'start-up' and innovative businesses.

Council has resolved to advertise for a professional event manager to plan and deliver a condensed three (3) day *Carnivale*. The public calls for quotation will be advertised in the coming weeks with a detailed brief outlining the requirements of Tourism and Events Queensland funding and Council requirements.

Planning for the inaugural Douglas Business Forum is progressing with the format and identified speakers confirmed. A date claimer for Thursday 12 November 2015, has been sent to all electronic networks, has been on Facebook and the website. Councillors have also been requested to share this information with their networks.

Promotion of the Shire as a destination that can meet holiday and business needs has featured in the Local Government Focus publication with an article on SpacePort and the services available from the Port Douglas Community Hall.

There will also be an article on the promotion of sports tourism in the Shire and the growth of sporting events in the past eighteen (18) months.

A positive meeting was also held with Screen Queensland regarding increased use of Douglas Shire as a film location. Owners wanting to include their property should go to [http://screenqld.reel-scout.com/loc\\_results.aspx?g=douglasshire](http://screenqld.reel-scout.com/loc_results.aspx?g=douglasshire)

#### Grants

Council hosted two funding information sessions on 25 August for the Community Support Program and the Event Funding streams. The programs opened on the first Monday of August and closed on the last Friday in September.

Four applications were received for the Community Support Program and five applications were received for the Event Funding Program.

The Regional Arts Development Fund (RADF) opened on Tuesday 6 October and will close on 27 November. There will be an information session held on Thursday 15 October at the Mossman Administration building of Council, 64-66 Front Street Mossman: <http://douglas.qld.gov.au/community/community-grants/regional-arts-development-fund-radf/>

Funding has been received from the State Government for the Community Resilience program, to prepare and engage communities in disaster preparations. Officers plan to build upon the community forums and the Extreme Weather photo exhibition that were developed and implemented in 2014-15.

#### Website and Facebook

Since the 22 August there has been an increase in followers from 2008 to 2097, with 102 posts during that time. On average each post had a reach of 880 Facebook users.

The top five posts for the period were:

1. homeless dog that was fostered
2. neglected dogs rescued by Council
3. Level 1 water restrictions,
4. the SpacePort opening; and
5. abandoned cars to be auctioned.

Council's web site is continually being reviewed and updated with current information. The web site is one the most accurate self directed methods of gaining information relating to the Shire <http://douglas.qld.gov.au/>

## CORPORATE SERVICES

### GOVERNANCE

#### Human Resources & Workplace Health and Safety

The month of September has seen a number of staff movements with the resignation of the Pest Animal Controller, the recent appointment of the Planning & Compliance Officer (temporary fixed term until April 2016), the internal appointment of a new Pest Animal Controller and two internal six (6) month secondments within Governance's Workplace Health and Safety unit with the appointment of a Project Officer – Workplace Health & Safety and Project Officer – Workplace Health & Safety Support & Training.

There are a number of positions currently being recruited for and are at various stages of the recruitment process. The number of candidates currently applying for Council positions within our outdoor workforce continues to be high, and Council pro-actively encourages women to apply for non-traditional roles.

Organisational Training has been a continuing focus for HR with September and October's training schedule including areas such as CPR and educational/awareness sessions on ICE and Amphetamines by Shaun Cram, Nurse Educator for Department of Health's ATODS team (Alcohol, Tobacco other Drugs). These sessions have been well received by Council staff with 88 officers attending sessions.

Council had a recent visit from LGAQ's Learning & Development Executive to discuss the suite of training delivery from LGAQ's new e-learning platform, in-house training and Regional Public courses. Training is currently being finalised with the appointment of the Workplace Health and Safety Representative Group, refresher in Traffic Management (Stop/Slow/Bat) and Low Voltage Rescue (LVR). □

Two Council employees have recently been awarded qualifications in the following areas: Certificate IV in Workplace Health & Safety and Certificate III in Business Administration.

#### Records

A Corporate Records project to provide access to the Minutes of Cairns Regional Council during the amalgamated years has now been completed. See <http://www.cairns.qld.gov.au/council/meetings/archives?root=2487> . The former Douglas Shire Council Minute documents will be loaded as soon as practical.

Corporate Records, particularly the Executive Assistant, have invested a large amount of time into the successful integration of a new Agenda software system. This system had a "go live" date of 29 September 2015. This improvement in technology will allow for long term timesaving and streamlining of the production of documentation and related processes across Council.

#### Property & Governance

Inspections of Council's leased properties are currently being undertaken, to ensure all conditions of the lease arrangements are being met. It is anticipate that all inspections will be

completed by the end of November. Any issues that are identified will form part of a report back to Infrastructure Services for inclusion into Council's Asset Management Plan.

In addition, the Property Team is currently managing 48 active cases, with a varying degree of complexity and nature.

Governance staff are working through two current Right to Information applications in addition to several small insurance claims currently underway.

In addition to this work and the current property inspections, Governance and Property are conducting a full review of our insured assets to ensure adequate levels of coverage are in place.

