

5.2. SCHEDULE OF FEES AND CHARGES FOR 2023-2024

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DEPARTMENT Finance and Corporate Services

RECOMMENDATION

That Council:

- 1. Adopts the Schedule of Fees and Charges for the 2023-2024 financial year; and**
- 2. Delegates authority under s 257 of the *Local Government Act 2009* to the Chief Financial Officer to negotiate fees and charges where circumstances warrant and to make minor administrative amendments to the Schedule.**

EXECUTIVE SUMMARY

The schedule of fees and charges developed for the 2023-2024 financial year strives to achieve an equitable "user pays" system for services provided that will continue to assist Council in becoming a long term, financially sustainable organisation.

The increase to most fees and charges has been contained to 3.9% (subject to rounding). There are a small number of instances where a fee or charge has either increased or decreased over or below the preceding rate and this change has been affected to more accurately align the provision cost of the service or the cost impact on Council operations.

The proposed fees and charges were discussed with Councillors on 11 April 2023.

BACKGROUND

In conjunction with the annual budget preparation, Council is required to adopt a schedule of fees and charges to be applied for each financial year. Although the schedule is adopted for the full year, should circumstances warrant, new fees can be introduced, or fees amended throughout the year.

COMMENTS

The 2023/24 Schedule of Fees and Charges has been developed based on the fundamental principle of financial sustainability and ensuring the actual quantum of fees imposed more accurately represents the cost to Council of providing the applicable service.

This approach is consistent with a "user pays" system and reduces cross subsidisation of providing services from other revenue streams or other customers.

Wherever possible an increase in fees and charges has been restrained to 3.9% (subject to rounding). However, to ensure the current charging regime is more aligned to "user pays" system, some fees have been increased over this threshold and/or the fee calculation has been redesigned to provide greater equity.

Similarly, there has also been no change in some fees and reductions in other fees.

PROPOSAL

The Schedule of Fees and Charges for the 2023-2024 financial year is presented to Council for adoption. All fees and charges come into effect from 1 July 2023.

FINANCIAL/RESOURCE IMPLICATIONS

Fees and Charges are an integral component of the Council's revenue stream. Wherever possible, Council aims to recover the cost of providing the service. In other cases, Council subsidises the service in recognition of the broader community interest.

RISK MANAGEMENT IMPLICATIONS

Obtaining appropriate fees for services provided will assist Council in its long-term objective of delivering balanced budgets and mitigate the risk of financial constraints restricting capacity on Council operations.

SUSTAINABILITY IMPLICATIONS

Economic: Council strives to achieve economic sustainability by recovering as many costs as possible through charging fees to the user.

Environmental: Nil

Social: Nil

CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE

This report has been prepared in accordance with the following:

Corporate Plan 2019-2024 Initiatives:

Theme 5 - Robust Governance and Efficient Service Delivery

Strong governance and financial management are the foundations of the way in which Council will conduct its business and implement the initiatives of the Corporate Plan.

Goal 3 - We will make sound financial decisions by ensuring robust strategic planning, financial management and reporting.

Operational Plan 2022-2023 Actions:

Legislative requirement.

COUNCIL'S ROLE

Council can play a number of different roles in certain circumstances, and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council's involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:

Regulator	Council has a number of statutory obligations detailed in numerous regulations and legislative Acts. Council also makes local laws to ensure that the Shire is well governed. In fulfilling its role as regulator, Council will utilise an outcomes based approach that balances the needs of the community with social and natural justice.
Service Provider	Council provides many services to the community from roads and waste services to libraries and recreational facilities. Services evolve over time and it is the Council's mission to ensure that these services are appropriate, delivered efficiently, and designed with the customer at the centre.

CONSULTATION

Internal: Relevant officers, including management staff, have been involved in the review of the Schedule of Fees and Charges and the proposed schedule has been subject to a workshop with Councillors on 11 April 2023.

External: Nil

COMMUNITY ENGAGEMENT

Nil

ATTACHMENTS

1. Draft Schedules of Fees and Charges 2023-24 [**5.2.1** - 67 pages]

DOUGLAS SHIRE COUNCIL

SCHEDULE OF FEES & CHARGES

2023 - 2024

DOUGLAS
SHIRE COUNCIL

DOUGLAS SHIRE COUNCIL
Fees & Charges Schedule 2023 - 2024



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Water Operations

Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANIMAL MANAGEMENT						
DOG REGISTRATIONS AND RENEWALS						
General Notes						
Dog registrations are valid from July to June each year.						
Dogs must be registered from 3 months of age.						
Puppies under 6 months can be registered free of charge and registration will be valid until the next registration renewal period.						
Transfer of registration: if a dog is currently registered within another council area, free registration is available with proof of current registration (Current registration notice).						
Pro-Rata Fees and Refunds						
Pro-rata fees apply to NEW registrations only. If the dog is in the system, the dog registration is not new. New Registrations are non-refundable. Registration period is from July - June.						
Pro-Rata Periods Jan-Mar 45% discount Apr-Jun 65% discount						
Dogs Registration/Renewals - Miscellaneous						
Puppy Registration (under 6 months old)	Each	NO CHARGE	NO CHARGE			
Transfer of Registration (proof required)	Each	NO CHARGE	NO CHARGE			
Replacement Tag - Dog	Each	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(d)
Replacement Regulated Dog Tag	Each	20.00	1.82			
Replacement Regulated Dog Collar	Each	70.00	6.36			
Replacement or Additional Regulated Dog Warning Sign	Each	44.00	4.00			
Dog Registration / Renewal - Ordinary						
Entire Dog: Full Registration Fee	Dog	111.00	0.00	Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee	Dog	30.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Pensioner Discount						
Proof of Eligibility Required.						

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Entire Dog: Full Registration Fee	Dog	76.00	0.00	Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee	Dog	30.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Special Concession						
Special Concession (Aged Pension / Assistance / Support Dogs) is a free lifetime registration renewable every three years.						
Aged Pensioners (must hold a pensioner card, show proof of age (over 65), produce a sterilisation certificate and microchipping certificate) - No charge	Dog	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(a)
Assistance / Support Dogs (Assistance dog certificate, sterilisation certificate & microchipping certificate) - No charge	Dog	NO CHARGE	NO CHARGE	Y	AMC&DA2008	S97(2)(a)
Farm Dogs (Rural productive/max. 4 dogs) Dogs that are registered to an address classified as Rural Productive as determined by the property rate zone classification.	Dog	14.00	0.00	Y	AMC&DA2008	S97(2)(a)
Dog Registration / Renewal - Regulated Dogs						
Pro-rata not applicable.						
Initial Regulated Dog Registration (included 1 sign, inspections, collar, tag and registration)	Dog	392.00	0.00	Y	AMC&DA2008	S97(2)(a)
Declared Regulated Dog (subsequent annual registration)	Dog	111.00	0.00	Y	AMC&DA2008	S97(2)(a)
ANIMAL PERMITS						
Permit to Own Restricted Dog (one-off / non-refundable)	Application	183.00	0.00	Y	AMC&DA2008	S97(2)(a)
Excess Animals Permit (one-off / non-refundable)	Application	341.00	0.00	Y	LL2	S97(2)(a)
Pet Shops, Catteries and Kennels (Commercial) License	Premises	452.00	0.00	Y	LL2	S97(2)(a)
ANIMAL IMPOUNDMENTS						
General Notes						
All impoundments may attract a sustenance fee.						
Dog will not be released until its registration is current.						
Dog/cat will not be released until microchipping requirement is current.						
Payment must be made PRIOR to release. The receipt must be shown for release at pound.						

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Release Fees - Dogs						
Puppy (apparently under three months old)	Animal	23.00	0.00	Y	LL2	S97(2)(d)
Microchipping Voucher Dog will not be released until microchip requirements are current	Voucher	71.00	0.00	Y	LL2	S97(2)(d)
Registered (First Impoundment)	Animal	64.00	0.00	Y	LL2	S97(2)(d)
Unregistered (First Impoundment Fee PLUS registration fee)	Animal	144.00	0.00	Y	LL2	S97(2)(d)
Second Impoundment (PLUS registration fee if lapsed)	Animal	170.00	0.00	Y	LL2	S97(2)(d)
Third and Subsequent Impoundments (PLUS registration fee if lapsed)	Animal	204.00	0.00	Y	LL2	S97(2)(d)
Sustenance Fee-Per Day (if applicable)	Day	23.00	0.00	Y	LL2	S97(2)(d)
Release Fees - Cats						
Microchipping Voucher Cat will not be released until microchip requirements are current	Voucher	74.00	0.00	Y	LL2	S97(2)(d)
First Impoundment	Animal	144.00	0.00	Y	LL2	S97(2)(d)
Subsequent Impoundments	Animal	170.00	0.00	Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)	Day	23.00	0.00	Y	LL2	S97(2)(d)
Release Fees - Other Animals						
Sheep, Swine, Goats, Horses & Cattle	Animal	370.00	0.00	Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)	Day	37.00	0.00	Y	LL2	S97(2)(d)
Transport/ Removal of Animal	Each	POA	0.00	Y	LL2	S97(2)(d)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
APPLICATIONS, PERMITS, APPROVALS AND LICENCES						
GENERAL NOTES						
Approvals, permits and licences that can be transferred require an application to be made to Council.						
Refunds						
Food Licences, Accommodation Approvals and Environmental & Public Health Licences - A non-refundable Administration Fee applies for applications where assessment by an officer has not occurred. - Temporary Food and Market Food Stall Applications are non-refundable. - Refused applications are non refundable. - Approvals, permits & licences are subject to a refund based on a pro-rata amount less the Administration Fee. - Refunds are not applicable after 75% of the approval, permit or licence term.						
Other Applications, Permits, Approvals and Licences - Application /Transfer Fees are non-refundable. - Approvals and permits are subject to a refund based on a pro-rata calculation. - Refunds are not applicable after 75% of the approval/permit term.						
All refunds are subject to approval by a Manager.						
Pro-Rata Fees						
Food Licences, Accommodation Approvals and Environmental & Public Health Licences Approval and licence period: 1 July - 30 June. New annual application fees may be calculated on a pro-rata basis, administration component of the application fee non-refundable.						
Other Applications, Permits, Approvals and Licences Pro-rata calculations do not apply to Application/Transfer fees. Additional annual fees such as Area Use, Annual Approval, Impact of Activity fees etc may be calculated on a pro-rata basis.						
Local Charitable and Not for Profit Organisations and Schools Fee Exemptions						
Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation are exempt of fees listed in this section.						
Fee exemption applies to one-off/temporary events/activities only. Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.						

