

5.9. SCHEDULE OF FEES AND CHARGES 2017 2018

REPORT AUTHOR(S): Darryl Crees, General Manager Corporate Services

DEPARTMENT: Corporate Services

RECOMMENDATION

That Council:

- 1. adopts the Schedule of Fees and Charges for the 2017/18 financial year; and**
 - 2. delegates authority to the Chief Executive Officer in accordance with Section 257 of the *Local Government Act 2009* to negotiate fees and charges where circumstances warrant and to make minor administrative amendments to the Schedule.**
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EXECUTIVE SUMMARY

The schedule of fees and charges developed for the 2017/18 financial year strives to achieve an equitable "user pays" system for services provided that will continue to assist Council in becoming a long term, financially sustainable organisation.

The increase to the majority of the fees and charges has been contained to 3.90% (subject to rounding). There are a small number of instances where a fee or charge has increased over and above the preceding rate and this change has been effected to more accurately align the provision cost of the service or the cost impact on Council operations.

BACKGROUND

In conjunction with the annual budget preparation, Council is required to adopt a schedule of fees and charges to be applied for each financial year. Although the schedule is adopted for the full year, should circumstances warrant new fees can be introduced or fees amended throughout the year.

COMMENT

The 2017/18 Schedule of Fees and Charges has been developed based on the fundamental principle of financial sustainability and ensuring the actual quantum of fees imposed more accurately represents the cost to Council of providing the applicable service. This approach is consistent with a "user pays" system and reduces the cross subsidisation of providing services from other revenue streams or other customers.

Wherever possible an increase in fees and charges has been restrained to 3.90% (subject to rounding). However, to ensure the current charging regime is more aligned to a "user pays" system, some fees have been increased over this threshold and/or the fee calculation has been redesigned to provide greater equity. Similarly, there has also been no change in some fees.

PROPOSAL

The Schedule of Fees and Charges for the 2017/18 financial year is presented to Council for adoption. While the majority of fees and charges come into effect from 1 July 2017 it should be noted that some increases in fees and charges don't come into effect until specific dates identified within the schedule. Fees and charges relating to the new Planning Scheme are still being determined and will be presented to Council via a separate report. In the meantime the existing fees and charges for this area of Council will continue to apply. In addition, the current fees and charges for caravan parks apply until November and a separate schedule for changes in these fees and charges will be presented to Council for consideration prior to this date.

FINANCIAL/RESOURCE IMPLICATIONS

Fees and Charges are an integral component of Council's revenue stream. Wherever possible, Council aims to recover the cost of providing the service. In other cases, Council subsidises the service in recognition of the broader community interest. Movements in the level of fees over the previous year are balanced against Council's goal of achieving long term financial sustainability.

RISK MANAGEMENT IMPLICATIONS

Obtaining appropriate fees for services provided will assist Council in its long term objective of delivering balanced budgets and mitigate the risk of financial constraints restricting capacity on Council operations.

CORPORATE/OPERATIONAL PLAN, POLICY REFERENCE

This report has been prepared in accordance with the following:

Corporate Plan 2014-2019 Initiatives:

Theme 5 – Governance

Goal 2 – To demonstrate leadership in local government through sound, transparent, accountable and equitable decision making.

COUNCIL'S ROLE

Council can play a number of different roles in certain circumstances and it is important to be clear about which role is appropriate for a specific purpose or circumstance. The implementation of actions will be a collective effort and Council's involvement will vary from information only through to full responsibility for delivery.

The following areas outline where Council has a clear responsibility to act:

Regulator Meeting the responsibilities associated with regulating activities through legislation or local law.

Fully-Responsible Funding the full cost of a program or activity

CONSULTATION

Internal: Relevant officers, including management staff have been involved in the review of the Schedule of Fees and Charges and the proposed schedule has been subject to workshops with Councillors.

External: Nil

ATTACHMENTS

1. Fees and Charges 2017.18 **[5.9.1]**

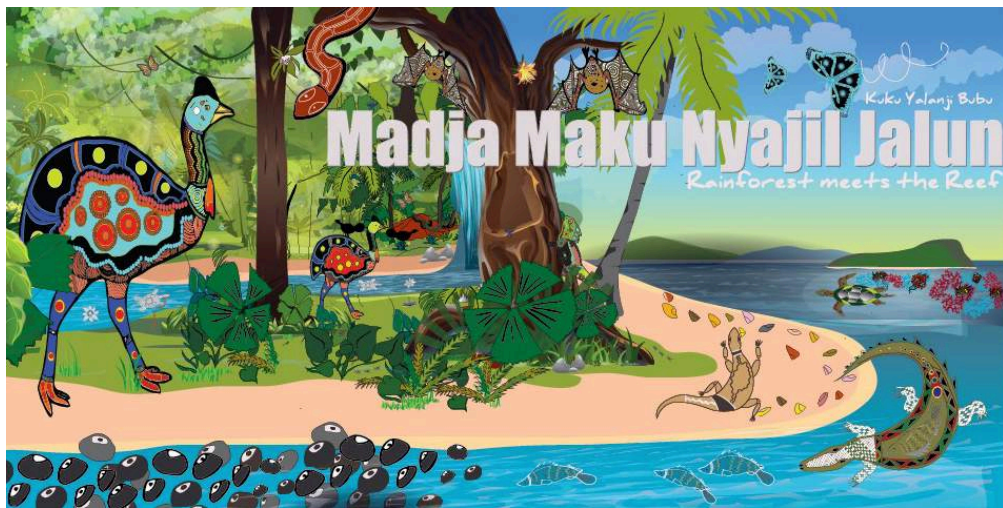
DOUGLAS SHIRE COUNCIL **FEES & CHARGES**

2017

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2018





Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and Ronald Bamboo for providing the cover artwork entitled "**Daintree Ferry**"

DOUGLAS SHIRE COUNCIL - FINANCE & CUSTOMER SERVICE - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Administration Fee on stop / dishonoured payments / cheques or returned direct debits (plus any PostBillpay fee) - Council wide		Transaction	10.95		N		
<i>A copy of the Annual Budget and Fees and Charges Schedule are available on the Council's Website. Printed copies can be obtained from Council's Customer Service. General photocopying charges apply.</i>							
RATES							
Search Fees: Owner - No charge		Property	-				
Search Fees: Adjoining Owner (limited information) - No charge		Property	-				
Rate Search : - over the counter (limited information)		Property	18.30		Y	LGR S104	S97(2) (c)
Rate Search : - within five (5) working days		Property	93.05		Y	LGR S104	S97(2) (c)
Water Meter Read Search - within five (5) working days (includes meter reading)		Property	58.85		Y	LGR S101	S97(2) (c)
Copy of rate or water notice for current financial year - No charge		Notice	-				
Copy of rate or water notice for previous financial years.		Notice	15.60				
CUSTOMER SERVICE							
General photocopying at Customer Service A4 Black and White		Each	0.35		N		

DOUGLAS SHIRE COUNCIL - INFORMATION SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Lodgement of GIS applications direct with Council are subject to Council engaged GIS Officer cost plus 10% administration fee unless stated otherwise below. Applicant will be advised of applicable fee once calculated. Applicant must pay fee prior to Council issuing Response / Information / Maps							
GEOSPATIAL PRODUCTS							
Electronic							
Electronic production of geospatial data sets (including maps, aerial imagery and LIDAR Tiles) - NOTE: Minimum charge applies		Hour	130.00	64.20	N		
NOTE: Douglas Shire Council maps and/or documents may not be wholly or partially resold or distributed without the written consent of the CEO. All products are subject to copyright and intellectual property rights.							
Printed copies							
A0 size		Page	10.30		N		
A1 size		Page	5.15		N		
A2 size		Page	2.60		N		
A3 size		Page	0.70		N		
A4 size		Page	0.40		N		
Supply of Digital Data under agreement							
Supply of Digital Data under agreement (price determined on agreed requirements)		Calculate			N		
RECORDS							
Right to Information (RTI) - Determined by legislation - Refer to relevant section of Council's Website							
RTI Applications: Application Fee		Application	As per RTI Reg		Y	RTI Reg 2009 S4	S97(2) (c)
RTI Applications: Personal application (Processing charge) - No charge			-		Y	RTI Act 2009 S59	S97(2) (c)
RTI Applications: Non-personal application - Processing charge (No charge up to 5 hours work. If greater than 5 hours work then minimum charge + each additional 15 mins applies)		Each 15 mins	As per RTI Reg		Y	RTI Reg 2009 S5	S97(2) (c)
RTI Documents: Copies A4 page		Page	As per RTI Reg		Y	RTI Reg 2009 S6	S97(2) (c)

DOUGLAS SHIRE COUNCIL - DAINTREE FERRY - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
<i>NOTE: The charges in this schedule will be effective 5 July 2017</i>							
NON-CONCESSIONAL TRAVEL							
Motor Car & Utilities (private use)		one way	15.00		N		
		two way	27.00		N		
Buses 6 to 10 seats		one way	16.00		N		
		two way	30.00		N		
Buses 11 to 20 seats		one way	29.00		N		
		two way	58.00		N		
Buses 21+ seats		one way	46.00		N		
		two way	90.00		N		
Licensed Public Transport buses		one way	8.00		N		
		two way	16.00		N		
School Buses		one way	7.00		N		
		two way	13.00		N		
Passenger, Bicycles & Pedestrians		one way	1.00		N		
		two way	2.00		N		
Motor Bikes		one way	5.00		N		
		two way	10.00		N		
Trailers		one way	5.00		N		
		two way	10.00		N		
Machinery Not Carrying Primary Produce		one way	9.00		N		
		two way	17.00		N		
Machinery Carrying Primary Produce		one way	4.50		N		
		two way	9.00		N		

DOUGLAS SHIRE COUNCIL - DAINTREE FERRY - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Multi Day Pass (5 return car / ute trips)		per book	54.00		N		
<i>** These categories are also free if concession cardholder is an eligible ratepayer owning property north of the Daintree River or an eligible living north of the Daintree River and makes application to the Council for the issue of "special" concession card</i>							
CONCESSIONAL TRAVEL							
Ratepayers & Residents enrolled on the Electoral Roll for the Douglas Shire area.							
Concession card which includes the users photograph valid until 30 June 2018			16.00		N		
Each additional card for use by spouse or Bona fide defacto valid until 30 June 2018			16.00		N		
Residents of the Wujul Wujal Community. Ratepayers of the Cook Shire & residents who are enrolled in the Cook Shire generally bounded by the Bloomfield River and the Black Mountain turn off onto the across road into Cooktown.							
Concession card which includes the users photograph valid until 30 June 2018			38.00		N		
Eligible Douglas Shire Council ratepayers owning property North of the Daintree River and eligible residents living North of the Daintree River and who hold a current concessional card are entitled to 110 Visitor Tickets in the time period 1 July 2016 to 30 June 2018.							
Visitor Tickets book of 55			16.00		N		