## **FINANCE AND INFORMATION TECHNOLOGY**

The Queensland Audit Office (QAO) has completed its audit and certification of Council's general purpose financial statements for the 2014/15 financial year and has issued an unmodified (unqualified) Independent Auditor's Report. This means that Council has met its agreed timeframe with the QAO regarding audit certification and has also met its statutory obligation to have the audit finalised within four months of the end of the financial year. In due course the QAO will also be providing a management report outlining any issues raised during the audit that need to be addressed by Council.

During this month supplementary rate notices will be issued for new properties and for amendments to properties as a result of valuation changes and adjustments to utility charges since the last full rate notice issue. Also this month Council will be issuing second reminder notices for unpaid rates (of amounts greater than \$50) that were levied in the July 2015 half yearly rate notices. Water usage notices covering the period from mid-June to mid-October 2015 will be issued in early November, with a due date for payment in early December 2015.

The annual upgrade of Council's core Authority Enterprise Suite is underway, with the preparation of test plans and the build of the new environment. Testing has been delayed awaiting vendor handover of the environment and, as a consequence, other projects have had to be rescheduled. Council's wide area wireless network in the Mossman area has been upgraded in the last few weeks, with no unexpected interruptions to service. Work to refresh the network equipment used in the majority of buildings will be done over the next few weeks.

## **LIBRARY**

The official opening of the Port Douglas Library was held on the evening of 31 August and represents Council's continued commitment to improve the level of service our Libraries offer to the community. In the first two months (August & September) of the combined SpacePort there has been an 8% increase in people visiting the Library compared to August 2014.

Planning and preparations for the "Fun Palace" on 3 October at the Mossman Markets are well advanced at the time of writing this report. Library staff will be supported by Kel the Wacky Professor and children will have an opportunity to explore and participate in fun art and science activities.

Libraries received a State Library of Qld grant to host a "Fun Palace" whose manifesto is "We believe in the genius in everyone, in everyone an artist and everyone a scientist, and that the arts and sciences can change the world for the better".

Libraries celebrated "Children's Book Week" in August. Staff presented "pop up-story-times" at six different child-related organisations throughout the Shire. This was an ideal opportunity to promote early literacy, library services and the joy of reading to 315 children within our community.

The Mossman Library was the venue to the official opening of the St Augustine's Primary School "Connecting to Country Art Exhibition, where art, culture and learning come together for our indigenous students" on 16<sup>th</sup> September. The exhibition was well attended by all community members.

The Libraries Wi-Fi continues to be popular with locals and visitors alike, offering a trouble free, self-service way for all to access the internet.

In August & September 15860 people visited their local Library; 181 people joined; 15170 items were borrowed; 40 inter-library loans were placed; 420 people attended library programs & events; outreach visits to 96 people and 480 people accessed Wi-Fi.



## OPERATIONS

### DEVELOPMENT AND ENVIRONMENT

#### Waste

The new contractor commenced operations at Killaloe Landfill and Transfer Station on 1 September. Already a significant improvement in the appearance and operation of the facility is evident.

120 tonnes of kerbside and drop-off recycling material was sent to Cairns for recycling in August.

Council is participating in a fertiliser bag recycling trial program. The program is aimed at diverting single use fertiliser bags, particularly now being used in the cane farming industry, from landfill. A drop off station has been established at the Killaloe Transfer Station which has already received numerous bags.

Feedback forms in relation to the introduction of a general waste kerbside collection service north of the Daintree River have been received and are being collated. The outcome of this consultation is expected to assist Council in making decisions in relation to future use of the Cow Bay Transfer Station and whether a kerbside collection service will be introduced.

Feedback forms in relation to the waste management in Degarra have also been received and are being collated. The outcome of this consultation will determine how Council will proceed with Cook Shire Council in relation to the Ayton Transfer Station.

Repairs on the waste oil bay at Cow Bay Transfer Station have been completed to ensure its stability and functionality. A bollard will be installed to prevent vehicles and machinery contacting this bay in the future.

The Great Northern Cleanup has been underway in September, with four (4) sites in the Douglas Shire registered.

### Planning

Development Assessment has received nine (9) new applications during August and up to 25 September.

Of these, three (3) were for large real estate for sale signs to be located on sites in Port Douglas being, at the local shopping centre on the corner of Port Street and Davidson Street; 71-85 Davidson Street – the site of a proposed tourist resort development; and the Four Mile local shopping centre.

A significant application for an extension to the aquaculture 'prawn farm' located on the Captain Cook Highway, Killaloe, has been received. The application seeks to expand the existing operation and provide new administration and processing facilities, as well as a Caretaker's Residence. The proposed expansion is seeking to increase capacity by approximately 50 per cent, with positive economic impacts for the local area, including the employment of an additional eleven (11) staff.

Planning Applications can be viewed on Council's website.

