

7.8. 2026/2027 FEES AND CHARGES SCHEDULE

REPORT AUTHOR Team Leader Corporate Accounting

MANAGER Interim Chief Financial Officer

DEPARTMENT Finance

DATE 28 April 2026

RECOMMENDATION

That Council:

- 1. Adopts the Schedule of Fees and Charges for the 2026/ 2027 financial year; and**
- 2. Delegates authority under s257 of the *Local Government Act 2009* to the Chief Executive Officer to negotiate fees and charges where circumstances warrant and to make minor administrative amendments to the Schedule.**

EXECUTIVE SUMMARY

The Schedule of Fees and Charges for the 2026/2027 financial year has been developed with a focus on cost recovery for Council. Most fees will increase by approximately 3.9%, subject to rounding, consistent with the Long-Term Financial Plan.

PREVIOUS COUNCIL CONSIDERATIONS / RESOLUTIONS

Not applicable

REPORT/BACKGROUND

In conjunction with the annual budget preparation, Council is required to adopt a Schedule of Fees and Charges each financial year. Although the Schedule is adopted for the full year, should circumstances warrant, new fees can be introduced, or fees amended throughout the year.

The 2026/2027 Schedule of Fees and Charges has been developed based on the fundamental principle of financial sustainability and ensuring the actual quantum of fees imposed more accurately represents the cost to Council of providing the applicable service.

This approach is consistent with a “user pays” system and reduces cross subsidisation of providing services from other revenue streams or other customers.

FINANCIAL AND RESOURCE IMPLICATIONS

Fees and Charges are an integral component of the Council’s revenue stream. Wherever possible, Council aims to recover the cost of providing the service. In other cases, Council subsidises the service in recognition of the broader community interest.

RISK MANAGEMENT IMPLICATIONS

Obtaining appropriate fees for services provided will assist Council in its long-term objective of delivering balanced budgets and mitigate the risk of financial constraints restricting capacity on Council operations.

ENVIRONMENTAL IMPLICATIONS

Nil

SOCIAL IMPLICATIONS

New and revised fees have been introduced to support the delivery of services to the community.

CORPORATE AND OPERATIONAL PLAN

This report has been prepared in accordance with the following:

Corporate Plan 2025-2030 Initiatives:

Theme 3 - Service Delivery

We deliver Council services effectively and efficiently to meet community expectations, focusing on the wellbeing of both the community and our employees.

3.6 - Deliver Council services to meet community expectations.

Operational Plan 2025-2026 Actions:

Legislative requirement.

LEGISLATION AND POLICY

Cost Recovery fees in the 2026/ 2027 Schedule of Fees and Charges have been identified and referenced in accordance with s257 of the *Local Government Act 2009*.

CONSULTATION

Internal consultation with relevant officers, including management and staff has occurred in the review of the 2026/2027 Schedule of Fees and Charges. The proposed schedule has been subject to workshops with Councillors on 14 and 21 April 2026.

CONCLUSION

The 2026/ 2027 Schedule of Fees and Charges is presented to Council for adoption.

ATTACHMENTS

1. Schedule of Fees and Charges 2026-27 [7.8.1 - 69 pages]

DOUGLAS SHIRE COUNCIL

SCHEDULE OF FEES & CHARGES

2026 - 2027



ANIMAL MANAGEMENT

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANIMAL MANAGEMENT						
DOG REGISTRATIONS AND RENEWALS						
General Notes						
Dog registrations renewal period is August to July.						
Dogs must be registered from 3 months of age.						
Puppies under 6 months can be registered free of charge and registration will be valid until the next registration renewal period.						
Transfer of registration: if a dog is currently registered within another council area, free registration is available with proof of current registration (Current registration notice).						
Pro-Rata Fees and Refunds						
Pro-rata fees apply to NEW registrations only. If the dog is in the system, the dog registration is not new. New Registrations are non-refundable. Registration period is from August - July.						
Pro-Rata Periods						
Jan-Jun 50% discount						
Dogs Registration/Renewals - Miscellaneous						
Puppy Registration (under 6 months old)	Each	NO CHARGE	NO CHARGE			
Transfer of Registration (proof required)	Each	NO CHARGE	NO CHARGE			
Replacement Tag - Dog	Each	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(d)
Replacement Regulated Dog Tag	Each	30.00	2.73			
Replacement Regulated Dog Collar	Each	80.00	7.27			
Replacement or Additional Regulated Dog Warning Sign	Each	48.00	4.36			

ANIMAL MANAGEMENT

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Dog Registration / Renewal - Ordinary						
Entire Dog: Full Registration Fee	Dog	121.00	0.00	Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee	Dog	34.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Pensioner Discount						
Proof of Eligibility Required.						
Entire Dog: Full Registration Fee	Dog	83.00	0.00	Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee	Dog	34.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Special Concession						
Special Concession (Aged Pension / Assistance / Support Dogs) is a free lifetime registration renewable every three years.						
Aged Pensioners (must hold a pensioner card, show proof of age (over 67), produce a sterilisation certificate and microchipping certificate) - No charge	Dog	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(a)
Assistance / Support Dogs (Assistance dog certificate, sterilisation certificate & microchipping certificate) - No charge	Dog	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(a)
Farm Dogs (Rural productive/max. 4 dogs) Dogs that are registered to an address classified as Rural Productive as determined by the property rate zone classification.	Dog	15.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Regulated Dogs						
Pro-rata not applicable.						
Initial Regulated Dog Registration (including 1 sign, inspections, collar, tag and registration)	Dog	424.00	0.00	Y	AMC&DA2008	S97(2)(a)
Declared Regulated Dog (subsequent annual registration)	Dog	121.00	0.00	Y	AMC&DA2008	S97(2)(a)

ANIMAL MANAGEMENT

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANIMAL PERMITS						
Permit to Own Restricted Dog (one-off / non-refundable)	Application	199.00	0.00	Y	AMC&DA2008	S97(2)(a)
Excess Animals Permit (one-off / non-refundable)	Application	369.00	0.00	Y	LL2	S97(2)(a)
Excess Animals - Annual Renewal + Inspections	Per permit	120.00	0.00	Y	LL2	S97(2)(a)
Excess Animals -Amendment of approval	Per permit	110.00	0.00	Y	LL2	S97(2)(a)
Pet Shops, Catteries and Kennels (Commercial) License	Premises	489.00	0.00	Y	LL2	S97(2)(a)
ANIMAL IMPOUNDMENTS						
General Notes						
All impoundments may attract a sustenance fee.						
Dog will not be released until its registration is current.						
Dog/cat will not be released until microchipping requirement is current.						
Payment must be made PRIOR to release. The receipt must be shown for release at pound.						
Release Fees - Dogs						
Puppy (apparently under three months old)	Animal	26.00	0.00	Y	LL2	S97(2)(d)
Microchipping Voucher Dog will not be released until microchip requirements are current	Voucher	81.00	0.00	Y	LL2	S97(2)(d)
Registered (First Impoundment)	Animal	73.00	0.00	Y	LL2	S97(2)(d)
Unregistered (First Impoundment Fee PLUS registration fee)	Animal	163.00	0.00	Y	LL2	S97(2)(d)
Second Impoundment (PLUS registration fee if lapsed)	Animal	192.00	0.00	Y	LL2	S97(2)(d)
Third and Subsequent Impoundments (PLUS registration fee if lapsed)	Animal	230.00	0.00	Y	LL2	S97(2)(d)
Sustenance Fee-Per Day (if applicable)	Day	26.00	0.00	Y	LL2	S97(2)(d)

ANIMAL MANAGEMENT

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Cost recovery of veterinary or other treatments required	Cost	0.00	0.00	Y	AMC&DA2008 s102	S97(2)(d)
Release Fees - Cats						
Microchipping Voucher Cat will not be released until microchip requirements are current	Voucher	81.00	0.00	Y	LL2	S97(2)(d)
First Impoundment	Animal	163.00	0.00	Y	LL2	S97(2)(d)
First Impoundment - microchipped	Animal	70.00	0.00	Y	LL2	S97(2)(d)
Subsequent Impoundments	Animal	192.00	0.00	Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)	Day	26.00	0.00	Y	LL2	S97(2)(d)
Cost recovery of veterinary or other treatments required	Cost	0.00	0.00	Y	AMC&DA2008 s102	S97(2)(d)
Release Fees - Other Animals						
Sheep, Swine, Goats, Horses & Cattle	Animal	417.00	0.00	Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)	Day	43.00	0.00	Y	LL2	S97(2)(d)
Transport/ Removal of Animal	Each	POA	POA	Y	LL2	S97(2)(d)
Cost recovery of veterinary or other treatments required	Cost	0.00	0.00	Y	AMC&DA2008 s102	S97(2)(d)
Surrendering of Animals						
Surrendering of Animals - Dog	Animal	80.00	0.00			
Surrendering of Animals - Cats	Animal	50.00	0.00			
Surrendering of Animals - Litters of cats/dogs up to 12 weeks of age	Animal	10.00	0.00			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
APPLICATIONS, PERMITS, APPROVALS AND LICENCES						
GENERAL NOTES						
Approvals, permits and licences that can be transferred require an application to be made to Council.						
Refunds						
<p>Food Licences, Accommodation Approvals and Environmental & Public Health Licences</p> <ul style="list-style-type: none"> - A non-refundable Administration Fee may apply for applications where assessment by an officer has not occurred. - Temporary Food and Market Food Stall Applications are non-refundable. - Refused applications are non refundable. - Approvals, permits & licences are subject to a refund based on a pro-rata amount less the Administration Fee. - Refunds are not applicable after 75% of the approval, permit or licence term. <p>Other Applications, Permits, Approvals and Licences</p> <ul style="list-style-type: none"> - Application /Transfer Fees are non-refundable. - Approvals and permits are subject to a refund based on a pro-rata calculation. - Refunds are not applicable after 75% of the approval/permit term. <p>All refunds are subject to approval by a Manager.</p>						
Pro-Rata Fees						
<p>Food Licences, Accommodation Approvals and Environmental & Public Health Licences</p> <p>Approval and licence period: 1 July - 30 June. New annual application fees may be calculated on a pro-rata basis, administration component of the application fee non-refundable.</p> <p>Other Applications, Permits, Approvals and Licences</p> <p>Pro-rata calculations do not apply to Application/Transfer fees. Additional annual fees such as Area Use, Annual Approval, Impact of Activity fees etc may be calculated on a pro-rata basis.</p>						
Local Charitable and Not for Profit Organisations and Schools Fee Exemptions						
<p>Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation are exempt of fees listed in this section.</p> <p>Fee exemption applies to one-off/temporary events/activities only. Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.</p>						

APPLICATIONS, APPROVALS, PERMITS & LICENCES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
GENERAL FEES						
Security Bonds						
A refundable Security Bond may be payable for events and activities conducted on Council Controlled Areas and Roads and in accordance with risk level at the discretion of an Authorised person. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
Security Bond - Low Risk	Bond	500.00	0.00			S97(2)(a)
Security Bond - Medium Risk	Bond	1,000.00	0.00			S97(2)(a)
Security Bond - High Risk	Bond	1,500.00	0.00			S97(2)(a)
Additional Assessment & Inspection Fees						
Additional assessment and inspection fees may apply if an application requires a high level of assessment and/or additional inspections. This fee may be charged if an application is incomplete and requires a high level of administrative support including a report to Council. This fee will apply to all approvals, permits and licences unless specifically stated elsewhere in the fees.						
Additional Assessment Fee	Assessment	180.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection Fee - Local Law Approvals	Inspection	180.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection - Environmental Health - Low Risk/Minor	Inspection	180.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection - Environmental Health - Med/High Risk /Major	Inspection	322.00	0.00	Y	PHA2003	S97(2)(a)
Amendments/Modifications to Approvals, Permits and Licences						
These fees apply to all approvals, permits and licences unless specifically stated elsewhere in the fees.						
Minor Amendment Fee (Administrative changes)	Application	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
Major Amendment/Modification Fee (Changes to approved activities, operational changes, conditions etc)	Application	95.00	0.00	Y	LL1	S97(2)(a)
Major Amendment to Food Safety Program (e.g. changes resulting from new, changed or modified food operations and/or documentation)	Application	269.00	0.00	Y	FA2006	S97(2)(a)

