

## 5.7. CAPITAL WORKS PROGRESS REPORT FOR THE 2ND QUARTER 2016 - 2017

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**DEPARTMENT:** Operations

### RECOMMENDATION

**That Council receives and notes the progress of the Capital Works Program for the period 1 October 2016 to 31 December 2016.**

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### EXECUTIVE SUMMARY

Council adopted a capital works budget in excess of fourteen (14) million dollars for the 2016 – 2017 financial year. Attachment 1 to this report details the progress of the capital works program for those works with a budget of \$10,000 or more for the period of 1 October 2016 to 31 December 2016.

The majority of works have progressed in line with expectations and as at 31 December 2016 16 projects have been completed. Of the completed projects 10 have been finalized under budget, achieving a saving to Council of approximately \$500,000. Importantly these savings will be covered in the budget review of the budget overrun on any projects throughout the year. A more complete budget variance will be reported to Council in future Capital Works Progress Reports and at the 2016/2017 mid year Budget Review.

Overall, the delivery of the 2016 – 2017 capital works program has been satisfactory with a 31% overall completion of the Program to 31 December 2016. It is anticipated that with new management skills being gradually introduced into the organisation that better project planning, five-year project programs and improved project delivery will occur. It has been apparent that the lack of qualified team leaders in the Civil Operations group over the amalgamation years has exposed a need for the up-skilling of Council staff in project planning, management and delivery. Staff have performed well in the circumstances and the quality of work and efficiency of staff in the delivery of projects in house should be commended.

### BACKGROUND

Council adopted a budget for the delivery of capital works in the Shire for the 2016 - 2017 financial year. Attachment 1 gives a summary of the progress of the capital works program for the period 1 October 2016 to 31 December 2016.

To better manage our ongoing Capital Projects, a new Capital Tracking PCG has been established to oversee the delivery and reporting of all projects across all departments with Council. The attached report is extracted from the Capital Tracking PCG dashboard showing Project Budget, WIP (Actual and Commitments), Project Program Status, Project Risk Status and Project Budget Status. A traffic light approach to the final three issues is based on Performance Indicators in each category:

● Satisfactory      ● Caution - Project Watch      ● Project Issue - Unsatisfactory

## COMMENT

Delivery of the capital works program will be monitored through the Capital Works Project Control Group (PCG) fortnightly meeting. The PCG will have oversight of all capital works projects and this will allow the group to understand the risks, delivery methods and procurement processes for each project and concentrate resources on projects that are lagging.

During the second quarter, a number of projects have reached completion. Below is a list of completed projects:

1. Mossman Library painting;
2. Mossman Show Grounds - Paint and Re-Seal Grandstand;
3. Quick Spray unit for Polaris;
4. Gravel Roads Renewal Program;
5. Port Douglas Road (service road) from Atoll St to the southern end of the service road;
6. Installation of two water bubbler/bottle filler in Front Street/Raintrees area;
7. Playground Renewal Program – softfall in Rex Smeal Park playground;
8. Sewer Reticulation – Manhole rehabilitation and sealing;
9. Replace Daintree Water Treatment Plant service water pumps and prefilter system;  
and
10. Daintree Intake – Safe access for workers to maintain and monitor Intake.

Preliminary investigations and scoping on a number of projects has led to changes in project scopes. Once the amended project scopes are finalised a report will be presented to Council detailing the budget and scope changes.

It is recommended that Council note the contents of this report.

## FINANCIAL/RESOURCE IMPLICATIONS

Delivery of a capital works program within budget is essential to ensure that Council is financially sustainable and that Council's assets are maintained and developed to meet the needs of communities within Douglas. All areas of Council's Operations Department are now developing three (3) and five (5) year capital works programs which provide a clear strategy for delivery of capital works projects and allow for the necessary planning and financing to occur. It is pleasing that the majority of projects have been delivered well within budget and in most cases by Council staff.

## RISK MANAGEMENT IMPLICATIONS

Council must plan and deliver a suitable capital works program to ensure that its assets are able to service the needs of the communities within Douglas Shire. Council has a statutory obligation as a service provider to ensure it is able to provide water and wastewater services to customers. Council's reputation and the community's amenity would suffer if it is unable to maintain assets and service levels at necessary standards. The consequence of inadequate maintenance and upgrade of capital assets will be increased costs in the future.