Council's 'Planner of the Day' also responded to 181 email enquiries to the town planning email enquiry inbox during August and up to 25 September. Telephone enquiry numbers are not specifically tracked, but average 5-10 cold calls per day.

The maternity leave position of Planning and Compliance Officer has been filled until April next year.

The **Draft Douglas Shire Planning Scheme** is still with the State government for State Interest Check. Regular contact is occurring between Council and the Department.

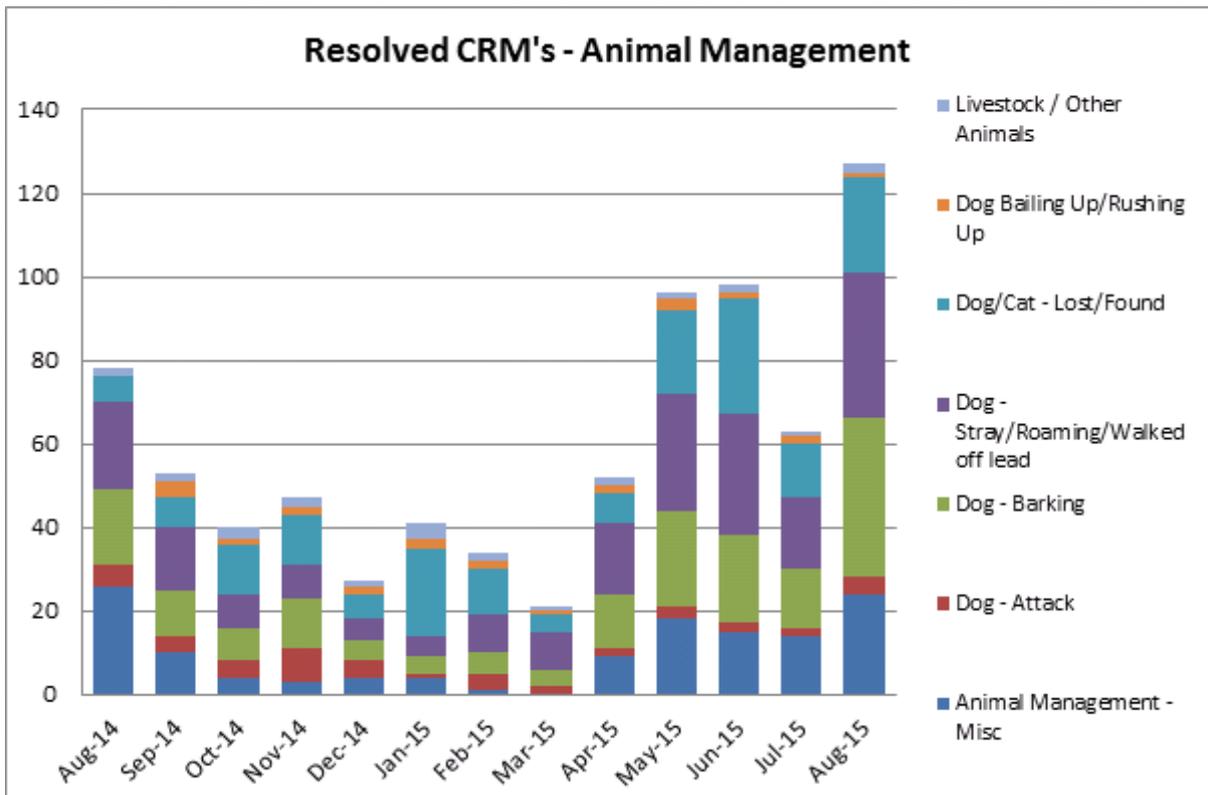
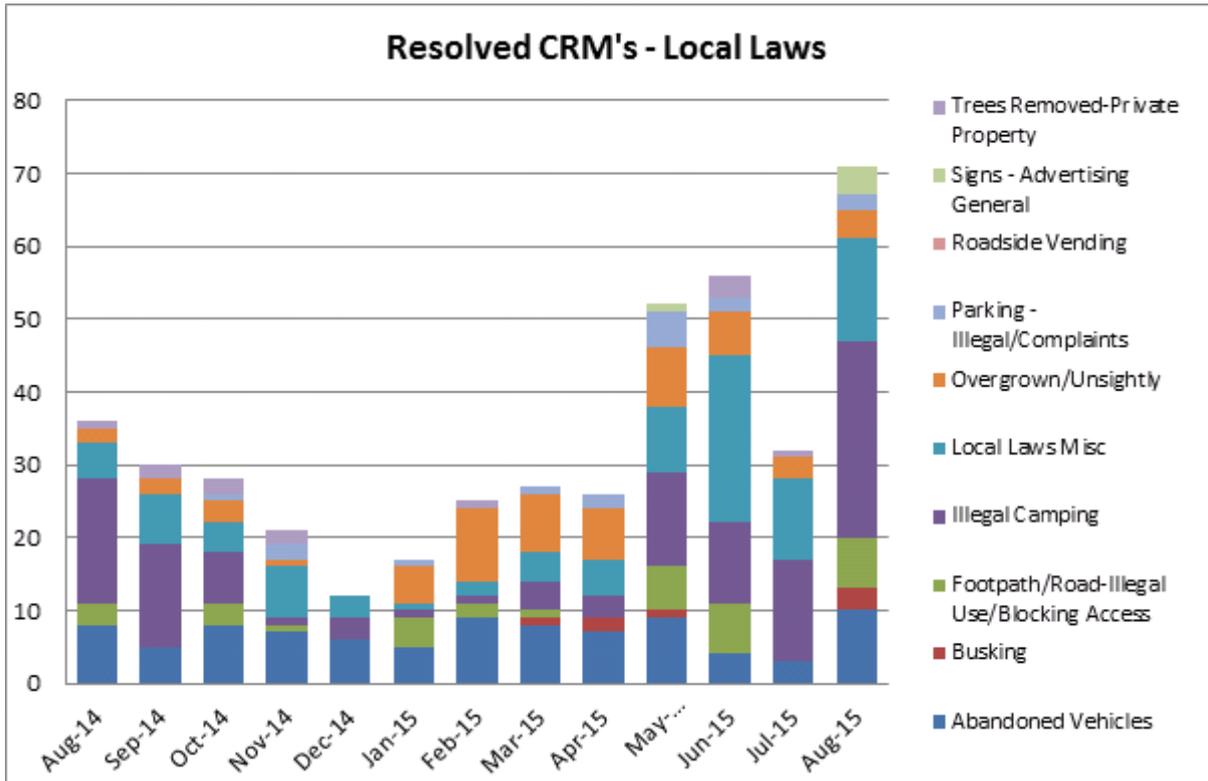
### Appeals