DOUGLAS SHIRE COUNCIL - MOSSMAN LIBRARY - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Replacement of Membership Card		Card	7.00		N		
OVERDUE SERVICE FEE							
Overdue Notice Service Charge - General		Item	3.00		N		
SALE OF MATERIALS / ADDITIONAL SERVICES							
A4 - B&W Photocopying & Printing		Page	0.25		N		
A4 - Colour Photocopying & Printing		Page	0.55		N		
A3 - B&W Photocopying & Printing		Page	0.60		N		
A3 - Colour Photocopying and Printing		Page	1.25		N		
Internet fee (non members) - per hour or part thereof		per Hour	5.95		N		
Internet fee -Additional same day internet session for members - per hour or part thereof		per Hour	5.95		N		
MEETING ROOM HIRE							
Room Booking Fee only - Single booking (Excludes Kitchen)		per Booking	28.75		N		
Category 1 - Government, semi government, corporate community activities		Additional Hour	26.80		N		
Category 2 - Community Social Activities, Study groups, community groups		Additional Hour	10.75		N		
Meeting Room equipment hire fee		Item	23.90		N		

DOUGLAS SHIRE COUNCIL - SPORTS FIELDS & STADIUMS - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
PORT DOUGLAS SPORTING COMPLEX, MOSSMAN SHOWGROUNDS							
Facility Use (schools, private functions)		Day	127.80		N		
Facility Use (seasonal bookings only, refer Not for Profit)		Week	32.25		N		
Training Lights		Day	30.15		N		
Hire: Commercial (< 100 people) - with power		Each	241.05		N		
Hire: Commercial (100 to 250 people) - with power and cleaning		Each	561.10		N		
Hire: Commercial (> 250 people) - with power and cleaning		Each	1,069.15		N		
A refundable security bond is payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond may increase.		Per booking	311.70		N		
MOSSMAN & DISTRICT SHOW SOCIETY - GROUNDS & BUILDINGS							
This covers the period from Sunday preceding the Show weekend to Friday after the Show, or part thereof.			3,998.10		N		
* Additional days outside this period to be charged		Extra day	306.55		N		
A refundable security bond is payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond may increase.		Per booking	311.70		N		

DOUGLAS SHIRE COUNCIL - PORT DOUGLAS MARKETS - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Market Stall size "A" (Card Table only)		Day	20.00		N		
Market Stall size "B" (Umbrella or 2.4m Frontage)		Day	30.00		N		
Market Stall "C" (3m Frontage)		Day	40.00		N		
Market Stall "D" (6m Frontage)		Day	60.00		N		

DOUGLAS SHIRE COUNCIL - PARKS & REC CAMP GROUNDS - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
WONGA BEACH CARAVAN PARK							
Per night: Up to 2 people		Night	30.00		N		
Per week: Up to 2 people		Week	180.00		N		
Additional Person - Per Night		Night	5.00		N		
Child under 3 years - No charge			-				

DOUGLAS SHIRE COUNCIL - FLAGSTAFF - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
ASSESSMENT							
Initial Application Assessment		Application	732.20		N		
Minor Assessment		Application	278.95		N		
Site Access Fee per annum		Year	4,741.55		N		
- Minor uses (2way, local radio etc.)		Year	2,650.90		N		
Communication Hut Rental per Annum		m ³	1,222.15		N		
Minimum fee			608.25		N		
ANTENNA ACCESS FEE PER ANNUM							
Antenna < 30 metres		Year	1,529.70		N		
Antenna > 30 metres		Year	3,825.85		N		
Large Antenna < 30 metres		Year	3,825.85		N		
SITE POWER USE							
< 500 kWh per annum		Year					
> 500 kWh per annum (based on power audit)		kWh (based on power audit)	0.40		N		

DOUGLAS SHIRE COUNCIL - BUILDING SERVICES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
APPLICATION FOR HOUSE RELOCATION							
<i>The Preliminary approval fee is "approval in principle" for removal of the building, it does not include approval for the building work to be carried out.</i>							
House Removal - Within the Local Government area. Application is for preliminary approval - Inspect & Report.		Application	826.35		Y	BA75	S97(2)(a)
Local Authority Bond		Bond	15,688.90		N		
LODGEMENT FEE (DEVELOPMENT PERMIT) - BUILDING							
<i>The fee is levied for the service provided in receiving from the private certifier a copy of the application, the decision notice, and any other prescribed documents etc. required by the legislation, including receipt of fee if paid at the time of lodgement, subsequent lodgement of certificate of classification, and cost of records storage. This fee is also applicable to Council approved building applications.</i>							
Fee for each additional transaction (other than technical assessment, decisions, inspections and notices), where the additional transaction is initiated by the client; for example where the lodgement fee is not paid at the time of lodgement of the decision notice.		Transaction	109.10		Y	BA 75	S97(2)(a)
CLASS 1a: Dwelling		Item	173.40		Y	BA75	S97(2)(a)
CLASS 1a: Additions / Alterations (Major & Minor)		Item	109.10		Y	BA75	S97(2)(a)
CLASS 10a: Garage, Carport, Shed, or the like (Major & Minor)		Item	109.10		Y	BA 75	S97(2)(a)
CLASS 10b: Fences, Rainwater tank, Retaining Walls, or the like		Item	109.10		Y	BA 75	S97(2)(a)
CLASS 10b: Swimming Pools, Spas, Above Ground Pools		Item	173.40		Y	BA 75	S97(2)(a)
CLASS 5, 6, 7, 8 & 9 Fit-Outs - No Structural Building Work		Item	173.40		Y	BA 75	S97(2)(a)
CLASS 2 to 9: up to, but not including 500m ²		Item	367.30		Y	BA 75	S97(2)(a)
CLASS 2 to 9: 500m ² and greater		Item	496.95		Y	BA 75	S97(2)(a)
Demolition Class 1 & 10 / 2 to 9		Item	109.10		Y	BA 75	S97(2)(a)
Change of Classification		Item	109.10		Y	BA 75	S97(2)(a)
SWIMMING POOL COMPLIANCE							
Swimming Pool Compliance Inspection only		Each	267.45		Y	BA75	S97(2)(a)
Discretionary decisions under Chapter 8, Division 3 & 4 of Building Act 1975.		Application	846.95		Y	BA75	S97(2)(a)

DOUGLAS SHIRE COUNCIL - BUILDING SERVICES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
BUILDING RECORDS SEARCH							
<i>Building Records Search includes list of Building Approvals issued and/or effected and list of Outstanding Requisitions. Available to solicitors/purchasers in relation to the purchase of property. Purchasers acting on their own behalf are required to produce a copy of the contract.</i>							
Search Fee (for building plans)		Surcharge	51.15		Y	BA75	S97(2)(c)
Retrieval from Records Management - Additional Fee to Search Fee		Surcharge	48.85		Y	BA75	S97(2)(c)
Copies of Building Plans - from electronic storage, microfilm or original - A1 Drawing		Per Page	13.20		Y	BA75	S97(2)(c)
Copies of Building Plans - from electronic storage, microfilm or original - A4 & A3 Drawings		Per Page	0.85		Y	BA75	S97(2)(c)
Plan printing A2		Per Page	3.60		Y	BA75	S97(2)(c)
Plan printing AO		Per Page	10.65		Y	BA75	S97(2)(c)
Laminating A4		Per Page	4.40		Y	BA75	S97(2)(c)
Laminating A3		Per Page	8.50		Y	BA75	S97(2)(c)
Copy from internal documents to CD		Per CD	32.35		Y	BA75	S97(2)(c)
Copies of Building Plans - Create CD of plans		Per CD	128.60		Y	BA 75	S97(2)(c)
Colour Photocopy A4		Per Page	2.55		Y	BA75	S97(2)(c)
Colour Photocopy A3		Per Page	3.40		Y	BA75	S97(2)(c)
Search: Provide date and original cost of building construction		Application	111.40		Y	BA75	S97(2)(c)
Domestic Building Permit Search: No inspection - records search only - includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.		Each	126.35		Y	BA 75	S97(2)(c)
Certificate of Classification Commercial (Copy)		Each	63.25		Y	BA75	S97(2)(c)
Commercial Building Permit Search: No inspection - records search only - includes list of Building Approvals issued and / or effected. Available to solicitors / purchasers in relation to the purchase of property.		Each	468.85		Y	BA75	S97(2)(c)
Building Notices Search - Show Cause & Enforcement Notices issued under BA or SPA.		Each	126.35		Y	BA75	S97(2)(c)
Neighbours Information Search		Each	126.35		Y	BA75	S97(2)(c)