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
GENERAL FEES						
Security Bonds						
A refundable Security Bond may be payable for events and activities conducted on Council Controlled Areas and Roads and in accordance with risk level at the discretion of an Authorised officer. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
Security Bond - Low Risk	Bond	500.00	0.00			S97(2)(a)
Security Bond - Medium Risk	Bond	1,000.00	0.00			S97(2)(a)
Security Bond - High Risk	Bond	1,500.00	0.00			S97(2)(a)
Additional Assessment & Inspection Fees						
Additional assessment and inspection fees may apply if an application requires a high level of assessment and/or additional inspections. This fee may be charged if an application is incomplete and requires a high level of administrative support including a report to Council. This fee will apply to all approvals, permits and licences unless specifically stated elsewhere in the fees.						
Additional Assessment Fee	Assessment	166.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection Fee - Local Law Approvals	Inspection	166.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection - Environmental Health - Low Risk/Minor	Inspection	166.00	0.00	Y	PHA2003	S97(2)(a)
Additional Inspection - Environmental Health - Med/High Risk /Major	Inspection	297.00	0.00	Y	PHA2003	S97(2)(a)
Amendments/Modifications to Approvals, Permits and Licences						
These fees apply to all approvals, permits and licences unless specifically stated elsewhere in the fees.						
Minor Amendment Fee (Administrative changes)	Application	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
Major Amendment/Modification Fee (Changes to approved activities, operational changes, conditions etc)	Application	87.00	0.00	Y	LL1	S97(2)(a)
Major Amendment to Food Safety Program (e.g. changes resulting from new, changed or modified food operations and/or documentation)	Application	248.00	0.00	Y	FA2006	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
TEMPORARY EVENT AND ACTIVITY APPROVALS						
Temporary Event and Activity Approvals						
Temporary Event and Activity Approval fees are made up Application Fee, Area Use Fee (if applicable) and Impact of Activity Fee (if applicable).						
Temporary Entertainment, Commercial, Recreational Events Application Fee Temporary entertainment event (festival, concert, circus, community event etc), wedding receptions, corporate events, social events, sporting events, touting & soliciting etc	Application	166.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Low Impact Activities/Events Application Fee	Application	NO CHARGE	NO CHARGE	Y	LL1 (Schd 6) S10	S97(2)(a)
Busking Application Fee	Application 3mth approval	33.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Fireworks on Public Land Application Fee	Application	166.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Helicopter/Parachute/Aircraft Landings (One-Off Landing) Application Fee	Application	166.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Film and Television Activities - Low Impact Application Fee	Application	NO CHARGE	NO CHARGE	Y	LL1 (Schd 6) S10	S97(2)(a)
Film and Television Activities - Medium/High Impact Application Fee	Application	166.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Temporary Activity to Conduct Work or Deposit Goods Application Fee Deposit shipping container/skip bin, hoarding, gantry, scaffolding, deposit equipment & materials on public land etc.	Application	166.00	0.00	Y	LL1 (Schd 6) S10	S97(2)(a)
Area Use Fees: Parks, Reserves and Foreshores						
Application fee and Impact fee (if applicable) are in addition to Area Use Fees.						
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Hourly Rate	Hour	68.00	6.18			
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Rate	Day	333.00	30.27			
Rex Smeal Park (Exclusive Use) - ENTIRE PARK - Daily Rate	Day	1,221.00	111.00			
Other Parks, Reserves and Foreshores (Non-Exclusive Use) - SECTION OF PARK - Hourly Rate	Hour	40.00	3.64			
Other Parks, Reserves and Foreshores (Non-Exclusive Use) - SECTION OF PARK - Daily Rate	Day	198.00	18.00			
Other Parks, Reserves and Foreshores (Exclusive Use) - ENTIRE PARK - Daily Rate	Day	333.00	30.27			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Area Use Fees: Roads and Footpaths						
Application fee and Impact fee (if applicable) are in addition to Area Use Fees.						
A - Macrossan Street, Port Douglas and Front St, Mossman						
- per day	Day /m ²	3.00	0.27			
- per week	Week /m ²	5.00	0.45			
- per month	Month /m ²	9.00	0.82			
- per parking space per day	Parking Bay	21.00	1.91			
B - Port Douglas and Mossman Other						
- per day	Day /m ²	2.00	0.18			
- per week	Week /m ²	4.00	0.36			
- per month	Month /m ²	6.00	0.55			
- per parking space per day	Parking Bay	16.00	1.45			
C - All other areas						
- per day	Day /m ²	2.00	0.18			
- per week	Week /m ²	3.00	0.27			
- per month	Month /m ²	4.00	0.36			
- per parking space per day	Parking Bay	11.00	1.00			
Impact of Activity Fee						
Application fee and Area Use fee are in addition to Impact Fees (if applicable).						
No. of guests/customers/participants:						
<200	Event	114.00	0.00	Y	LL1	S97(2)(a)
> 200 - <500	Event	284.00	0.00	Y	LL1	S97(2)(a)
> 500 - <1000	Event	397.00	0.00	Y	LL1	S97(2)(a)
> 1000	Event	568.00	0.00	Y	LL1	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANNUAL COMMERCIAL FOOTPATH APPROVALS						
Outdoor Dining Approvals						
New Application/Transfer Fee	Application	166.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	166.00	0.00	Y	LL1	S97(2)(a)
Per Square Metre Fee						
A - Port Douglas, Macrossan St ONLY	Annual /m ²	127.00	0.00	Y		S97(2)(a)
B - Port Douglas Other	Annual /m ²	74.00	0.00	Y	LL1	S97(2)(a)
C - Mossman, Front Street ONLY	Annual /m ²	28.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m ²	18.00	0.00	Y	LL1	S97(2)(a)
Goods on Footpath Approvals						
New Application/Transfer Fee	Application	166.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	166.00	0.00	Y	LL1	S97(2)(a)
Per Square Metre Fee			0			
A - Port Douglas, Macrossan St ONLY	Annual /m ²	59.00	0.00	Y	LL1	S97(2)(a)
B - Port Douglas Other AND Mossman, Front St ONLY	Annual /m ²	50.00	0.00	Y	LL1	S97(2)(a)
C - Mossman Other	Annual /m ²	28.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m ²	18.00	0.00	Y	LL1	S97(2)(a)
Portable Advertising Approvals						
If a fee is paid for Outdoor Dining or Goods on Footpath, no further fee is required for a Portable Advertisement where portable advertisement is displayed within the approved area.						
New Application/Transfer Fee	Application	95.00	0.00	Y	LL1	S97(2)(a)
Annual Approval/Location Fee						
A - Port Douglas, Macrossan St ONLY	Annual	130.00	0.00	Y	LL1	S97(2)(a)
B - Port Douglas Other, Front Street Mossman	Annual	100.00	0.00	Y	LL1	S97(2)(a)
C - Mossman Other	Annual	62.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual	35.00	0.00	Y	LL1	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ANNUAL COMMERCIAL ACTIVITY APPROVALS						
Commercial business utilising Council controlled areas and roads to conduct business, including small to medium wedding events and other ceremonies, Beach Hire, fitness classes, tours, itinerant and roadside vending, etc.						
New Application/Transfer Fee	Application	166.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	166.00	0.00	Y	LL1	S97(2)(a)
Annual Exclusive Activity Area Use Fee						
A - Macrossan Street, Port Douglas	Annual /m²	59.00	0.00	Y	LL1	S97(2)(a)
B - Four Mile Beach and Esplanade, Port Douglas	Annual /m²	50.00	0.00	Y	LL1	S97(2)(a)
C - Port Douglas - Other	Annual /m²	28.00	0.00	Y	LL1	S97(2)(a)
D - All Other	Annual /m²	18.00	0.00	Y	LL1	S97(2)(a)
Mobile/Itinerant Activity Fee						
Port Douglas	Annual	1,976.00	0.00	Y	LL1	S97(2)(a)
Other	Annual	1,317.00	0.00	Y	LL1	S97(2)(a)
Impact of Activity Fee - Number of customers per year:						
0 - 1000	Annual	516.00	0.00	Y	LL1	S97(2)(a)
1001 - 2000	Annual	1,029.00	0.00	Y	LL1	S97(2)(a)
> 2000	Annual	2,057.00	0.00	Y	LL1	S97(2)(a)
Commercial Wedding Event/Small Ceremonies Approval Holders						
Fee applicable for commercial business who hold a Local Laws approval for standard wedding ceremonies, small/medium wedding receptions and memorial ceremonies. Common fees are listed below. Refer to Temporary Event Approval fees above for additional applicable fees.						
2 Hour Blocks only - Little Cove (non-refundable)	Application 2 Hours	110.00	0.00	Y	LL1	S97(2)(a)
2 Hour Blocks only -Other parks, reserves and foreshores (non-refundable)	Application 2 Hours	70.00	0.00	Y	LL1	S97(2)(a)
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Rate (Up to 200 people) Wedding receptions and small/medium events with no fencing.	Day	445.00	0.00	Y	LL1	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PILE MOORING APPROVALS						
A "high risk" refundable Security Bond will be required for pile mooring approval holders. The bond is fully refundable provided an authorised person determines the condition of the pile mooring is acceptable, and once any outstanding fees and charges are paid in full.						
New Application - Pile Mooring Waiting List	Application	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
New Application/Transfer Fee	Application	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
PD Boat Harbour Pile Mooring-Long Term						
< 14 metres	Annual	1,348.00	122.55			
> 14 metres and < 17 metres	Annual	1,722.00	156.55			
> 17 metres and < 25 metres	Annual	1,898.00	172.55			
> 25 metres	Annual	2,104.00	191.27			
PD Boat Harbour Pile Mooring-Casual -Daily	Full day	23.00	2.09			
PD Boat Harbour Pile Mooring-Casual -Weekly	Week	118.00	10.73			
Temporary Berthing Permit: Daintree River Pontoon	Annual	1,340.00	121.82			
OPERATION OF PUBLIC SWIMMING POOL APPROVALS						
Operation of Public Swimming Pool Approval is not required if premises have a current Accommodation Approval.						
New Application/Transfer Fee Includes 1 pool	Application	166.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee Includes 1 pool	Annual	166.00	0.00	Y	LL1	S97(2)(a)
- per Additional Pools Capped at 4 pools	Per pool	109.00	0.00	Y	LL1(Sch16)S11	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
ACCOMMODATION APPROVALS						
Accommodation Approvals for premises with pools will not require an approval for the Operation of a Public Swimming Pool.						
Plan Approval						
For Modifications and amendment fees for Plan Approvals, see section titled "Amendments/Modifications to Approvals, Permits and Licences".						
Accommodation Plan Approval - Minor Small accommodation/shared facility businesses	Application	307.00	0.00	Y	LL1	S97(2)(a)
Accommodation Plan Approval - Major Large accommodation/shared facility business i.e. backpacker, hostel	Application	464.00	0.00	Y	LL1	S97(2)(a)
Accommodation Approvals						
Operation of Shared Facility Accommodation Approval	Annual	530.00	0.00	Y	LL1(Sch17)S11	S97(2)(a)
Camping Grounds/Caravan Parks Approval (1-49 sites)	Annual	400.00	0.00	Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Camping Grounds/Caravan Parks Approval (50+ sites)	Annual	600.00	0.00	Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Transfer of Approval (Accommodation Premises)	Transfer	166.00	0.00	Y	LL1(Sch12)S11 & LL1 (Sch 17) S11	S97(2)(a)
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	166.00	0.00	Y		S97(2)(a)
FOOD BUSINESS LICENCES						
Food Licences - Category 1						
Fit-Out Application - Category 1	Application	478.00	0.00	Y	FA2006	S97(2)(a)
New food licence application - Category 1	Application	674.00	0.00	Y	FA2006	S97(2)(a)
Food Licences - Category 2						
Fit-Out Application - Category 2	Application	317.00	0.00	Y	FA2006/LL1	S97(2)(a)
Food Licence Annual Licence Fee - Category 2	Annual	424.00	0.00	Y	FA2006	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Other Food Licences						
Market Food Stall Licence - Application/Renewal Fee	Annual	167.00	0.00	Y	FA2006	S97(2)(a)
Not For Profit Community, Sporting or Service Organisations- Application/Renewal Fee Exemptions apply as per Section 48 Food Act 2006 (i.e. Community Sporting or Service organisations preparing meals on less than 12 days per financial year are exempt from requiring a food business licence.	Annual	437.00	0.00	Y	FA2006	S97(2)(a)
Minor Preparation Licence/Bed and Breakfast - Application/Renewal Fee Less than 2 employees/low risk market foods only	Annual	283.00	0.00	Y	FA2006	S97(2)(a)
Restoration of Licence Restoration fee will apply one (1) month after renewal due date expires for all food licence categories	Licence	119.00	0.00	Y	FA2006	S97(2)(a)
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	250.00	0.00	Y		S97(2)(a)
Temporary Food Licences						
Temporary Food Licence Application Fee - Per Event Single and multi day events of a similar set up	Application	136.00	0.00	Y	FA2006	S97(2)(a)
Taste Testing food stall - Per Event	Application	75.00	0.00	Y	FA2006	S97(2)(a)
Food Safety Program						
Application for Accreditation of Food Safety Program	Application	559.00	0.00	Y	FA2006	S97(2)(a)
Application for Accreditation of Food Safety Program if Notice of Written Advice received from external auditor	Application	362.00	0.00	Y	FA2006	S97(2)(a)
2nd Party Audit Fee for Food Safety Program (Based on application for Audit and an average 6 hours EHO time)	Audit	736.00	0.00	Y	FA2006	S97(2)(a)
2nd Party Non-Conformance Audit Fee for Food Safety Program	Audit	369.00	0.00	Y	FA2006	S97(2)(a)
ENVIRONMENTAL AND PUBLIC HEALTH LICENCES						
Public Health Licenses						
Public Health (Infection Control for Personal Appearance Services) Act 2003						
Plan approval for new higher risk premises	Application	317.00	0.00	Y	PHA2003	S97(2)(a)
Public Health Licence Application/Renewal Fee	Application	431.00	0.00	Y	PHA2003	S97(2)(a)
Transfer of Licence Fee	Application	181.00	0.00	Y	PHA2003	S97(2)(a)
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	166.00	0.00	Y		S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Environmentally Relevant Activities Annual Fees						
Annual Fees for ERA's are prescribed under Chapter 9 and Schedule 15 of the Environmental Protection Regulation 2019						
Asphalt manufacturing Plastic product manufacturing Metal forming Surface coating (anodising, electroplating, enamelling or galvanising)	Licence	As per legislation	0.00	Y	EP Regulation	S97(2)(a)
Boat maintenance or repair	Licence	1,830.00	0.00	Y	EP Regulation	S97(2)(a)
MISCELLANEOUS FEES						
Return of Confiscated Goods						
Release / Administration Fee (plus actual cost)	Goods	222.00	0.00	Y	LL1	S97(2)(a)
Abandoned Vehicles						
Fee Calculation = Release /Administration Fee + Actual Cost of Towing						
Release / Administration Fee (plus actual cost)	Vehicle	222.00	20.18			
Overgrown Allotments (Enter & Clear)						
Fee Calculation = Inspection/Administration Fee + Actual Cost of Mowing						
Inspection / Administration Fee (plus actual cost)	Allotment	354.00	32.18			
Cattle Grids						
New Application Fee	Application	385.00	0.00	Y	LL1	S97(2)(a)
Annual Approval Fee	Annual	59.00	0.00	Y	LL1	S97(2)(a)
Transfer of Approval (Change of Ownership)	Application	59.00	0.00	Y	LL1	S97(2)(a)
Bringing or Drive Quad Bike and UTV (Wonga Beach only)						
New Application	Annual	NO CHARGE	NO CHARGE	Y	LL1	S97(2)(a)
Annual Renewal Fee	Annual	NO CHARGE	NO CHARGE	Y	LL2	S97(2)(a)
Establishment or Occupation of a Temporary Home						
Application Fee	Application	166.00	0.00	Y	LL1	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Other Prescribed/Restricted Activities (not otherwise specified)						
Other Prescribed/Restricted Activities Application Fee	Application	166.00	0.00	Y	LL1	S97(2)(a)
Blue Directional Sign Application						
Community or volunteer organisations or tourist attractions can apply for blue directional street signage in accordance with Dept of Transport and Main Roads conditions.						
Application Fee	Sign with Pole	97.00	0.00	Y		S97(2)(a)
Blue Directional Sign Supply and Installation Fee <i>with Pole</i> Fee will be charged if application is approved.	Sign with Pole	634.00	0.00	Y		S97(2)(a)
Blue Directional Sign Supply and Installation Fee for <i>without Pole</i> Fee will be charged if application is approved.	Sign w/out Pole	505.00	0.00	Y		S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
BUILDING, PLANNING & PLUMBING							
BUILDING SERVICES							
General Notes							
Douglas Shire Council does not provide a building certification service. For any applications that must be assessed by Council, the fee shall be that of engaging a suitable Private Building Certifier/Surveyor with an additional administrative fee of 10%.							
Lodgement fees are levied by Council for the service provided in receiving from the private certifier a copy of the application, the decision notice, and any other prescribed documents etc. required by the legislation, including receipt of fee if paid at the time of lodgement, subsequent lodgement of certificate of classification, and cost of records storage. This fee is also applicable to Council approved building applications.							
Refunds and Pro-Rata Fees							
Refunds and pro-rata fees are not applicable to Building Services fees.							
LODGEMENT FEES							
Private Certifier Lodgement Fee for Development - Building	Each	82.00	0.00		Y		
Fee for each additional transaction (Other than technical assessment, decisions, inspections and notices), where the additional transaction is initiated by the client; for example where the lodgement fee is not paid at the time of lodgement of the decision notice.	Transaction	82.00	0.00		Y	BA 75	S97(2)(a)
BUILDING APPLICATIONS							
Building Applications - New Buildings & Structures	Each	POA	0.00		Y	BA 75	S97(2)(a)
Request for Final Certificate or Inspection relating to Building Approvals issued prior to 1/01/2008	Each	POA	0.00		Y	BA 75	S97(2)(a)
SWIMMING POOL COMPLIANCE							
Swimming Pool Compliance Inspection only	Each	329.00	0.00		Y	BA75	S97(2)(a)
Discretionary decisions under Chapter 8, Division 3 & 4 of Building Act 1975.	Application	1,037.00	0.00		Y	BA75	S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PLANNING SERVICES							
General Notes							
The cost of external consultant's fees for any further assessment or advice required by the assessment manager in consideration of any application or submission and/or technical report may be charged to the applicant. The applicant will be notified of Council's intention to refer the application to a consultant following receipt of a response to an information request (or earlier). If Council elects to recover the consultant's costs, the consultant's costs must be paid prior to the final determination of the application.							
Applications involving inconsistent uses in the respective zones shall be accompanied by the fee prescribed in the fee schedule, plus and additional 50% of that prescribed fee.							
Where a fee is calculated on area (e.g. Industrial uses), the fee is calculated on Gross Floor Area (GFA) as defined in the planning scheme. If GFA, is not relevant (e.g. some outdoor entertainment uses), the area will be calculated by the use area containing activities integral to the development. The use area can include unenclosed structures, decks, outdoor storage/stockpiling areas, ancillary outdoor areas used by the development (e.g. outdoor play area for a child care centre) and footpath dining. Use area does not include landscape or car parking areas, unless the car parking area is a Parking station.							
Fee Waiver							
Manager Environment & Planning has delegated authority to determine to partially or wholly waive a development application fee where strict application of the scheduled fee is considered unreasonable for the type or complexity of the application being received.							
Refunds							
Withdrawn applications prior to decision by Assessment Manager							
<ul style="list-style-type: none">• Application stage = 90%• Information and referral stage = 60%• Notification stage = 30%• Decision stage = 10%							
Not For Profit Organisations							
Any not for profit, volunteer, charitable, community, sporting, religious organisation not in possession of a liquor licence may request up to a 50% reduction in fees. Request for reduction in application fees must be made in writing prior to application be submitted. The request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc.							
Combined Applications							
Combined applications shall be accompanied by a fee that is the combined total of all applicable fees (except for combinations of multiple dwellings / short term accommodation).							