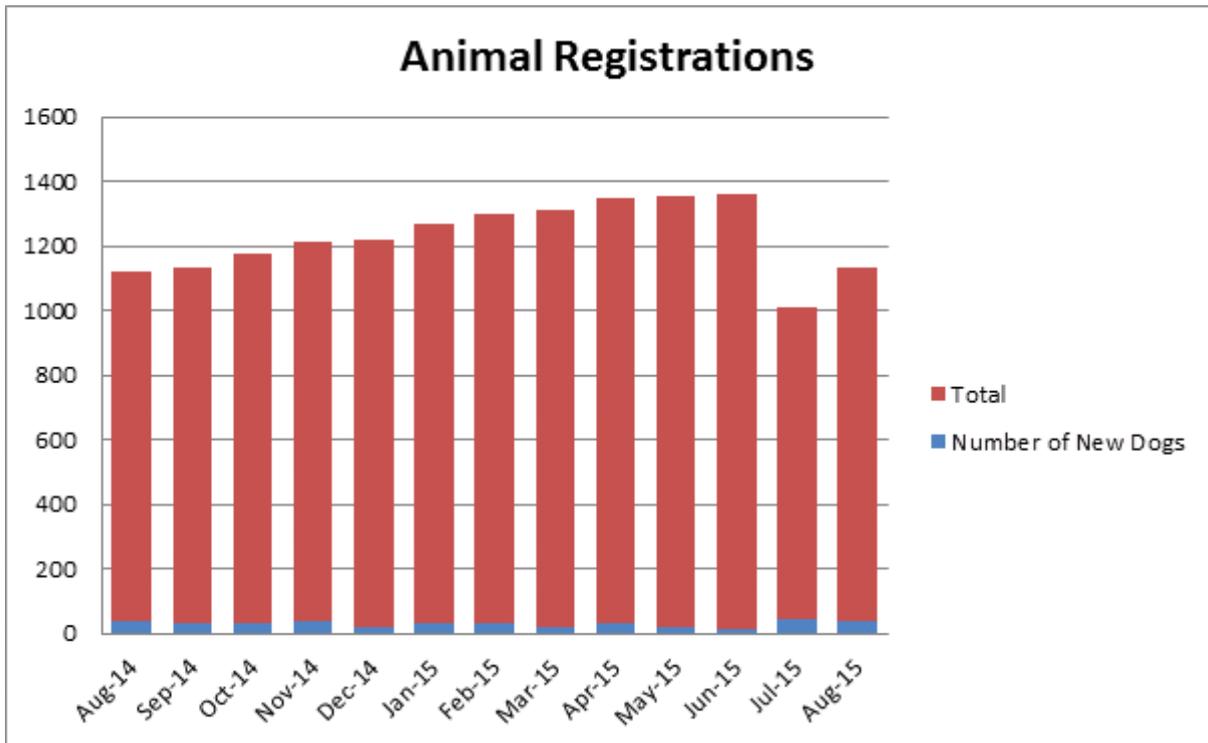
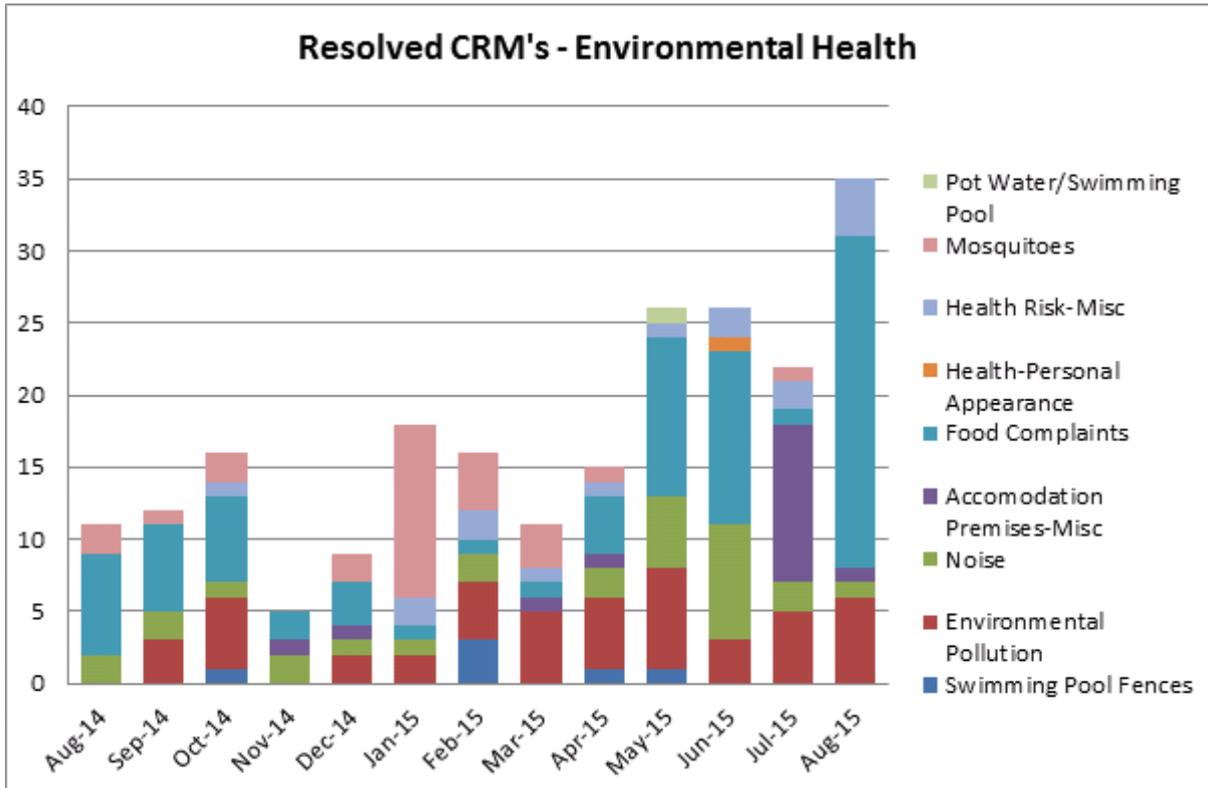
An Appeal has been lodged seeking compensation for the loss of development rights relating to a block of land North of the Daintree River. The claim relates back to the Daintree Buyback program that occurred some 10 years ago. Any compensation ultimately payable will be reimbursed to Council by State of Queensland as part of the Buyback arrangements.