APPLICATIONS, APPROVALS, PERMITS & LICENCES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
TEMPORARY EVENT AND ACTIVITY APPROVALS						
Temporary Event and Activity Approvals						
Temporary Event and Activity Approval fees are made up of Application Fee, Area Use Fee (if applicable) and Impact of Activity Fee (if applicable).						
Temporary Entertainment, Commercial, Recreational Events Application Fee Temporary entertainment event (festival, concert, circus, community event etc), wedding receptions, corporate events, social events, sporting events, touting & soliciting etc	Application	180.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Low Impact Activities/Events Application Fee	Application	NO CHARGE	NO CHARGE	Y	LL1 (Schd 6) S10	S97(2)(a)
Busking Application Fee	Application 3mth approval	37.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Fireworks on Public Land Application Fee	Application	180.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Fireworks application for Annual Approval Holders (per event)	Application	89.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Helicopter/Parachute/Aircraft Landings (One-Off Landing) Application Fee	Application	180.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Film and Television Activities - Low Impact Application Fee	Application	NO CHARGE	NO CHARGE	Y	LL1 (Schd 6) S10	S97(2)(a)
Film and Television Activities - Medium/High Impact Application Fee	Application	180.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Activity to Conduct Work or Deposit Goods Application Fee Hoarding, gantry, scaffolding, deposit equipment & materials on public land, operating equipment on public land etc.	Application	180.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Placement of Skip Bin or Shipping Container Application Fee (under 7 days) Temporary placement of shipping container/skip bins on public land over 7 days and not using designated parking places.	Application	0.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Placement of Skip Bin or Shipping Container Application Fee (> 7 days and < 28 days) Temporary placement of shipping container/skip bins on public land over 7 days and up to 28 days and not using designated parking places. Over 28 days: refer to Temporary Activity to Conduct Work or Deposit Goods section and related area use fees.	Application	37.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Area Use Fees: Parks, Reserves and Foreshores						
Application fee and Impact fee (if applicable) are in addition to Area Use Fees.						
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Hourly Rate	Hour	74.00	6.73	Y	LL1	S97(2)(a)
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Rate	Day	360.00	32.73	Y	LL1	S97(2)(a)
Rex Smeal Park (Exclusive Use) - ENTIRE PARK - Daily Date	Day	1,319.00	119.91	Y	LL1	S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Other Parks, Reserves and Foreshores (Non-Exclusive Use) - SECTION OF PARK - Hourly Rate	Hour	44.00	4.00	Y	LL1	S97(2)(a)
Other Parks, Reserves and Foreshores (Non-Exclusive Use) - SECTION OF PARK - Daily Rate	Day	215.00	19.55	Y	LL1	S97(2)(a)
Other Parks, Reserves and Foreshores (Exclusive Use) - ENTIRE PARK - Daily Rate	Day	360.00	32.73	Y	LL1	S97(2)(a)
Area Use Fees: Roads and Footpaths						
Application fee and Impact fee (if applicable) are in addition to Area Use Fees.						
A - Macrossan Street, Port Douglas and Front St, Mossman						
- per month	Month /m ²	5.00	0.45	Y	LL1	S97(2)(a)
- per designated parking space per day	Parking Bay	11.00	1.00	Y	LL1	S97(2)(a)
B - Port Douglas and Mossman Other						
- per month	Month /m ²	4.00	0.36	Y	LL1	S97(2)(a)
- per parking space per day	Parking Bay	8.00	0.73	Y	LL1	S97(2)(a)
C - All other areas						
- per month	Month /m ²	3.00	0.27	Y	LL1	S97(2)(a)
- per parking space per day	Parking Bay	6.00	0.55	Y	LL1	S97(2)(a)
Impact of Activity Fee						
Application fee and Area Use fee are in addition to Impact Fees (if applicable).						
No. of guests/customers/participants:						
<200	Event	124.00	0.00	Y	LL1	S97(2)(a)
> 200 - <500	Event	308.00	0.00	Y	LL1	S97(2)(a)
> 500 - <1000	Event	430.00	0.00	Y	LL1	S97(2)(a)
> 1000	Event	615.00	0.00	Y	LL1	S97(2)(a)
ANNUAL COMMERCIAL FOOTPATH APPROVALS						
Outdoor Dining Approvals						
New Application/Transfer Fee	Application	180.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	180.00	0.00	Y	LL1	S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Per Square Metre Fee						
A - Port Douglas, Macrossan St ONLY	Annual /m ²	138.00	0.00	Y	LL1	S97(2)(a)
B - Port Douglas Other	Annual /m ²	81.00	0.00	Y	LL1	S97(2)(a)
C - Mossman, Front St ONLY	Annual /m ²	32.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m ²	20.00	0.00	Y	LL1	S97(2)(a)
Goods on Footpath Approvals						
New Application/Transfer Fee	Application	180.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	180.00	0.00	Y	LL1	S97(2)(a)
Per Square Metre Fee						
A - Port Douglas, Macrossan St ONLY	Annual /m ²	65.00	0.00	Y	LL1	S97(2)(a)
B - Port Douglas Other AND Mossman, Front St ONLY	Annual /m ²	55.00	0.00	Y	LL1	S97(2)(a)
C - Mossman Other	Annual /m ²	32.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m ²	20.00	0.00	Y	LL1	S97(2)(a)
Portable Advertising Approvals						
If a fee is paid for Outdoor Dining or Goods on Footpath, no further fee is required for a Portable Advertisement where portable advertisement is displayed within the approved area.						
New Application/Transfer Fee	Application	103.00	0.00	Y	LL1	S97(2)(a)
Annual Approval/Location Fee						
A - Port Douglas, Macrossan St ONLY	Annual	142.00	0.00	Y	LL1	S97(2)(a)
B - Port Douglas Other, Front St Mossman	Annual	109.00	0.00	Y	LL1	S97(2)(a)
C - Mossman Other	Annual	68.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual	39.00	0.00	Y	LL1	S97(2)(a)

APPLICATIONS, APPROVALS, PERMITS & LICENCES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANNUAL COMMERCIAL ACTIVITY APPROVALS						
Commercial business utilising Council controlled areas and roads to conduct business, including small to medium wedding events and other ceremonies, Beach Hire, fitness classes, tours, itinerant and roadside vending, etc.						
New Application/Transfer Fee	Application	180.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	180.00	0.00	Y	LL1	S97(2)(a)
Annual Exclusive Activity Area Use Fee						
A - Macrossan Street, Port Douglas	Annual /m²	65.00	0.00	Y	LL1	S97(2)(a)
B - Four Mile Beach and Esplanade, Port Douglas	Annual /m²	55.00	0.00	Y	LL1	S97(2)(a)
C - Port Douglas - Other	Annual /m²	32.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m²	20.00	0.00	Y	LL1	S97(2)(a)
Mobile/Itinerant Activity Fee						
Port Douglas	Annual	2,135.00	0.00	Y	LL1	S97(2)(a)
Other	Annual	1,423.00	0.00	Y	LL1	S97(2)(a)
Impact of Activity Fee - Number of customers per year:						
0 - 1000	Annual	558.00	0.00	Y	LL1	S97(2)(a)
1001 - 2000	Annual	1,112.00	0.00	Y	LL1	S97(2)(a)
> 2000	Annual	2,222.00	0.00	Y	LL1	S97(2)(a)
Commercial Wedding Event/Small Ceremonies Approval Holders						
Fee applicable for commercial business who hold a Local Laws approval for standard wedding ceremonies, small/medium wedding receptions and memorial ceremonies. Common fees are listed below. Refer to Temporary Event Approval fees above for additional applicable fees.						
2 Hour Blocks only - Little Cove (non-refundable)	Application 2 Hours	120.00	0.00	Y	LL1	S97(2)(a)
2 Hour Blocks only -Other parks, reserves and foreshores (non-refundable)	Application 2 Hours	76.00	0.00	Y	LL1	S97(2)(a)
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Rate (Up to 200 people) Wedding receptions and small/medium events with no fencing.	Day	484.00	0.00	Y	LL1	S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PILE MOORING APPROVALS						
A "high risk" refundable Security Bond will be required for pile mooring approval holders. The bond is fully refundable provided an authorised person determines the condition of the pile mooring is acceptable, and once any outstanding fees and charges are paid in full.						
If waitlist applicants are offered a pile mooring and do not accept, applicants will be removed from the waitlist and may re-apply and be subject to New Application fees						
New Application/Transfer Fee (including Waiting List)	Application	180.00	0.00	Y	LL1	S97(2)(a)
PD Boat Harbour Pile Mooring-Long Term						
PD Boat Harbour Pile Mooring- Annual Fee	Annual	2,495.00	226.82	Y	LL1	S97(2)(a)
PD Boat Harbour Pile Mooring-Casual -Daily	Full day	25.00	2.27	Y	LL1	S97(2)(a)
PD Boat Harbour Pile Mooring-Casual -Weekly	Week	128.00	11.64	Y	LL1	S97(2)(a)
Temporary Berthing Permit: Daintree River Pontoon	Annual	1,448.00	131.64	Y	LL1	S97(2)(a)
OPERATION OF PUBLIC SWIMMING POOL APPROVALS						
Operation of Public Swimming Pool Approval is not required if premises have a current Accommodation Approval.						
New Application/Transfer Fee Includes 1 pool	Application	180.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee Includes 1 pool	Annual	180.00	0.00	Y	LL1	S97(2)(a)
- per Additional Pools Capped at 4 pools	Per pool	119.00	0.00	Y	LL1(Sch16)S11	S97(2)(a)
ACCOMMODATION APPROVALS						
Accommodation Approvals for premises with pools will not require an approval for the Operation of a Public Swimming Pool.						

APPLICATIONS, APPROVALS, PERMITS & LICENCES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Plan Approval						
For Modifications and amendment fees for Plan Approvals, see section titled "Amendments/Modifications to Approvals, Permits and Licences".						
Accommodation Plan Approval - Minor Small accommodation/shared facility businesses	Application	332.00	0.00	Y	LL1	S97(2)(a)
Accommodation Plan Approval - Major Large accommodation/shared facility business i.e. backpacker, hostel	Application	502.00	0.00	Y	LL1	S97(2)(a)
Accommodation Approvals						
Operation of Shared Facility Accommodation Approval	Annual	573.00	0.00	Y	LL1(Sch17)S11	S97(2)(a)
Camping Grounds/Caravan Parks Approval (1-49 sites)	Annual	433.00	0.00	Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Camping Grounds/Caravan Parks Approval (50+ sites)	Annual	649.00	0.00	Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Transfer of Approval (Accommodation Premises)	Transfer	180.00	0.00	Y	LL1(Sch12)S11 & LL1 (Sch 17) S11	S97(2)(a)
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	180.00	0.00	Y	LL1	S97(2)(a)
FOOD BUSINESS LICENCES						
Food Licences - Category 1						
Fit-Out Application - Category 1	Application	517.00	0.00	Y	FA2006	S97(2)(a)
New food licence application - Category 1	Application	729.00	0.00	Y	FA2006	S97(2)(a)
Food Licences - Category 2						
Fit-Out Application - Category 2	Application	343.00	0.00	Y	FA2006/LL1	S97(2)(a)
Food Licence Annual Licence Fee - Category 2	Annual	459.00	0.00	Y	FA2006	S97(2)(a)
Other Food Licences						
Market Food Stall Licence - Application/Renewal Fee	Annual	181.00	0.00	Y	FA2006	S97(2)(a)
Not For Profit Community, Sporting or Service Organisations- Application/Renewal Fee Exemptions apply as per Section 48 Food Act 2006 (i.e. Community Sporting or Service organisations preparing meals on less than 12 days per financial year are exempt from requiring a food business licence.	Annual	473.00	0.00	Y	FA2006	S97(2)(a)