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
CONCURRENCE AGENCY RESPONSE - Under Qld Development Code (QDC)							
Siting dispensation as a referral agency for building work Alternative Siting Requests and Building Over and/or Adjacent to Infrastructure	Application	358.00	0.00		Y	BA75	97(2)(a)
Building Work Assessable Against the Planning Scheme - Domestic & Minor Development	Application	358.00	0.00		Y	BA75	97(2)(a)
Building Application Referral for House Relocation Local Authority bond is applicable.	Application	358.00	0.00		Y	BA75	S97(2)(a)
Local Authority Bond (House Removal)	Bond	15,585.00	0.00				
EXEMPTION CERTIFICATES							
Exemption certificate	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
MATERIAL CHANGE OF USE							
General Notes							
If an application involves a Material change of use within an existing building and the level of assessment is code assessable, the application shall be discounted by 25%.							
Where an application involves a use that is undefined in the applicable planning scheme or is not specifically provided for in the fee schedule, the fee will be set as the use most similar by the Manager Environment & Planning.							
Domestic and Minor Development							
<ul style="list-style-type: none"> • Caretaker's accommodation • Dwelling house, including any secondary dwelling (class 1 and class 10a buildings) • Dwelling unit • Environment facility, if considered to be minor • Home based business • Landing, if considered to be minor • Roadside stall • Any other minor scale development as determined by Council / Council's delegate 	Application	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Domestic and Minor Development with Murphy Street or Island Point Road access	Application	3,500.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Demolition (or partial demolition)							
Structure or place identified in the Places of Significance Overlay	Application	1,061.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Accommodation Uses (Unit Charge)							
Dwelling unit/multiple dwelling unit within existing building (change from Short Term Accom to Dwelling Unit or Multiple Dwelling single unit)	Unit	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> • Dual occupancy • Multiple dwelling • Short term accommodation • Community residence • Rooming accommodation 							
Base fee for 2 unit/room	Application	1,529.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee, per unit above 2 unit, up to 50 units	Unit	463.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee, per unit above 50 units	Unit	232.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee, where application is rooming accommodation, per room	Room	162.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Accommodation Uses (Area Charge)							
<ul style="list-style-type: none"> • Community care centre • Nature based tourism • Non-resident workforce accommodation • Relocatable home park • Residential care facility • Resort complex • Retirement facility • Rural worker's accommodation • Tourist park 							
Base fee up to 50m ²	Application	1,529.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	447.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	224.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Area Charge Uses							
<ul style="list-style-type: none"> • Adult store • Bar/Hotel/Night club entertainment facility • Car wash • Child Care Centre • Club • Crematorium/Funeral parlour • Educational establishment • Emergency services • Detention facility • Food and drink outlet • Function facility • Health care services • Indoor Sport and Recreation • Place of Worship • Office/Sales office • Service station • Shop, not defined within the Large format activities category • Shopping centre, not defined within the Large format activities category • Theatre • Veterinary services 							
Base fee up to 100m ²	Application	1,875.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	392.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	141.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Industry Uses							
<ul style="list-style-type: none"> • Low impact industry • High impact industry • Marine industry • Medium impact industry • Research and technology industry • Service industry • Special industry • Transport depot • Warehouse 							
Base fee up to 100m ²	Application	1,875.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 2000m ²	Application	392.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 2000m ²	Application	85.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Large Format Uses							
<ul style="list-style-type: none"> • Agricultural supplies store • Bulk landscape supplies • Garden centre • Hardware and trade supplies • Outdoor sales • Shop (with a minimum gross floor area of 1000m²) • Shopping centre (with a minimum gross floor area of 1000m²) • Showroom 							
Base fee up to 1000m ²	Application	1,875.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, up to 3000m ²	Application	559.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 100m ² , or part thereof, above 3000m ²	Application	280.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Rural Uses							
<ul style="list-style-type: none"> • Animal husbandry • Animal keeping • Aquaculture • Cropping • Intensive animal husbandry • Intensive horticulture • Permanent plantation • Rural industry • Wholesale nursery 							
Base fee up to 1000m ²	Application	1,875.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 500m ² , or part thereof, above 1000m ²	Application	85.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Telecommunications							
Telecommunication facility	Application	7,216.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Extractive Industry							
• Extractive industry							
Base fee up to 1 hectare	Application	10,651.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee for each hectare or part thereof, exceed 1 hectare	Application	242.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
For temporary and minor extractive operations involving an area no greater than 4000m ² and/or extracting a volume of material no greater than 4000m ² for a duration of no greater than 6 months	Application	7,216.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Miscellaneous Uses							
<ul style="list-style-type: none"> • Air services • Cemetery • Environment facility, not considered to be minor • Hospital • Landing, not considered to be minor • Major electricity infrastructure • Major sport, recreation and entertainment facility • Market • Motor sport facility • Outdoor sport and recreation • Outstation • Park • Parking station • Port services • Renewable energy facility • Substation • Tourist attraction • Utility installation • Winery 							
Base fee up to 1000m ²	Application	1,875.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Plus additional fee per 500m ² or part thereof, above 1000m ²	Application	280.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
RECONFIGURING A LOT							
Reconfiguration							
<ul style="list-style-type: none"> Two or more resulting lots Subdivision under the Body Corporate and Community Management Act 1997 							
Base fee (up to 2 lots)	Application	1,524.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park lots)	Application	570.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> Boundary realignment Reconfiguration by lease (exceeding 10 years) Creation of access easement Proposed road closure in strata Survey Plans (Re-endorsement) 	Application	1,061.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> Standard format plan 							
Base fee (up to 2 lots including Boundary Realignments)	Application	581.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park lots)	Application	108.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> Early Plan Sealing 							
Base fee (up to 2 lots)	Application	4,596.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per each lot above 2 lots (excluding park / drainage reserve lots)	Application	108.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
<ul style="list-style-type: none"> Building format plan / Volumetric format plan (includes notation on Community Management Statement) 							
Base fee (up to 4 lots)	Application	581.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per lot above 4 lots	Application	108.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
OPERATIONAL WORKS							
Operational works for excavation and filling is not required where authorised by a Development Permit for Building Work.							
Operational Works Associated with Reconfiguration of Land							
Lot Reconfiguration - base fee (up to 2 lots)	Application	4,260.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee per lot (excluding park / drainage reserve lots)	Application	570.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Re-inspection fee applies where inspections are requested and subsequently fail	Application	1,674.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Assessment of amended drawings where not of a minor nature	Application	1,005.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Vegetation Damage							
1- 10 trees	Application	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
11 trees or more	Application	1,814.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Works on Local Government Roads							
5% of the estimated costs of the works (minimum fee)	Application	1,005.00	0.00	1,005.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Domestic and commercial crossovers which are non-standard or secondary access	Application	280.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Excavation and Filling of Land (Bulk Earthworks)							
Up to 1000m ³	Application	861.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
1001m ³ to 10,000m ³	Application	1,674.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
More than 10,000m ³ Base Fee	Application	1,674.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Additional fee over 10,000m ³ (per 10000m ³)	Per 10000m ³	559.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Prescribed Tidal Works							
2.5% of estimated cost of the work (minimum fee)	Application	1,875.00	0.00	1,875.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Advertising Devices							
On-premises advertising device	Per sign	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Third party advertising device	Per sign	1,061.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
CHANGES OR EXTENSIONS TO APPLICATIONS / APPROVALS							
Changes to Applications / Approvals							
Minor Change - Domestic and Minor Development applications	Application	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Minor Change (25% of current prescribed fee, except for domestic and minor development (minimum fee)	Application	484.00	0.00	484.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Development applications prior to decision	Application	1,061.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Negotiated Decisions	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Other Change Applications (25% of current prescribed fee, except for domestic and minor development (minimum fee)	Application	1,061.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Consent Order (25% of current prescribed fee plus any legal costs incurred by Council (minimum fee)	Application	1,061.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Extensions to Applications / Approvals							
Relevant period - Domestic and Minor Development applications	Application	358.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Relevant period: 25% of current prescribed fee (minimum fee)	Application	1,061.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
SALES							
Planning schemes and planning applications are available on Douglas Shire Council website: https://douglas.qld.gov.au							
Planning Schemes							
Hard Copy Gazetted Planning Scheme	Each	755.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
Superseded Planning Schemes (on a USB stick only)	Each	57.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
Copy of Development Applications							
Copy of application (on a USB stick only)	Each	22.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
PLANNING SERVICES MISCELLANEOUS FEES							
Planning and Development Certificates							
Limited 5 working days from date of receipt. Fee is per Lot.	Application	269.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Standard 10 working days from date of receipt. Fee is per Lot.	Application	871.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Full 30 working days from date of receipt. Fee is per Lot.	Application	1,786.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Compliance Check							
Compliance Check against assessable provisions in the Planning Scheme	Application	358.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Confirmation of compliance against conditions of approval	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Letter of Enquiry							
To determine land use history, but not constituting a Planning Certificate.							
Letter of Enquiry (Planning History Check)	Application	313.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Prelodgement Enquiry							
Informal Prelodgement Enquiry (no report to Council)	Application	NO CHARGE	NO CHARGE		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Formal prelodgement enquiry (including any matter that requires a report to Council) - 30% of the prescribed fee (minimum fee)	Application	1,061.00	0.00	1,061.00	Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(a)
Legal							
Infrastructure agreements / Development Deeds (prescribed fee plus any legal costs incurred by Council).	Application	694.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017; BCCM 1997	97(2)(c)
Combined Applications							
Combined applications shall be accompanied by a fee that is the combined total of all applicable fees (except for combinations of multiple dwellings / short term accommodation).							
Superseded Planning Scheme Request							
Adopted fee plus the fee applicable under this fee schedule (or the nearest equivalent land use type determined by the Manager Environment & Planning).							
Request to consider an application under a superseded planning scheme (plus applicable fee)	Application	1,061.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Preliminary Approvals and Variation Requests							
Preliminary Approval: 75% of the prescribed fee under this schedule.		75% of prescribed fee	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Variation Requests that adjusts the level of assessment for particular land uses		6,440.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)
Variation Request that establishes substantial changes to the Planning Scheme (i.e. zones, level of assessment, applicable code provisions, overlays etc)		29,943.00	0.00		Y	SPA 2009; Planning Act 2016; Planning Reg 2017	97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PLUMBING AND DRAINAGE SERVICES							
Refunds							
A non-refundable administration fee applies for all applications. Where assessment and/or inspections have commenced, refunds will be assessed on a case by case basis.							
Fee Waiver							
Manager Environment & Planning has delegated authority to determine to partially or wholly waive a plumbing and drainage application fee where strict application of the scheduled fee is considered unreasonable for the type or complexity of the application being received.							
Not For Profit Organisations							
Any not for profit, volunteer, charitable, community, sporting, religious organisation not in possession of a liquor licence may request a 50% reduction in fees. A request for reduction in application fees must be made in writing prior to the application being submitted. The request must demonstrate the eligibility of the applicant as a community, sporting or religious organisation etc.							
PLUMBING AND DRAINAGE APPLICATIONS							
Installation of Fixtures: Assessment & Inspection Fee (up to 6 fixtures and 3 inspections)	Application	582.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Each Additional Fixture (> 6 fixtures)	Per Fixture	39.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Additional Assessment & Inspection Fee: Plans with more than 50 Fixtures (fee is calculated per 50 fixtures or part thereof over the initial 50 fixtures)	Per Fixture	988.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Install or Replace On-Site Sewerage Treatment Plant & Land Disposal Area	Application	615.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Minor Plumbing & Drainage Work requiring a One-Off Inspection including installation of Pretreatment Devices)	Application	232.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Approval to Convert Septic System to Council Sewer	Application	274.00	0.00		Y	Water Supply (Safety & Reliability) Act 2008 s192(2) and Plumbing & Drainage Act 2018	s97 (2)(a)
Request for Final Certificate or Inspection relating to Plumbing and Drainage	Application	339.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)
Permission to Install a Subsidiary Water Meter The applicant is responsible for purchasing Subsidiary Water Meter and arranging installation by a licensed plumber. If the subsidiary water meter is to be read by Council, the subsidiary meter must be located directly beside the Main Water Metre (within 1 metre). If installing subsidiary water meter/s to apartments, the Body Corporate must approve installation.	Application	232.00	0.00		Y	Plumbing & Drainage Act 2018, Plumbing & Drainage Regulation 2019 s42 & s44 (1)(iv)	s97 (2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
INSPECTION FEES							
Inspection Fee - Additional Plumbing & Drainage inspection Works in insufficient state of readiness (any reason). Only used when an existing application/permit is open - per inspection.	Inspection	177.00	16.09				
PLUMBING & DRAINAGE MISCELLANEOUS FEES							
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	75.00	0.00		Y	Plumbing & Drainage Act 2018	s97 (2)(c)
Request for Plumbing Assessment by another Council or Entity Does not include on-site inspection if required - subject to prior approval by Manager Environment & Planning	Hour	185.00	0.00		Y	Plumbing & Drainage Act 2018	s97 (2)(c)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
BURIALS & CEMETERIES						
STANDARD REGULATIONS						
Fees and charges are standard to all Council-operated cemeteries unless stated otherwise.						
No charge is made for the gravesite of any child under 12 months when interred in a designated children's section, however operational surcharges will apply if interment occurs outside operational hours (see Interments Outside Operational Hours below).						
Operation of cemeteries means to operate a place for disposing of human remains as per Local Law No.1 (Administration 2020).						
INTERMENTS (BURIALS)						
Council will supply a shelter and up to 12 chairs						
Gravesite	Grave	1,180.50	107.32			
Interment	Each	1,337.50	121.59			
Gravesite - Children's Section For a child 1-8 years, with coffin not greater than 1.2 metres. No charge for a child under 12 months (only the interment fee applies).	Grave	638.00	58.00			
Interment - Children's Section	Each	669.50	60.86			
Application to operate a private cemetery - fee upon approval	Each	POA	POA			
INURNMENTS OF CREMATED REMAINS (ASHES)						
Columbarium Wall - single niche	Each	215.50	19.59			
Columbarium Wall - double niche	Each	432.00	39.27			
Columbarium Wall inurnment including plaque with up to seven (7) lines of wording	Per niche	415.50	37.77			
Columbarium Wall - single niche and plaque only - no ashes	Each	357.00	32.45			
Columbarium Wall - double niche and plaque only - no ashes	Each	574.00	52.18			
Columbarium Wall plaque extra lines	Per line	29.50	2.68			
Columbarium Wall plaque accessories - emblem	Per emblem	43.50	3.95			
Tranquillity vase	Per vase	56.00	5.09			
Small cross	Per emblem	17.50	1.59			
Memorial Garden - site	Each	307.00	27.91			
Inurnment of ashes into existing grave or Memorial Garden site	Each	208.00	18.91			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
MAUSOLEUMS - Mossman Cemetery only						
Gravesites sufficient to accommodate the proposed mausoleum must be purchased prior to construction. The entombment fee cannot be prepaid. It will be the current fee applicable at the time of entombment.						
Installation by suitably qualified professional - conduct on-site works	Application	214.50	19.50			
Entombment	Each	709.00	64.45			
PLAQUE INSTALLATION						
Plaque is organised by the applicant with the exception of plaques for the Columbarium Wall.						
Plaque only	Each	113.00	10.27			
Plaque and plinth (not available in Lawn Sections)	Each	256.50	23.32			
HEADSTONE / VAULT / MEMORIAL						
Installation by suitably qualified professional - conduct on-site works	Application	214.50	19.50			
Minor repair or cleaning work - contact Council before proceeding	Each	NO CHARGE	NO CHARGE			
INTERMENTS OUTSIDE OPERATIONAL HOURS						
Operational hours are defined as 7:00 am to 3:00 pm Monday - Friday. The surcharges below will be applied to interments and post-interment activities conducted outside operational hours as indicated, including weekends and public holidays.						
Surcharge for outside operational hours interment - Monday - Friday (per 30 minutes) This fee will be charged on weekdays after 3pm.	30 mins	122.00	11.09			
Surcharge for outside operational hours interment - weekends and public holidays (minimum 4 hours)	4 hours	979.00	89.00			
Surcharge for outside operational hours interment - weekends and public holidays (per 30 minutes) This fee will be charged per 30 minutes after the initial 4 hour minimum surcharge.	30 mins	122.00	11.09			
Post interment ceremonies (e.g. headstone unveiling ceremony)	Application	POA	POA			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
RESERVATIONS						
The reservation fee is the site fee applicable at the time of reservation. The interment or inurnment fee cannot be prepaid. It will be the current fee applicable at the time of interment or inurnment. Fees will apply to subsequent interments or inurnments in an existing grave. If a reservation is surrendered, the site fee paid for the reservation will be refunded, but an administration fee will apply.						
Gravesite - adult	Grave	1,180.50	107.32			
Columbarium Wall -single niche	Each	215.50	19.59			
Columbarium Wall - double niche	Each	432.00	39.27			
Memorial Garden - site	Each	307.00	27.91			
Transfer or surrender of reservation fee	Application	70.50	6.41			
EXHUMATIONS						
Exhumations may only occur Monday to Friday during operational hours.						
Application	Application	249.00	22.64			
Operational works - including plant and labour hire - (minimum fee)	Each	355.50	32.32			
Additional operational charge if required	30 mins	93.00	8.45			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
CARAVAN PARKS						
MOSSMAN CARAVAN PARK						
Prepaid 4 weeks - do not apply during peak season (1 April - 1 October)						
Special concession: must hold a current Centrelink Aged Pension Concession card or other Pensioner Concession Card including Veteran Affairs or Disability.						
Powered Sites						
Per night (Up to 2 people)	Night	45.00	4.09			
Pre-paid bookings of 4 weeks or more	Week	297.00	27.00			
Per night - Special Concession (Up to 2 People)	Night	43.00	3.91			
Pre-paid booking of 4 weeks or more - Special Concession	Week	280.00	25.45			
Additional adult/child 5 years + Per night	Night	10.00	0.91			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Unpowered Sites						
Per night - maximum stay 4 weeks	Night	37.00	3.36			
Per night - Special Concession - maximum stay 4 weeks	Night	34.00	3.09			
Additional adult/child 5 years + Per night	Night	9.00	0.82			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Cabins Minimum Stay 2 Nights						
Per night -(Up to 2 people)	Night	135.00	12.27			
Per night - Special Concession (Up to 2 people)	Night	130.00	11.82			
7 night stay - (Up to 2 people)	Week	840.00	76.36			
7 Nights Stay - Special Concession (Up to 2 people)	Week	805.00	73.18			
Additional adult/child 5 years + Per night	Night	12.00	1.09			
Child under 5 years	Night	NO CHARGE	NO CHARGE			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Vehicle/ Caravan/ Trailer Storage						
<i>People are not permitted to reside in the vehicles overnight in the carpark.</i>						
Vehicle/ Caravan/ Trailer Storage per carpark	Day	12.00	1.09			
Long Stay/Tenancy Agreements						
Residents on Tenancy Agreement per week (more than 42 days in occupancy) (Up to 2 people)	Week	265.00	24.09			
Additional persons per week	Week	12.00	1.09			
WONGA BEACH CARAVAN PARK						
All Sites						
Per night (Up to 2 people)	Night	39.00	3.55			
Per night - Special Concession (Up to 2 people)	Night	37.00	3.36			
Per week (Up to 2 people)	Week	264.00	24.00			
Per week - Special Concession (Up to 2 people)	Week	253.00	23.00			
Per week - Off Peak Season 1st October - 31st March (Up to 2 people)	Week	227.00	20.64			
Per week - Off Peak Season 1st October - 31st March - Special Concession (Up to 2 people)	Week	216.00	19.64			
Per night - Additional Person	Night	9.00	0.82			
Child under 5 years	Night	NO CHARGE	NO CHARGE			
Residents on Tenancy Agreement per week (more than 42 days in occupancy) (up to 2 people)	Week	175.00	15.91			
Residents on Tenancy Agreement - Additional person per week	Week	12.00	1.09			
Wi-Fi permanent residences per week	Week	11.00	1.00			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
COMMUNITY FACILITIES						
Events in Parks (other than wedding ceremonies)						
Go to Applications, Approvals, Permits and License section of fees and charges schedule for additional information on the operation of events and activities in parks and reserves.						
Definition						
Regular Bookings Regular means anything that is not a one-off event/booking by one organisation. Council does not accept permanent bookings of its venues and facilities preferring to take Regular Bookings to ensure that venues and facilities are available for one-off events, this allowing wider use of the facilities by community groups and members. Applications for regular use of the venue or facility will only be accepted on the understanding that the booking may be required to be cancelled/rescheduled in preference of major events that require the use of the venue or facility. Cancelling or rescheduling of bookings by Council may be done at the discretion of a manager. Regular users will be afforded the maximum amount of notice possible and will not be financially disadvantaged.						
Public/Commercial Use Individual and/or family use, social, for profit entities, corporate hire and Government Departments & Community Groups not eligible for under the Local Not For Profit Organisation and Local Schools fee.						
Local Not for Profit Organisations and Local Schools Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation . Fee exemption applies to one-off casual/temporary events/activities only. Fee exemptions do not apply to Sugar Wharf . Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.						
Daily Fee Bookable hours are from 8am for up to a 24 hour period. Please note that some venues have time restrictions (e.g. Sugar Wharf must be vacated by 12pm).						