DOUGLAS SHIRE COUNCIL - BUILDING SERVICES - Fees & Charges Schedule 2017 / 2018



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Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
BUILDING APPLICATIONS - NEW BUILDINGS & STRUCTURES							
<i>Lodgement of building applications direct with Council are subject to Council engaged Building certifier's costs plus 10% administration fee unless stated otherwise below. Applicant will be advised of applicable fee once calculated. Applicant must pay prior to Council issuing Permit / Certificate / Response / etc.</i>							
Building Applications - New Buildings & Structures		Each	Cost + 10%				
Request for Final Certificate or Inspection relating to Building Approvals issued prior to 1/01/2008		Each	Cost + 10%				
Copy of Final Certificate Residential		Item	109.10		Y	BA 75	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL HEALTH - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
<i>All approvals are subject to conditions as outlined on relevant forms and Local Laws.</i>							
<i>Approvals, permits and licences that can be transferred require an application to be made to Council.</i>							
<i>Permit and approval holders may be required to maintain a current Public Liability Risk Policy with Council as an interested party - a copy must be lodged with Council.</i>							
<i>All New Annual Environmental Health Approvals & Licence fees will be calculated on a pro-rata basis.</i>							
100% - 1 Jul - 31 Dec							
70% - 1 Jan - 31 Mar							
35% - 1 Apr - 30 Jun							
<i>(Excludes market and temporary food licences)</i>							
Refunds							
- A non-refundable administration fee of \$50 applies for applications where assessment by an officer has not occurred.							
- Refunds are not applicable to applications less than \$50 and Temporary / Market Food Stall Applications.							
- Where assessment of application has occurred, a refund of 25% of the application fee may apply.							
- Refused applications are non refundable.							
- Approvals, permits & licences are subject to a refund based on a pro-rata amount less a \$50 service fee.							
75% - < 3 months of term of approval							
50% - > 3 and < 6 months of term of approval							
25% - > 6 and < 9 months of term of approval							
Refunds are not applicable after 75% of the approval, permit or licence term.							
<i>All refunds and fees are subject to approval by Co-ordinator/Manager of the Unit.</i>							
¹ Exemptions apply as per Section 48 Food Act 2006 (I.e. Community Sporting or Service organisations preparing meals on less than 12 days per financial year are exempt)							
² Discretion of Co-ordinator Environmental Health and Regulatory Services.							
³ Less than 2 employees/low risk market foods only							
⁴ Restoration fee will apply one (1) month after renewal due date expires.							
⁵ Subject to new Local Laws being introduced, the approval may or may not be required.							
FOOD BUSINESS LICENCES							
Plan Approval							
Processing of Plans: High & Medium Risk Food Businesses		Application	390.20		Y	FA2006	S97(2)(a)
PLUS Additional area exceeding 50m ²		50m ²	321.40		Y	FA2006	S97(2)(a)
Processing of Plans: Other (minor/low risk food premises & non-licensable businesses) and Minor Changes to existing plans approvals		Application	258.25		Y	FA2006/LL1	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL HEALTH - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Food Classification & Category Types - New Application & Renewal Fee							
Low Risk Food Premises		Licence	356.95		Y	FA2006	S97(2)(a)
Medium Risk Food Premises		Licence	568.15		Y	FA2006	S97(2)(a)
High Risk Food Premises		Licence	592.20		Y	FA2006	S97(2)(a)
Market Food Stall Licence - Annual		Licence	109.10		Y	FA2006	S97(2)(a)
Market Food Stall Licence - 6 months - new applications only		Licence	77.60		Y	FA2006	S97(2)(a)
Temporary Food Licence - Per Event		Licence	109.10		Y	FA2006	S97(2)(a)
Taste Testing - Multiple Events (e.g. Carnivale) - admin fee		Application	50.00		Y	FA2006	S97(2)(a)
Temporary Food Licence - Multiple Events (e.g. Carnivale) ² (base fee (first event), 2nd event is 50% of first, 3rd event and over at 25%)		Licence	109.85		Y	FA2006	S97(2)(a)
Bed & Breakfast Food Licence / Renewal		Licence	367.30		Y	FA2006	S97(2)(a)
Not For Profit Community, Sporting or Service Organisations ¹		Licence	367.30		Y	FA2006	S97(2)(a)
Minor Preparation Licence ^{2 3}		Licence	238.20		Y	FA2006	S97(2)(a)
Restoration of Licence ⁴		Licence	74.70		Y	FA2006	S97(2)(a)
Amendment to Food Licence ²		Licence	121.80		Y	FA2006	S97(2)(a)
Inspection under Food Act 2006 - Licensable Food Business		Inspection	255.40		Y	FA2006	S97(2)(a)
Inspection under Food Act 2006 - Unlicensable/ Temporary Food Business		Inspection	109.85		Y	FA2006	S97(2)(a)
Food Safety Program							
Application for Accreditation of Food Safety Program		Application	470.60		Y	FA2006	S97(2)(a)
Application for Accreditation of Food Safety Program if Notice of Written Advice received from external auditor		Application	304.15		Y	FA2006	S97(2)(a)
2nd Party Audit Fee for Food Safety Program (Based on application for Audit and an average 6 hours EHO time)		Audit	619.75		Y	FA2006	S97(2)(a)
2nd Party Non-Conformance Audit Fee for Food Safety Program		Audit	311.10		Y	FA2006	S97(2)(a)
Amendment to Food Safety Program - Minor (e.g.. business name change, change to contact details, etc.) ²		Application	96.30		Y	FA2006	S97(2)(a)
Amendment to Food Safety Program-Major (e.g. changes resulting from new, changed or modified food operations and/or documentation)		Application	201.50		Y	FA2006	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL HEALTH - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
ACCOMMODATION APPROVALS							
Plans Approval							
Processing of Plans - Minor (e.g. small accommodation business) and minor changes to existing plans approval.		Application	155.85		Y	LL1	S97(2)(a)
Processing of Plans - Major (e.g. large accommodation business i.e. resort, backpacker, hostel)		Application	258.25		Y	LL1	S97(2)(a)
Accommodation Approvals By Type							
<i>NOTE: All Accommodation capped at \$1,250.</i>							
Bed & Breakfast / Farm Stay / Forest Stay Approvals ⁵ - No charge		Approval	-		Y	LL1(Sch17)S11	S97(2)(a)
Plus per maximum persons accommodated - No charge		Person	-		Y	LL1(Sch17)S11	S97(2)(a)
Operation of Shared Facility Accommodation Approval		Approval	298.45		Y	LL1(Sch17)S11	S97(2)(a)
Plus per maximum persons accommodated		Person	2.75		Y	LL1(Sch17)S11	S97(2)(a)
Camping Grounds/Caravan Parks Approval		Approval	298.45		Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Plus per site (as per approved plan)		Site	3.55		Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Plus per On-Site Cabins or permanent structures e.g. tents (as per approved plan)		Cabin	13.30		Y	LL1(Sch12)S11/ LL1(Sch14)S11	S97(2)(a)
Transfer of Approval (Accommodation Premises)		Transfer	147.00		Y	LL1(Sch12)S11 & LL1 (Sch 17) S11	S97(2)(a)
Additional Inspection - Accommodation Premises - Major (e.g. large accommodation business i.e. resort, backpacker, hostel)		Inspection	255.40		N		
Additional Inspection - Accommodation Premises - Minor (e.g. small accommodation business) ²		Inspection	108.80		N		
OPERATION OF PUBLIC SWIMMING POOL - APPROVAL							
<i>NOTE: Where food licenses are held by B&B accommodation, no swimming pool renewal fee will apply.</i>							
New Approval Fee (where not covered by current accommodation approval)		Approval	235.30		Y	LL1(Sch16)S11	S97(2)(a)
Renewal Approval Fee (1st pool only)		Approval	214.70		Y	LL1(Sch16)S11	S97(2)(a)
Additional Pool (capped at \$550)		Approval	96.50		Y	LL1(Sch16)S11	S97(2)(a)
Additional Inspection Fee (per pool) ²		Inspection	96.50		Y		S97(2)(a)
Transfer of Approval Fee (where not covered by current accommodation approval)		Transfer	147.00		Y	LL1(Sch16)S11	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL HEALTH - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
PUBLIC HEALTH							
<i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>							
Plan approval for new higher risk premises		Application	407.45		Y	PHA2003	S97(2)(a)
New Licence Application Fee		Licence	350.05		Y	PHA2003	S97(2)(a)
Renewal of Licence		Licence	350.05		Y	PHA2003	S97(2)(a)
Amendment of Licence Fee		Licence	121.80		Y	PHA2003	S97(2)(a)
Transfer of Licence Fee		Licence	121.80		Y	PHA2003	S97(2)(a)
Application for a Replacement of Licence		Licence	47.15		Y	PHA2003	S97(2)(a)
Inspection Fee carried on at:							
A fixed premises		Inspection	407.45		Y	PHA2003	S97(2)(a)
A mobile premises		Inspection	407.45		Y	PHA2003	S97(2)(a)
Inspection Fee of a non-higher risk personal service		Inspection	241.05		Y	PHA2003	S97(2)(a)
Inspection fee to determine compliance with remedial notice		Inspection	401.70		Y	PHA2003	S97(2)(a)
Search Fees							
Sales Search (No inspection required) - all Environmental Health Approvals		Search	160.75		Y	FA2006/LL1	S97(2)(a)
Additional Fee for Search / Inspection < 5 working days (Sales Searches requested within 5 working days will incur an additional priority fee)		Search/ Inspection	155.05		N	FA2006/LL1	
Pre-Sale Inspections : Food Business-Med/High Risk		Inspection	429.25		N	FA2006	
Pre-Sales Inspections: Food Business-Low Risk Only		Inspection	270.30		N	FA2006	
Pre-Sales Inspections: Caravan/Camping/Accommodation Facility		Inspection	229.85		N	LL1	
Pre-Sales Inspections : Caravan/Camping/Accommodation Facility with Food Preparation Area (1)		Inspection	562.40		N	FA2006/LL1	
Pre-Sales Inspections: Caravan/Camping/Accommodation Facility more than one Food Preparation Area (+2)		Inspection	704.05		N	FA2006/LL1	
Pre-Sales Inspections: Personal Appearance Services Premises - High Risk		Inspection	253.45		N	PHA2003	
Pre-Sale Inspections: Other Miscellaneous ²		Inspection	160.75		N		
Other searches ²		Search	31.10		N		

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL HEALTH - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Copy of Certificate		Copy	47.15		Y	FA2006/LL1	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL PROTECTION - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
GENERAL FEES							
Compliance Audit		Hour	102.75		N		
Document search and copies of statutory documents		Application	78.90		N		
Late payment fee for Annual Return of an Environmental Authority		Application	78.90		Y	EP Act	S97(2)(a)
Transitional Environmental Program annual return		Application	306.85		Y	EP Act	S97(2)(a)
APPLICATION FEES							
Application for Concurrence agency (plus ERA annual fee)		Application	308.05		Y	EP Act	S97(2)(a)
Application for Development Approval (plus ERA annual fee) Standard, Variation and Site Specific		Application	308.05		Y	EP Act	S97(2)(a)
Application for Development Approval for multiple ERAs (plus highest ERA annual fee)		Application	308.05		Y	EP Act	S97(2)(a)
Application for Environmental Authority (plus ERA annual fee)		Application	308.05		Y	EP Act	S97(2)(a)
Application to amend Environmental Authority		Application	308.05			EP Act	S97(2)(a)
Application for a Transitional Environmental Program		Application	308.05		Y	EP Act	S97(2)(a)
Application to extend Development Approval currency period		Application	232.80		Y	EP Act	S97(2)(a)
Application to change Development Approval		Application	232.80		Y	EP Act	S97(2)(a)
Application to change or cancel a condition of Development Approval		Application	232.80		Y	EP Act	S97(2)(a)
Application for Dewatering Permit		Application	145.60		Y	EP Act	S97(2)(a)
Application to Transfer Environmental Authority		Application	75.25		Y	EP Act	S97(2)(a)
ENVIRONMENTALLY RELEVANT ACTIVITIES ANNUAL FEES							
Asphalt manufacturing		Licence	515.70		Y	EP Regulation	S97(2)(a)
Boat maintenance or repair		Licence	908.25		Y	EP Regulation	S97(2)(a)
Metal forming		Licence	515.70		Y	EP Regulation	S97(2)(a)
Metal recovery		Licence	698.20		Y	EP Regulation	S97(2)(a)
Plastic product manufacturing >1tonne <5tonne		Licence	417.75		Y	EP Regulation	S97(2)(a)
Plastic product manufacturing >5tonne		Licence	629.05		Y	EP Regulation	S97(2)(a)