APPLICATIONS, APPROVALS, PERMITS & LICENCES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Minor Preparation Licence/Bed and Breakfast - Application/Renewal Fee Less than 2 employees/low risk market foods only	Annual	307.00	0.00	Y	FA2006	S97(2)(a)
Restoration of Licence Restoration fee will apply one (1) month after renewal due date expires for all food licence categories	Licence	129.00	0.00	Y	FA2006	S97(2)(a)
Refund Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	271.00	0.00	Y	FA2006	S97(2)(a)
Temporary Food Licences						
Temporary Food Licence Application Fee - Per Event Single and multi day events of a similar set up (no fee for second/third day for multi day events)	Application	148.00	0.00	Y	FA2006	S97(2)(a)
Taste Testing food stall - Per Event	Application	82.00	0.00	Y	FA2006	S97(2)(a)
Food Safety Program						
Application for Accreditation of Food Safety Program	Application	604.00	0.00	Y	FA2006	S97(2)(a)
Application for Accreditation of Food Safety Program if Notice of Written Advice received from external auditor	Application	392.00	0.00	Y	FA2006	S97(2)(a)
2nd Party Audit Fee for Food Safety Program (Based on application for Audit and an average 6 hours EHO time)	Audit	795.00	0.00	Y	FA2006	S97(2)(a)
2nd Party Non-Conformance Audit Fee for Food Safety Program	Audit	399.00	0.00	Y	FA2006	S97(2)(a)
ENVIRONMENTAL AND PUBLIC HEALTH LICENCES						
Public Health Licences						
Public Health (Infection Control for Personal Appearance Services) Act 2003						
Plan approval for new higher risk premises	Application	343.00	0.00	Y	PHA2003	S97(2)(a)
Public Health Licence Application/Renewal Fee	Application	466.00	0.00	Y	PHA2003	S97(2)(a)
Transfer of Licence Fee	Application	197.00	0.00	Y	PHA2003	S97(2)(a)
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	180.00	0.00	Y	PHA2003	S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Environmentally Relevant Activities Annual Fees						
Annual Fees for ERA's are prescribed under Chapter 9 and Schedule 15 of the Environmental Protection Regulation 2019						
Asphalt manufacturing Plastic product manufacturing Metal forming Surface coating (anodising, electroplating, enamelling or galvanising)	Licence	NO CHARGE	NO CHARGE	Y	EP Regulation	S97(2)(a)
Boat maintenance or repair	Licence	1,977.00	0.00	Y	EP Regulation	S97(2)(a)
MISCELLANEOUS FEES						
Return of Confiscated Goods						
Release / Administration Fee (plus actual cost)	Goods	241.00	0.00	Y	LL1	S97(2)(a)
Abandoned Vehicles						
Fee Calculation = Release /Administration Fee + Actual Cost of Towing						
Release / Administration Fee (plus actual cost)	Vehicle	241.00	21.91			
Overgrown Allotments (Enter & Clear)						
Fee Calculation = Inspection/Administration Fee + Actual Cost of Mowing						
Inspection / Administration Fee (plus actual cost)	Allotment	383.00	34.82			
Cattle Grids						
New Application Fee	Application	417.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	65.00	0.00	Y	LL1	S97(2)(a)
Transfer of Approval (Change of Ownership)	Application	65.00	0.00	Y	LL1	S97(2)(a)
Bringing or Drive Quad Bike and UTV (Wonga Beach only)						
New Application	Annual	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
Annual Renewal Fee	Annual	NO CHARGE	NO CHARGE	Y	LL2	S97(2)(a)
Establishment or Occupation of a Temporary Home						
Application Fee	Application	180.00	0.00	Y	LL1	S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Other Prescribed/Restricted Activities (not otherwise specified)						
Other Prescribed/Restricted Activities Application Fee	Application	180.00	0.00	Y	LL1	S97(2)(a)
Blue Directional Sign Application						
Community or volunteer organisations or tourist attractions can apply for blue directional street signage in accordance with Dept of Transport and Main Roads conditions.						
Application Fee	Sign with Pole	105.00	0.00	Y		S97(2)(a)
Blue Directional Sign Supply and Installation Fee <i>with Pole</i> Fee will be charged if application is approved.	Sign with Pole	685.00	0.00	Y		S97(2)(a)
Blue Directional Sign Supply and Installation Fee for <i>without Pole</i> Fee will be charged if application is approved.	Sign w/out Pole	546.00	0.00	Y		S97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
BUILDING, PLANNING & PLUMBING							
BUILDING SERVICES							
General Notes							
Douglas Shire Council does not provide a building certification service. For any applications that must be assessed by Council, the fee shall be that of engaging a suitable Private Building Certifier/Surveyor with an additional administrative fee of 10%.							
Lodgement fees are levied by Council for the service provided in receiving from the private certifier a copy of the application, the decision notice, and any other prescribed documents etc. required by the legislation, including receipt of fee if paid at the time of lodgement, subsequent lodgement of certificate of classification, and cost of records storage. This fee is also applicable to Council approved building applications.							
Refunds and Pro-Rata Fees							
Refunds and pro-rata fees are not applicable to Building Services fees.							
LODGEMENT FEES							
Private Certifier Lodgement Fee for Development - Building	Each	90.00	0.00		Y	BA 86(1)	S97(2)(a)
Fee for each additional transaction (Other than technical assessment, decisions, inspections and notices), where the additional transaction is initiated by the client; for example where the lodgement fee is not paid at the time of lodgement of the decision notice.	Transaction	90.00	0.00		Y	BA 75	S97(2)(a)
BUILDING APPLICATIONS							
Building Applications - New Buildings & Structures	Each	POA	0.00		Y	BA 75	S97(2)(a)
Request for Final Certificate or Inspection relating to Building Approvals issued prior to 1/01/2008	Each	POA	0.00		Y	BA 75	S97(2)(a)
SWIMMING POOL COMPLIANCE							
Swimming Pool Compliance Inspection only	Each	356.00	0.00		Y	BA75	S97(2)(a)
Discretionary decisions under Chapter 8, Division 3 & 4 of Building Act 1975.	Application	1,121.00	0.00		Y	BA75	S97(2)(a)
PLANNING SERVICES							
General Notes							
The cost of external consultant's fees for any further assessment or advice required by the assessment manager in consideration of any application or submission and/or technical report may be charged to the applicant. The applicant will be notified of Council's intention to refer the application to a consultant following receipt of a response to an information request (or earlier). If Council elects to recover the consultant's costs, the consultant's costs must be paid prior to the final determination of the application.							
Applications involving inconsistent uses in the respective zones shall be accompanied by the fee prescribed in the fee schedule, plus and additional 50% of that prescribed fee.							

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Where a fee is calculated on area (e.g. Industrial uses), the fee is calculated on Gross Floor Area (GFA) as defined in the planning scheme. If GFA, is not relevant (e.g. some outdoor entertainment uses), the area will be calculated by the use area containing activities integral to the development. The use area can include unenclosed structures, decks, outdoor storage/stockpiling areas, ancillary outdoor areas used by the development (e.g. outdoor play area for a child care centre) and footpath dining. Use area does not include landscape or car parking areas, unless the car parking area is a Parking station.							
Fee Waiver							
Manager Environment & Planning has delegated authority to determine to partially or wholly waive a development application fee where strict application of the scheduled fee is considered unreasonable for the type or complexity of the application being received.							
Refunds							
Withdrawn applications prior to decision by Assessment Manager. Minimum non-refundable administration fee as per fees and charges schedule.							
<ul style="list-style-type: none"> • Application stage = 90% • Information and referral stage = 60% • Notification stage = 30% • Decision stage = 10% 							
Not For Profit Organisations							
Any not for profit, volunteer, charitable, community, sporting, religious organisation not in possession of a liquor licence may request up to a 50% reduction in fees. Request for reduction in application fees must be made in writing prior to application be submitted. The request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc.							
Combined Applications							
Combined applications shall be accompanied by a fee that is the combined total of all applicable fees (except for combinations of multiple dwellings / short term accommodation).							
ADMINISTRATIVE FEES							
Non Refundable minimum fee per application Refund policy for withdrawn and cancelled applications as outline above. The fee is the minimum non-refundable portion.	Application	387.00	0.00		Y	BA75	97(2)(a)
CONCURRENCE AGENCY RESPONSE - Under Qld Development Code (QDC)							
Siting dispensation as a referral agency for building work Alternative Siting Requests and Building Over and/or Adjacent to Infrastructure	Application	387.00	0.00		Y	BA75	97(2)(a)
Building Work Assessable Against the Planning Scheme - Domestic & Minor Development	Application	387.00	0.00		Y	BA75	97(2)(a)
Building Application Referral for House Relocation Local Authority bond is applicable.	Application	387.00	0.00		Y	BA75	S97(2)(a)
Local Authority Bond (House Removal)	Bond	16,825.00	0.00				
EXEMPTION CERTIFICATES							
Exemption certificate	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
MATERIAL CHANGE OF USE							
General Notes							
If an application involves a Material change of use within an existing building and the level of assessment is code assessable, the application shall be discounted by 25%.							
Where an application involves a use that is undefined in the applicable planning scheme or is not specifically provided for in the fee schedule, the fee will be set as the use most similar by the Manager Environment & Planning.							
Domestic and Minor Development							
<ul style="list-style-type: none"> • Caretaker's accommodation • Dwelling house, including any secondary dwelling (class 1 and class 10a buildings) • Dwelling unit • Environment facility, if considered to be minor • Home based business • Landing, if considered to be minor • Roadside stall • Any other minor scale development as determined by Council / Council's delegate 	Application	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Domestic and Minor Development with Murphy Street or Island Point Road access	Application	3,779.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Demolition (or partial demolition)							
Structure or place identified in the Places of Significance Overlay	Application	1,147.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	
Accommodation Uses (Unit Charge)							
Dwelling unit/multiple dwelling unit within existing building (change from Short Term Accom to Dwelling Unit or Multiple Dwelling single unit)	Unit	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> • Dual occupancy • Multiple dwelling • Short term accommodation • Community residence • Rooming accommodation 							
Base fee for 2 unit/room	Application	1,651.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee, per unit above 2 unit, up to 50 units	Unit	501.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee, per unit above 50 units	Unit	252.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Plus additional fee, where application is rooming accommodation, per room	Room	176.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Accommodation Uses (Area Charge)							
<ul style="list-style-type: none"> • Community care centre • Nature based tourism • Non-resident workforce accommodation • Relocatable home park • Residential care facility • Resort complex • Retirement facility • Rural worker's accommodation • Tourist park 							
Base fee up to 50m ²	Application	1,651.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	484.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	243.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Area Charge Uses							
<ul style="list-style-type: none"> • Adult store • Bar/Hotel/Night club entertainment facility • Car wash • Child Care Centre • Club • Crematorium/Funeral parlour • Educational establishment • Emergency services • Detention facility • Food and drink outlet • Function facility • Health care services • Indoor Sport and Recreation • Place of Worship • Office/Sales office • Service station • Shop, not defined within the Large format activities category • Shopping centre, not defined within the Large format activities category • Theatre • Veterinary services 							
Base fee up to 100m ²	Application	2,026.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	424.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	153.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Industry Uses							
<ul style="list-style-type: none"> • Low impact industry • High impact industry • Marine industry • Medium impact industry • Research and technology industry • Service industry • Special industry • Transport depot • Warehouse 							
Base fee up to 100m ²	Application	2,026.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	424.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	93.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Large Format Uses							
<ul style="list-style-type: none"> • Agricultural supplies store • Bulk landscape supplies • Garden centre • Hardware and trade supplies • Outdoor sales • Shop (with a minimum gross floor area of 1000m²) • Shopping centre (with a minimum gross floor area of 1000m²) • Showroom 							
Base fee up to 1000m ²	Application	2,026.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 3000m ²	Application	604.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 3000m ²	Application	303.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Rural Uses							
<ul style="list-style-type: none"> • Animal husbandry • Animal keeping • Aquaculture • Cropping • Intensive animal husbandry • Intensive horticulture • Permanent plantation • Rural industry • Wholesale nursery 							
Base fee up to 1000m ²	Application	2,026.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 500m ² , or part thereof, above 1000m ²	Application	93.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Telecommunications							
Telecommunication facility	Application	7,791.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Extractive Industry							
• Extractive industry							
Base fee up to 1 hectare	Application	11,499.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee for each hectare or part thereof, exceed 1 hectare	Application	262.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
For temporary and minor extractive operations involving an area no greater than 4000m ² and/or extracting a volume of material no greater than 4000m ³ for a duration of no greater than 6 months	Application	7,791.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Miscellaneous Uses							
<ul style="list-style-type: none"> • Air services • Cemetery • Environment facility, not considered to be minor • Hospital • Landing, not considered to be minor • Major electricity infrastructure • Major sport, recreation and entertainment facility • Market • Motor sport facility • Outdoor sport and recreation • Outstation • Park • Parking station • Port services • Renewable energy facility • Substation • Tourist attraction • Utility installation • Winery 							
Base fee up to 1000m ²	Application	2,026.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 500m ² or part thereof, above 1000m ²	Application	303.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
RECONFIGURING A LOT							
Reconfiguration							
<ul style="list-style-type: none"> • Two or more resulting lots • Subdivision under the Body Corporate and Community Management Act 1997 							
Base fee (up to 2 lots)	Application	1,646.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park lots)	Application	617.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> • Boundary realignment • Reconfiguration by lease (exceeding 10 years) • Creation of access easement 	Application	1,147.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Survey Plans (Endorsement and Re-endorsement)							
• Standard format plan							
Base fee (up to 2 lots including Boundary Realignment)	Application	628.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park lots)	Application	118.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
• Early Plan Sealing							
Base fee (up to 2 lots)	Application	4,963.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park / drainage reserve lots)	Application	118.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
• Building format plan / Volumetric format plan (includes notation on Community Management Statement)							
Base fee (up to 4 lots)	Application	628.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per lot above 4 lots	Application	118.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
OPERATIONAL WORKS							
Operational works for excavation and filling is not required where authorised by a Development Permit for Building Work.							
Operational Works Associated with Reconfiguration of Land							
Lot Reconfiguration - base fee (up to 2 lots)	Application	4,600.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per lot (excluding park / drainage reserve lots)	Application	617.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Re-inspection fee applies where inspections are requested and subsequently fail	Application	1,808.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Assessment of amended drawings where not of a minor nature	Application	1,086.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Vegetation Damage							
1- 10 trees	Application	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
11 trees or more	Application	1,959.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Works on Local Government Roads							
5% of the estimated costs of the works (minimum fee)	Application	1,086.00	0.00	1,005.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Domestic and commercial crossovers which are non-standard or secondary access	Application	303.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Excavation and Filling of Land (Bulk Earthworks)							
Up to 1000m ³	Application	930.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
1001m ³ to 10,000m ³	Application	1,808.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
More than 10,000m ³ Base Fee	Application	1,808.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee over 10,000m ³ (per 10,000m ³)	Per 10000m ³	604.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Prescribed Tidal Works							
2.5% of estimated cost of the work (minimum fee)	Application	2,026.00	0.00	1,875.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Advertising Devices							
On-premises advertising device	Per sign	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Third party advertising device	Per sign	1,147.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
CHANGES OR EXTENSIONS TO APPLICATIONS / APPROVALS							
Changes to Applications / Approvals							
Minor Change - Domestic and Minor Development applications	Application	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Minor Change (25% of current prescribed fee, except for domestic and minor development (minimum fee))	Application	523.00	0.00	484.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Development applications prior to decision	Application	1,147.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Negotiated Decisions	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Other Change Applications (The cost of the application if it were to be made as a new application).	Application	POA	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Consent Order (25% of current prescribed fee plus any legal costs incurred by Council (minimum fee))	Application	1,147.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Extensions to Applications / Approvals							
Relevant period - Domestic and Minor Development applications	Application	387.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Relevant period: 25% of current prescribed fee (minimum fee)	Application	1,147.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Cancellation of Development Approval							
Cancellation of Development Approval	Application	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
SALES							
Planning schemes and planning applications are available on Douglas Shire Council website: https://douglas.qld.gov.au							
Planning Schemes							
Hard Copy Gazetted Planning Scheme	Each	816.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Superseded Planning Schemes (on a USB stick only)	Each	63.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
Copy of Development Applications							
Copy of application (on a USB stick only)	Each	24.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
PLANNING SERVICES MISCELLANEOUS FEES							
Planning and Development Certificates							
Limited 5 working days from date of receipt. Fee is per Lot.	Application	291.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Standard 10 working days from date of receipt. Fee is per Lot.	Application	941.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Full 30 working days from date of receipt. Fee is per Lot.	Application	1,929.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Compliance Check							
Compliance Check against assessable provisions in the Planning Scheme	Application	387.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Confirmation of compliance against conditions of approval	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Letter of Enquiry							
To determine land use history, but not constituting a Planning Certificate.							
Letter of Enquiry (Planning History Check)	Application	339.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Prelodgement Enquiry							
Informal Prelodgement Enquiry (no report to Council)	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Formal prelodgement enquiry (including any matter that requires a report to Council) - 30% of the prescribed fee (minimum fee)	Application	1,147.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Legal							
Infrastructure agreements / Development Deeds (prescribed fee plus any legal costs incurred by Council).	Application	751.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
Combined Applications							
Combined applications shall be accompanied by a fee that is the combined total of all applicable fees (except for combinations of multiple dwellings / short term accommodation).							
Superseded Planning Scheme Request							
Adopted fee plus the fee applicable under this fee schedule (or the nearest equivalent land use type determined by the Manager Environment & Planning).							
Request to consider an application under a superseded planning scheme (plus applicable fee)	Application	1,147.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Preliminary Approvals and Variation Requests							
Preliminary Approval: 75% of the prescribed fee under this schedule.		75% of prescribed fee	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Variation Requests that adjusts the level of assessment for particular land uses		6,953.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Variation Request that establishes substantial changes to the Planning Scheme (i.e. zones, level of assessment, applicable code provisions, overlays etc)		32,325.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
PLUMBING AND DRAINAGE SERVICES							
Refunds							
A non-refundable administration fee applies for all applications. Where assessment and/or inspections have commenced, refunds will be assessed on a case by case basis.							
Fee Waiver							
Manager Environment & Planning has delegated authority to determine to partially or wholly waive a plumbing and drainage application fee where strict application of the scheduled fee is considered unreasonable for the type or complexity of the application being received.							
Not For Profit Organisations							
Any not for profit, volunteer, charitable, community, sporting, religious organisation not in possession of a liquor licence may request a 50% reduction in fees. A request for reduction in application fees must be made in writing prior to the application being submitted. The request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc.							