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Fee Structure						
Set Up Fee Set up must be booked and paid in full at least 72 hours prior the event so that the set up can be arranged. Set up is only available for Port Douglas and Mossman Community Halls. Set up is not available for wedding.						
Confirmation and Payment Policy						
All fees are to be paid within 21 days of the booking being made. Venue will not be confirmed until payment is received. Booking will only be taken up to 2 years in advance.						
Cancellation of Bookings						
Hire fees will be refunded on cancellation of booking with the following deductions: Port Douglas Sugar Wharf: Bookings that are cancelled more than four months prior to the booking date will be eligible for a refund of 80% of the hire fee. Bookings that are cancelled less than four months prior to the event date will be eligible for a refund of 50% of the hire fee. Other Community Halls: Any cancellation of one-off bookings for the hire of Community Halls shall be made at least seven days prior to the date of the event otherwise a cancellation fee or the cost of the normal hire charge, whichever is the lesser, will be levied.						
Transfer of Bookings						
Bookings may be transferred and will attract an administration fee. See fees section for applicable fees.						
Security Bond						
A refundable Security Bond may be payable for individual bookings or per seasonal booking at commencement of the season in accordance with risk level of the activity/event at the discretion of Council officers. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
A refundable Security Bond may be payable for hall hire in accordance with the risk level of the activity/event and at the discretion of Council officers. Charitable, Not for Profit Organisations and Local Schools who are exempt of fees may be required to lodge a security bond. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
Security Bond - Low Risk	Bond	500.00	0.00			
Security Bond - Medium	Bond	1,000.00	0.00			
Security Bond - High Risk	Bond	1,500.00	0.00			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
General Fees						
See notes section above for details.						
Set-up	Hour	83.00	7.55			
Cancellation Administration Fee	Booking	50.00	4.55			
WEDDINGS AND OTHER CEREMONIES (PARKS AND RESERVES)						
Weddings and Other Ceremonies						
Commercial prescribed activity approval holders to refer to the "Commercial Wedding Events/Small Ceremonies Approval Holders" fees in the Applications, Permits & License section of the Fees and Charges document.						
Weddings and Other Ceremonies: 2 Hour Blocks only - Little Cove Fee includes Application and Area Use Fees/Booking fee (non-refundable)	Application 2 Hours	110.00	0.00	Y		
Wedding and Other Ceremonies: 2 Hour Blocks only -Other parks, reserves and foreshores Fee includes Application and Area Use Fees/Booking fee (non-refundable) (Rex Smeal Park not available for 2 hourly blocks)	Application 2 Hours	70.00	0.00	Y		
Rex Smeal Park For wedding receptions and other events						
This fee is a calculation of Local Laws Approval Application fee, Impact fee and Area Use Fee. Events and activities that are not weddings ceremonies requires a Local Laws Prescribed Activity Application and will be assessed separately to the booking. An approval must be issued prior to the event. Additional fees may be applicable. For park management purposes, Rex Smeal Park must be booked as a daily booking. Bookings of less duration may be considered on a case-by-case basis and may be accepted on the understanding that bookings of this nature may be required to cancel, reschedule or move to an alternative location. If the activity is an event, other than a wedding ceremony, the application form LL20 - Application to Conduct a Temporary Entertainment Event or Large Private or Corporate Event must be completed.						
Rex Smeal Park (Non-Exclusive Use) - SECTION OF PARK - Daily Date (Up to 200 people) Wedding receptions and small/medium events with no fencing	Day	610.00	55.45			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
COMMUNITY HALL HIRE						
SUGAR WHARF PORT DOUGLAS						
All Users						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	333.00	30.27			
Daily Rate (One-Off/Temporary Event/Activity)	Day	1,663.00	151.18			
PORT DOUGLAS COMMUNITY HALL - FULL AUDITORIUM						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	76.00	6.91			
Daily Rate (One-Off/Temporary Event/Activity)	Day	374.00	34.00			
Regular Use booking per hour	Hour	65.00	5.91			
Regular Use booking per day	Day	320.00	29.09			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	32.00	2.91			
Regular Use booking per day	Day	160.00	14.55			
PORT DOUGLAS COMMUNITY HALL - HALF AUDITORIUM						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	44.00	4.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	214.00	19.45			
Regular Use booking per hour	Hour	39.00	3.55			
Regular Use booking per day	Day	187.00	17.00			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	20.00	1.82			
Regular Use booking per day	Day	93.00	8.45			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
New:PORT DOUGLAS COMMUNITY HALL - COOLROOM/KITCHEN/BAR Old: PORT DOUGLAS COMMUNITY HALL - KITCHEN/BAR						
New: When the Port Douglas Community Hall is being hired for a full day or week, the coolroom/kitchen/bar is included in the hall fee. Discounted Not For Profit Organisations have access to the kitchen/bar area only, the coolroom is an additional cost as stated below.						
All Users						
Daily Rate (One-Off/Temporary Event/Activity)	Day	85.00	7.73			
PORT DOUGLAS COMMUNITY HALL - OTHER MEETING ROOMS						
Set up, open and close fees not applicable to this venue.						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	17.00	1.55			
Daily Rate (One-Off/Temporary Event/Activity)	Day	80.00	7.27			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	10.00	0.91			
Regular Use booking per day	Day	40.00	3.64			
MOSSMAN SHIRE HALL						
Public Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	33.00	3.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	161.00	14.64			
Regular Use bookings per hour	Hour	27.00	2.45			
Regular Use bookings per day	Day	135.00	12.27			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use bookings per hour	Hour	14.00	1.27			
Regular Use bookings per day	Day	67.00	6.09			
DAINTREE SHIRE HALL						
Public / Commercial Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	22.00	2.00			
Daily Rate (One-Off/Temporary Event/Activity)	Day	108.00	9.82			
Regular Use booking per hour	Hour	17.00	1.55			
Regular Use booking per day	Day	81.00	7.36			
Local Not for Profit Organisations and Local Schools						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
Regular Use booking per hour	Hour	10.00	0.91			
Regular Use booking per day	Day	40.00	3.64			
SPORTING OVAL TRAINING LIGHTS						
Training Lights (Four Hour Block)						
Main Oval - Port Douglas Sports Complex	4 hour block	45.00	4.09			
Netball Courts - Port Douglas Sports Complex	4 hour block	29.00	2.64			
Coronation Park - Mossman Showground	4 hour block	45.00	4.09			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
MOSSMAN POOL						
All fees for Mossman Pool are non-refundable.						
Special concession: must hold a current Centrelink Aged Pension Concession card or other Pensioner Concession Card including Veteran Affairs or Disability. Child: 3 - 12 years old Infant: under 3 years old						
Casual Visits						
Adult	Visit	6.00	0.55			
Child (3 - 12 years old)	Visit	5.00	0.45			
Infant (under 3 years old)	Visit	NO CHARGE	NO CHARGE			
Special Concession	Visit	4.00	0.36			
Spectator	Visit	NO CHARGE	NO CHARGE			
Membership: 1 Month						
No refunds or extensions will be given for unused days.						
Adult (Unlimited use - valid for 1 month from date of purchase)	Membership	75.00	6.82			
Child (Unlimited use - valid for 1 month from date of purchase)	Membership	55.00	5.00			
Special Concession (Unlimited -valid for 1 month from date of purchase)	Membership	49.00	4.45			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Special Passes						
10 Swim Pass (Adult)	Pass	51.00	4.64			
10 Swim Pass (Child 3-12 years)	Pass	41.00	3.73			
10 Swim Pass (Special Concession)	Pass	32.00	2.91			
20 Swim Pass (Adult)	Pass	85.00	7.73			
20 Swim Pass (Child 3-12 years)	Pass	72.00	6.55			
20 Swim Pass (Special Concession)	Pass	60.00	5.45			
Family Day Pass (Max 4 people, including 1 adult)	Pass	15.00	1.36			
Family Day Pass (Extra Adult)	Pass	5.00	0.45			
Family Day Pass (Extra Child)	Pass	4.00	0.36			
Full Venue Hire Fee (Private) <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	250.00	22.73			
Full Venue Hire Fee (Not For Profit Organisation) <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	150.00	13.64			
50m Entire Pool Hire - not inclusive of lifeguard fee- refer to lifeguard fees below <i>Not inclusive of lifeguard fee - refer to lifeguard fees below</i>	Hour	207.00	18.82			
Equipment Rental when not in use for classes (Deep water running belt/inflatable rings)	Per booking	3.00	0.27			
Lane Hire (Not for Profit Organisations) - Up to 5 lanes subject to availability <i>Does not include entry fee</i>	Hour	11.00	1.00			
Lane Hire (Commercial) - Up to 5 lanes subject to availability <i>Does not include entry fee</i>	Hour	21.00	1.91			
Lifeguard Hire						
1 lifeguard is required per 100 people.						
Life Guard Hire (minimum 3 hours)	Min. 3 hours	150.00	13.64			
Life Guard Hire (Additional per hour)	Hour	50.00	4.55			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Schools and Lessons						
Full Venue Hire Fee (Local School Carnivals) <i>Not inclusive of lifeguard fee and Admission fee per student fee</i>	Hour	NO CHARGE	NO CHARGE			
Admission Fee school carnival fee per student attending carnival	Visit	3.00	0.27			
Learn to Swim lesson includes entry fee (FULL TERM PAID IN-FULL IN ADVANCE)	Lesson	21.00	1.91			
Learn to Swim lesson includes entry fee (PER LESSON PAID ON A WEEKLY BASIS)	Lesson	26.00	2.36			
Private swimming lesson (30 minute lesson), includes entry fee	Lesson	43.00	3.91			
Meteor Swimming Club member entrance fee	Visit	3.00	0.27			
Aquafit classes - minimum 20 participants for class to proceed	Hour	10.00	0.91			
Aquafit classes - Special concession - minimum 20 participants for class to proceed	Hour	8.00	0.73			
Learn to snorkel	Hour	17.00	1.55			
Paddleboard	Hour	17.00	1.55			
Parties						
Party Hire is exclusive use of the barbeque area (does not included entry fee).						
Party hire - not including entry fee	Per Hour	25.00	2.27			
Entry fee per participant with Party Hire per additional adult or child	Per Person	2.00	0.18			
Hire of bluetooth speaker and PA System for music	Per Booking	50.00	4.55			
Aqua Glide Pass (includes pool entry fee) as per terms & conditions	Per Session	10.00	0.91			
Aqua Glide Pass (additional sessions)	Per Session	5.00	0.45			
Dive in Movies	Per Person	11.00	1.00			
Drive In Movies	Per Person	11.00	1.00			
Partial Aqua Glide Hire	Per Hour	50.00	4.55			
Full Aqua Glide Hire (not inclusive of Lifeguard Fee)	Per Hour	100.00	9.09			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
TELECOMMUNICATIONS TOWERS						
SITE POWER USE - ALL SITES						
< 500 kWh per annum	Annual	NO CHARGE	NO CHARGE			
> 500 kWh per annum (based on power audit)	kWh (based on power audit)	0.65	0.06			
FLAGSTAFF HILL TELECOMMUNICATIONS TOWER						
Application and Annual Fees						
Initial Application Assessment	Application	897.00	0.00			
Minor Assessment	Application	343.00	0.00			
Site Access Fee per annum	Annual	5,802.00	527.45			
- Minor uses (2way, local radio etc.)	Annual	3,244.00	294.91			
Communication Hut Rental per Annum	m ³	1,498.00	136.18			
Minimum fee		745.00	67.73			
Antenna Access Fee per Annum						
Antenna < 30 metres	Annual	1,873.00	170.27			
Antenna > 30 metres	Annual	4,681.00	425.55			
Large Antenna < 30 metres	Annual	4,681.00	425.55			
TELECOMMUNICATIONS EQUIPMENT ON COUNCIL INFRASTRUCTURE (OTHER THAN FLAGSTAFF HILL COMMUNICATIONS TOWER)						
Application and Annual Fee						
Minor Assessment	Application	343.00	0.00			
Site Access Fee - Minor uses (2way, local radio etc.)	Annual	745.00	67.73			
Site Access Fee - Major uses	Annual	POA	POA			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
DAINTREE FERRY						
NON-CONCESSIONAL TRAVEL						
Motor Car & Utilities (private use)						
- One Way	One Way	27.00	2.45			
- Return	Return	47.00	4.27			
Buses 6 to 10 seats						
- One Way	One Way	27.00	2.45			
- Return	Return	47.00	4.27			
Buses 11 to 20 seats						
- One Way	One Way	41.00	3.73			
- Return	Return	77.00	7.00			
Buses 21+ seats						
- One Way	One Way	73.00	6.64			
- Return	Return	133.00	12.09			
School Buses						
- One Way	One Way	15.00	1.36			
- Return	Return	25.00	2.27			
Passenger, Bicycles & Pedestrians						
- One Way	One Way	4.00	0.36			
- Return	Return	5.00	0.45			
Motor Bikes						
- One Way	One Way	11.00	1.00			
- Return	Return	18.00	1.64			
Trailers						
- One Way	One Way	11.00	1.00			
- Return	Return	17.00	1.55			
Machinery						
- One Way	One Way	17.00	1.55			
- Return	Return	28.00	2.55			
Multi Day Pass (5 return car / ute trips)	Per Book	120.00	10.91			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
CONCESSIONAL TRAVEL						
Concession cards are available for purchase for Douglas Shire Council and Wujal Wujal Shire Council areas and some areas in the Cook Shire who are generally bounded by the Bloomfield River and the Black Mountain Road/Cooktown access road. Applicants must be a ratepayer or on the Electoral Roll for these council areas. Concession cards are issued in April 2021 and will be valid from 1 May 2021 to 30 April 2023.						
Concession Card (Douglas Shire)	Per Person	25.00	2.27			
Visitor Ticket Books Douglas Shire Council ratepayers and residents living north of the Daintree River who hold a current concessional card are entitled to purchase 2 books of 55 tickets.	Per Book	25.00	2.27			
Special Concession Card (Machinery) Douglas Shire Council ratepayers and residents living north of the Daintree River who hold a current concessional card are entitled to apply for the issue of special concession card for machinery.	Per Person	25.00	2.27			
Concession Card (Wujal Wujal and Cook Shires)	Per Person	57.00	5.18			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
LIBRARY SERVICES						
Definition						
Public Use Individual and/or family use, social, for profit entities, corporate hire and Government Departments & Community Groups not eligible for under the Local Not For Profit Organisation and Local Schools Fee.						
Local Not for Profit Organisations and Local Schools Not for profit organisations and schools located within the Douglas Shire that can demonstrate that the event/activity is beneficial to the community and is operated directly by the organisation . Fee exemption applies to one-off casual/temporary events/activities only. Eligible applicants must submit a Charity Certificate, Certificate of Incorporation and other evidence to demonstrate fee exemption criteria. A Statutory Declaration may be required.						
Community Social Groups and Book Clubs Community social groups and book club groups are eligible for free of charge use of the meeting rooms. Fee exemption applies to one-off casual/temporary events/activities only and are at the discretion of the library staff.						
Membership Cards						
Replacement of Membership Card	Card	4.20	0.38			
Printing and Photocopying						
A4 - B&W Photocopying & Printing	Page	0.30	0.03			
A4 - Colour Photocopying & Printing	Page	0.90	0.08			
A3 - B&W Photocopying & Printing	Page	0.70	0.06			
A3 - Colour Photocopying and Printing	Page	1.60	0.15			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
LIBRARY MEETING ROOM HIRE (Excludes Kitchen)						
Public Use						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	18.00	1.64			
Daily Rate (One-Off/Temporary Event/Activity)	Day	83.00	7.55			
Local Not for Profit Organisations, Local Schools, Social Groups and Book Clubs						
Hourly Rate (One-Off/Temporary Event/Activity)	Hour	NO CHARGE	NO CHARGE			
Daily Rate (One-Off/Temporary Event/Activity)	Day	NO CHARGE	NO CHARGE			
OLD STOCK SALE (BOOKS, DVD'S, MAGAZINES)						
Bag Books/DVDs/Magazines	Bag	2.00	0.18			
Each Book/DVD/Magazine	Each	0.50	0.05			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
NURSERY - SALES OF PLANTS						
General Notes						
Landowners are entitled to six (6) plants per financial year - free of charge						
Sales of Trees						
1 - 49 tube stock - supply only, common species	Each	6.50	0.59			
50 - 499 tube stock - supply only, common species	Each	4.00	0.36			
500+ tube stock - supply only, common species	Each	3.50	0.32			
Larger stock - price dependant on size and type of species	Each	POA	POA			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
PORT DOUGLAS MARKETS						
Market Stalls						
Stall Size "A" (Card Table Size)						
1 April - 31 December	Day	25.00	2.27			
1 January -31 March	Day	20.00	1.82			
Stall Size "B" (Umbrella or 2.4m Frontage)						
1 April - 31 December	Day	38.00	3.45			
1 January -31 March	Day	29.00	2.64			
Market Stall "C" (3m Frontage)						
1 April - 31 December	Day	50.00	4.55			
1 January -31 March	Day	38.00	3.45			
Market stall "D" (4.5m frontage)						
1 April - 31 December	Day	63.00	5.73			
1 January -31 March	Day	47.00	4.27			
Market Stall "E" - (6m Frontage)						
1 April - 31 December	Day	73.00	6.64			
1 January -31 March	Day	55.00	5.00			
Busking Area size "A" (Card Table Size Only)						
1 April - 31 December	Day	25.00	2.27			
1 January -31 March	Day	20.00	1.82			
Foodtruck Area (4.5m frontage)						
1 April - 31 December	Day	63.00	5.73			
1 January -31 March	Day	47.00	4.27			
Foodtruck Area (6m frontage)						
1 April - 31 December	Day	73.00	6.64			
1 January -31 March	Day	55.00	5.00			
Power Supply						
Power Supply per market stall	Day	12.00	1.09			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
SEARCH FEES & ADMINISTRATIVE CHARGES						
Search Response						
Searches will be conducted within 10 working days unless otherwise specified. Planning and Development Certificates and planning historical information are prescribed by legislation.						
PRINTING AND PHOTOCOPYING						
A copy of the Annual Budget and Fees and Charges Schedule are available on the Council's Website. Printed copies can be obtained from Council's Customer Service. General photocopying charges apply.						
A0 size	Page	12.50	1.14			
A1 size	Page	7.00	0.64			
A2 size	Page	4.00	0.36			
A3 size	Page	1.50	0.14			
A4 size	Page	1.50	0.14			
DIRECT DEBIT DISHONOUR FEES						
Administration Fee on stop / dishonoured payments / cheques or returned direct debits (plus any PostBillpay fee) - Council wide	Transaction	14.50	0.00			
RATES, WATER NOTICES AND SEARCHES						
Search Fees: Owner - No charge	Property	NO CHARGE	NO CHARGE			
Search Fees: Adjoining Owner (limited information) - No charge	Property	NO CHARGE	NO CHARGE			
Rate Search - over the counter (limited information)	Property	22.00	0.00	Y	LGR S104	S97(2) (c)
Rate Search - Including change of ownership processing fee	Property	161.50	0.00	Y	LGR S104	S97(2) (c)
Water Meter Read Search - includes meter reading	Property	75.50	0.00	Y	LGR S101	S97(2) (c)
Copy of rate or water notice for current notice - No charge	Notice	NO CHARGE	NO CHARGE			
Copy of rate or water notice for previous notices	Notice	27.50	0.00	Y	LGR S104	S97(2) (c)
Balance Summary Listing	Assessment	27.50	0.00	Y	LGR S104	S97(2) (c)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
GEOSPATIAL PRODUCTS						
Lodgement of GIS applications direct with Council are subject to Council engaged GIS Officer. Costs will be calculated on application. Applicant must pay fee prior to Council issuing Response / Information / Maps NOTE: Douglas Shire Council maps and/or documents may not be wholly or partially resold or distributed without the written consent of the CEO. All products are subject to copyright and intellectual property rights.						
Electronic production / supply of geospatial data sets Including maps, aerial imagery, LIDAR Tiles & Data Sharing Agreements needs	Hour	POA	POA			
RIGHT TO INFORMATION						
Right to Information (RTI) application are determined by legislation - Refer to relevant section of Council's Website.						
RTI Application Fee	Application	As per RTI Reg	0.00	Y	RTI Reg 2009 S4	S97(2) (c)
Additional RTI fee: Personal application (Processing charge)	Each	NO CHARGE	NO CHARGE	Y	RTI Act 2009 S59	S97(2) (c)
Additional RTI fee: Non-personal application - Processing charge No charge up to 5 hours work. If greater than 5 hours work then minimum charge + each additional 15 mins applies	Each 15 mins	As per RTI Reg	0.00	Y	RTI Reg 2009 S5	S97(2) (c)
Additional RTI fee: Copies A4 page	Page	As per RTI Reg	0.00	Y	RTI Reg 2009 S6	S97(2) (c)
BUILDING SEARCHES						
Building Records Search includes list of Building Approvals issued and/or effected and list of Outstanding Requisitions. Available to solicitors/purchasers in relation to the purchase of property. Purchasers acting on their own behalf are required to produce a copy of the contract.						
Building Plans (Single dwelling and duplex) Electronic building plans - includes first 5 pages	Each	65.00	0.00	Y	BA75	S97(2)(c)
Building Plans (Single storey excluding supermarkets) Electronic building plans - includes first 5 pages	Each	129.00	0.00	Y	BA75	S97(2)(c)
Building Plans (Two or more storeys including supermarkets) Electronic building plans - includes first 5 pages	Each	195.00	0.00	Y	BA75	S97(2)(c)
Additional Building Plans Search Fee: Electronic building plans - per 5 pages	Surcharge	8.00	0.00	Y	BA75	S97(2)(c)
Copy of Building Application	Application	38.00	0.00	Y	BA75	S97(2)(c)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Building Permit Search: (Single dwelling & duplex) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	87.00	0.00	Y	BA75	S97(2)(c)
Building Permit Search: (Single storey excluding supermarkets) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	231.00	0.00	Y	BA75	S97(2)(c)
Building Permit Search: (Two or more storey including supermarkets) No inspection - records search only. Includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	Each	350.00	0.00	Y	BA75	S97(2)(c)
Copy of Final Certificate Residential	Item	38.00	0.00	Y	BA75	S97(2)(a)
Copy of Certificate of Classification Commercial	Each	38.00	0.00	Y	BA75	S97(2)(c)
PLUMBING & DRAINAGE, WATER & WASTEWATER SEARCH						
Copy of Private As-constructed Drainage Plan For privately owned properties - does not include Council infrastructure or water reticulation installed on a parcel	Search	42.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s163	s97 (2)(c)
Copy of Council Owned Infrastructure Plan - Water and Sewerage (if available) Requested for development planning, DBYD, external agencies undertaking works that may impact on Council infrastructure, contractors requiring jump-locations, etc.	Search	42.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s163	s97 (2)(c)
Record Search - Backflow Prevention Device Status (Records Only)	Search	38.00	0.00	Y	Plumbing & Drainage Act 2018	s97 (2)(c)
Record Search - Trade Waste Records Only.	Search	38.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572 (2)	s97 (2)(c)
Record Search - Trade Waste Records and Inspection.	Search/Inspection	216.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572 (2)	s97 (2)(c)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
FOOD BUSINESS, ACCOMMODATION, ENVIRONMENTAL & PUBLIC HEALTH SEARCHES						
Records Search (No inspection required) Food businesses, accommodation approvals, environmental licences & public health licences and approvals.	Search	97.00	0.00	Y	FA2006/LL1	S97(2)(a)
Records Search with Inspection: Low Risk Food Business	Search/ Inspection	258.00	0.00	Y	FA2006	
Records Search with Inspection: Med/High Risk Food Business	Search/ Inspection	387.00	0.00	Y	FA2006	
Records Search with Inspection: Shared Accommodation Facility	Search/ Inspection	226.00	0.00	Y	LL1	
Records Search with Inspection: Shared Accommodation Facility with One Food Preparation Area	Search/ Inspection	377.00	0.00	Y	FA2006/LL1	
Records Search with Inspection: Shared Accommodation Facility more than one Food Preparation Area (+2)	Search/ Inspection	553.00	0.00	Y	FA2006/LL1	
Records Search with Inspection: Personal Appearance Services Premises	Search/ Inspection	226.00	0.00	Y	PHA2003	
Records Search with Inspection: Other Miscellaneous	Search/ Inspection	226.00	0.00	Y		
LOCAL LAWS APPROVALS						
Confirmation of a current local laws approval. Local laws approval confirmation includes Outdoor Dining, Goods on Footpath, Portable Advertising, Pile Moorings, Swimming pools, commercial and temporary activities.						
Records Search (no inspection)	Each	NO CHARGE	NO CHARGE	Y		S97(2)(c)
Records Search with Inspection	Each	183.00	0.00	Y		S97(2)(c)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WASTE AND RECYCLING							
CONDITIONS OF DISPOSAL							
Disposal methods and operational capacity varies at each transfer station, over-sized loads or items may not always be accepted.							
Charges are standard to all landfills / transfer stations unless stated.							
Where a weighbridge is available Council reserves the right to weigh any vehicle - domestic or commercial, and charge for the weight of waste carried.							
Volumetric measure is only applicable where a weighbridge is not available on site or has been authorised by the Council Manager.							
A standard trailer is considered to be a single axel 6 x 4 box trailer without side boards or without being over loaded or over hanging. All example vehicles and loads are considered to be a standard load to that vehicle, that is not overloaded, over hanging or extruding.							
Domestic loads are considered to be self-hauled waste generated from or taken to residential households, where the weight of the waste or reusable item, vehicle and/or trailer do not exceed 4.5t GVM or GCM and a maximum of 4m3.							
Cow Bay, Daintree & Newell Transfer Stations only accept maximum vehicle and loads of 4.5t GVM or GCM and a maximum of 4m3.							
Fee Waiver							
The Manager Environment and Planning has delegated authority to determine to partially or wholly waive any scheduled waste services fee if it is considered that the fee is unreasonable or inappropriate in any case.							
DOMESTIC DISPOSAL FEES							
Domestic waste is generated from households and carried in vehicles 4.5t GVM or GVM or less.							
Domestic Mixed Waste - All Sites							
Domestic Mixed Waste is inert mixed waste generated from households and carried in vehicles 4.5t GVM or GVM or less.							
Small - example: a standard car load being less than 0.5m³ or 50kg	Each	11.50	1.05	6.00			
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m³ and less than 200kg	Each	17.00	1.55				
Large - example: a standard car and trailer load being up to a maximum of 2m³ and less than 250kg	Each	22.00	2.00				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m³ and less than 400kg	Each	27.50	2.50				
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m³ or 750kg	Each	47.00	4.27				
Domestic mixed waste per tonne - Killaloe only when authorised. Minimum fee applies 140kg	Tonne	88.50	8.05	12.00			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Domestic Animals - Killaloe only							
Disposal is only available at Killaloe Transfer Station and by prior arrangement.							
Small - 20kg or less	Each	16.50	1.50				
Medium - over 20kg - 60kg	Each	27.50	2.50				
Large - over 60kg - 100kg	Each	103.50	9.41				
X-Large - over 100kg	Each	POA	POA				
Domestic Green Waste - Killaloe, Newell & Daintree Transfer Stations							
Domestic green waste is clean green waste only from households carried in a vehicle 4.5t GVM or GCM or less. No other waste or treated timber, maximum 900mm diameter. A maximum of up to 4m ³ accepted at Newell or Daintree. Green waste is not accepted at Cow Bay Transfer Station.							
Small - example: a standard car load being less than 0.5m³ or 50kg	Each	NO CHARGE	NO CHARGE				
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m³ and less than 200kg	Each	9.50	0.86				
Large - example: a standard car and trailer load being up to a maximum of 2m³ and less than 250kg	Each	11.50	1.05				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m³ and less than 400kg	Each	19.00	1.73				
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m³ or 750kg	Each	27.50	2.50				
Domestic green waste per cubic metre - Newell, Daintree & Killaloe Transfer Stations	m ³	7.50	0.68				
Domestic green waste per tonne - Killaloe only when authorised. No charge under 100kg. Minimum fee applies	Tonne	33.50	3.05	25.00			
COMMERCIAL DISPOSAL FEES							
Commercial & Industrial Waste and/or any vehicle over 4.5t GVM or GCM. All vehicles to be weighed at Killaloe unless authorised. No waste from commercial activity is accepted at Newell Transfer Station.							
Commercial Mixed Waste - Daintree & Cow Bay Transfer Stations. Killaloe only when authorised.							
Commercial & Industrial mixed waste is inert waste generated from business activities but not from Construction and Demolition work.							
Small - example: a standard car load being less than 0.5m³ or 50kg	Each	23.00	2.09	18.00			
Medium - example: a standard ute, van or trailer load being up to a maximum of 1.5m³ and less than 200kg	Each	92.00	8.36				
Large - example: a standard car and trailer load being up to a maximum of 2m³ and less than 250kg	Each	115.00	10.45				
X- Large - example: a standard ute or van and a trailer load being up to a maximum of 2.5m³ and less than 400kg	Each	184.00	16.73				
Maximum - example: a standard light truck with a GVM or GCM of 4.5t or less, carrying maximum of 4m³ or 750kg	Each	344.00	31.27				
New note: Loads greater than 4m³ not accepted.							
Commercial mixed waste per tonne - Killaloe only. Minimum fee applies up to and including 40kg	Tonne	458.00	41.64	19.00			