DOUGLAS SHIRE COUNCIL - ENVIRONMENTAL PROTECTION - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Surface coating (Metal Surface Coating <2000 tonne)		Licence	515.70		Y	EP Regulation	S97(2)(a)
Waste Incineration and thermal treatment		Licence	515.70		Y	EP Regulation	S97(2)(a)

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
<i>All approvals are subject to conditions as outlined on relevant forms and Local Laws.</i>							
<i>Approval, permits and licences are non-transferable. Transfer of ownership requires an application to be made to Council.</i>							
<i>Permit and approval holders may be required to maintain a current Public Liability Risk Policy with Council as an interested party - a copy must be lodged with Council.</i>							
<i>All new Annual Environmental Health & Regulatory Services approval, permit & license fees will be calculated on a pro-rata basis. Application Fees are non-refundable.</i>							
<i>75% - 1 Oct-31 Dec</i>							
<i>50% - 1 Jan-30 Mar</i>							
<i>25% - 1 Apr-30 Jun</i>							
<i>Refunds</i>							
<i>- A non-refundable administration fee of \$50 applies for applications where assessment by an officer has not occurred.</i>							
<i>- Refunds are not applicable to applications less than \$50.</i>							
<i>- Where assessment of application has occurred, a refund of 25% of the application fee may apply.</i>							
<i>- Refused applications are non refundable.</i>							
<i>- Approvals, permits & licences are subject to a refund based on a pro-rata amount less a \$50 service fee.</i>							
<i>75% - < 3 months of term of approval</i>							
<i>50% - > 3 and < 6 months of term of approval</i>							
<i>25% - > 6 and < 9 months of term of approval</i>							
<i>Refunds are not applicable after 75% of the approval, permit or licence term.</i>							
<i>NOTE: All refunds and fees associated with applications and approvals are subject to discretion by Team Leader/Co-Ordinator or Manager of Unit.</i>							
<i>¹ Discretion of Co-ordinator Environmental Health and Regulatory Services, and relevant Unit Manager.</i>							
<i>² Subject to new Local Laws being introduced, the approvals may or may not be required.</i>							
<i>³ Pro-rata fees available for seasonal approvals</i>							
APPROVAL AND PERMITS							
Outdoor Dining							
<i>NOTE: The Annual Approval Fee and Per Metre Fee will be invoiced upon approval.</i>							
New Application Fee		Application	237.55		Y	LL59	S97(2)(a)
Annual / Renewal / Transfer Approval Fee		Annual	200.85		Y	LL59	S97(2)(a)
Amendment to Approval Fee		Annual	89.00		Y	LL59	S97(2)(a)
Per Square Metre Fee							
A - Port Douglas, Macrossan St ONLY		m ²	110.85		Y	LL59	S97(2)(a)
B - Port Douglas Other		m ²	64.35		Y	LL59	S97(2)(a)
C - Mossman Regulated Parking		m ²	23.05		Y	LL59	S97(2)(a)

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
D - All Other		m ²	14.40		Y	LL59	S97(2)(a)
Goods on Footpath							
New Application / Approval Fee (1m ² included)		Application	238.20		Y	LL1	S97(2)(a)
Renewal / Transfer Fee		Annual	181.50		Y	LL1	S97(2)(a)
Per Square Metre Fee (1m ² included)		m ²	49.95		Y	LL1	S97(2)(a)
Portable Advertising							
New Application / Approval Fee		Application	170.45		Y	LL59	S97(2)(a)
Renewal / Transfer Fee		Annual	113.70		Y	LL59	S97(2)(a)
Return of Confiscated Goods		Sign	128.35		Y	LL59	S97(2)(a)
PRESCRIBED ACTIVITIES							
Public Place Activities (Schedule 6)							
<i>NOTE: Upon approval, Public Place Activities are Regulated Activities under Schedule 24.</i>							
Busking / 'New Application/Approval Fee		Application 3mth licence	23.05		Y	LL1 (Schd 6) S10	S97(2)(a)
Wedding Ceremony - New Application/Approval Fee		Application	80.45		Y	LL1	S97(2)(a)
Sporting or Recreational Activity - New Application/Approval Fee		Application	320.75		Y	LL1	S97(2)(a)
Social or Community Activity - New Application/Approval Fee		Application	213.85		Y	LL1	S97(2)(a)
Fund Raising Activity - New Application/Approval Fee		Application	-		Y	LL1	S97(2)(a)
Other Public Place Activity (Major) - New Application/Approval Fee 1		Application	449.35		Y	LL1	S97(2)(a)
Other Public Place Activity (Minor) - New Application/Approval Fee 1		Application	80.45		Y	LL1	S97(2)(a)
Hoarding, Gantry, Scaffolding & Temp Fencing - New Application/Approval Fee		Application	449.35		Y	LL1	S97(2)(a)
Hoarding, Gantry, Scaffolding & Temp Fencing - Security Bond ¹		Bond	1,246.10		N		

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
MOORINGS							
New Application/Approval Fee		Application	80.45		Y	LL1	S97(2)(a)
Security Bond (Long Term Only)		Bond	1,246.10				
PD Boat Harbour Pile Mooring-Long Term							
< 14 metres		Annual	1,101.10		N		
> 14 metres and < 17 metres		Annual	1,405.75		N		
> 17 metres and < 25 metres		Annual	1,549.15		N		
> 25 metres		Annual	1,717.85		N		
PD Boat Harbour Pile Mooring-Casual -Daily		Full day	17.90		N		
PD Boat Harbour Pile Mooring-Casual -Weekly		Week	95.30		N		
Berthing Fee: PD Sugar Wharf		Day	147.00		N		
Berthing Permit: Daintree River Pontoon		Quarter	268.60		N		
Commercial Use of Local Government Controlled Areas and Roads (Schedule 8) - Temporary One-Off Approvals							
Fireworks - New Application/Approval Fee		Application	80.25		Y	LL1	S97(2)(a)
Helicopter Landings - New Application/Approval Fee		Application	80.25		Y	LL1	S97(2)(a)
Parachute Landings - New Application/Approval Fee		Application	80.25		Y	LL1	S97(2)(a)
Other Temporary / One Off Approvals (Major) - New Application/Approval Fee ¹		Application	433.70		Y	LL1	S97(2)(a)
Other Temporary / One Off Approvals (Minor) - New Application/Approval Fee ¹		Application	77.65		Y	LL1	S97(2)(a)
Use of Regulated Parking Bays							
New Application/Approval Fee (Annual)		Annual	1,209.60		N		
New Application/Approval Fee (Monthly)		Month	149.25		N	LL1	
New Application/Approval Fee (Weekly)		Week	55.85		N	LL1	
New Application/Approval Fee (Daily)		Day	27.75		N	LL1	
Block Loading Zone (Daily)		Day	28.75		N	LL1	

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
COMMERCIAL FILMING / PHOTOGRAPHY							
<i>NOTE: A late charge of 20% may be added for applications received less than 7 working days (non-exclusive) or 14 working days (exclusive) before commencement of filming.¹</i>							
<i>NOTE : A refundable bond (as determined) is payable in advance.</i>							
Non Exclusive Use							
New Application / Approval Fee		Application	107.40		Y	LL1	S97(2)(a)
New Application / Approval Fee (TQ/TTNQ/PDDT supported)		Application	52.30		Y	LL1	S97(2)(a)
Photography Permit Fee (Yearly)		Annual	319.65		Y	LL1	S97(2)(a)
Exclusive Use							
<i>NOTE: Exclusive use approvals calculation = New Application/Approval Fee + Duration Fee</i>							
New Application / Approval Fee		Application	195.75		Y	LL1	S97(2)(a)
Filming Duration Fee (Full Day)		Full Day	364.95		Y	LL1	S97(2)(a)
Filming Duration Fee (Weekly)		Week	1,793.65		Y	LL1	S97(2)(a)
Photography Duration Fee (Full Day)		Full Day	195.75		Y	LL1	S97(2)(a)
Photography Duration Fee (Weekly)		Week	895.10		Y	LL1	S97(2)(a)
ROADSIDE VENDING AND ITINERANT VENDING							
<i>NOTE: Fees are subject to Roadside Vending Policy</i>							
<i>NOTE: New Approval Fee = Application Fee (paid at lodgement) + Approval Fee (Charged by invoice once approved).</i>							
New Application Fee (One off)		Application	241.55		Y	LL1	S97(2)(a)
Annual Approval/Renewal Fee (Itinerant)		Annual	449.35		Y	LL1	S97(2)(a)
Annual Approval/Renewal Fee (Roadside) ³		Approval	1,348.40		Y	LL1	S97(2)(a)
Transfer of Approval		Approval	220.95		Y	LL1	S97(2)(a)
Security Bond (Roadside Vending) ¹		Vehicle	1,254.60		N		