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PLUMBING AND DRAINAGE APPLICATIONS							
Installation of Fixtures: Assessment & Inspection Fee (up to 6 fixtures and 3 inspections)	Application	629.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Each Additional Fixture (> 6 fixtures)	Per Fixture	43.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Install or Replace On-Site Sewerage Treatment Plant & Land Disposal Area	Application	664.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Minor Plumbing & Drainage Work requiring a One-Off Inspection including installation of Pretreatment Devices)	Application	252.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Approval to Convert Septic System to Council Sewer	Application	297.00	0.00		Y	Water Supply (Safety & Reliability) Act 2008 s192(2) and Plumbing & Drainage Act 2018	s97 (2)(a)
Request for Final Certificate or Inspection relating to Plumbing and Drainage	Application	367.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
INSPECTION FEES							
Inspection Fee - Additional Plumbing & Drainage inspection Works in insufficient state of readiness (any reason). Only used when an existing application/permit is open - per inspection.	Inspection	192.00	17.45				
PLUMBING & DRAINAGE MISCELLANEOUS FEES							
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	82.00	0.00		Y	Plumbing & Drainage Act 2018	s97 (2)(c)
Request for Plumbing Assessment by another Council or Entity Does not include on-site inspection if required - subject to prior approval by Manager Environment & Planning	Hour	201.00	0.00		Y	Plumbing & Drainage Act 2018	s97 (2)(c)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
BURIALS & CEMETERIES						
STANDARD REGULATIONS						
Fees and charges are standard to all Council-operated cemeteries unless stated otherwise.						
No charge is made for the gravesite of any child under 12 months when interred in a designated children's section, however operational surcharges will apply if interment occurs outside operational hours (see Interments Outside Operational Hours below).						
Operation of cemeteries means to operate a place for disposing of human remains as per Local Law No.1 (Administration) 2020.						
INTERMENTS (BURIALS)						
Council will supply shelter and chairs						
Gravesite	Grave	1,205.00	0.00			
Interment	Each	1,550.00	140.91			
Gravesite - Children's Section For a child 1-8 years, with coffin not greater than 1.2 metres. No charge for a child under 12 months (only the interment fee applies).	Grave	651.00	0.00			
Interment - Children's Section	Each	683.00	62.09			
Application to operate a private cemetery - fee upon approval	Each	POA	POA			
INURNMENTS OF CREMATED REMAINS (ASHES)						
Columbarium Wall - single niche	Each	221.00	0.00			
Columbarium Wall - double niche	Each	442.00	0.00			
Columbarium Wall (River) - Inurnment, plaque and installation - single	Each	590.00	53.64			
Columbarium Wall (River) - Inurnment, plaque and installation - double	Each	650.00	59.09			
Columbarium Wall (Rainforest) - Inurnment, plaque and installation - single	Each	620.00	56.36			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Columbarium Wall (Rainforest) - Inurnment, plaque and installation - double	Each	850.00	77.27			
Columbarium Wall plaque extra lines	Per line	32.00	2.91			
Columbarium Wall plaque accessories - emblems (Star of David, Masonic, Aust Service Emblem)	Per emblem	50.00	4.55			
Tranquillity vase	Per vase	64.00	5.82			
Small cross	Per emblem	21.00	1.91			
Memorial Garden - site	Each	313.00	0.00			
Inurnment of ashes into existing grave or Memorial Garden site	Each	309.00	28.09			
MAUSOLEUMS - Mossman Cemetery only						
Gravesites sufficient to accommodate the proposed mausoleum must be purchased prior to construction. The entombment fee cannot be prepaid. It will be the current fee applicable at the time of entombment.						
Installation by suitably qualified professional - conduct on-site works	Application	220.00	0.00			
Entombment	Each	796.00	72.36			
PLAQUE INSTALLATION						
Plaque is organised by the applicant with the exception of plaques for the Columbarium Wall.						
Plaque only	Each	128.00	11.64			
Plaque and plinth (not available in Lawn Sections)	Each	373.00	33.91			
HEADSTONE / VAULT / MEMORIAL						
Installation by suitably qualified professional - conduct on-site works	Application	220.00	0.00			
Minor repair or cleaning work - contact Council before proceeding	Each	NO CHARGE	NO CHARGE			
INTERMENTS/INURNMENT OUTSIDE OPERATIONAL HOURS						
Operational hours are defined as 7:00 am to 3:00 pm Monday - Friday. The surcharges below will be applied to interments, inurnments and post-service activities conducted outside operational hours as indicated, including weekends and public holidays. Subject to staff availability.						
Surcharge for outside operational hours interment/inurnment - Monday - Friday (per 30 minutes)	30 mins	132.00	12.00			

BURIALS & CEMETERIES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Surcharge for outside operational hours interment/inurnment- weekends and public holidays (subject to availability)	4 hours (min)	POA	POA			
Post service ceremonies (e.g. headstone unveiling ceremony)	Application	POA	POA			
RESERVATIONS						
The reservation fee is the site fee applicable at the time of reservation. The interment or inurnment fee cannot be prepaid. It will be the current fee applicable at the time of interment or inurnment. Fees will apply to subsequent interments or inurnments in an existing grave. If a reservation is surrendered, the site fee paid for the reservation will be refunded, but an administration fee will apply.						
Gravesite - adult	Grave	1,205.00	0.00			
Columbarium Wall -single niche	Each	221.00	0.00			
Columbarium Wall - double niche	Each	442.00	0.00			
Memorial Garden - site	Each	313.00	0.00			
Transfer or surrender of reservation fee	Application	73.00	0.00			
EXHUMATIONS						
Exhumations may only occur Monday to Friday during operational hours.						
Application	Application	255.00	0.00			
Operational works - including plant and labour hire - (minimum fee includes 2 hours)	Each	508.00	46.18			
Additional operational charge if required	30 mins	100.00	9.09			

CARAVAN PARKS

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
CARAVAN PARKS						
MOSSMAN CARAVAN PARK						
Peak Period: 1 April - 30 September Off-Peak Period: 1 October - 31 March Prepaid 4 weeks - do not apply during peak season Special concession: must hold a current Centrelink Aged Pension Concession card or other Pensioner Concession Card including Veteran Affairs or Disability. Guests may stay for a maximum of 28 consecutive days, after which a cooldown period of 7 days is required before they can make a new booking. During peak season, the cooldown period is 14 days to ensure fair access for all visitors.						
Powered Sites (Peak Period)						
Per night (Up to 2 people)	Night	70.00	6.36			
Per night - Special Concession (Up to 2 People)	Night	65.00	5.91			
Additional adult per night	Night	10.00	0.91			
Child	Night	NO CHARGE	NO CHARGE			
Powered Sites (Off-Peak Period)						
Per night (Up to 2 people)	Night	60.00	5.45			
28-Day Stay	Week	360.00	32.73			
Per night - Special Concession (Up to 2 People)	Night	55.00	5.00			
28-Day Stay (Concession)	Week	340.00	30.91			
Additional adult per night	Night	11.00	1.00			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Unpowered Sites (Peak Period)						
Per night - maximum stay 4 weeks	Night	55.00	5.00			
Per night - Special Concession - maximum stay 4 weeks	Night	40.00	3.64			
Additional adult per night	Night	10.00	0.91			
Child	Night	NO CHARGE	NO CHARGE			
Unpowered Sites (Off-Peak Period)						
Per night - maximum stay 4 weeks	Night	45.00	4.09			
Per night - Special Concession - maximum stay 4 weeks	Night	40.00	3.64			
Additional adult per night	Night	10.00	0.91			
Child	Night	NO CHARGE	NO CHARGE			
Cabins Minimum Stay 2 Nights (Peak Period)						
Per night -(Up to 2 people)	Night	200.00	18.18			
Per night - Special Concession (Up to 2 people)	Night	190.00	17.27			
7 night stay - (Up to 2 people)	Week	1,300.00	118.18			
7 Nights Stay - Special Concession (Up to 2 people)	Week	1,240.00	112.73			
Additional adult/child 5 years + Per night	Night	15.00	1.36			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Security Deposit- <i>fully refundable after departure, subject to a satisfactory inspection of cabin</i>	Stay	200.00	0.00			
Cabins Minimum Stay 2 Nights (Off- Peak Period)						
Per night -(Up to 2 people)	Night	160.00	14.55			
Per night - Special Concession (Up to 2 people)	Night	150.00	13.64			
7 night stay - (Up to 2 people)	Week	1,040.00	94.55			