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Commercial Construction & Demolition Waste - Killaloe only							
Disposal of Construction & Demolition (C&D) waste is only accepted at Killaloe Transfer Station. Construction and Demolition waste includes waste generated from building, altering, demolishing and/or repair works to infrastructure.							
C&D waste - Minimum fee applies up to and including 40kg	Tonne	458.00	41.64	19.00			
Clean Concrete - Bricks and/or concrete without dirt, trees or other waste. Minimum fee applies under 240kg. Loads greater than 10 tonnes by prior arrangement only.	Tonne	172.50	15.68	42.00			
Commercial Animals - Killaloe only							
Disposal is only available at Killaloe Transfer Station and by prior arrangement.							
Small - 20kg or less	Each	21.00	1.91				
Medium - over 20kg - 60kg	Each	48.00	4.36				
Large - over 60kg - 100kg. Subject to approval and by prior arrangement only.	Each	244.50	22.23				
X-Large - over 100kg. Subject to approval and by prior arrangement only.	Each	POA	POA				
Commercial Green Waste - Killaloe only							
Commercial green waste is clean green waste only. No other waste or treated timber, maximum 900mm diameter. Commercial green waste is not accepted at Cow Bay, Daintree or Newell Transfer Stations. All vehicles to be weighed at Killaloe unless authorised.							
Commercial Green Waste - Minimum fee applies up to and including 300kg	Tonne	62.50	5.68	19.00			
Recyclable Material - Commercial collection contractors only							
Commercial recycling collection contractors only.							
Disposal of Recyclable Material - Killaloe only	Tonne	270.50	24.59				

