

**MINUTES OF THE SPECIAL COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL  
HELD AT THE DOUGLAS SHIRE COUNCIL CHAMBERS, 64-66 FRONT STREET, MOSSMAN  
ON TUESDAY 20 MAY 2014, COMMENCING AT 9.00AM**

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**PRESENT**

Cr Julia Leu (Mayor), Cr David Carey, Cr Bruce Clarke, Cr Terry Melchert, Cr Abigail Noli, Linda Cardew (Chief Executive Officer), Darryl Crees (General Manager Corporate Services), John Rehn, (Manager, Governance), Greg McLean (Communications Officer), Nicole Barton (Mayor & Councillor Support Officer) and Mary Graham (Acting Minutes Officer)

**ACKNOWLEDGEMENT OF COUNTRY**

Cr Leu acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land and paid respect to their Elders both past and present and extended that respect to other Indigenous Australians present.

**APOLOGIES**

There were no apologies for the meeting.

**CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST**

There were no conflict of interest/material personal interest declared

**AGENDA ITEMS**

**1. SCHEDULE OF FEES AND CHARGES 2014/15 FINANCIAL YEAR**

Darryl Crees – General Manager Corporate Services  
Schedule of Fees & Charges 2014/15 Financial Year #421481 and  
Fees & Charges Schedule 2014/15 #421494 (separate attachment)

**Moved** Cr Carey

**Seconded** Cr Noli

**That Council:**

- **adopts the Schedule of Fees and Charges for 2014/15 Financial Year; and**
- **delegates authority to the Chief Executive Officer in accordance with Section 257 of the Local Government Act 2009 to negotiate fees and charges where circumstances warrant and to make minor amendments to the schedule.**

**For:** Crs Leu, Clarke, Noli & Carey

**Against:** Cr Melchert

**Carried**

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**2. GENERAL POLICIES – COUNCILLOR CODE OF CONDUCT,  
COUNCILLOR/STAFF INTERACTION PROTOCOL AND STANDING ORDERS  
FOR COUNCIL MEETINGS**

**Darryl Crees – General Manager Corporate Services # 421479**

**Moved** Cr Clarke

**Seconded** Cr Melchert

With reference to Item 15.5 in the Standing Orders that Council consider the three policies contained in the report separately and vote on the policies separately.

**Carried** unanimously

• **Code of Conduct for Councillors General Policy;**

**Moved** Cr Noli

**Seconded** Cr Carey

That Council adopts the Code of Conduct for Councillors General Policy

**Carried** unanimously

• **Councillor/Staff Interaction Protocol General Policy;**

**Moved** Cr Carey

**Seconded** Cr Noli

That Council adopts the Councillor/Staff interaction Protocol General Policy

**Carried** unanimously

• **Standing Orders for Council Meetings General Policy;**

**Moved** Cr Clarke

**Seconded** Cr Carey

That Council adopts the Standing Orders for Council Meetings General Policy subject to the following amendments.

- Clause 5, the heading be amended to read "Notice of Motion".
- Clause 23.2, second sentence amend "The time allotted shall not exceed fifteen minutes" to "A reasonable time period will be allotted"
- Clause 26.2, fourth sentence amend "not exceed fifteen minutes unless otherwise agreed by the Chair" to "be given a reasonable time to speak"

**For:** Crs Clarke, Noli, Carey and Leu

**Against:** Cr. Melchert

**Carried**

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**CLOSURE OF MEETING**

The meeting closed at 9:30am

**CONFIRMED THIS 3<sup>rd</sup> DAY OF June-2014**

  
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**MAYOR/CHAIR**