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
ANNUAL / SEASONAL APPROVALS							
<i>Commercial business utilising Council controlled areas and roads</i>							
<i>NOTE: New application = Application Fee (paid at lodgement) + Approval Fee + Location Fee + Impact of Activity Fee (Charged by invoice once approved). Renewal application = Renewal Fee + Location Fee + Impact of Activity Fee (charged by invoice at renewal time).</i>							
<i>NOTE: Seasonal (6-Monthly) Approvals are calculated as above with Application Fee, Renewal Fee & Location Fee at 50%.</i>							
Application Fee (One off)		Application	251.00		Y	LL1	S97(2)(a)
Approval/Renewal Fee		Annual	132.65		Y	LL1	S97(2)(a)
Transfer of Approval		Annual	132.65		Y	LL1	S97(2)(a)
Minor Modification Fee (Administrative Changes)		Modification	38.55		Y	LL1	S97(2)(a)
Major Modification Fee (Change/additions to approved activities)		Modification	128.05		Y	LL1	S97(2)(a)
Location Fee							
< 10 m ²		Annual	362.70		Y	LL1	S97(2)(a)
< 20 m ²		Annual	750.55		Y	LL1	S97(2)(a)
> 20 m ²		Annual	1,147.55		Y	LL1	S97(2)(a)
Impact of Activity Fee							
No. of customers per year: 0 - 1000		Annual	433.85		Y	LL1	S97(2)(a)
No. of customers per year: 1001 - 2000		Annual	867.65		Y	LL1	S97(2)(a)
No. of customers per year: > 2000		Annual	1,735.25		Y	LL1	S97(2)(a)
Security Bond		Bond	2,386.85		N		
<i>NOTE: A Security Bond is applicable and determined in accordance with the event and where site is on Council Controlled Land.</i>							

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
TEMPORARY ENTERTAINMENT EVENT (SCHEDULE 18) All categories - Open Air Concert, Circus, Other							
New Application Fee		Application	120.60		Y	LL1(Sch18)S11	S97(2)(a)
Approval Fee (1 - 3 days duration)		Approval	347.85		Y	LL1(Sch18)S11	S97(2)(a)
New: Approval Fee (>3 days duration)		Approval	723.00		Y	LL1(Sch18)S11	S97(2)(a)
DEPOSITING OF GOODS OR MATERIALS ON LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS (SCHEDULE 23)							
New Application / Approval Fee		Application	449.35		Y	LL1(Sch23)S11	S97(2)(a)
Security Bond		Bond	1,246.10		N		
CARRYING OUT WORKS ON A ROAD OR INTERFERING WITH A ROAD OR ITS OPERATION (SCHEDULE 30)							
New Application / Approval Fee - Minor		Application	81.00		Y	LL1(Sch30)S11	S97(2)(a)
New Application / Approval Fee - Major		Application	449.35		Y	LL1(Sch30)S11	S97(2)(a)
Security Bond ¹		Bond	1,246.10		N		
Other Local Laws Application Fees							
New Application / Approval Fee - Minor ¹		Application	81.00		Y	LL1(Sch30)S11	S97(2)(a)
New Application / Approval Fee - Major ¹		Application	452.40		Y	LL1(Sch30)S11	S97(2)(a)
MISCELLANEOUS LOCAL LAWS							
Abandoned Vehicles							
<i>Fee Calculation = Removal / Administration Fee + Actual Cost of Towing</i>							
Release / Administration Fee (plus actual cost)		Vehicle	180.20		N		
Overgrown Allotments (Enter & Clear)							
<i>Fee Calculation = Inspection/Administration Fee + Actual Cost of Mowing</i>							
Inspection / Administration Fee (plus actual cost)		Allotment	287.50		N		

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
ANIMAL MANAGEMENT							
Dog Registrations & Renewals							
<i>Dogs must be registered from 3 months of age.</i>							
<i>Puppies under 6 months can be registered free of charge and registration will be valid until the next registration renewal period.</i>							
<i>Transfer of registration: if a dog is currently registered within another council area, free registration is available with proof of current registration (Current registration notice).</i>							
<i>Discounted fees apply to NEW registrations only. If the dog is in the system, the dog registration is not new. New Registrations are non-refundable.</i>							
<i>Discount Periods</i> <i>Jan-Mar 45%</i> <i>Apr-Jun 65%</i>							
<i>Discounted Fees:</i> <i>Desexed dogs - 50%</i> <i>Pensioner discount - 30%</i> <i>Level 3 Obedience - 15%</i>							
Dogs - Miscellaneous							
Puppy Registration (under 6 months old)			FREE				
Transfer of Registration (proof required)			FREE				
Replacement Tag - Dog		Each	FREE		Y	AMC& DA2008	S97(2)(d)
Additional Regulated Dog Warning Sign		Sign	33.40		N		
Dog Registration/Renewal - Ordinary							
Entire Dog: Full Registration Fee		Dog	86.00		Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee		Dog	43.00		Y	AMC&DA2008	S97(2)(a)
Dog Registration/Renewal - Level 3 Obedience							
<i>Level 3 Obedience is a MINIMUM - Certificate/Proof of eligibility required</i>							
Entire Dog: Full Registration Fee		Dog	72.00		Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee		Dog	36.00		Y	AMC&DA2008	S97(2)(a)

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Dog Registration/Renewal - Pensioner Discount							
<i>NOTE : Proof of Entitlement is required: pensioner card.</i>							
Entire Dog: Full Registration Fee		Dog	60.00		Y	AMC&DA2008	S97(2)(a)
Desexed Dog: Full Registration Fee		Dog	30.00		Y	AMC&DA2008	S97(2)(a)
Dog Registration/Renewal - Special Concession							
<i>Special Concession (Aged Pension/Assistance/Support Dogs) is a free lifetime registration renewable every three years. Proof of Eligibility Required.</i>							
Aged Pensioners (must hold a pensioner card, show proof of age (over 65), produce a sterilisation certificate and microchipping certificate) - No charge		Dog	-		Y	AMC&DA2008	S97(2)(a)
Assistance/Support Dogs (Assistance dog certificate, sterilisation certificate & microchipping certificate) - No charge		Dog	-		Y	AMC&DA2008	S97(2)(a)
Farm Dogs (Rural productive/max. 4 dogs)		Dog	9.00		Y	AMC&DA2008	S97(2)(a)
Dog Registration/Renewal - Regulated Dogs							
<i>Pro-rata not applicable.</i>							
Initial Regulated Dog Registration (included 1 sign, inspections, registration)		Dog	240.00				
Declared Regulated Dog (subsequent annual registration)		Dog	86.00		Y	AMC&DA2008	S97(2)(a)
Animals - Permits							
Permit to Own Restricted Dog (one-off/non-refundable)		Application	147.00		Y	AMC&DA2008	S97(2)(a)
Excess Animals Permit (one-off/non-refundable)		Application	272.60		Y	LL2	S97(2)(a)
Pet Shops, Catteries and Kennels (Commercial) License		Premises	362.70		Y	LL2	S97(2)(a)
Commercial Breeder - New Application/ Approval		Breeder	304.00		Y	LL2	S97(2)(a)
Commercial Breeder - Renewal of Approval		Breeder	223.00		Y	LL2	S97(2)(a)
ANIMALS - IMPOUNDMENTS							
<i>All impoundments may attract a sustenance fee.</i>							
<i>Dog will not be released until its registration is current.</i>							
<i>Dog will not be released until microchipping requirement is current.</i>							

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Payment must be made PRIOR to release. The receipt must be shown for release at pound.							

DOUGLAS SHIRE COUNCIL - LOCAL LAW COMPLIANCE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Release Fees - Dogs							
Puppy (apparently under three months old)		Animal	17.00		Y	LL2	S97(2)(d)
Microchipping Voucher (dog will not be released until microchip requirements are current)		Voucher	60.00		Y	LL2	S97(2)(d)
Registered (First Impoundment)		Animal	50.00		Y	LL2	S97(2)(d)
Unregistered (First Impoundment Fee PLUS registration fee)		Animal	113.00		Y	LL2	S97(2)(d)
Second Impoundment (PLUS registration fee if lapsed)		Animal	135.00		Y	LL2	S97(2)(d)
Third and Subsequent Impoundments (PLUS registration fee if lapsed) (+20% of second impoundment fee)		Animal	162.00		Y	LL2	S97(2)(d)
Sustenance Fee-Per Day (If applicable)		Day	17.00		Y	LL2	S97(2)(d)
Release Fees - Cats							
<i>All impoundments may attract a sustenance fee.</i>							
<i>Cat will not be released until microchipping requirement is current.</i>							
<i>Payment must be made PRIOR to release. The receipt must be shown for release at pound/vet.</i>							
Microchipping Voucher (cat will not be released until microchip requirements are current)		Voucher	60.00		Y	LL2	S97(2)(d)
First Impoundment		Animal	113.00		Y	LL2	S97(2)(d)
Subsequent Impoundments		Animal	135.00		Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)		Day	17.00		Y	LL2	S97(2)(d)
Release Fees - Other Animals							
Sheep, Swine, Goats, Horses & Cattle		Animal	296.70		Y	LL2	S97(2)(d)
Sustenance fee-Per Day (If applicable)		Day	27.05		Y	LL2	S97(2)(d)
Transport/ Removal of Animal			Cost + 10%		Y	LL2	S97(2)(d)

DOUGLAS SHIRE COUNCIL - WATER & WASTEWATER - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
CUSTOMER SERVICE AND BILLING							
BOND for Hire of metered standpipe - SHORT TERM (max 7 days)	350.00				N		
Hire of metered standpipe - SHORT TERM (max 7 days)		Day	6.75		N		
Extraction of water from Hydrant: water consumption charged per Kilolitre as recorded on meter reading		Kilolitre	1.45		N		
WATER AND WASTEWATER MISCELLANEOUS							
Group Title Subdivision Sewer (includes up to five (5) lines)		Application	1,371.35		Y	Plumbing & Drainage Act s85 & s86 and Standard Plumbing & Draining Regulations 2003 s35(3)	s97 (2)(a)
Group Title Subdivision Sewer - Fee per additional Sewer Line over five(5)		per Line	73.50		Y	Plumbing & Drainage Act s85 & s86 and Standard Plumbing & Draining Regulations 2003 s35(3)	s97 (2)(a)
Repairs to sewer lines upon request		Request	Cost + 20%		Y	Water Supply (Safety & Reliability) Act 2008 s192 & Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Commissioning of Water Pump Station		Application	1,402.30		Y	Water Supply (Safety & Reliability) Act 2008 s192 & Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Commissioning of Waste Water Pump Station		Application	2,016.70		Y	Water Supply (Safety & Reliability) Act 2008 s192 & Plumbing & Drainage Act s85 & s86	s97 (2)(a)
LIQUID TRADE WASTE							
Liquid Trade Waste New/Amendment Application		Application	461.65		Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Liquid Trade Waste Late Fee		Application Late Fee	41.60		Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Liquid Trade Waste Annual Renewal Fee - Annual fee for categories One and Two. NB: Further charges may still apply. Cat One = Low Volume, Low Strength <500 kL / year Cat Two = High Volume, Low Strength > 500 kL / year. Note volume charges may apply - refer to relevant fee.		Annual Flat Fee	249.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 & Water Act 2000 s572	s97 (2) (a)
Category Two Volume Charges Note: Category Two charges are calculated from meter readings performed every 4 months less pedestal allowance - varies from case to case.		Kilolitre	1.70		Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Environment Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Liquid Trade Waste Annual Renewal/Agreement Fee - Annual fee for Category 3. Cat 3 = High Volume, High Strength Note: Please refer to Cat Three Load & Volume Charges listed separately.		Annum	296.35		Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)
Category Three Volume Charges		Kilolitre	1.70		Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Environment Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Sampling (excluding lab testing)		Test	216.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 (1)(a) & Water Act 2000 s572	s97 (2) (a)
Sample - Tested strength of BOD 5 by weight		Kilogram	2.95		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
Sample - Tested strength of Suspended Solids by weight		Kilogram	2.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
TKN (Total Kjeldahl Nitrogen)		Kilogram	4.35		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
TP (total Phosphorus)		Kilogram	7.55		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
Sulphates (as SO4)		Kilogram	2.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)