## **REGULATORY SERVICES**

### Local Laws/Environmental Health

Customer requests resolved by Environmental Health & Regulatory Services for the month of August 2015, together with previous 12 month history, are shown below. A significant increase in CRMs was noted for the period.





## Animal Management

### *Good news stories*

Local Laws has helped to re-home eight (8) impounded dogs over the period. Two (2) of the dogs were unkempt, malnourished dogs in poor condition (mum & pup) and were rescued by the Local Laws team. After lots of love and care the dogs markedly improved, and are happy and social again, ready for a new life.

The Mareeba Animal Refuge also sent Douglas some positive news about a Jack Russell Cross that officers re-homed through the refuge. When the dog was impounded it was extremely frightened of people and other animals and appeared to have been neglected and abandoned. The refuge de-sexed and spent time socialising her before being re-homed to a loving family where she is fitting in well and enjoying life.

### Illegal Camping

One hundred and twelve (112) First & Final Warning Notices were issued for the month of August, and 130 information pamphlets were handed out. Eight (8) on-the-spot fines were issued.

Generally the illegal camping patrols have showed signs of having an impact. The team has received positive feedback from the community regarding reduced camper numbers, and officers similarly have observed a reduction in illegal camping activity.

Temporary signage at problematic areas has been installed while a regulatory signage audit is conducted and future action determined.

### Miscellaneous

A safety inspection of Council pile moorings was conducted with a consultant, and a maintenance schedule has been prepared. A plan to retrieve three sunken boats in Dickson Inlet is also being investigated.

An investigation into the removal of stones at Pebbly Beach has resulted in the issuing of a fine.