CARAVAN PARKS



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
7 Nights Stay - Special Concession (Up to 2 people)	Week	990.00	90.00			
Additional adult/child 5 years + Per night	Night	15.00	1.36			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Security Deposit- fully refundable after departure, subject to a satisfactory inspection of cabin	Stay	200.00	0.00			
Vehicle/ Caravan/ Trailer Storage						
<i>People are not permitted to reside in the vehicles overnight in the carpark.</i>						
Vehicle/ Caravan/ Trailer Storage per carpark	Day	15.00	1.36			
Long Stay/Tenancy Agreements						
Residents on Tenancy Agreement per week (more than 42 days in occupancy) (Up to 2 people) - Only residents listed on the tenancy agreement are permitted to live on site.	Week	300.00	27.27			
WONGA BEACH CARAVAN PARK						
All Sites						
Per night (Up to 2 people)	Night	45.00	4.09			
Per night - Special Concession (Up to 2 people)	Night	43.00	3.91			
Per week (Up to 2 people)	Week	298.00	27.09			
Per week - Special Concession (Up to 2 people)	Week	285.00	25.91			
Per week - Off Peak Season 1st October - 31st March (Up to 2 people)	Week	256.00	23.27			
Per week - Off Peak Season 1st October - 31st March - Special Concession (Up to 2 people)	Week	244.00	22.18			
Per night - Additional Person	Night	11.00	1.00			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Residents on Tenancy Agreement per week (more than 42 days in occupancy) (up to 2 people)	Week	198.00	18.00			
Residents on Tenancy Agreement - Additional person per week	Week	14.00	1.27			
Wi-Fi permanent residences per week	Week	13.00	1.18			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph																		
COMMUNITY FACILITIES																								
Events in parks (excluding small ceremonies such as memorials and vow renewals, as well as wedding ceremonies and receptions)																								
Go to Applications, Approvals, Permits and License section of fees and charges schedule for additional information on the operation of events and activities in parks and reserves.																								
Definition																								
<p>Regular Bookings "Regular" refers to ongoing bookings by one organisation, not one-off events. Council does not allow permanent bookings of its venues and facilities. Instead, regular bookings are used to keep spaces available for one-off events and broader community use. By applying for a regular booking, you acknowledge that your booking may need to be cancelled or rescheduled to accommodate major events. Any changes will be made at a Manager's discretion. Council will provide as much notice as possible and ensure regular users are not financially disadvantaged.</p>																								
<p>Public/Commercial Use Individual and/or family use, social, for profit entities, corporate hire and Government Departments & Community Groups not eligible for under the Local (located within the Douglas Shire) Not for Profit Organisations & Schools fee.</p>																								
<p>Local (located within the Douglas Shire) Not for Profit Organisations & School Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation . Fee exemption applies to one-off casual/temporary events/activities only. Fee exemptions do not apply to Sugar Wharf . Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.</p>																								
<p>Daily Fee Bookable daily rates will commence from 8:00am to midnight and will include Set Up, Pack Down and Clean Up time.</p> <table border="1"> <thead> <tr> <th colspan="3">Permitted operating hours</th> </tr> <tr> <th>Venue</th> <th>Event/Activity</th> <th>Set Up/Pack Down/Cleaning</th> </tr> </thead> <tbody> <tr> <td>Sugar Wharf</td> <td>8.00am - 10.30pm</td> <td>8.00am - 12.00am</td> </tr> <tr> <td>Port Douglas Community Hall</td> <td>8.00am - 10.30pm</td> <td>8.00am - 12.00am</td> </tr> <tr> <td>Mossman Shire Hall</td> <td>8.00am - 10.30pm</td> <td>8.00am - 12.00am</td> </tr> <tr> <td>Daintree Shire Hall</td> <td>8.00am - 10.30pm</td> <td>8.00am - 12.00am</td> </tr> </tbody> </table>							Permitted operating hours			Venue	Event/Activity	Set Up/Pack Down/Cleaning	Sugar Wharf	8.00am - 10.30pm	8.00am - 12.00am	Port Douglas Community Hall	8.00am - 10.30pm	8.00am - 12.00am	Mossman Shire Hall	8.00am - 10.30pm	8.00am - 12.00am	Daintree Shire Hall	8.00am - 10.30pm	8.00am - 12.00am
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Daintree Shire Hall	8.00am - 10.30pm	8.00am - 12.00am																						
Confirmation and Payment Policy																								
Full payment is required upon booking to secure your date. Bookings will not be confirmed until payment is received. Bookings will only be taken up to 2 years in advance.																								

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Cancellation of Bookings						
<p>Sugar Wharf Hall & Rex Smeal Park Cancellations:</p> <ul style="list-style-type: none"> •More than 6 months prior to event date: Hirer is eligible for a refund of 80% of the hire fee •Less than 6 months prior to event date: Hirer is eligible for a refund of 50% of the hire fee <p>All Other Halls Cancellations:</p> <ul style="list-style-type: none"> •All cancellations incur a non-refundable administration fee of \$55 •Where the total hire fee is greater than the administration fee, a refund will be issued less the \$55 administration fee •Where the total hire fee is equal to or less than \$55, no refund will be issued •No refunds will be issued for cancellations made within 7 days of the booking date <p>Other Parks, Reserves & Foreshores (Including Little Cove) Cancellations:</p> <ul style="list-style-type: none"> •All bookings are non-refundable 						
Booking Transfers						
<p>Transfers (Date/Time Changes) - Applicable to All Halls, Parks, Reserves & Foreshores (Including Little Cove) & Rex Smeal Park A non-refundable administration fee applies to all approved transfers</p> <ul style="list-style-type: none"> •Transfer requests must be made more than 6 months prior to the event date •Only one transfer is permitted per booking •The new booking date must be within 6 months of the original booking date •All transfers are subject to availability •No transfers are permitted within 6 months of the event date •Bookings cannot be reassigned, resold, or transferred to another hirer or business •No changes to the booking name or client are permitted 						
Storage and Removal of Equipment						
<p>Equipment that has not been removed from a venue before the agreed cessation of the booking may be required to pay the venues hourly rate for the period of use. If equipment has been left at a venue and the venue is booked by another hirer, the equipment may be removed by Council and all costs incurred will be charged to the hirer.</p>						

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Security Bond						
A refundable Security Bond may be payable for individual bookings or per seasonal booking at commencement of the season in accordance with risk level of the activity/event at the discretion of Council officers.						
* Upon forfeiture of bond this amount will be treated as GST inclusive.						
Security Bond - Low Risk	Bond	500.00	0.00			
Security Bond - Medium	Bond	1,000.00	0.00			
Security Bond - High Risk	Bond	1,500.00	0.00			
General Fees						
See notes section above for details.						
Administration Fee	Booking	55.00	5.00			
Venue Site Inspection - Community Halls Site inspections of Community Facilities must be booked in advance to ensure the venue is available.	Booking	NO CHARGE	NO CHARGE			
WEDDINGS AND OTHER CEREMONIES (PARKS AND RESERVES)						
Weddings and Other Ceremonies						
Commercial prescribed activity approval holders to refer to the "Commercial Wedding Events/Small Ceremonies Approval Holders" fees in the Applications, Permits & License section of the Fees and Charges document.						
Weddings and Other Ceremonies: 2 Hour Blocks only - Little Cove Fee includes Application and Area Use Fees/Booking fee (non-refundable)	Application 2 Hours	150.00	0.00	Y	LL1	S97(2)(a)
Wedding and Other Ceremonies: 2 Hour Blocks only -Other parks, reserves and foreshores Fee includes Application and Area Use Fees/Booking fee (non-refundable) (Rex Smeal Park not available for 2 hourly blocks)	Application 2 Hours	76.00	0.00	Y	LL1	S97(2)(a)

COMMUNITY FACILITIES



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Rex Smeal Park For wedding receptions and other events						
This fee is a calculation of Local Laws Approval Application fee, Impact fee and Area Use Fee.						
Events and activities that are not weddings ceremonies requires a Local Laws Prescribed Activity Application and will be assessed separately to the booking. An approval must be issued prior to the event. Additional fees may be applicable.						
For park management purposes, Rex Smeal Park must be booked as a daily booking. Bookings of less duration may be considered on a case-by-case basis and may be accepted on the understanding that bookings of this nature may be required to cancel, reschedule or move to an alternative location. If the activity is an event, other than a wedding ceremony, the application form LL20 - Application to Conduct a Temporary Entertainment Event or Large Private or Corporate Event must be completed.						
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Date (Up to 200 people) Wedding receptions and small/medium events with no fencing	Day	664.00	60.36			
COMMUNITY HALL HIRE						
SUGAR WHARF PORT DOUGLAS						
All Users						
Hourly Rate (One-Off/Temporary Event/Activity) - only available for bookings less than 2 weeks in advance	Hour	395.00	35.91			
Daily Rate (One-Off/Temporary Event/Activity)	Day	1,995.00	181.36			
PORT DOUGLAS COMMUNITY HALL - AUDITORIUM						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	83.00	7.55			
Daily Rate (One-Off/Temporary Event/Activity)	Day	405.00	36.82			
Regular Use booking per hour	Hour	71.00	6.45			
Regular Use booking per day	Day	346.00	31.45			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Regular Use booking per hour	Hour	36.00	3.27			
Regular Use booking per day	Day	174.00	15.82			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	22.00	2.00			
Regular Use booking per day	Day	101.00	9.18			
PORT DOUGLAS COMMUNITY HALL - COOL ROOM AND BAR AREA						
Use of the bar and cool room area is included in the full hire of the hall. Discounted Not For Profit Organisations can access the bar area only as part of the booking, the coolroom is an additional cost as stated below.						
Daily Rate (One-Off/Temporary Event/Activity)	Day	93.00	8.45			
MOSSMAN SHIRE HALL						
Public Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	37.00	3.36			
Daily Rate (One-Off/Temporary Event/Activity)	Day	175.00	15.91			
Regular Use bookings per hour	Hour	31.00	2.82			
Regular Use bookings per day	Day	147.00	13.36			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use bookings per hour	Hour	16.00	1.45			
Regular Use bookings per day	Day	73.00	6.64			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
DAINTREE SHIRE HALL						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	24.00	2.18			
Daily Rate (One-Off/Temporary Event/Activity)	Day	118.00	10.73			
Regular Use booking per hour	Hour	19.00	1.73			
Regular Use booking per day	Day	89.00	8.09			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	12.00	1.09			
Regular Use booking per day	Day	44.00	4.00			
SPORTING OVAL TRAINING LIGHTS						
Training Lights (Four Hour Block)						
Main Oval - Port Douglas Sports Complex	4 hour block	49.00	4.45			
Netball Courts - Port Douglas Sports Complex	4 hour block	33.00	3.00			
Coronation Park - Mossman Showground	4 hour block	49.00	4.45			
MOSSMAN POOL						
All fees for Mossman Pool are non-refundable.						
Special concession: must hold a current Centrelink Aged Pension Concession card or other Pensioner Concession Card including Veteran Affairs or Disability.						
Child: 6-12 years old						
Young Child- 0- 5 years old						
Casual Visits- including access to Splash Park						
Adult	Visit	5.00	0.45			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Child/School Student	Visit	2.00	0.18			
Young Child	Visit	NO CHARGE	NO CHARGE			
Special Concession	Visit	3.00	0.27			
Spectator	Visit	NO CHARGE	NO CHARGE			
Special Passes						
10 Swim Pass (Adult)	Pass	33.00	3.00			
10 Swim Pass (Child 6-12 years)	Pass	23.00	2.09			
10 Swim Pass (Special Concession)	Pass	14.00	1.27			
20 Swim Pass (Adult)	Pass	49.00	4.45			
20 Swim Pass (Child 6-12 years)	Pass	35.00	3.18			
20 Swim Pass (Special Concession)	Pass	23.00	2.09			
Monthly Student Pass (for students under 18, valid for unlimited entries during the month)	Pass	20.00	1.82			
6 monthly pass (Adult)	Pass	285.00	25.91			
6 monthly pass (Child 6-12 years)	Pass	145.00	13.18			
6 monthly pass (Concession)	Pass	192.00	17.45			
Family Day Pass (Max 4 people, including 1 adult)	Pass	8.00	0.73			
Family Day Pass (Extra Adult)	Pass	5.00	0.45			
Family Day Pass (Extra Child)	Pass	2.00	0.18			
School Holiday Swim Pass (Unlimited entries over the duration of school holidays)	Pass	20.00	1.82			