DOUGLAS SHIRE COUNCIL - WATER & WASTEWATER - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Ammonia (as N)		Kilogram	2.95		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
Total Oil & Grease		Kilogram	2.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	S97(2)(c)
Approval for Food Waste Disposal Units: Category A to 700 Watt rating		Annum	1,497.40		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Approval for Food Waste Disposal Units: Category B over 700 Watt rating		Annum	2,996.20		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Approval for Food Waste Disposal Units & Macerators: Category C - Installed in aged persons homes		Annum	1,124.15		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Liquid Waste Dumping fee - Septage Acceptance		Kilolitre	31.85		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	S97(2)(c)
Liquid Waste Dumping fee - Shipboard Waste - Holding Tank		Kilolitre	1.70	min 10 kL	Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	S97(2)(c)
Liquid Waste Dumping fee - Sullage Acceptance		Kilolitre	1.70		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (c)
Recycled Effluent Fee - charged to a maximum rate/kL. NB: Please contact Council to discuss Individual agreement arrangements and tariff transition		Kilolitre	1.05		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (c)
Land Record Search - Trade Waste Service Records Only. Form must be submitted with a signed consent of authority form from the current approval holder.		Search	80.25		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2)(c)
Land Record Search - Trade Waste Service Records and Inspection. Form must be submitted with a signed consent of authority form from the current approval holder.		Search	236.55		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2)(c)
Inspection Fee		Each	156.35		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Water Act 2000 s572	s97 (2) (a)
Loading Charge for - Non - Installation of Pre-treatment facilities: Pre treatment non compliance : 550 litre equivalent capacity		Monthly	899.50		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Loading Charge for - Non - Installation of Pre-treatment facilities: Pre treatment non compliance: 1,000 litre equivalent capacity		Monthly	1,350.10		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
Loading Charge for - Non - Installation of Pre-treatment facilities: Pre treatment non compliance: 2,000 litre equivalent capacity		Monthly	1,621.00		Y	Water Supply (Safety & Reliability) Act 2008 s180 (5) & Environmental Protection Act 1994 & Water Act 2000 s572	s97 (2) (a)
<i>NOTE : Penalty charges may apply in cases of discharging in excess of Sewer Entry Limits</i>							
WATER OPERATIONS							
Water Connection - Ridge Estate, Killaloe (Form 1 Compliance Assessment Required)		Connection	6,643.75		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 20mm Service up to 6 metres from main (Form 1 Compliance Assessment Required) Estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing		Connection	1,295.80		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Service: Relocate 20mm (over 50m) - Owner to reconnect inside property, (Estimate to be obtained from Council's Water Dept prior to application submission) (Form 1 Compliance Assessment Required)		Connection	Cost + 20%		Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)
Water Connection - 25mm Service up to 6 metres from main (Form 1 Compliance Assessment Required) Estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing		Connection	1,693.60		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 40mm Service up to 6 metres from main (Form 1 Compliance Assessment Required) Estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing		Connection	2,213.10		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 50mm Service up to 6 metres from main (Form 1 Compliance Assessment Required) Estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing		Connection	2,389.70		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)

DOUGLAS SHIRE COUNCIL - WATER & WASTEWATER - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Water Connection - 100mm Service (Form 1 Compliance Assessment Required) Estimate required and upfront payment of the minimum fee to be paid prior to works commencing		Connection	8,197.75	8,197.75	Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 150mm Service (Form 1 Compliance Assessment Required) Estimate required and upfront payment of the minimum fee to be paid prior to works commencing		Connection	9,662.70	9,662.70	Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 100mm Fire Service (Form 1 Compliance Permit required) Estimate required and upfront payment of the minimum fee to be paid prior to works commencing		Connection	8,197.75	8,197.75	Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Water Connection - 150mm Fire Service (Form 1 Compliance Permit required) Estimate required and upfront payment of the minimum fee to be paid prior to works commencing		Connection	9,662.70	9,662.70	Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Recycled Water Connection - 20mm Service (where available) (Form 1 Compliance Permit required) Estimate required for distances over 6 metres and upfront payment of the standard fee to be paid prior to works commencing		Connection	1,295.80		Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) & Plumbing & Drainage Act s143 (2)(b) & Water Act 2000 s572	s97 (2) (a)
Relocation of Water Service - please refer to disconnection fee (under Plumbing fees) and relevant connection fee		Connection			Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)
Fire Hydrant Connection		Connection	2,597.50		Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)
Subdivisional Water Connection	2,500.00	Connection	Cost + 20%		Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)
Water Meter: Testing 20mm and 25mm only (Estimate required for larger services)		Test	198.10		Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)
Hydrant Flow & Hydrostatic Test	600.00	Test	Cost + 20%		Y	Water Supply (Safety & Reliability) Act 2008 & Water Act 2000 s572	s97 (2) (a)

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
CONDITIONS OF DISPOSAL								
<i>Charges are standard to all landfills / transfer stations unless stated</i>								
<i>Where a weighbridge is available Council reserves the right to weigh any vehicle - domestic or commercial, and charge for the weight of waste carried</i>								
<i>Volumetric measure is only applicable where a weighbridge is either inoperable or not available on site</i>								
<i>The Manager has delegated authority to determine to partially or wholly waive any scheduled waste services fee if it is considered that the fee is unreasonable or inappropriate in any case.</i>								
DOMESTIC DISPOSAL FEES								
Domestic Mixed Waste - (Dry Inert - Broken Furniture Items etc.)								
Car, Station Wagon, Small Ute (max tray 1400mm)	Cow Bay; Killaloe; Newell; Daintree		Each	9.00		N		
Ute, Van or Trailer (>1400mm long)	Cow Bay; Killaloe; Newell; Daintree		Each	13.00		N		
Ute and Trailer, Van and Trailer or Tandem Trailer	Cow Bay; Killaloe; Newell; Daintree		Each	21.00		N		
Light Truck (<4.5t GVM)	Cow Bay; Killaloe; Newell; Daintree		Each	37.50		N		
Mattresses	Cow Bay; Killaloe; Newell; Daintree		Each	15.00		N		
Domestic Mixed Waste - Douglas Shire Council non weighbridge Site (Treatable - Food scraps, Mixed Kitchen Waste)								
Domestic Mixed Waste (Treatable)			Per m ³	56.00		N		
240L Wheelie Bin	Cow Bay; Daintree		Each	14.00		N		
120L Bin	Cow Bay; Daintree		Each	7.00		N		
60 L Bin/Bag or equivalent	Cow Bay; Daintree		Each	4.00		N		
Construction & Demolition Waste								
<i>(Disposal of construction & demolition waste is only accepted at Killaloe Transfer Station)</i>								
Car, Station Wagon, Small Ute (max tray 1400mm)	Killaloe		Each	12.50		N		
Ute, Van or Trailer (>1400mm long)	Killaloe		Each	24.50		N		
Ute and Trailer Van and Trailer or Tandem Trailer	Killaloe		Each	36.50		N		
Light Truck (<4.5t GVM)	Killaloe		Each	73.00		N		

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Green Waste								
<i>(Self delivered only)</i>								
<i>(Clean green waste only; no treated timber; maximum size up to 900mm diameter)</i>								
<i>(Green Waste is not accepted at Cow Bay Transfer Station)</i>								
Car, Station Wagon, Small Ute (max tray 1400mm)	Killaloe; Newell; Daintree		Each	FREE				
Ute, Van or Trailer (>1400mm)	Killaloe; Newell; Daintree		Each	5.50		N		
Ute and trailer, Van and trailer or tandem trailer	Killaloe; Newell; Daintree		Each	11.00		N		
Light truck (<4.5t GVM)	Killaloe; Newell; Daintree		Each	21.50		N		
Tyres								
Tyre - Motor bike without rim	Cow Bay; Killaloe; Daintree		Tyre	2.50		N		
Tyre - Motor bike with rim	Cow Bay; Killaloe; Daintree		Tyre	4.00		N		
Tyre - Car without rim	Cow Bay; Killaloe; Daintree		Tyre	4.50		N		
Tyre - Car with rim	Cow Bay; Killaloe; Daintree		Tyre	8.50		N		
Tyre - Light Truck/Bobcat without rim	Cow Bay; Killaloe; Daintree		Tyre	7.50		N		
Tyre - Light Truck/Bobcat with rim	Cow Bay; Killaloe; Daintree		Tyre	14.00		N		
Tyre - Truck without rim	Cow Bay; Killaloe; Daintree		Tyre	16.50		N		
Tyre - Truck with rim	Cow Bay; Killaloe; Daintree		Tyre	36.00		N		
Tyre - Solid (up to 300mm) without rim	Cow Bay; Killaloe; Daintree		Tyre	9.00		N		
Tyre - Solid (up to 300mm) with rim	Cow Bay; Killaloe; Daintree		Tyre	18.00		N		
Tyre - Solid (300mm+) without rim	Cow Bay; Killaloe; Daintree		Tyre	22.50		N		
Tyre - Solid (300mm+) with rim	Cow Bay; Killaloe; Daintree		Tyre	45.50		N		
Tyre - (1,000mm+) without rim	Cow Bay; Killaloe; Daintree		Tyre	217.50		N		
Tyre - (1,000mm+) with rim	Cow Bay; Killaloe; Daintree		Tyre	435.50		N		