A Pool Immersion Incident in August of a child under the age of 5 at a resort in Port Douglas is being investigated by Council for compliance with Queensland's Pool Safety Standard.

Prescribed Activity Approvals issued for major events and activities for the month of August include –

- Tri-Port Triathlon
- Taste Port Douglas
- Variety bash
- Triport

Macquarie University has loaned Environmental Health scientific equipment to help monitor air quality and dust levels in response to public concerns relating to general air pollution. The equipment will be used to examine Mossman and surrounding communities.

## INFRASTRUCTURE

During the past few months, Infrastructure staff have undertaken the following training:

- Wet Tropics refresher in construction and maintenance techniques;
- CPR training; and
- Various civil works officers have been working with contractors gaining 20 hours of practical experience towards their Stop/Slow Traffic Control Ticket.

### Disaster Management

Key Council staff met with staff from Queensland Fire and Emergency Services (including Assistant Commissioner Steve Grant), Department of Housing and Public Works (DHPW) and other personnel involved in the maintenance and activation of the Port Douglas Storm Tide Cyclone Shelter. The group discussed the Inspector-General Emergency Management (IGEM) review and recommendations of cyclone/storm tide sheltering and feedback received from the activation of the Livingstone shelter for TC Maria.

The objective of the meeting was to ensure operational readiness of designated cyclone shelters through considerations of:

- DHPW briefing of program of works for shelter lock down and maintenance
- Implications of the changes in the revised interim management & operational guidelines
- State Agency commitment for the operation of the shelters
- Identify capability gaps or misalignment of expectations between stakeholders entities for the operation of the shelters and commit to strategies to address any identified deficiencies.

The workshop was very beneficial, particularly in discussing improvements to the shelter and operational matters with the DHPW contractor for maintenance.

Final works have been completed on the new automated river height gauge for the Daintree river at Daintree Township. The new gauge provides a live measurement of the river height on the BOM website. This is a significant improvement on the manual gauge which had to be read manually in heavy rainfall and cyclonic conditions or the river height was unknown.

### Civil Works

The maintenance grading of China Camp and the surrounding roads has been completed and the crew has moved to the northern section of the Bloomfield Road and will work their way back to the top of Cowrie Range.

The reconstruction of Fischer's Bridge on the CREB Track is underway and the crew worked through wet and muddy conditions to ensure the footings, headstocks and girders were completed prior to leaving the site to allow the concrete to cure. The works crew are expected to return to the site to complete the installation of the superstructure on 12 October (weather permitting).



(Above) China Camp Fischer's Bridge (first log bridge) – concrete footings



(Above) China Camp Fischer's Bridge (first log bridge) – steel beams and headstock

Diggers Bridge refurbishment commences on 26 October 2015 and includes the replacement of girders, corbels, transoms and distributor planks. Mowbray River Road will have a full road closure whilst works are undertaken.

Warners Bridge maintenance works has commenced and involves the replacement of distributor planks, running planks and kerb blocks. This work has been progressing well and crews are working with Mackay sugar to ensure the tramlines across the bridge are reinstated within the timeframes agreed with the Mill.



(Above) Warner Bridge

Road maintenance crews are working in the Syndicate Road area cleaning unlined drains and undertaking roadside tree maintenance. The crew will work their way north to Daintree over the coming 4 to 6 weeks.

The patching crew has been kept busy with many potholes and edge patching projects throughout the sealed road network.

The slasher / tractor operator has been helping in other maintenance areas due to the slower growing season and will only slash in areas which are deemed above the intervention levels.

#### Public and Natural Areas

Crews have been busy maintaining core activities and routine maintenance over the past month due to unprecedented tourist numbers and the school holidays.

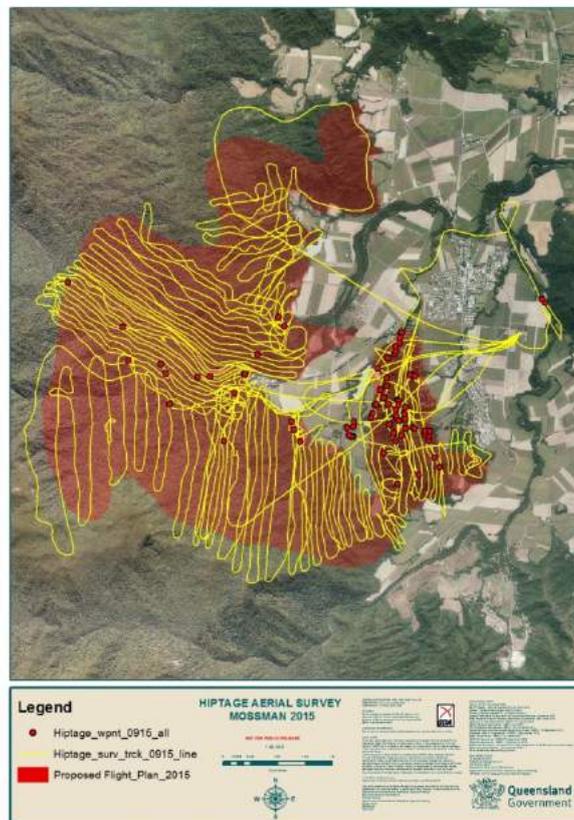
Planning and pre-design for a number of capital works projects has commenced and includes:

- Condemned play equipment at the Port Douglas Sports Complex has been removed; and
- A contractor has been engaged to install shade sails at the Wonga Skate Park and at Cape Tribulation.