## SUSTAINABILITY IMPLICATIONS

**Economic:** Financial sustainability of the Council would be at risk if capital works programs are not kept within budget, or are not undertaken.

**Environmental:** Failing to maintain assets can lead to environmental impacts through the release of materials to the environment outside of licence conditions. Poorly maintained assets can also have impacts on energy and resource use.

**Social:** Communities expect assets such as roads, bridges and water/wastewater systems to safe and maintained to necessary standards.

## **CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE**

This report has been prepared in accordance with the following:

### **Corporate Plan 2014-2019 Initiatives:**

#### **Theme 2 Building Sustainable Economic Base**

*Goal 1 – To develop a sustainable Capital Works program that generates local opportunities for employment*

## **COUNCIL'S ROLE**

Council can play a number of different roles in certain circumstances and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council's involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:

**Asset Owner:** Meeting the responsibilities associated with owning or being the custodian of assets such as infrastructure.

**Fully Responsible:** Funding the full cost of a program or activity.

## **CONSULTATION**

**Internal:** Consultation has been undertaken with the Managers and Coordinators within the Operations Department and with the Management Team.

**External:** Nil.

## **ATTACHMENTS**

1. Capital Works Status Report Quarter 2 2016 2017 **[5.7.1]**

Project Name (brief description)	2016/2017 Budget (incl. carryover)	WIP (Actuals & Committals)	Percentage Complete	Program Status	Project Risk Status	Project Budget Status
<b>Infrastructure - Building Facilities</b>						
Mossman Library Painting	85,000	25,893.85	100%	Project completed	Weather - rain.	Under Budget
Mossman Show Grounds - Paint and Re-Seal Grandstand	25,000	15,439.72	100%	Project completed	Weather - rain.	Under Budget
Mossman Administration Building - External Painting	50,000	42,633.67	30%	Contractor selected and work to start in February 2017	Weather - rain.	Within Budget. Start date delay due to weather and availability of contractors
Port Douglas Community Hall - Paint Outside of Building	70,000	44,318.46	30%	Contractor selected and work to start in February 2017	Weather - rain.	Within Budget. Start date delay due to weather and availability of contractors
Port Douglas Community Hall - Replace Ceiling Lights	25,000	13,903.24	100%	Project completed	Size and compatibility of fittings	Within Budget
Fire Hoses for Mossman Van Park	30,000	3,537.47	30%	Design complete and planning construction phase	Adequate supply / install through off-season	Budget may not be adequate for installation
Fire Hoses for Wonga Van Park	30,000	5,172.25	30%	Design complete and planning construction phase	Adequate supply / install through off-season	Design within budget expectations
Wonga Van Park - Electrical Supply Upgrade	95,000	931.51	20%	Ergon contract signed and planning construction phase	Adequate supply / install through off-season	Ergon to cover cost of upgrade
Daintree Ferry - LED Sign for Ticket Office	35,000	13,994.85	40%	Materials on Order	Product fit for use - environmental conditions.	Within Budget
Port Douglas Sugar Wharf - Hand Rail for Rock Wall	15,000	172.82	30%	Project scope to be finalised prior to procurement phase	Weather, delivery opening between bookings.	Waiting for quote to come in.
PCBF195 Install Power Dixie Park	35,000	0.00	10%	Project scope to be finalised prior to procurement phase	No specific plan guidelines given	Unknown - Establishing deliverables
PCBF240 - Thornton Beach Cafe Upgrade - as per Council Resolution #789807 #788432	135,000	75,497.19	40%	Work progressing. Windows and toilet on order.	Funding constraints	Within budget at this stage
PCBF241 - Diwan Sound Shell as per Council resolution #781580 & #780049	25,000	0.00	10%	Project scope to be finalised prior to procurement phase. Budget may not be sufficient to complete work.	Funding constraints - may need to replace complete structure	Unknown - may require more funding to do works depending on preliminary investigation
Safer Streets Grant Install Security Cameras - Mossman Shire Hall	14,271	0.00	10%	Project scope to be finalised prior to procurement phase	Price rises, weather constraints during delivery	Within Budget
Safer Streets Grant - Install Security Light Camera - George Davis Park	20,000	0.00	10%	Project scope to be finalised prior to procurement phase	Price rises, weather constraints during delivery	Within Budget
PCBF059 Sugar Wharf Building (Historical Building) - 5 yr Renewal Plan - Replace roof screws & valley guttering, Replace Rotted timber with New - Budget from 2014-15 \$ 43000.00 - Budget 2015-16 \$30000.00	72,277	9,180.00	30%	Materials have been ordered and construction phase is being planned	Weather, delivery opening between bookings	Budget carried forward from 2015/2016
<b>Disaster Management</b>						
Automatic water level gauge at Barratt Creek, Daintree	30,000	939	10%	Project scoping completed and reviewing procurement options	Supply of specialised materials may be delayed	Budget is sufficient
<b>Fleet</b>						
Fleet replacement as per program	400,000	118,299	30%	Vehicle specifications being finalised for remaining purchases	Nil	Nil
Replace tip truck	225,000	181,734	90%	Truck selected and ordered	Nil	Nil
Quick Spray unit for Polaris	15,000	11,629	100%	Completed	Nil	Nil

