

DOUGLAS SHIRE COUNCIL

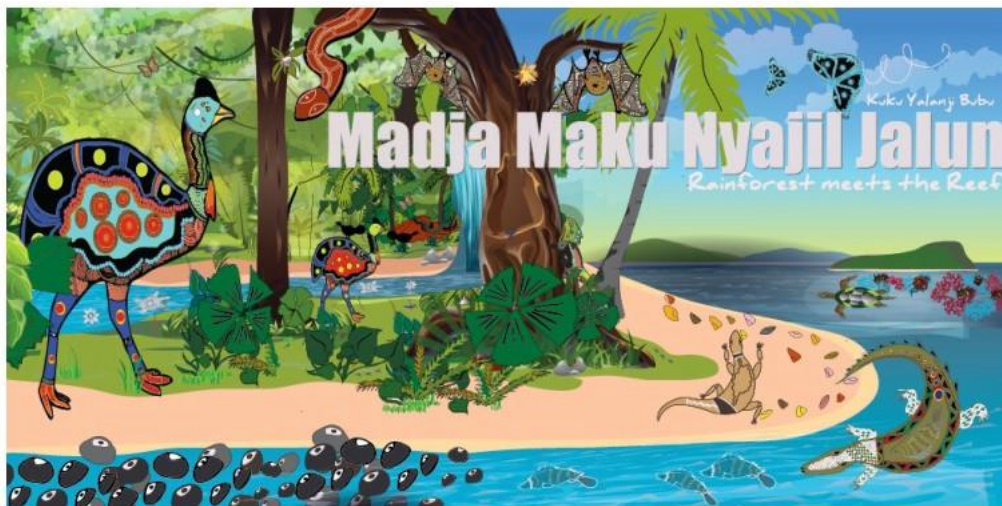
# SPECIAL COUNCIL MEETING

## MINUTES

Monday, 16 August 2021

ENSURING EXCELLENCE IN GOVERNANCE  
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING  
ENGAGING, PLANNING, PARTNERING  
CELEBRATING OUR COMMUNITIES

**DOUGLAS**  
SHIRE COUNCIL



Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and Ronald Bamboo for providing the cover artwork entitled "**Daintree Ferry**"

**MINUTES OF THE SPECIAL COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL  
HELD ON MONDAY, 16 AUGUST 2021 COMMENCING AT 10.00AM**

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Mayor Cr Kerr opened the Meeting at 10.03am by welcoming everyone to the Special Council Meeting of the Douglas Shire Council being held on Monday, 16 August 2021 at the Mossman Council Chambers.

Cr Kerr gave notice that, in accordance with *Section 277E of the Local Government Regulation 2012*, the Special Meeting of Council will be restricted in numbers of public attendance because of health and safety reasons associated with the public health emergency involving COVID-19; and advised that the audio of this Special Meeting of Council will be available to listen to on Council's Website at a later time.

**ACKNOWLEDGEMENT OF COUNTRY**

Cr Kerr acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land on which this meeting is being held and paid respect to their Elders past, present and emerging, and extended that respect to other Indigenous Australians who may be listening or watching this morning.

**1. ATTENDANCE AND APOLOGIES**

**PRESENT**

Cr Michael Kerr (Mayor), Cr Lisa Scomazzon (Deputy Mayor), Cr Abigail Noli and Cr Roy Zammataro with Cr Peter McKeown joining the meeting via MS Teams as provided for under Section 277C of the Local Government Regulations 2012.

**APOLOGIES**

Nil

**OFFICERS IN ATTENDANCE**

Juanita Warner (Acting Chief Executive Officer) and Brenda Jang (Executive Assistant).

**INVITED ATTENDEES**

Martin Fahy (Chair, Douglas Audit Committee), Eleanor Scott (Holding Redlich)

**2. CONFLICT OF INTEREST**

Nil

**CLOSED SESSION**

**Moved:** Cr Kerr

**Seconded:** Cr Scomazzon

*That Council closes this meeting to the public under Local Government Regulation 2012 Section 254 J 3 A to deliberate on Item 3.1 as the matter being discussed involves the Chief Executive Officer's Contract for which a public discussion would be likely to prejudice the interests of the local government.*

**CARRIED UNANIMOUSLY**

(Council moved into closed session at 10.04.am at which time the Executive Assistant withdrew from the meeting.)

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**WITHDRAWAL FROM MEETING**

Acting Chief Executive Officer withdrew from the meeting at 11:24am.

**MEETING RE-ATTENDANCE**

Acting Chief Executive Office re-attended the meeting at 11.34am.

**WITHDRAWAL FROM MEETING**

Acting Chief Executive Officer Juanita Warner escorted Martin Fahy (Chair, Douglas Audit Committee) from the meeting at 11.58am before immediately returning to the meeting.

**OUT OF CLOSED SESSION**

**Moved** Cr Scomazzon

**Seconded** Cr Kerr

*That Council resolves to move out of Closed Session.*

**CARRIED UNANIMOUSLY**

(Council moved out of closed session at 12:01pm)

**3. AGENDA ITEMS**

**3.1 CONFIDENTIAL - CHIEF EXECUTIVE OFFICER CONTRACT**

Juanita Warner, Acting Chief Executive Officer

**Moved:** Cr Scomazzon

**Seconded:** Cr Kerr

*That Council:*

1. *delegate authority under section 257 of the Local Government Act 2009 to the Mayor and Deputy Mayor to finalise contract negotiations with the Chief Executive Officer on appropriate terms;*
2. *delegate authority under Section 195 of the Local Government Act 2009, to the Mayor to appoint an Acting Chief Executive Officer and negotiate the terms of the engagement for the Acting Chief Executive Officer;*
3. *delegate authority to the Mayor and Acting Chief Executive Officer to commence the process of recruitment of a Chief Executive Officer; and*
4. *acknowledges that the Council report to be deemed a confidential document and be treated as such in accordance with sections 171 and 200 of the Local Government Act 2009 and that the document remains confidential unless Council decides otherwise by resolution.*

**CARRIED UNANIMOUSLY**

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CLOSURE OF MEETING

The meeting closed at 12:04 pm.

CONFIRMED THIS 31<sup>ST</sup> DAY OF AUGUST 2021

  
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MAYOR/CHAIR