The Pest Management crew have conducted 330 hours treating 1.7 hectares of declared weed species. The team has been assisting Biosecurity Queensland with the *Four Tropical Weeds Eradication Program* and the Queensland Parks & Wildlife Service (QPWS) survey and control for Miconia in Whyanbeel.



The team also conducted an aerial survey for invasive species *Hiptage Benghalensis* in conjunction with QPWS. The survey was successful in locating low numbers of the plants in the Mossman Gorge World Heritage Area (outside of the core infestation) compared with previous survey. The teams will now plan to ground truth and treat the infestations as part of a joint agency taskforce.



Fleet

Fleet Services have been busy undertaking routine maintenance of Council vehicles and small plant. Some pre-procurement work has been completed in order to begin the fleet renewal program for 2015/2016.

Facilities Management

The capital works program is in full swing with soil testing being completed on a number of sites. Design and documentation for the equipment storage shed at the Mossman Nursery, storage shed at Port Douglas Depot and a new storage shed at the Wonga Beach Van Park have been completed. Additionally, plans have been prepared for a new staff shower at the Mossman library and a new meeting room at the Mossman Administration Building.

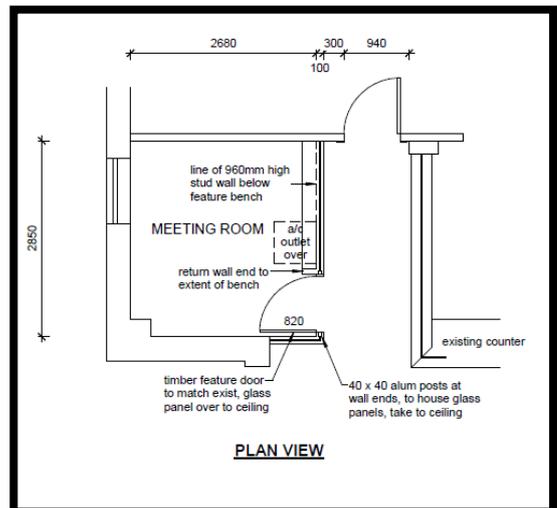
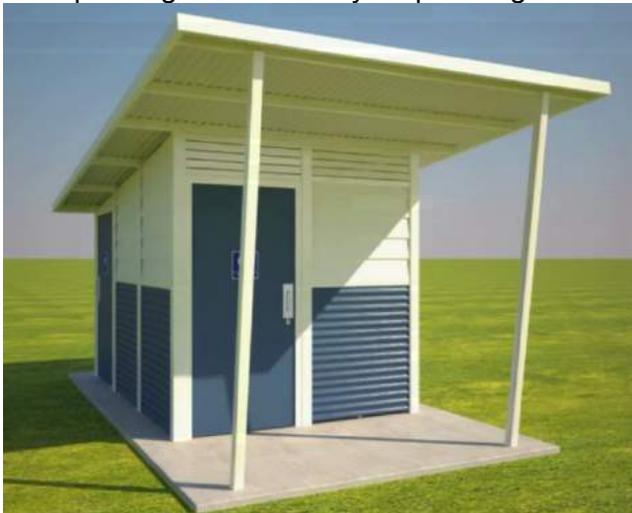
The Building Facilities unit is also reviewing its procurement procedures and contract management processes. The changes are being rolled out with the assistance of Council's Senior Procurement Officer. Some of the changes includes the introduction of Australian Standard 4906 (2002) *Minor Works Contract Conditions* and Australian Standard 4949 (2001) *Work Orders*.



(Above) Soil Testing at Mossman Nursery and Port Douglas Depot

The Thornton Beach Toilet Block wastewater system upgrade has been completed and the toilet block is now operational. The existing port-a-loos are to be removed in the coming days. Additional routine maintenance will be undertaken to give the toilet block a fresh look.

Concept designs and site layout planning is underway for a new Cow Bay Toilet Block.



(Above) Possible design for new Cow Bay Toilet Block & Mossman Admin Meeting Room

## **WATER AND WASTEWATER**

### **Water and Wastewater progress on the capital works program**

The very important capital project to vermin proof and seal water storages and reservoirs commenced and a specialist in the field, Laurie Curran Water, was appointed to conduct the investigation and make recommendations to DSC. The first site meeting took place in September and a report will be available at the end of October.