Project Name (brief description)	2016/2017 Budget (incl. carryover)	WIP (Actuals & Committals)	Percentage Complete	Program Status	Project Risk Status	Project Budget Status
<b>Infrastructure - Civil Assets</b>						
Reseal Program	1,200,000	353,606	30%	Remaining project scope dependant on FNQROC asphalt tender which will be finalised late February and awarded early March 2017	Early/long wet season	Under budget to date asphalt program will be due to commence April/May
Bridge Renewal Program	650,000	219,280	30%	Diggers and Poletti Bridges in design phase. Procurement for design of Noahs Bridge and Stewarts Bridge to be completed	Community Consultation Plan for Diggers submitted for approval	Potential underspend
Footpath Renewal Program	100,000	22,635	20%	Alchera Drive footpath renewal underway	Low risk	Commenced
Kerb and Channel Renewal Program	100,000	152,829	100%	Project completed	Low risk	Completed - over budget due to extra proofing and asphalt as road camber too steep for driveways
Gravel Roads Renewal Program	500,000	75,498	100%	Project completed	Complete	Complete. Under budget.
Warner Street - Port Douglas. Upgrade footpath between Grant and Wharf Streets. Replace narrow pavers with 2m wide concrete path at the northern end joining up to existing and on the southern end install a new 2m concrete path to join the missing link between Coles and the corner of Grant Street.	30,000	16,420	100%	Project completed	Complete	Complete. Under budget.
Mowbray River Fishing Platform	100,000	0	10%	Community consultation underway and will have comments by the end of February 2017	Severe weather may delay construction, delivery of materials may cause delays	Budget sufficient
Repair road and footpath on Port Douglas Road (service road) from Atoll St to the southern end of the service road.	266,982	291,857	100%	Project completed	Complete	Complete. Over budget due to variation of scope. Water main required extending and was carried out by Council's officers.
Connect two sections of existing concrete roadway on the north side of Cowrie Range on the Bloomfield Track.	672,107	530,005	100%	Project completed	Complete	Complete. Under budget.
Flagstaff Hill Scenic Lookout upgrade	75,000	4,930	5%	Project scope complete and staged construction is underway.	Severe weather may delay construction	Budget is sufficient
Stewarts Creek Road. Widening at narrow one lane section, chainage 3.110.	10,000	0	10%	Project scope being finalised and designer to be engaged	Weather	Potential overspend depending on outcome of procurement for design
Flagstaff Hill Walking Track	150,000	0	10%	Project scope is finalised and the construction phase via external contractors to be started	Severe weather may delay project.	Budget is sufficient
Daintree Gateway Development Stage 3	250,000	39,732	15%	Construction phase planning has been completed	Prolonged wet season	Budget is sufficient
Upgrade to power supply for Dixie Park and Rex Smeal Park	35,000	0	10%	Investigating design requirements	No specific plan guidelines given	Scope to align with budget
Detailed design for improvements to Macrossan Street in line the Port Douglas Design Guide focussing on pedestrian and bicycle accessibility.	100,000	0	10%	Project scoping being completed for discussion at a Council workshop in February 2017	severe weather delaying construction, working during peak tourist season	Scope to align with budget
Installation of water bubbler/bottle filler x 2 in Front Street/Raintrees area	25,000	3,185	100%	Two bubblers in Mossman have been installed. Project completed	Complete	Bubblers purchased in 15/16 budget. Under budget
Installation of street art in Macrossan Street and Front Street	55,000	0	0%	Project on hold awaiting the adoption of the Public Art Strategy	Project size	Nil
Footpath between Foxton Bridge and north Mossman upgrade existing asphalt and concrete path to prevent flooding and widen to 3 mtrs as it is a well used path for bikes, pedestrians and used for exercise 1.1km long	124,888	90,818	95%	Asphalt pathway renewal complete and concrete pathway renewal to be completed	Weather	Carried over budget from 15/16 + \$80,000 16/17