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Car Bodies								
<i>(Car Bodies must not contain waste or any other items and must be drained of all fuel and fluids)</i>								
<i>(Car Bodies are not accepted at Daintree Transfer Station)</i>								
Car Bodies	Cow Bay; Killaloe; Newell		Each	36.50		N		
Other Large Scrap Items								
Non-standard items comprised or including a substantial metal component e.g. caravans, boats, skip bins may be accepted with prior arrangement.	Cow Bay; Killaloe; Newell		Car body disposal fee plus 3rd party contractor fee					
HOUSEHOLD HAZARDOUS WASTE								
<i>(household hazardous waste in non-commercial quantities of less than 25 litres per visit)</i>								
Paint / Chemicals / Solvents	Cow Bay; Killaloe; Newell; Daintree		<25 litres	FREE				
Engine Oil								
<i>(waste oil is only accepted in non-commercial quantities of less than 25 litres per visit)</i>								
Engine Oil	Killaloe; Cow Bay		<25 litres	FREE				
Mulch								
<i>(Available at Killaloe & Newell Beach Transfer Station only)</i>								
Sale of Mulch	Killaloe; Newell		m ³	12.00		N		
Recyclable Materials								
Dry Recyclables (paper, cardboard, glass, plastic bottles, steel & aluminium Cans).	Killaloe; Cow Bay; Daintree; Newell		each	FREE				
Scrap Metal	Cow Bay; Killaloe; Newell		each	FREE				
Fridges, freezers and air conditioners	Cow Bay; Killaloe; Newell		each	8.00				
Fire Extinguishers	Killaloe		each	30.00				
Gas Cylinders	Cow Bay; Killaloe; Newell; Daintree		each	8.00				
Car Batteries	Cow Bay; Killaloe; Newell		each	FREE				

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Asbestos								
<i>(Disposal of Asbestos is only available at Killaloe Transfer Station by prior arrangement)</i>								
<i>(All asbestos is to be weighed unless the weighbridge is inoperable).</i>								
Asbestos - Tonne	Killaloe		Tonne	393.00	98.10	N		
Asbestos - Cubic Metre	Killaloe		m ³	128.50	98.90	N		
Animals								
<i>(Animal disposal is only available at Killaloe Transfer Station by prior arrangement)</i>								
Small (e.g. cat, small dog, possum)	Killaloe		Each	12.50		N		
Medium (e.g. wallaby, large dog, calf, pig, goat)	Killaloe		Each	21.00		N		
Large (e.g. cow, horse)	Killaloe		Each	83.50		N		
WASTE SERVICES - COMMERCIAL DISPOSAL FEES								
<i>Commercial & Industrial Waste - Disposal of Commercial Mixed Waste - Non Weighbridge Sites is only available at Cow Bay & Daintree Transfer Stations</i>								
Commercial Treatable Waste - (Food scraps, Mixed Kitchen Waste etc.)								
Commercial Treatable Waste NOTE: Charge converted to a container based rate at non-weighbridge sites as per below	Cow Bay; Daintree		m ³	56.00	3.65	N		
240L wheelie bin	Cow Bay; Daintree		each	14.00	3.65	N		
120L bin	Cow Bay; Daintree		each	7.00	3.65	N		
60L bin/bag or equivalent	Cow Bay; Daintree		each	4.00	3.65	N		
Commercial Treatable Waste at Killaloe Transfer Station	Killaloe		Tonne	Suez Charge				

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Commercial Inert Mixed Waste (landfill - Broken Furniture Items etc.)								
Car, Station Wagon, Small Ute (max tray 1400mm)	Cow Bay; Killaloe (if weighbridge is inoperable); Daintree		Each	28.50		N		
Ute, Van or Trailer (>1400mm long)	Cow Bay; Killaloe (if weighbridge is inoperable); Daintree		Each	56.50		N		
Ute and Trailer, Van and Trailer or Tandem Trailer	Cow Bay; Killaloe (if weighbridge is inoperable); Daintree		Each	112.50		N		
Light Truck (<4.5t GVM)	Cow Bay; Killaloe (if weighbridge is inoperable); Daintree		Each	224.50		N		
Mattresses	Cow Bay; Killaloe; Daintree		Each	15.00		N		
Cubic metres	Cow Bay; Killaloe (if weighbridge is inoperable); Daintree		Per m ³	56.50		N		
Commercial Inert Mixed Waste (landfill). Minimum charge applies under 240kg.	Killaloe		Tonne	72.00	15.60	N		
Construction & Demolition Waste (Self Haul)								
<i>(Disposal of Commercial Construction & Demolition Waste is only available at Killaloe Landfill)</i>								
Clean Fill - soil only				FREE				
Commercial Mixed C&D (Building Rubble). Min charge applies under 240kg.	Killaloe		Tonne	71.50	18.20	N		
Commercial Mixed C&D (Building Rubble). All C&D waste is to be weighed unless the weighbridge is inoperable.	Killaloe		Per m ³	56.50	15.60	N		
Commercial Clean C&D (concrete, bricks, etc.) min applies under 240kg.	Killaloe		Tonne	56.50	15.60	N		
Skip Bins (Fee based on volumetric capacity of skip bin)	Killaloe		Per m ³	56.50	55.60			
Animals (Animal disposal is only available at Killaloe Transfer Station by prior arrangement)								
Small (e.g. cat, small dog, possum)	Killaloe		each	12.50		N		
Medium (e.g. wallaby, large dog, calf, pig, goat)	Killaloe		each	21.00		N		
Large (e.g. cow, horse)	Killaloe		each	83.50		N		
Green Waste								
<i>(Clean green waste only; no treated timber; maximum size up to 900mm diameter)</i>								
<i>Minimum charge applies for under 240kg</i>								
<i>(Commercial Green Waste is not accepted at Cow Bay, Daintree or Newell Beach Transfer Stations)</i>								
Commercial Green Waste	Killaloe		Tonne	43.00	16.15	N		

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
CAR BODIES								
<i>Car Bodies must not contain waste or any other items and must be drained of all fuel and fluids</i>								
<i>(Car Bodies from commercial users are not accepted at Daintree or Newell Beach Transfer Station)</i>								
Car Bodies	Cow Bay; Killaloe		Each	36.50		N		
Other Large Scrap Items								
Non-standard items comprised or including a substantial metal component e.g. caravans, boats, skip bins may be accepted with prior arrangement.	Cow Bay; Killaloe		Car body disposal fee plus third party contractor fee					
SALE OF MULCH								
<i>(Available at Killaloe Transfer Stations only)</i>								
Sale of Mulch	Killaloe		Per m ³	16.00		N		
RECYCLABLE MATERIALS								
Dry Recyclables (paper, cardboard, glass, plastic bottles, steel & aluminium Cans) NB - Paper and cardboard are accepted free of charge at Cow Bay Transfer Station however must go into process bin as moisture in this location results in paper and cardboard becoming a contaminant in recyclable loads.	Killaloe; Cow Bay; Daintree		Tonne	FREE		N		
Scrap Metal	Killaloe; Cow Bay		Each	FREE		N		
Fridges, freezers and air conditioners	Killaloe; Cow Bay		Each	8.00				
Gas Cylinders	Cow Bay; Daintree; Killaloe		Each	8.00		N		
Car Batteries	Cow Bay; Killaloe		Each	FREE		N		
ASBESTOS								
<i>Disposal of asbestos is only available at Killaloe by prior arrangement.</i>								
<i>All asbestos is to be weighed unless the weighbridge is inoperable</i>								
Asbestos - Tonne	Killaloe		Tonne	393.00	98.10	N		
Asbestos - Cubic Metre	Killaloe		Per m ³	128.50	98.90	N		
WASTE TRACKING CERTIFICATES								
Waste Tracking Certificates (Fee for supply of Waste Tracking Certificates where waste transporter does not supply)				5.50				

DOUGLAS SHIRE COUNCIL - WASTE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Location	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
MATERIALS RECOVERY FACILITY								
Processing of Recyclable Materials								
(Commercial recycling collection contractors only)								
Disposal of Recyclable Material	Killaloe		Tonne	MRF Charge	MRF Charge	N		
KERBSIDE COLLECTION								
Bins								
Return service up to 240 litre bin (including call back to collect bin placed out late or incorrectly)			per service	10.00		N		
Return service up to 1.1m ³ bin			per service	21.00		N		
Business Recycling Extra Service								
240 litre - Note this is an additional collection e.g. holiday period, not an additional bin			per service	6.50		N		

DOUGLAS SHIRE COUNCIL - INFRASTRUCTURE SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
SEARCH FEES							
Search Fees: Mains Services Plans - water, sewer, stormwater drainage, Traffic Count data		Per plan / record	59.25		Y	IPA 1997	S97(2)(c)
INFRASTRUCTURE							
Blue Directional Signs: Application for Sign <i>with Pole</i>		Sign with Pole	598.00		Y		S97(2)(a)
Blue Directional Signs: Application for Sign <i>without Pole</i>		Sign w/out Pole	492.00		Y		S97(2)(a)
Supply of Tender Documents	non-refundable		Based on complexity and risk		N		

DOUGLAS SHIRE COUNCIL - NATURAL RESOURCES MANAGEMENT - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
SALE OF TREES							
65mm Supertubes - supply only, common species		Tube	3.25		N		
<i>Sale of Plants - Council sells native plants to community Groups, Landcare Groups, School Groups, and Landowners that have greater than 5ha - that are undertaking revegetation projects.</i>							

DOUGLAS SHIRE COUNCIL - PARK & FORESHORE BOOKINGS - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
RECREATIONAL PARKS & FORESHORES (excluding Port Douglas Esplanade, Reynolds Park, Little Cove, Rex Smeal Park, Market Park and George Davis Park)							
Family usage (e.g. barbeques)							
<i>NO BOOKING REQUIRED AND NO FEES</i>							
Private Event		per hour	53.00		N		
		per day	424.00		N		
		per week	1,007.00		N		
Not For Profit		per hour	27.00		N		
		per day	214.05		N		
		per week	504.00		N		
Commercial Events - paid admission		per hour	102.00		N		
		per day	822.90		N		
		Per week	2,008.00		N		
Bond (refer fee and definition at bottom of page)							
<i>(Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol)</i>							
Reynolds Parks							
Family usage (e.g. barbeques)							
<i>NO BOOKING REQUIRED AND NO FEES</i>							
Private Event		per hour	53.00		N		
		per day	424.00		N		
		per week	1,007.00		N		
Not For Profit		per hour	27.00		N		
		per day	214.05		N		
		per week	504.00		N		