COMMUNITY FACILITIES



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Venue Specific Hiring						
Full Venue Hire Fee (Private) <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	260.00	23.64			
Full Venue Hire Fee (Not For Profit Organisation) <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	156.00	14.18			
Lane Hire (Not for Profit Organisations) - Up to 5 lanes subject to availability <i>Does not include entry fee</i>	Per lane/per hour	15.00	1.36			
Lane Hire (Commercial) - Up to 5 lanes subject to availability <i>Does not include entry fee</i>	Per lane/per hour	25.00	2.27			
Lifeguard Hire						
1 lifeguard is required per 100 people.						
Life Guard Hire (minimum 3 hours)	Min. 3 hours	162.00	14.73			
Life Guard Hire (Additional per hour)	Hour	54.00	4.91			
Schools and Lessons						
Full Venue Hire Fee (Local School Carnivals) <i>Not inclusive of lifeguard fee and Admission fee per student fee</i>	Hour	NO CHARGE	NO CHARGE			
Admission Fee school carnival fee per student attending carnival	Visit	2.00	0.18			
Learn to Swim lesson includes entry fee (FULL TERM PAID IN-FULL IN ADVANCE) (Number of Lessons determined by term length and availability)	Lesson	25.00	2.27			
Learn to Swim lesson includes entry fee (PER LESSON PAID ON A WEEKLY BASIS)	Lesson	35.00	3.18			
Aquafit classes - Trial	Session	NO CHARGE	NO CHARGE			
Aquafit Classes - Casual Class (Standard)	Session	9.00	0.82			
Aquafit Classes (Concession)	Session	8.00	0.73			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Parties						
Party Hire is exclusive use of the barbeque area (does not included entry fee).						
Party hire - not including entry fee	Half Day	30.00	2.73			
Entry fee per participant with Party Hire per additional adult or child	Per Person	2.00	0.18			
TELECOMMUNICATIONS TOWERS						
SITE POWER USE - ALL SITES						
< 500 kWh per annum	Annual	NO CHARGE	NO CHARGE			
> 500 kWh per annum (based on power audit)	kWh	Equivalent to Ergon Tarif 20 rate	Equivalent to Ergon Tarif 20 rate			
FLAGSTAFF HILL TELECOMMUNICATIONS TOWER						
Application and Annual Fees						
Initial Application Assessment	Application	1,007.00	0.00			
Minor Assessment	Application	386.00	0.00			
Site Access Fee per annum	Annual	6,510.00	591.82			
- Minor uses (2way, local radio etc.)	Annual	3,640.00	330.91			
Communication Hut Rental per Annum	m ³	1,682.00	152.91			
- Minimum fee		838.00	76.18			
Antenna Access Fee per Annum						
Antenna < 30 metres	Annual	2,102.00	191.09			
Antenna > 30 metres	Annual	5,252.00	477.45			
Large Antenna < 30 metres	Annual	5,252.00	477.45			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
TELECOMMUNICATIONS EQUIPMENT ON COUNCIL INFRASTRUCTURE (OTHER THAN FLAGSTAFF HILL COMMUNICATIONS TOWER)						
Application and Annual Fee						
Minor Assessment	Application	386.00	0.00			
Site Access Fee - Minor uses (2way, local radio etc.)	Annual	838.00	76.18			
Site Access Fee - Major uses	Annual	POA	POA			
TENURE ARRANGEMENTS						
Lease/Rent of Facilities						
In accordance with Council's Tenure Policy, the following charges shall apply to lease and tenure arrangements of Council land and facilities.						
Annual User Fee (Not for Profit Organisation - Volunteer employees only)	Annual	120.00	10.91			
Annual User Fee (Not for Profit Organisation - Paid employees or players)	Annual	595.00	54.09			
Annual User Fee (Not for Profit Organisation - with Liquor & Gaming licence)	Annual	Market rent review	Market rent review			
Annual User Fee (Commercial Organisation)	Annual	Tender or market rent review	Tender or market rent review			

DAINTREE FERRY



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
DAINTREE FERRY						
NON-CONCESSIONAL TRAVEL						
Motor Car & Utility						
- One Way	One Way	35.00	3.18			
- Return	Return	57.00	5.18			
Bus 6 to 10 seats						
- One Way	One Way	35.00	3.18			
- Return	Return	57.00	5.18			
Bus 11 to 20 seats						
- One Way	One Way	50.00	4.55			
- Return	Return	92.00	8.36			
Bus 21+ seats						
- One Way	One Way	87.00	7.91			
- Return	Return	160.00	14.55			
School Bus						
- One Way	One Way	19.00	1.73			
- Return	Return	31.00	2.82			
Bicycles & Pedestrians						
- One Way	One Way	7.00	0.64			
- Return	Return	8.00	0.73			
Motor Bike						
- One Way	One Way	15.00	1.36			

DAINTREE FERRY



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
- Return	Return	22.00	2.00			
Trailer						
- One Way	One Way	15.00	1.36			
- Return	Return	21.00	1.91			
Machinery						
- One Way	One Way	21.00	1.91			
- Return	Return	36.00	3.27			
Multi Day Pass (5 return car / ute trips)	Per Book	143.00	13.00			
CONCESSIONAL TRAVEL						
<p>Concession cards are available for purchase for Douglas Shire Council and Wujal Wujal Shire Council areas and some areas in the Cook Shire who are generally bounded by the Bloomfield River and the Black Mountain Road/Cooktown access road. Applicants must be a ratepayer or on the Electoral Roll for these council areas.</p> <p>Current concession cards are valid from 1 May 2025 to 30 April 2027.</p> <p>2025/2027 concession cards will be issued from 1 April 2025 and will be valid from 1 May 2025 to 30 April 2027.</p>						
Concession Card (Douglas Shire)	Per Person	29.00	2.64			
Visitor Ticket Books Douglas Shire Council ratepayers and residents living north of the Daintree River who hold a current concessional card are entitled to purchase 2 books of 55 tickets.	Per Book	29.00	2.64			
Special Concession Card (Machinery) Douglas Shire Council ratepayers and residents living north of the Daintree River who hold a current concessional card are entitled to apply for the issue of special concession card for machinery.	Per Person	29.00	2.64			
Concession Card (Wujal Wujal and Cook Shires)	Per Person	66.00	6.00			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
LIBRARY SERVICES						
Definition						
<p>Public Use Individual and/or family use, social, for profit entities, corporate hire and Government Departments & Community Groups not eligible for under the Local Not For Profit Organisation and Local Schools Fee.</p>						
<p>Local Not for Profit Organisations and Local Schools Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation . Fee exemption applies to one-off casual/temporary events/activities only. Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.</p>						
<p>Community Social Groups and Book Clubs Community social groups and book club groups are eligible for free of charge use of the meeting rooms. Fee exemption applies to one-off casual/temporary events/activities only and are at the discretion of the library staff.</p>						
Membership Cards						
Replacement of Membership Card	Card	NO CHARGE	NO CHARGE			
Printing and Photocopying						
A4 - B&W Photocopying & Printing	Page	0.30	0.03			
A4 - Colour Photocopying & Printing	Page	0.90	0.08			
A3 - B&W Photocopying & Printing	Page	0.70	0.06			
A3 - Colour Photocopying and Printing	Page	1.60	0.15			
LIBRARY MEETING ROOM HIRE - Port Douglas and Mossman (Excludes Kitchen)						
Public Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	20.00	1.82			
Daily Rate (One-Off/Temporary Event/Activity)	Day	90.00	8.18			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Local Not for Profit Organisations, Local Schools, Social Groups and Book Clubs						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
OLD STOCK SALE (BOOKS, DVD'S, MAGAZINES)						
Bag Books/DVDs/Magazines	Bag	2.00	0.18			
Each Book/DVD/Magazine	Each	0.50	0.05			

NURSERY- SALE OF PLANTS



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
NURSERY - SALES OF PLANTS						
General Notes						
Landowners are entitled to six (6) plants per financial year - free of charge						
Sales of Trees						
1 - 49 tube stock - supply only, common species	Each	7.00	0.64			
50 - 499 tube stock - supply only, common species	Each	5.00	0.45			
500+ tube stock - supply only, common species	Each	4.00	0.36			
Larger stock - price dependant on size and type of species	Each	POA	POA			

PORT DOUGLAS MARKETS



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PORT DOUGLAS MARKETS						
Market Stalls						
Stall Size "A" (Card Table Size)						
1 April - 31 December	Day	28.00	2.55			
1 January -31 March	Day	22.00	2.00			
Stall Size "B" (Umbrella or 2.4m Frontage)						
1 April - 31 December	Day	42.00	3.82			
1 January -31 March	Day	33.00	3.00			
Market Stall "C" (3m Frontage)						
1 April - 31 December	Day	55.00	5.00			
1 January -31 March	Day	42.00	3.82			
Market stall "D" (4.5m frontage)						
1 April - 31 December	Day	84.00	7.64			
1 January -31 March	Day	61.00	5.55			
Market Stall "E" - (6m Frontage)						
1 April - 31 December	Day	100.00	9.09			
1 January -31 March	Day	77.00	7.00			
Fee Per Additional Metre Frontage (for any site larger than 6m) Subject to availability						
1 April - 31 December	Metre	18.00	1.64			
1 January -31 March	Metre	14.00	1.27			

PORT DOUGLAS MARKETS



Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Foodtruck Area (4.5m frontage)						
1 April - 31 December	Day	69.00	6.27			
1 January -31 March	Day	51.00	4.64			
Foodtruck Area (6m frontage)						
1 April - 31 December	Day	79.00	7.18			
1 January -31 March	Day	61.00	5.55			
Power Supply						
Power Supply per market stall	Day	14.00	1.27			

SEARCH FEES & ADMINISTRATIVE CHARGES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
SEARCH FEES & ADMINISTRATIVE CHARGES						
Search Response						
Searches will be conducted within 10 working days unless otherwise specified. Planning and Development Certificates and planning historical information are prescribed by legislation.						
PRINTING AND PHOTOCOPYING						
A copy of the Annual Budget and Fees and Charges Schedule are available on the Council's Website. Printed copies can be obtained from Council's Customer Service. General photocopying charges apply.						
A0 size	Page	14.00	1.27			
A1 size	Page	8.00	0.73			
A2 size	Page	5.00	0.45			
A3 size	Page	2.50	0.23			
A4 size	Page	2.50	0.23			
RATES, WATER NOTICES AND SEARCHES						
Search Fees: Adjoining Owner (limited information) - No charge	Property	NO CHARGE	NO CHARGE			
Rate Search - over the counter (limited information)	Property	24.00	0.00	Y	LGR S104	S97(2) (c)
Rate Search - Including change of ownership processing fee	Property	175.00	0.00	Y	LGR S104	S97(2) (c)
Water Meter Read Search - includes meter reading	Property	60.00	0.00	Y	LGR S101	S97(2) (c)
Copy of rate or water notice for current notice - No charge	Notice	NO CHARGE	NO CHARGE			
Copy of rate or water notice for previous notices	Notice	30.00	0.00	Y	LGR S104	S97(2) (c)
Balance Summary Listing	Assessment	30.00	0.00	Y	LGR S104	S97(2) (c)
GEOSPATIAL PRODUCTS						
Lodgement of GIS applications direct with Council are subject to Council engaged GIS Officer. Costs will be calculated on application. Applicant must pay fee prior to Council issuing Response / Information / Maps						
NOTE: Douglas Shire Council maps and/or documents may not be wholly or partially resold or distributed without the written consent of the CEO. All products are subject to copyright and intellectual property rights.						