Project Name (brief description)	2016/2017 Budget (incl. carryover)	WIP (Actuals & Committals)	Percentage Complete	Program Status	Project Risk Status	Project Budget Status
<b>Infrastructure - Public Spaces Assets</b>						
Playground Renewal Program	25,000	20,964	100%	Project completed November 2016	Low risk of equipment closed to public short term during upgrade	Under budget
Electric BBQ Renewal Program	12,000	6,005	50%	Materials ordered and awaiting delivery	Low risk of equipment closed to public short term during upgrade	On track
Park Shelter Renewal Program	15,000	12,500	80%	Replacement of four shelter roofs has been completed at Port Douglas Esplanade and Rex Smeal Park. An additional roof will be replaced on the northern esplanade shelter.	Low risk of equipment closed to public short term during upgrade	On budget
Shade Sail Upgrades	50,000	5,150	30%	Condition assessment complete and contractor engaged. Awaiting engineering plans	Low risk of equipment closed to public short term during upgrade	On track
Port Douglas Cemetery	20,000	10,080	100%	Project completed	Complete	Under budget
Disability access to Four Mile Beach at the Lifeguard Hut	30,000	115	20%	Currently in design phase	High risk of exposure to weather elements, tide, wind, waves. Needs to be engineered, practical and visually appealing.	To be determined
<b>Resource Management</b>						
Cow Bay Transfer Station – Site Office Renewal	50,000	0	10%	13/10/16 first site inspection. 18/11/16 second site inspection. 17/1/17 building design requested - ETA Feb 3rd.	First site inspection suggested the project would go over budget.	First site inspection suggested the project would go over budget.
Cow Bay Transfer Station – Traffic Ramp Upgrade	61,000	0	0%	13/10/16 first site inspection. 18/11/16 second site inspection.	First site inspection suggested the project would go over budget	First site inspection suggested the project would go over budget
Killaloe Transfer Station – Additional Surveillance	17,000	0	10%	Investigations into power options are underway due to unreliability of solar panels in this location	Old mains power being insufficient for this project	Expected to come within budget
Killaloe Transfer Station – Recycle Shop Drop off Point	20,000	0	0%	This project is expected to be completed within the timeframe and budget. Site inspection 18/1/17. Update 24/1/17 Design decided. Scope of works for quotes completed.	Low risk	Expected to come within budget
Killaloe Transfer Station – Construction of an Enclosed Shed for Cardboard Storage	50,000	0	0%	This project is expected to be completed within the timeframe and budget. Site inspection 18/1/17. Update 24/2/17 - design decided. Scope of works for quotes underway.	Low risk	Expected to come within budget
Daintree Transfer Station - Reinstatement of Boundary Fence	10,000	0	0%	This project is expected to be completed within the timeframe and budget. Site inspection 18/1/17.	Low risk	This project is expected to be completed within the timeframe and budget.
Installation of additional public place recycling bins	30,000	5,703	25%	In progress	Low risk	On budget
Feasibility and design - Cape Tribulation Transfer Station	20,000	0	10%	In progress	Low risk	Expected to be under budget
Concept investigation for Wangetti Trail	25,000	24,975	70%	Awaiting on Economic Feasibility Study and Concept Plan to be completed by Consultants	Low risk	Withdrawal of the NPWS from project funding means a likely shortfall of \$5,000.00