The capital project to improve interconnection between Mossman and Whyanbeel schemes is underway with materials ordered and site preparation completed. Installation of the 550 metres 150mm blue brute at the Newell Beach Road turn off to Scomazzon Road will commence mid-October and could be completed in three (3) weeks depending on maintenance demands on the teams. This improvement will add to water security during extreme weather events.

Water and Wastewater received a number of odour complaints regarding the Port Douglas Wastewater Treatment Plant (WWTP) from the neighbouring properties. An extensive odour generation and control investigation resulted and was carried out at Port Douglas WWTP. The investigation commenced in August when odour levels were recorded throughout the treatment plant. A specialist consultant compiled a report with obtainable recommendations. Several recommendations were already actioned, including the odour extraction fan being removed and sent away for repairs. Work has commenced on sealing the inlet works aluminium walkways and a quote was received for the supply of a 200mm odour capturing zeolite layer in the odour bed.

### **Water Restrictions**

Level 1 water restrictions were implemented on 11 September after the Rex Creek intake and other supply creek levels dropped significantly and simultaneously the consumption levels, in particular the Port Douglas / Mossman scheme, increased.

Some unseasonal rain is helping keep all intakes relatively steady but there is a declining trend typical of the dry season. Water temperatures are starting to increase and significant algae growth is apparent in the intakes where flow rates have declined. There is uncertainty as to the depth of the dry season with an El Nino weather pattern predicted through to January, but in contradiction, frequent showers are falling about the coast.

### **State Water Information Management (SWIM)**

Queensland Water Service Providers had until 1 October 2015 to submit their first performance report (for the 2014/15 financial year). Douglas Shire Council has successfully complied with regulations by the Department of Energy and Water Supply (DEWS) on 30 September 2015 by submitting an Annual Performance Report through the SWIM portal. This successful compliance is attributable to the huge efforts of the Water and Wastewater team as a whole, with additional contributions from internal stakeholders, making the submission possible.

A PDF version of the data published to DEWS is available on the DSC website <http://douglas.qld.gov.au/environment-water-and-waste/water-services/>. The SWIM system was created to simplify reporting of up to 900 plus indicators reported by Queensland Service Providers. Currently, attributed to the SWIM program, the SWIM online portal and data translation tools require the reporting of around 200 indicators which are then passed on to State and Commonwealth agencies in specified formats. This year the SWIM report also included the KPI framework from the DEWS.

The KPIs are designed to monitor and benchmark performance on common industry metrics including: water security, capacity to ensure continuity of supply, affordability, financial sustainability, industry and workforce capability and quality of service provided to customers.

### **DSC Drinking Water Quality Management Plan**

The amended DSC Drinking Water Quality Management Plan (DWQMP) is currently in the final stages of preparation and review. This amended DWQMP is a fresh approach and resulted in a more user friendly DWQMP that will provide regulatory and operational guidance to water operators on a daily basis. The draft DWQMP will be finalised during October and submitted to the Regulator in November 2015.

### **Water and Wastewater Compliance**

Drinking water is sampled at intakes, reservoirs, treatment plants and in the reticulation network to ensure compliance with the Australian Drinking Water Guideline (ADWG). Water samples were taken from the four water supply schemes and tested at a NATA accredited laboratory and at the Douglas Water Laboratory for physical, chemical and microbiological parameters. All tested parameters in drinking water samples were compliant with the ADWG. Douglas Shire Council received one (1) water quality complaint during the August/September reporting period.

Wastewater compliance samples are taken from bio-solids, final effluent, receiving waters and bores. All wastewater parameters tested were compliant with licence conditions. Two odour complaints were received from nearby properties at Port Douglas WWTP.

## **FINANCIAL/RESOURCE IMPLICATIONS**

Council's operations are conducted in accordance with the 2015-2016 Budget adopted 24 June 2015.

## **RISK MANAGEMENT IMPLICATIONS**

Council's operations have been subjected to an early risk assessment process, which will followed this year by the finalisation of a comprehensive Enterprise Risk Management Plan.

## **SUSTAINABILITY IMPLICATIONS**

**Economic:** The twin pillars of financial and economic sustainability underpin all Council's operations.

**Environmental:** Environmental management is a priority consideration in the delivery of all Council operations and services

**Social:** The diverse communities of Douglas are Council's clients. Council's operations, services and programs are designed and delivered to support the people of Douglas.

## **CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE**

Council's operations are conducted as required by the Local Government Act 2009, and in accordance with all applicable policies and the Douglas Shire Council Operational Plan 2015-2016 adopted 24 June 2015.

## CONSULTATION

**Internal:** Council's General Managers and Branch Managers have been consulted and have contributed to the preparation of this report.

**External:** Nil.

## **9.0 CLOSED SESSION AGENDA ITEMS**

- 9.1 Contractual Matter S275 (1) (E) Local Government Regulation 2012 - **Register Of Sole Source Suppliers**
- 9.2 Prejudicial Matter S275 (1) (H) Local Government Regulations 2012 - **Proposed Road Opening at 16 Bow Street, Mossman**