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
OTHER WASTE TYPES - ALL USERS							
Waste items that have no charge, are only free if the item is separated by the customer and not disposed into landfill.							
Scrap Metal - All sites Vehicles 4.5t GVM or GCM or less. Standard size mixed loose items.	Each	NO CHARGE	NO CHARGE				
Car Bodies - Killaloe, Newell & Cow Bay Transfer Stations Car bodies must not contain waste or any other items. Includes 4 attached tyres. Commercial car bodies not accepted at Newell or Cow Bay. New note: Cow Bay - Subject to approval and by prior arrangement only.	Each	50.00	4.55				
Small Vehicle Bodies - Killaloe, Newell & Cow Bay Transfer Stations (e.g. ride on mowers, motorbikes, golf carts) Items must not contain waste or any other items. Includes 4 attached tyres. Commercial items not accepted at	Each	17.00	1.55				
Over Size Metal - Killaloe only Non standard items or loads comprised or including substantial metal component e.g. caravans, boats, skip bins over 4.5t GVM or GCM may be accepted with prior arrangement with Council. Minimum fee applies.	Each	POA	POA				
E-Waste - All sites Computers, TV's, peripherals as approved by e-waste contractor.	Each	NO CHARGE	NO CHARGE				
Batteries - Killaloe, Newell & Cow Bay Transfer Stations Lead acid only.	Each	NO CHARGE	NO CHARGE				
Fridges, Freezers and Air Conditioners (RAC) - Killaloe, Newell & Cow Bay Transfer Stations Not accepted at Daintree.	Each	17.00	1.55				
LPG Gas Bottles - All sites Limited to 2 bottles per visit.	Each	26.00	2.36				
Fire Extinguishers - Killaloe only Domestic customers only, 1 item per visit.	Each	36.50	3.32				
Engine Oil - Killaloe & Cow Bay Transfer Stations Household non-commercial quantities of less than 25L per visit.	<25 litres	NO CHARGE	NO CHARGE				
Paint / Chemicals / Solvents - All sites Household non-commercial quantities of less than 25L per visit.	<25 litres	NO CHARGE	NO CHARGE				
Mattresses - All sites Does not include bases. Limited to 2 items per visit. A mattress is one item.	Each	35.50	3.23				
Recyclables - All sites Paper, cardboard, glass, plastic bottles, steel & aluminium cans. Each site may have different collection system. This excludes commercial waste contractors.	Tonne	NO CHARGE	NO CHARGE				
Reusable Items - Killaloe only Conditions apply. All items are to be assessed by staff & accepted. Unaccepted items are charged for.	Each	NO CHARGE	NO CHARGE				
Clean Fill - Killaloe only Material is not accepted without prior application and consent. Natural Earth material no greater than 100mm. No waste, concrete, trees or other contamination.	Tonne	POA	POA				
Asbestos or ACM - Killaloe only Material is not accepted without prior application and consent from Council Manager. Material must be lawfully wrapped and transported. Domestic is considered as 160kg or less. Material is not accepted if the weighbridge is inoperable. Minimum fee applies to 120kg or less.	Tonne	935.50	85.05	112.00			
Asbestos or ACM - Unlawful - Killaloe only Material is not accepted without prior application and consent from Council Manager.	Tonne	2,078.00	188.91	187.00			
Contaminated Soil - Killaloe only Material is not accepted without prior application and consent from Council Manager.	Tonne	POA	POA				
Other waste All other waste types for disposal are by prior approval form Council Manager..	Each	POA	POA				