Project Name (brief description)	2016/2017 Budget (incl. carryover)	WIP (Actuals & Committals)	Percentage Complete	Program Status	Project Risk Status	Project Budget Status
<b>Wastewater</b>						
Mossman WWTP: Inlet works, screening and grit removal	509,940	201,468	15%	🟡 Construction completion this year marginal	🟢 Environmental conditions (wet season)	🟢 Under budget
Mossman WWTP: Upgrade of Plant to meet flow requirements in EHP Licence and quality requirements for recycled water	200,000	54,047	20%	🟢 EHP concept stage, Bligh Tanner	🟡 High risk	🟢 Under budget
Mossman WWTP: River Bank Stabilisation (Junction South Mossman and Mossman Rivers) Possibly a Infrastructure project	899,995	104,127	15%	🔴 Not prior to wet season Completion this year marginal	🔴 Environmental Budget Program	🔴 Unknown dependent on design
Port Douglas SBR process control systems and entire aeration system	30,000	15,670	90%	🟢 Equipment ordered	🟢 Nil	🟢 Under budget
Sewer Pump Stations: SPSS pump replacement	50,000	39,867	90%	🟢 Pumps ordered and installed	🟢 Nil	🟢 On budget
All Sewer Pump Stations: Switchboard, soft starters, VSD's, telemetry, flow monitoring and infrastructure connection upgrade	150,000	13,000	10%	🟡 Design phase Cardno	🟡 Design outcome could be cost prohibited	🟢 Dependent on design outcome
Sewer Pump Stations: Replace pump station safety lids	35,000	35,103	95%	🟢 Awaiting final invoice	🟢 Nil	🟢 Slightly over budget
Sewer Reticulation: Manhole rehabilitation and sealing	80,000	83,814	100%	🟢 Project complete	🟢 Nil	🟢 Slightly over budget
Sewer Reticulation: CCTV investigation, Sewer relining of reticulation system and refurbishment of house connection branches	1,891,872	1,229,792	50%	🟢 CCTV investigation taken place Mossman. All 300/375mm reline completed.	🟢 Weather dependant	🟢 Under budget
<b>Water - Reservoir Assets</b>						
Gas chlorination Project Whyanbeel WTP:	170,000	114,233	35%	🟢 Main building module under construction awaiting delivery	🟢 Possible wet season impacts	🟡 Anticipate to be on budget or slightly over dependent on undetermined site constraints
Secure Water infrastructure	15,000	4,655	90%	🟡 Surveillance cameras and fire detection systems to be installed at all water plants. Surveillance camers to be joint budget funding with IT dept. Awaiting quote on fire detection systems from Welcon.	🟢 Nil at this stage	🟢 Anticipate to be on budget, awaiting final quotes
Upgrade of control systems at Mossman WTP	30,000	17,118	60%	🔴 Equipment to be purchased followed by site install	🔴 Nil	🔴 Anticipate to be on budget
Replace pumps and motors at Craiglie Water Pump station to ensure functionality. Install sump pumps at valve pits. Replace old electrical protection equipment. Integrate all functions on SCADA.	36,500	24,620	85%	🔴 Awaiting equipment delivery and site install	🔴 Additional costs may arise if second pump deteriorates	🔴 On budget for one pump only
Refurbish Craiglie water pump station building.	40,000	20,630	100%	🟢 Complete	🟢 Complete	🟢 Under budget
Fit new control valves to Daintree WTP.	15,000	12,293	85%	🟡 Sourcing equipment	🟡 Nil	🟡 Anticipate to be on budget
Replace Daintree WTP service water pumps and prefilter system.	12,000	9,264	100%	🟢 Project to be reviewed. The process water pumps renewal should be incorporated in the Chlorination project DWTP \$100K Capex item as they are an intergral part of the cal hypo project. This would transfer existing costs and leave the existing \$12K project budget intact. This could then be used for the procurement of the replacement pre-filters. The expected cost for the pre-filters would be around \$16K. The Process water pump skid has been ordered awaiting delivery + site install.	🟢 Procurement of the two prefilters + install would be approx. \$16K. Would go over budget dependent on final comparable quotes.	🟢 Completed. Under budget.
Replace Daintree compressed air dryer system and Wago air valve control systems	20,000	13,986	80%	🟢 Air dryer installed, other equipment ordered	🟢 Nil	🟢 Anticipate on budget
Replace Whyanbeel compressed air dryer system and air valve control systems	17,000	13,788	80%	🟢 Air dryer installed, other equipment ordered.	🟢 Nil	🟢 Anticipate on budget
Replace Whyanbeel back wash water filter system and residual pumps.	16,000	5,130	30%	🔴 Sourcing suppliers quotes	🔴 Nil	🔴 Anticipate on budget