SEARCH FEES & ADMINISTRATIVE CHARGES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Electronic production / supply of geospatial data sets Including maps, aerial imagery, LIDAR Tiles & Data Sharing Agreements needs	Hour	POA	POA			
RIGHT TO INFORMATION						
Right to Information (RTI) application fees and charges are determined by legislation and typically increase on 1 July each year - refer to the RTI section of Council's website for current fees and charges.						
RTI Application Fee No application fee is payable for a personal access application	Each	As per RTI Reg	As per RTI Reg	Y	RTI Reg 2025 S6	S97(2) (c)
RTI Processing Charges: Personal Application	Each	NO CHARGE	NO CHARGE	Y	RTI Act 2009 S59	S97(2) (c)
RTI Processing Charges: Non-Personal Application No charge up to 5 hours work. If greater than 5 hours then all work charged per 15 mins or part thereof (including initial 5 hours)	Each 15 mins	As per RTI Reg	As per RTI Reg	Y	RTI Reg 2025 S7	S97(2) (c)
RTI Access Charges: Black and White A4 Photocopies Depending on the application, access charges may also include the actual cost by Council to retrieve, relocate or prepare a document (there is no charge for providing documents by email or on a CD)	Per Page	As per RTI Reg	As per RTI Reg	Y	RTI Reg 2025 S8	S97(2) (c)
BUILDING SEARCHES						
Building Records Search includes list of Building Approvals issued and/or effected and list of Outstanding Requisitions. Available to solicitors/purchasers in relation to the purchase of property. Purchasers acting on their own behalf are required to produce a copy of the contract.						
Building Plans (Single dwelling & duplex) Electronic building plans - includes first 5 pages	Each	71.00	0.00	Y	BA75	S97(2)(c)
Building Plans (Single storey multiple unit dwelling) Electronic building plans - includes first 5 pages	Each	140.00	0.00	Y	BA75	S97(2)(c)
Building Plans (Two or more storeys including supermarkets) Electronic building plans - includes first 5 pages	Each	211.00	0.00	Y	BA75	S97(2)(c)
Additional Building Plans Search Fee: Electronic building plans - per 5 pages	Surcharge	9.00	0.00	Y	BA75	S97(2)(c)
Copy of Building Application - per application/certificate	Each	41.50	0.00	Y	BA75	S97(2)(c)
Building Permit Search: (Single dwelling & duplex) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	94.50	0.00	Y	BA75	S97(2)(c)
Building Permit Search: (Single storey multiple unit dwelling) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	250.00	0.00	Y	BA75	S97(2)(c)

SEARCH FEES & ADMINISTRATIVE CHARGES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Building Permit Search: (Two or more storey including supermarkets) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	378.50	0.00	Y	BA75	S97(2)(c)
Copy of Final Certificate Residential - per application/certificate	Each	41.50	0.00	Y	BA75	S97(2)(a)
Copy of Certificate of Classification Commercial	Each	41.50	0.00	Y	BA75	S97(2)(c)
Building Notices Search - Show Cause & Enforcement Notices issued under BA 1975 or PA 2016	Each	94.50	0.00	Y	BA75	S97(2)(c)
PLUMBING & DRAINAGE, WATER & WASTEWATER SEARCH						
Copy of Private As-constructed Drainage Plan For privately owned properties - does not include Council infrastructure or water reticulation installed on a parcel	Search	46.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s163	s97 (2)(c)
Copy of Council Owned Infrastructure Plan - Water and Sewerage (if available) Requested for development planning, DBYD, external agencies undertaking works that may impact on Council infrastructure, contractors requiring jump-locations, etc.	Search	81.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s163	s97 (2)(c)
Record Search - Backflow Prevention Device Status (Records Only)	Search	41.50	0.00	Y	Plumbing & Drainage Act 2018	s97 (2)(c)
Record Search - Trade Waste Records Only.	Search	41.50	0.00	Y	Water Supply (Safety & Reliability) Act 2008 & Water Act	s97 (2)(c)
Record Search - Trade Waste Records and Inspection.	Search/Inspection	233.50	0.00	Y	Water Supply (Safety & Reliability) Act 2008 & Water Act	s97 (2)(c)
FOOD BUSINESS, ACCOMMODATION, ENVIRONMENTAL & PUBLIC HEALTH SEARCHES						
Records Search (No inspection required) Food businesses, accommodation approvals, environmental licences & public health licences and approvals.	Search	105.00	0.00	Y	FA2006/LL1	S97(2)(a)
Records Search with Inspection: Low Risk Food Business	Search/ Inspection	279.00	0.00	Y	FA2006	
Records Search with Inspection: Med/High Risk Food Business	Search/ Inspection	418.50	0.00	Y	FA2006	
Records Search with Inspection: Shared Accommodation Facility	Search/ Inspection	244.50	0.00	Y	LL1	

SEARCH FEES & ADMINISTRATIVE CHARGES

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Records Search with Inspection: Shared Accommodation Facility with One Food Preparation Area	Search/ Inspection	407.50	0.00	Y	FA2006/LL1	
Records Search with Inspection: Shared Accommodation Facility more than one Food Preparation Area (+2)	Search/ Inspection	597.50	0.00	Y	FA2006/LL1	
Records Search with Inspection: Personal Appearance Services Premises	Search/ Inspection	244.50	0.00	Y	PHA2003	
Records Search with Inspection: Other Miscellaneous	Search/ Inspection	244.50	0.00	Y		
LOCAL LAWS APPROVALS						
Confirmation of a current local laws approval. Local laws approval confirmation includes Outdoor Dining, Goods on Footpath, Portable Advertising, Pile Moorings, Swimming pools, commercial and temporary activities.						
Records Search (no inspection)	Each	NO CHARGE	NO CHARGE	Y		S97(2)(c)
Records Search with Inspection	Each	198.00	0.00	Y		S97(2)(c)
PENALTY INFRINGEMENT NOTICE FEES						
When a reminder notice is overdue, additional search and administrative charges is recoverable and is added to the original infringement notice amount.						
CITEC Search Fee	Search	Actual cost	Actual cost	Y	Transport Operations (Road Use Management)	S97(2)(c)

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WASTE AND RECYCLING							
CONDITIONS OF DISPOSAL							
<ul style="list-style-type: none"> Disposal methods and operational capacity varies at each transfer station, over-sized loads or items may not always be accepted. Charges are standard to all landfills / transfer stations unless stated. Volumetric measure is only applicable where a weighbridge is not available on site or has been authorised by the Council Manager. A standard trailer is considered to be a single axel 6 x 4 box trailer without side boards or without being over loaded or over hanging. All example vehicles and loads are considered to be a standard load to that vehicle, that is not overloaded, over hanging or extruding. Domestic loads are considered to be self-hauled waste generated from or taken to residential households, where the weight of the waste or reusable item, vehicle and/or trailer do not exceed 4.5t GVM or GCM and a maximum of 4m³. Cow Bay, Daintree & Newell Transfer Stations only accept maximum vehicle and loads of 4.5t GVM or GCM and a maximum of 4m³. 							
Fee Waiver							
The Manager Environment and Planning has delegated authority to determine to partially or wholly waive any scheduled waste services fee if it is considered that the fee is unreasonable inappropriate in any case.							
DOMESTIC DISPOSAL FEES							
Domestic waste is generated from households and carried in vehicles 4.5t GVM or GVM or less.							
Domestic Mixed Waste - All Sites							
Domestic Mixed Waste is inert mixed waste generated from households and carried in vehicles 4.5t GVM or GVM or less.							
Small - example: a standard car load being less than 0.5m ³ or 50kg	Each	12.50	1.14	6.00			
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m ³ and less than 200kg	Each	19.00	1.73				
Large - example: a standard car and trailer load being up to a maximum of 2m ³ and less than 250kg	Each	24.00	2.18				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m ³ and less than 400kg	Each	30.50	2.77				
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m ³ or 750kg	Each	51.00	4.64				
Domestic mixed waste per tonne - Killaloe only when authorised. Minimum fee applies 140kg	Tonne	100.00	9.09	14.00			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Domestic Animals - Killaloe only							
Disposal is only available at Killaloe Transfer Station and by prior arrangement. Must be double bagged.							
Small - 20kg or less	Each	18.50	1.68				
Medium - over 20kg - 60kg	Each	30.50	2.77				
Large - over 60kg - 100kg	Each	112.50	10.23				
X-Large - over 100kg	Each	POA	POA				
Domestic Green Waste - Killaloe, Newell & Daintree Transfer Stations							
Domestic green waste is clean green waste only from households carried in a vehicle 4.5t GVM or GCM or less. No other waste or treated timber, maximum 900mm diameter. A maximum of up to 4m ³ accepted at Newell or Daintree. Green waste is not accepted at Cow Bay Transfer Station.							
Small - example: a standard car load being less than 0.5m³ or 50kg	Each	NO CHARGE	NO CHARGE				
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m³ and less than 200kg	Each	11.00	1.00				
Large - example: a standard car and trailer load being up to a maximum of 2m³ and less than 250kg	Each	13.00	1.18				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m³ and less than 400kg	Each	22.00	2.00				
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m³ or 750kg	Each	32.00	2.91				
Domestic green waste per cubic metre - Newell, Daintree & Killaloe Transfer Stations	m ³	9.00	0.82				
Domestic green waste per tonne - Killaloe only when authorised. Commercial rate applies.	Tonne	Commercial rate	Commercial rate				
COMMERCIAL DISPOSAL FEES							
Commercial & Industrial Waste and/or any vehicle over 4.5t GVM or GCM. All vehicles to be weighed at Killaloe unless authorised. No waste from commercial activity is accepted at Newell Transfer Station.							
Commercial Mixed Waste - Daintree & Cow Bay Transfer Stations. Killaloe only when authorised.							
Commercial & Industrial mixed waste is inert waste generated from business activities but not from Construction and Demolition work.							
Small - example: a standard car load being less than 0.5m³ or 50kg	Each	25.50	2.32				
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m³ and less than 200kg	Each	102.00	9.27				
Large - example: a standard car and trailer load being up to a maximum of 2m³ and less than 250kg	Each	127.00	11.55				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m³ and less than 400kg	Each	203.50	18.50				

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m³ or 750kg Loads greater than 4m ³ not accepted.	Each	379.00	34.45				
Commercial mixed waste per tonne - Killaloe only. Minimum fee applies up to and including 40kg	Tonne	504.50	45.86	21.50			
Commercial Construction & Demolition Waste - Killaloe only							
Disposal of Construction & Demolition (C&D) waste is only accepted at Killaloe Transfer Station. Construction and Demolition waste includes waste generated from building, altering, demolishing and/or repair works to infrastructure.							
C&D waste - Minimum fee applies up to and including 40kg	Tonne	504.50	45.86	21.50			
Clean Concrete - Bricks and/or concrete without dirt, trees or other waste. Minimum fee applies under 240kg. Loads greater than 10 tonnes by prior arrangement only.	Tonne	194.50	17.68	47.00			
Commercial Animals - Killaloe only							
Disposal is only available at Killaloe Transfer Station and by prior arrangement. Must be double bagged.							
Small - 20kg or less	Each	23.00	2.09				
Medium - over 20kg - 60kg	Each	52.00	4.73				
Large - over 60kg - 100kg. Subject to approval and by prior arrangement only.	Each	264.50	24.05				
X-Large - over 100kg. Subject to approval and by prior arrangement only.	Each	POA	POA				
Commercial Green Waste - Killaloe only							
Commercial green waste is clean green waste only. No other waste or treated timber, maximum 900mm diameter. Commercial green waste is not accepted at Cow Bay, Daintree or Newell Transfer Stations. All vehicles to be weighed at Killaloe unless authorised.							
Commercial Green Waste - Minimum fee applies up to and including 300kg	Tonne	71.00	6.45	21.50			
Recyclable Material - Commercial collection contractors only							
Commercial recycling collection contractors only.							
Disposal of Recyclable Material - Killaloe only	Tonne	304.00	27.64				
OTHER WASTE TYPES - ALL USERS							
Waste items that have no charge, are only free if the item is separated by the customer and not disposed into landfill.							
Scrap Metal - All sites Vehicles 4.5t GVM or GCM or less. Standard size mixed loose items.	Each	NO CHARGE	NO CHARGE				
Car Bodies - Killaloe, Newell & Cow Bay Transfer Stations Car bodies must have LPG tank and batteries removed, tyres deflated, all fluids drained and must not contain any waste, additional tyres or other items. Acceptance of car bodies at Newell and Cow Bay Transfer Stations are subject to approval and by prior arrangement only.	Each	57.00	5.18				

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Small Vehicle Bodies - Killaloe, Newell & Cow Bay Transfer Stations (e.g. ride on mowers, motorbikes, golf carts, single axle box trailer) Items must not contain waste or any other items. Includes 4 attached tyres. Commercial items not accepted at Newell or Cow Bay.	Each	20.00	1.82				
Over Size Metal - Killaloe only Non standard items or loads comprised or including substantial metal component e.g. caravans, boats, large trailers, plant, machinery & equipment, skip bins over 4.5t GVM or GCM may be accepted with prior arrangement with Council. Minimum fee applies.	Each	POA	POA				
E-Waste - All sites Computers, TV's, peripherals as approved by e-waste contractor.	Each	NO CHARGE	NO CHARGE				
Batteries - Killaloe, Newell & Cow Bay Transfer Stations Lead acid only.	Each	NO CHARGE	NO CHARGE				
Batteries - Killaloe & Cow Bay Transfer Stations Most household, commercial and power tool batteries accepted - see Council's website for more information on battery acceptance.	Each	NO CHARGE	NO CHARGE				
Fridges, Freezers and Air Conditioners (RAC) with or without gas - Killaloe, Newell & Cow Bay Transfer Stations Not accepted at Daintree Transfer Station	Each	20.00	1.82				
LPG Gas Bottles - All sites Limited to 2 bottles per visit up to 15kg per bottle.	Each	25.00	2.27				
Fire Extinguishers - Killaloe only Domestic customers only, 1 item per visit.	Each	41.50	3.77				
Engine Oil - Killaloe & Cow Bay Transfer Stations Household non-commercial quantities of less than 25L per visit.	<25 litres	NO CHARGE	NO CHARGE				
Paint / Chemicals / Solvents - All sites Household non-commercial quantities of less than 25L per visit.	<25 litres	NO CHARGE	NO CHARGE				
Mattresses - All sites Does not include bases or foam mattresses. Limited to 2 items per visit. A mattress is one item.	Each	43.00	3.91				
Recyclables - All sites Paper, cardboard, glass, plastic bottles, steel & aluminium cans. Each site may have different collection system. This excludes commercial waste contractors.	Tonne	NO CHARGE	NO CHARGE				
Reusable Items - Killaloe only Conditions apply. All items are to be assessed by staff & accepted. Unaccepted items are charged for.	Each	NO CHARGE	NO CHARGE				
Clean Fill - Killaloe only Material is not accepted.							
Asbestos or ACM - Killaloe only Material is not accepted without prior application and consent from Council Manager. Material must be lawfully wrapped and transported. Domestic is considered as less than 180kg (175Kg). Material is not accepted if the weighbridge is inoperable. Minimum fee applies to 120kg or less.	Tonne	1,049.50	95.41	126.00			