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Treatable Mixed Waste - All users - Cow Bay & Daintree Transfer Stations							
Treatable mixed waste is food scraps, mixed kitchen waste.							
Treatable Mixed Waste - 240L Wheelie Bin	Each	19.00	1.73				
Treatable Mixed Waste - 120L Bin	Each	9.50	0.86				
Treatable Mixed Waste - 60 L Bin/Bag or equivalent	Each	6.50	0.59				
Treatable Mixed Waste - per cubic metre	m ³	74.00	6.73				
Tyres - All users - Killaloe & Cow Bay Transfer Stations							
Tyres are limited to 5 per visit. Tyres with mud/dirt/rocks and/or rims attract a higher fee.							
Motor bike or other small tyre - Clean (minimum fee applies)	Each	6.50	0.59				
Motor bike - Dirty and/or with rim	Each	14.00	1.27				
Car - Clean	Each	10.00	0.91				
Car - Dirty and/or with rim	Each	25.00	2.27				
Light Truck / Bobcat/4WD - Clean	Each	20.00	1.82				
Light Truck / Bobcat - Dirty and/or with rim	Each	45.00	4.09				
Truck - Clean	Each	45.00	4.09				
Truck - Dirty and/or with rim	Each	87.50	7.95				
Solid (up to 300mm) - Clean	Each	37.50	3.41				
Solid (300mm+) - Clean	Each	86.50	7.86				
Grader	Each	184.00	16.73				
Earth Moving (1m)	Each	245.50	22.32				
Earth Moving (1m+)	Each	612.00	55.64				
Super Single (1m)	Each	72.00	6.55				
Super Single (1m) Dirty and/or with rim	Each	174.00	15.82				
Tractor (1m)	Each	177.00	16.09				
Tractor (1m+)	Each	307.00	27.91				