Project Name (brief description)	2016/2017 Budget (incl. carryover)	WIP (Actuals & Committals)	Percentage Complete	Program Status	Project Risk Status	Project Budget Status
Investigate back wash water discharge and re-use options at Mossman WTP	45,000	7,647	30%	🟡 Consideration of consultant options required	🟡 Capex budget constraints, operational licence constraints, EHP.	🟡 Variability of options will impact final cost
Replace Mossman WTP back wash water filter system	11,000	0	10%	🔴 Was not scheduled for the 2016/2017 FY	🟢 High risk	🟢 Nil
Chlorination Project Daintree WTP	100,000	14,960	100%	🟡 Dosing skid purchased, electrical plumbing install to be scheduled along with SCADA PLC changes and system intergration. Awaiting process water pump install.	🟡 Install may impact adversely on existing plant and equipment, additional ventilation, fume hood options to be investigated.	🟢 Project on hold
Daintree WTP bank stabilisation adjacent to Raw water reservoir. Current project on 2015/2016 budget; not commenced transferred to Infrastructure	260,000	23,019	100%	🟡 Awaiting quote	🟡 Budget Program	🟡 Completed. Under budget.
<b>Water - Reticulation Assets</b>						
Drinking Water storage: Investigate and implement integrity sealing options for the all water storage/ reservoirs in the Water Supply Schemes.	439,000	21,907	60%	🟢 Contractor commenced work Flagstaff completed, Rocky point underway	🟢 Nil	🟢 Under budget
Replacement of Craiglie Reservoir Roof	420,000	13,312	100%	🟢 On Hold	🟢 High risk	🟢 Completed
Replacement of Johnson Screen and renew remaining raceway	50,000	0	10%	🟡 GHD to consult with Council regarding screens	🟡 Weather dependent and water consumption demand. High risk.	🟡 On budget
Replacement of water supply mains	80,000	44,361	60%	🟢 Commenced project. Further work to be undertaken. D'Adonna Road and Atoll Close mains completed	🟢 Weather dependent and water consumption demand. Low risk	🟢 Under budget
Replacement of aging Asbestos Cement water mains	80,000	46,703	55%	🟢 On hold - interconnection Mossman Scheme to Whyanbeel	🟢 Low risk	🟢 Under budget
Upgrade of Mowbray River Road water mains	80,000	0	60%	🟢 Awaiting quotes for water main	🟢 Weather dependent and water consumption demand	🟢 Under budget
Daintree Intake: Safe access for workers to maintain and monitor Intake	30,000	49,899	100%	🟢 Completed	🟢 High risk	🟡 Over budget
20ML Reservoir - Port Douglas; Crees Road	5,332,961	150,412	10%	🟡 Close control required to keep to deadlines	🟡 Federal Funding Design changes	🟡 Recently reviewed and acceptable for current project development
Water Supply Security: Mossman Supply Scheme	494,285	73,818	25%	🟢 GHD reviewing water sustainability, Daintree Bore options, Mossman river source	🟢 High risk	🟡 Under budget
<b>IT Services</b>						
Printer / Scanner Refresh Program	10,000	0	0%	🟢 Not yet commenced.	🟢 Low risk	🔴 Expected to be on budget
Network / Phones / Infrastructure Refresh Program	28,000	18,418	50%	🟢 Wireless network has been completed. UPS has not yet commenced	🟢 Low risk	🟢 Possibility of going slightly over budget
Additional Software Licenses for extra staff	7,500	6,173	80%	🟢 Underway	🟢 Low risk	🟢 On budget
Security (Camera) systems	18,000	0	50%	🟢 Order has been placed	🟡 Low risk	🔴 Expected to be over budget by approx. \$5,000
Access Logging S/W for On-Call / SCADA Officers	5,000	0	0%	🟢 Not yet commenced	🟢 Low risk	🔴 Expected to be on budget
Community Decommissioning	40,000	0	0%	🟡 Deferred to 2017/18	🟢 Low risk	🟢 Deferred to 2017/18
Phone System - Collaborative Edge (Jabber)	25,000	0	0%	🟡 Deferred to 2017/18	🟢 Low risk	🟢 Deferred to 2017/18
Daintree Cash Registers & Wi-Fi refresh	60,000	0	10%	🟢 Going to tender in January 2017	🟢 Low risk	🟢 Expected to be on budget