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Asbestos or ACM - Unlawful - Killaloe only Material is not accepted without prior application and consent from Council Manager.	Tonne	2,332.00	212.00	195.00			
Contaminated Soil - Killaloe only Material is not accepted.							
Other waste All other waste types for disposal are by prior approval form Council Manager..	Each	POA	POA				
Treatable Mixed Waste - All users - Cow Bay & Daintree Transfer Stations							
Treatable mixed waste is food scraps, mixed kitchen waste.							
Treatable Mixed Waste - 240L Wheelie Bin	Each	22.00	2.00				
Treatable Mixed Waste - 120L Bin	Each	11.00	1.00				
Treatable Mixed Waste - 60 L Bin/Bag or equivalent	Each	8.00	0.73				
Treatable Mixed Waste - per cubic metre	m ³	84.00	7.64				
Tyres - All users - Killaloe & Cow Bay Transfer Stations							
Tyres are limited to 5 per visit. Tyres with mud/dirt/rocks and/or rims attract a higher fee.							
Motor bike or other small tyre - Clean (minimum fee applies)	Each	8.00	0.73				
Motor bike - Dirty and/or with rim	Each	17.00	1.55				
Car - Clean	Each	11.50	1.05				
Car - Dirty and/or with rim	Each	29.00	2.64				
Light Truck / Bobcat/4WD - Clean	Each	23.00	2.09				
Light Truck / Bobcat - Dirty and/or with rim	Each	51.00	4.64				
Truck - Clean	Each	51.00	4.64				
Truck - Dirty and/or with rim	Each	99.00	9.00				
Solid (up to 300mm) - Clean	Each	43.00	3.91				
Solid (300mm+) - Clean	Each	98.00	8.91				
Grader	Each	207.00	18.82				
Earth Moving (1m)	Each	276.00	25.09				

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Earth Moving (1m+)	Each	687.00	62.45				
Super Single (1m)	Each	81.50	7.41				
Super Single (1m) Dirty and/or with rim	Each	196.00	17.82				
Tractor (1m)	Each	199.00	18.09				
Tractor (1m+)	Each	344.50	31.32				
SALE OF MATERIALS							
Domestic Sale of Mulch - Killaloe & Newell Transfer Stations Newell is self loading only & limited to maximum of 4m ³ per visit. Vehicle, load and/or trailer must not exceed 4.5t GVM/GCM. If vehicle exceeds 4.5t prior approval required. Mulch sales and free mechanical loading is available at Killaloe, Tuesday, Thursdays & Saturdays 9am - 4pm only. Minimum fee applies	m ³	17.00	1.55	7.00			
Commercial Sale of Mulch - Killaloe only Mulch sales and free mechanical loading is available on Tuesdays, Thursdays & Saturdays 9am - 4pm only. Minimum fee applies	m ³	23.00	2.09	21.00			
Commercial Sale of Mulch - Killaloe only Mulch sales and free mechanical loading is available on Tuesdays, Thursdays & Saturdays 9am - 4pm only. Only applicable under authorisation. Minimum fee applies	Tonne	43.50	3.95	21.00			
Sale of Concrete - Killaloe only Sales/loading by prior arrangement only.	Tonne	27.50	2.50				
Sale of Car Bodies / Vehicles - Killaloe & Newell Transfer Stations Must be approved by Council Manager based on current scrap metal prices.	Each	POA	POA				
Sales of Scrap Metal / Parts - Killaloe & Newell Transfer Stations Must be approved by Council Manager based on current scrap metal prices.	Each	POA	POA				
SERVICES							
Waste/Recycling Educational Stickers (A3)	Each	10.50	0.95				
Handling/Sorting Fee - All sites Sorting or handling required by staff. (e.g.removing waste from vehicles: fridges, freezers, skips, special burials.	Each	122.00	11.09				
Waste Tracking Certificates Fee for supply of Waste Tracking Certificates where waste transporter does not supply.	Each	9.00	0.82				
Wheelie Bin Return Service - Waste Bins (Green/Red Lid) For one collection service of a 240L bin placed out late or incorrectly.	Per service	32.00	2.91				

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Wheelie Bin Return or Extra Service - Recycling Bins (Yellow Lid) For one additional collection service of a 240L recycling bin or return service for cleaned contaminated bin.	Per service	17.00	1.55				
Bulk Bin Return Service (bins up to 1.1m³) For one collection service of a 1.1m ³ bin placed out late or incorrectly.	Per service	43.50	3.95				

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WATER AND WASTEWATER						
Fee Waiver						
The Water and Wastewater Manager has delegated authority to determine to partially, or wholly waive a water service connection application fee where strict application of the scheduled fee is considered unreasonable for the type, or complexity of the application being received.						
Refunds						
Water Connection Fees A non-refundable Administration Fee applies for applications where assessment by an officer has not occurred. If the water service has been installed, no refund is applicable.						
Liquid Trade Waste Fees - A non-refundable Administration Fee applies for applications where assessment or inspection has not occurred by an officer. - Annual approval fees are subject to a refund based on a pro-rata calculation, minus a non-refundable Administration Fee. - Refunds are not applicable after 75% of the approval term.						
Backflow Prevention Device Registration Fees Annual registration fees are non-refundable Administration Fee.						
All refunds are subject to approval by a Manager.						
Pro-Rata						
Liquid Trade Waste Fees Permit period: 1 September - 31 August. Annual fees may be calculated on a pro-rata basis, minus the non-refundable Administration Fee.						
Administration and Amendments to Permits and Registrations						
These fees apply to all permits and registrations.						
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	180.00	0.00	Y		S97(2)(a)
Minor Amendment Fee (Administrative changes)	Application	NO CHARGE	0.00	Y		S97(2)(a)
Major Amendment/Modification Fee (Changes to approved discharges, operational changes, conditions etc)	Application	95.00	0.00	Y		S97(2)(a)

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WATER OPERATIONS						
Water Supply Connections						
Water Connection - 20mm Service up to 6 metres from water main or edge of road If road crossing up to 6 metres from edge of road, estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing	Connection	1,875.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 25mm Service up to 6 metres from water main or edge of road If road crossing up to 6 metres from edge of road, estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing.	Connection	2,616.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 40mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 50mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 100mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 150mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - Fire Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - Ridge Estate, Killaloe	Connection	8,128.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Recycled Water Connection - 20mm Service (where available) A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Subsidiary Water Meters						
Application to Install a 20mm Smart Digital Subsidiary Water Meter For new smart sub meter installations for up to two properties. Fee includes the purchase of 1 smart meter and commission after installation. Installation of the sub-meter must be completed by a licensed plumber.	Meter	762.00	0.00	Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Application to Install a 20mm Smart Digital Subsidiary Water Meter (Mult Dwelling Complexes and Private Estates) For new smart sub meter installations. Fee includes the purchase of smart meters and commissioning after installation. Installation of the sub-meters must be completed by a licensed plumber.	Meter	POA	0.00	Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Application to Install a 25mm Smart Digital Subsidiary Water Meter For new smart sub meter installations. Fee includes the purchase of 1 smart meter and commission after installation. Installation of the sub-meter must be completed by a licensed plumber.	Meter	998.00	90.73	Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Application to <u>change</u> mechanical Sub-Meter to 20mm Smart Sub-Meter For existing mechanical sub meter changing to smart meter including replacement of smart meter. Smart meter and commission included. Installation of the sub-meter must be completed by a licensed plumber.	Meter	536.00	48.73	Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Application to <u>change</u> mechanical Sub-Meter to 25mm Smart Sub-Meter For existing mechanical sub meter changing to smart meter including replacement of smart meter. Smart meter and commission included. Installation of the sub-meter must be completed by a licensed plumber.	Meter	761.00	69.18	Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Water Operations Miscellaneous Fees						
Request for water service disconnection e.g.demolition of a house and removing the water meter	Connection	832.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Plumbing & Drainage Act 2018 s135(1) & Plumbing	s97 (1) and (2)(a)
Request for water service relocation up to 1 metre Note: A disconnection from water mains is required. The total fee is a disconnection and a new water service connection fee (up to 32mm pipe size)	Connection	2,396.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Request for water service relocation more than 1 metre Note: No disconnection from water mains is required, except Council must have access to water main ferrule (up to 32mm pipe size)	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Request for commercial water service alteration > 32 mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Repairs to water main and services (upon request or caused by others)	Quote	POA	POA	Y	Water Supply (Safety & Reliability) Act 2008 s40(2)	s97 (1) and (2)(a)
Water meter testing all sizes - includes volume test, flow test, pressure test and water meter read. This fee is for customer requests only and is outside Council's normal maintenance schedule.	Test	246.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s37 & Water Act 2000 s977(1)(d)	s97 (1) and (2)(a)
Hydrant Flow & Hydrostatic Test A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Test	POA	POA	Y	Plumbing & Drainage Regulation 2019 s99	s97 (1) and (2)(a)
Standpipe Hire						
The Security Bond for Standpipe hire is fully refundable provided an authorised officer from Water and Wastewater determines the condition of the standpipe is acceptable, and once any outstanding fees and charges for the standpipe have been paid in full. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
Hire of metered standpipe (Long Term- 3 - 6 months) Approval of Long Term hire to be negotiated at Manager's discretion.	Day	6.00	0.55			
Hire of metered standpipe (Short Term- up to 3 months)	Day	10.00	0.91			
Standpipe Water Usage: water consumption charged per kilolitre as recorded on meter reading	Kilolitre	Commercial /kL fee	Commercial /kL fee			
Backflow Prevention						
Registration period: 1 year from date of registration of backflow device.						
Annual registration of testable backflow prevention device (per device and capped at \$1,200.00)	Annual	77.00	0.00	Y	Plumbing & Drainage Regulation 2019 s101	s97 (1) and (2)(a)

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WASTEWATER OPERATIONS						
Repairs to sewer main and services (upon request or caused by others)	Quote	POA	POA	Y	Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Recycled Effluent Fee - charged to a maximum rate/kL. NB: Please contact Council to discuss Individual agreement arrangements and tariff transition	Kilolitre	POA	POA	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (c)
Liquid Trade Waste						
New Application Fee. Includes assessment, inspection and administration costs. Pro-rata annual registration fees apply in addition to the application fee.	Application	264.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Approval Renewal Fee - Category 0 Pro-rata rates apply. Category 0 = Very low volume, very low strength, no pre-treatment device required.	Annual	283.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Approval Renewal Fee - Category 1 Pro-rata rates apply. Category 1 = Low Volume, Low Strength <500 kL / year	Annual	328.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Approval Renewal Fee - Category 2 Pro-rata rates apply. Additional charges such as volume charges may apply. Category 2 = High Volume, Low Strength > 500 kL / year	Annual	467.00	0.00	y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Agreement Renewal Fee - Category 3 only Trade Waste Improvement Program requirements apply. Pro-rata rates apply. Category 3 = Any Volume, High Strength	Annual	761.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)
Volume Charge Charges are calculated from meter readings performed every 4 months less pedestal allowance, an estimated volume, or an annual volume value - varies from case to case.	Kilolitre	5.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Environment Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Laboratory Testing A price on application will be charged after consultation.	Test	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a) S97(2)(c)
Sampling (excluding laboratory testing)	Test	226.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)

WATER & WASTEWATER

Description of Fee, Charge, Penalty plus conditions	Unit	2026/27 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Inspection Fee - Where additional inspections required for follow-up, compliance or other requirement as deemed necessary	Each	199.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 550 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	191.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 1000 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	330.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 2000 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	639.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Septage Dumping Fees						
Note: Liquid Waste Dumping fees do not apply for Council owned facilities						
Liquid Waste Dumping Fee - Septage and Biosolids (No trade waste accepted) Liquid waste must be discharged from a regulated approval holder vehicle only - Port Douglas Wastewater Treatment Plant only	Kilolitre	46.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	S97(2)(c)
Costs incurred from damage to Council Sewer Infrastructure	Quote	POA	POA		Water Supply (Safety & Reliability) Act 2008 s40(2) & s180 (5) & Environmental Protection Act 1994 &	