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Minimum or Surcharge	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
SALE OF MATERIALS							
Domestic Sale of Mulch - Killaloe & Newell Transfer Stations Newell is self loading only & limited to maximum of 4m ³ per visit. Vehicle, load and/or trailer must not exceed 4.5t GVM/GCM. Mulch sales and free mechanical loading is available at Killaloe, Tuesday & Thursdays 9am - 4pm only.	m ³	15.00	1.36	7.00			
Commercial Sale of Mulch - Killaloe only Mulch sales and free mechanical loading is available on Tuesdays & Thursdays 9am - 4pm only.	m ³	21.00	1.91	21.00			
Commercial Sale of Mulch - Killaloe only Mulch sales and free mechanical loading is available on Tuesdays & Thursdays 9am - 4pm only. Only applicable under authorisation.	Tonne	39.50	3.59	21.00			
Sale of Concrete or Rocks - Killaloe only Sales/loading by prior arrangement only.	Tonne	24.00	2.18				
Sale of Fill/Soil - Killaloe only Sales/loading by prior arrangement only.	Tonne	8.50	0.77				
Sale of Car Bodies / Vehicles - Killaloe & Newell Transfer Stations Must be approved by Council Manager based on current scrap metal prices.	Each	POA	POA				
Sales of Scrap Metal / Parts - Killaloe & Newell Transfer Stations Must be approved by Council Manager based on current scrap metal prices.	Each	POA	POA				
SERVICES							
Handling/Sorting Fee - All sites Sorting or handling required by staff. (e.g.removing waste from vehicles: fridges, freezers, skips, special burials.	Each	108.00	9.82				
Waste Tracking Certificates Fee for supply of Waste Tracking Certificates where waste transporter does not supply.	Each	8.00	0.73				
Wheelie Bin Return Service - Waste and Recycling For one collection service of a 240L bin placed out late or incorrectly.	Per service	27.50	0.00				
Bulk Bin Return Service (bins up to 1.1m³) For one collection service of a 1.1m ³ bin placed out late or incorrectly.	Per service	38.00	0.00				
Wheelie Bin Extra Recycling Service (240 litre bin) Additional collection service for busy period - this is not an additional bin.	Per service	27.50	0.00				

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WATER AND WASTEWATER						
Fee Waiver						
The Water and Wastewater Manager has delegated authority to determine to partially or wholly waive a water service connection application fee where strict application of the scheduled fee is considered unreasonable for the type or complexity of the application being received.						
Refunds						
Water Connection Fees A non-refundable Administration Fee applies for applications where assessment by an officer has not occurred. If the water service has been installed, no refund is applicable.						
Liquid Trade Waste Fees - A non-refundable Administration Fee applies for applications where assessment has not occurred by an officer. - Annual approval fees are subject to a refund based on a pro-rata calculation, minus a non-refundable Administration Fee. - Refunds are not applicable after 75% of the approval term.						
Backflow Prevention Device Registration Fees Annual registration fees are non-refundable Administration Fee.						
All refunds are subject to approval by a Manager.						
Pro-Rata						
Liquid Trade Waste Fees Permit period: 1 September - 31 August. Application/Annual fees may be calculated on a pro-rata basis, minus the non-refundable Administration Fee.						
Administration and Amendments to Permits and Registrations						
These fees apply to all permits and registrations.						
Standard Administration Fee Only applicable to refunds (non-refundable portion of fee)	Application	166.00	0.00	Y		S97(2)(a)
Minor Amendment Fee (Administrative changes)	Application	NO CHARGE	NO CHARGE	Y		S97(2)(a)
Major Amendment/Modification Fee (Changes to approved discharges, operational changes, conditions etc)	Application	87.00	0.00	Y		S97(2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
WATER OPERATIONS						
Water Supply Connections						
Water Connection - 20mm Service up to 6 metres from water main or edge of road If road crossing up to 6 metres from edge of road, estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing	Connection	1736.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 25mm Service up to 6 metres from water main or edge of road If road crossing up to 6 metres from edge of road, estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing	Connection	2422.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 40mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 50mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 100mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - 150mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Connection - Fire Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Water Connection - Ridge Estate, Killaloe	Connection	8128.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Recycled Water Connection - 20mm Service (where available) A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Water Operations Miscellaneous Fees						
Request for water service disconnection e.g.demolition of a house and removing the water meter	Connection	633.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Request for water service relocation > 1 metre Note: A disconnection from water mains is required. The total fee is a disconnection and a new water service connection fee (up to 32mm pipe size)	Connection	2219.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Request for water service relocation <= 1 metre Note: No disconnection from water mains is required, except Council must have access to water main ferrule (up to 32mm pipe size)	Connection	367.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Request for commercial water service alteration > 32 mm Service A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Connection	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s167 & Water Act 2000 s572 & Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Repairs to water main and services (upon request or caused by others)	Quote	POA	POA	Y	Water Supply (Safety & Reliability) Act 2008 s40(2)	s97 (1) and (2)(a)
Water meter volume testing 20mm and 25 mm - includes water meter read (tested by Douglas Shire Council staff) This fee is for customer request only and is outside normal maintenance schedule.	Test	168.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s37 & Water Act 2000 s977(1)(d)	s97 (1) and (2)(a)
Water meter volume testing all sizes - includes water meter read (tested by external certified contractor) This fee is for customer request only and is outside normal maintenance schedule.	Test	POA	POA	Y	Water Supply (Safety & Reliability) Act 2008 s37 & Water Act 2000 s977(1)(d)	s97 (1) and (2)(a)
Water meter volume testing 32 mm and above - includes water meter read (tested by Douglas Shire Council staff) This fee is for customer request only is outside normal maintenance schedule.	Test	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s37 & Water Act 2000 s977(1)(d)	s97 (1) and (2)(a)
Hydrant Flow & Hydrostatic Test A price on application will be charged after consultation. Fee to be paid prior to works commencing.	Test	POA	0.00	Y	Plumbing & Drainage Regulation 2019 s99	s97 (1) and (2)(a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Standpipe Hire						
The Security Bond for Standpipe hire is fully refundable provided an authorised officer from Water and Wastewater determines the condition of the standpipe is acceptable, and once any outstanding fees and charges for the standpipe have been paid in full. * Upon forfeiture of bond this amount will be treated as GST inclusive.						
Security Bond for Hire of metered standpipe	Bond	1500.00	0.00			
Hire of metered standpipe (Long Term) Approval of Long Term hire to be negotiated at Manager's discretion	Day	4.00	0.36			
Hire of metered standpipe (Short Term) (max 7 days)	Day	8.25	0.75			
Standpipe Water Usage: water consumption charged per Kilolitre as recorded on meter reading	Kilolitre	Commercial /kL fee	0.00			
Backflow Prevention						
Registration period: 1 year from date of registration of backflow device.						
Annual registration of testable backflow prevention device (per device and capped at \$1,200.00)	Annual	74.00	0.00	Y	Plumbing & Drainage Regulation 2019 s101	s97 (1) and (2)(a)
WASTEWATER OPERATIONS						
Repairs to sewer main and services (upon request or caused by others)	Quote	POA	POA	Y	Plumbing & Drainage Act 2018 s135(1) & Plumbing & Drainage Regulation 2019 s44(1)(b)(iv)	s97 (1) and (2)(a)
Recycled Effluent Fee - charged to a maximum rate/kL. NB: Please contact Council to discuss Individual agreement arrangements and tariff transition	Kilolitre	POA	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (c)
Liquid Trade Waste						
New Application Fee Includes assessment, inspection and administration costs	Application	350.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Approval Renewal Fee - Category 1 and Category 2 only Includes administration costs and inspection. NB: Additional charges may apply, e.g. volume charges Category 1 = Low Volume, Low Strength <500 kL / year Category 2 = High Volume, Low Strength > 500 kL / year	Annual	303.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Annual Agreement Renewal Fee - Category 3 only (Trade Waste Improvement Program requirements apply) Category 3 = Any Volume, High Strength	Kilolitre	3.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Environment Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Volume Charge Charges are calculated from meter readings performed every 4 months less pedestal allowance, an estimated volume, or an annual volume value - varies from case to case.	Annual	358.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Laboratory Testing A price on application will be charged after consultation.	Test	POA	POA	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a) s97(2)(c)
Sampling (excluding laboratory testing)	Test	208.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)
Food Waste Disposal Units: Category A to 700 Watt rating	Annual	1,803.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Food Waste Disposal Units: Category B over 700 Watt rating	Annual	3,607.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Food Waste Disposal Units & Macerators: Category C - Installed in aged persons homes	Annual	1,354.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Inspection Fee - Where additional inspections required for follow-up, compliance or other requirement as deemed necessary	Each	183.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 550 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	176.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 1000 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	305.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Equivalent Arrestor Charge - 2000 Litre Capacity For costs incurred by Council due to non-servicing, inadequate or no pre-treatment device where required (invoiced quarterly)	Monthly	591.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)

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Description of Fee, Charge, Penalty plus conditions	Unit	2023/24 Rate Including GST	GST	Cost Recovery Fee	Legislation & Section	LGA S97 Paragraph
Septage Dumping Fees						
Note: Liquid Waste Dumping fees do not apply for Council owned facilities						
Liquid Waste Dumping Fee - Septage and Biosolids (No trade waste accepted) Liquid waste must be discharged from a regulated approval holder vehicle only - Port Douglas Wastewater Treatment Plant only	Kilolitre	42.00	0.00	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	S97(2)(c)
Costs incurred from damage to Council Sewer Infrastructure	Quote	POA	POA		Water Supply (Safety & Reliability) Act 2008 s40(2) & s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	

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