DOUGLAS SHIRE COUNCIL - PARK & FORESHORE BOOKINGS - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Commercial Events - paid admission		per hour	102.00		N		
		per day	822.90		N		
		Per week	2,008.00		N		
Bond (refer fee and definition at bottom of page)							
<i>(Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol)</i>							
Little Cove (Wedding Ceremonies)							
<i>Conditions apply. (Hirer can have a maximum of 30 chairs, signing table, lectern and a runner. Amplification music, food & beverage prohibited.)</i>							
Little Cove (Basic Wedding Ceremonies) - fees (2 hrs block only)		2 Hours	80.00		N		
Wedding ceremonies on the foreshore and other areas							
<i>Conditions apply. (Hirer can have a maximum of 30 chairs, signing table, lectern and a runner. Amplification music, food & beverage prohibited.)</i>							
Council Controlled Areas (2 hour time limit applies)		2 Hours	80.00				
Rex Smeal Park / Market Park							
Private Event		per day	689.00		N		
		per week	1,694.00		N		
Not For Profit		per day	343.00		N		
		per week	847.00		N		
Commercial Events - paid admission		per day	1,684.00		N		
		per week	3,389.00		N		
Bond (refer fee and definition at bottom of page)							
<i>(Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol)</i>							
George Davis Park							
Family usage (e.g. barbeques)							
<i>NO BOOKING REQUIRED AND NO FEES</i>							
Private Event		per hour	53.00		N		

DOUGLAS SHIRE COUNCIL - PARK & FORESHORE BOOKINGS - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
		per day	424.00		N		
		per week	1,007.00		N		
Not For Profit		per hour	27.00		N		
		per day	214.05		N		
		per week	504.00		N		
Commercial Events - paid admission		per hour	102.00		N		
		per day	822.90		N		
		Per week	2,008.00		N		
Bond (refer fee and definition at bottom of page)							
<i>(Bond does not apply to standard BBQ or events under 100 people with no external catering or alcohol)</i>							
BONDS							
Private Events, Registered Charity/Council Run Events							
Events < 100 people. With catering and/or alcohol		per event	300.00		N		
Events < 500 people		per event	500.00		N		
Events > 500 people		per event	1,000.00		N		
Commercial Events		per event	4,000.00		N		
<i>A refundable security bond may be payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond published above may increase. * Upon forfeiture of bond this amount will be treated as GST inclusive.</i>							

DOUGLAS SHIRE COUNCIL - COMMUNITY CENTRES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
ALL BOOKINGS - Hire fees + open/closing + bond							
<i>Category A = Not for Profit and Unfunded Community Service Organisations and Groups</i>							
<i>Category B = Community Social Activities, Religious Social Activities, Study Groups, Community Groups, Social Groups, Community Service - charging admittance, Community Based Training Groups, Fund Raising Activities</i>							
<i>Category C = Government, Corporate Activities, Private, Private Enterprise.</i>							
<i>Category D = Commercial use, special events and conferences</i>							
MOSSMAN SHIRE HALL							
Hire Fee - Category A		Hour	10.00				
Hire Fee - Category B		Hour	12.00				
Hire Fee - Category C		Hour	25.00				
Hire Fee - Category D		Hour	49.00				
Open / Close - Category A - No charge		Hire	-				
Open / Close - Category B, C, D		Hire	26.00				
Set-up for event - All Categories		Hour	26.00				
Bond - All Categories		Booking	300.00		N		
DAINTREE COMMUNITY HALL							
Hire Fee - Category A		Hour	10.00				
Hire Fee - Category B		Hour	12.00				
Hire Fee - Category C		Hour	15.00				
Hire Fee - Category D		Hour	40.00				
Open / Close - Category A - No charge		Hire	-				
Open / Close - Category B, C, D		Hire	26.00				
Set-up for event - All Categories		Hour	26.00				
Bond - All Categories		Booking	300.00		N		

DOUGLAS SHIRE COUNCIL - COMMUNITY CENTRES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
PORT DOUGLAS COMMUNITY HALL							
Full Auditorium							
Hire Fee - Category A		Hour	10.00				
Hire Fee - Category B		Hour	7.00				
Hire Fee - Category C		Hour	36.00				
Hire Fee - Category D		Hour	72.00				
Open / Close - Category A - No charge		Hire	-				
Open / Close - Category B, C, D		Hire	26.00				
Set-up for event - All Categories		Hour	26.00				
Bond - All Categories		Booking	300.00		N		
PA Hire - All Categories		Booking	82.00				
Half Auditorium							
Hire Fee - Category A		Hour	10.00				
Hire Fee - Category B		Hour	6.00				
Hire Fee - Category C		Hour	31.00				
Hire Fee - Category D		Hour	62.00				
Open / Close - Category A - No charge		Hire	-				
Open / Close - Category B, C, D		Hire	26.00				
Set-up for event - All Categories		Hour	26.00				
Bond - All Categories		Booking	300.00		N		
PA Hire - All Categories		Booking	82.00				
Kitchen / Bar							
Hire Fee - Category A		Hour	15.00				
Hire Fee - Category B		Hour	16.00				

DOUGLAS SHIRE COUNCIL - COMMUNITY CENTRES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Hire Fee - Category C		Hour	30.00				
Hire Fee - Category D		Hour	100.00				
Open / Close - Category A		Hire	-				
Open / Close - Category B, C, D		Hire	26.00				
Set-up for event - All Categories		Hour	26.00				
Bond - All Categories		Booking	300.00		N		
SPACE PORT, PORT DOUGLAS							
Space Port		Hour	10.00				
Space Port		Day	41.00				
Bond - All Categories		Booking	300.00		N		
DEFINITIONS							
Open/Close Fee. An Open/Close fee will apply each time access is gained to the facility. Access will include, but not limited to, inspection of the facility, setting up for the event and the actual event. To avoid any doubt, the Open/Close fee will apply each time access is gained regardless if access has been gained previously on the same day.							
Security Bond. A refundable security bond may be payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond published above may increase. * Upon forfeiture of bond this amount will be treated as GST inclusive.							
Set up. Council or Caretaker to set up for an event. We have no cost if client wants to set up day before wedding except for open and close fee.							
Day. Definition is from 7.00 am to 11.59 pm							

DOUGLAS SHIRE COUNCIL - PORT DOUGLAS SUGAR WHARF - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Category A Not for Profit and Unfunded Community Service Organisations and Groups • Maximum 2 hours		Booking	53.00		N		
Category B Regular (weekly for otherwise) business users providing a recreation service, including, but not limited to: • Yoga • Karate • Dance classes • Art classes Community Social Activities, Religious Social Activities, Study Groups, Community Groups, Social Groups, Community Service - charging admittance, Community Based Training Groups, Fund Raising Activities		Hour	27.00		N		
Category C Private functions including, but not limited to: • Weddings • Private receptions • Birthday functions • Commercial caterers • Theme events		Hour	100.00		N		
		Day	1,000.00		N		
Category D One off non-commercial or commercial events for one week: • Conferences • Art exhibitions • Event where a charge or donation is levied for any component of event		Day	1,250.00		N		
<i>Increased Fees for categories C & D commence from 1st October 2017</i>							
Open/Close Fee		Hire	26.00		N		
Set-up for event - All Categories		Hour	26.00		N		
BONDS							
A refundable security bond may be payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond published above may increase. * Upon forfeiture of bond this amount will be treated as GST inclusive.		booking	300.00				
<i>Please note:</i> • Fee Calculation = (Number of Hours/Days x Hire Fee for User Category) + (number of times venue opened/closed x Opening/Closing Fee) + Bond • The abovementioned fees are all GST inclusive • Please refer to the Application form for Terms and Conditions for the hire of the building							
DEFINITIONS							
Open/Close Fee. An Open/Close fee will apply each time access is gained to the facility. Access will include, but not limited to, inspection of the facility, setting up for the event and the actual event. To avoid any doubt, the Open/Close fee will apply each time access is gained regardless if access has been gained previously on the same day.							
Security Bond. A refundable security bond may be payable per booking and per seasonal booking at commencement of season. Dependent upon the completion by Council of a Risk Assessment of each booking, the security bond published above may increase. * Upon forfeiture of bond this amount will be treated as GST inclusive.							
Set up. Council or Caretaker to set up for an event. We have no cost if client wants to set up day before wedding except for open and close fee.							
Day. Definition is from 7.00 am to 11.59 pm							

DOUGLAS SHIRE COUNCIL - CEMETERY SERVICES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Port Douglas Cemetery							
Mossman (Old Section) - Cemetery							
Mossman Lawn Cemetery							
BURIALS							
Gravesite in Adult Section or Monumental Site		Grave	949.00		N		
Interment fee Adult Section <i>(including inground vaults)</i>		Each	1,074.35		N		
Gravesite in Children's' Section (For a child 1 to 8 years provided that the coffin is no longer than 1.2metres) (no charge for children under the age of 1 year, only interment fee applies)		Grave	512.00		N		
Interment fee Children's Section		Each	537.20		N		
Application for burial outside of a cemetery		Each	142.00		N		
MAUSOLEUMS							
<i>The payment of the reservation fee does not fix the cost of the vault at the fee set for the financial year when the vault was reserved.</i>							
Interment fee applicable to Mausoleums		Each	569.00		N		
Inurnments of Cremated Remains (Ashes)							
Columbarium Walls - Single Niche Site		Each	172.00		N		
Columbarium Walls - Double Niche Site		Each	346.00		N		
Niche inurnment fee including supply of plaque with up to 6 lines of wording		Per niche	333.00		N		
Extra lines> 6 lines for niche plaques		Per line	23.00		N		
Emblem fee on plaque		Per emblem	31.00		N		
Vase attached to plaque		Per vase	59.00		N		
Memory Sections (in-ground) site fee		Each	246.00		N		
Inurnment fee (in-ground) incl. into existing graves		Each	166.00		N		
Above Ground Private Mausoleum							
Application to erect a private mausoleum at Mossman Cemetery - fee upon approval		Each			N		

DOUGLAS SHIRE COUNCIL - CEMETERY SERVICES - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Private Cemetery		Each			N		
Application to operate a private Cemetery - fee upon approval							
MEMORIAL PLAQUES							
Plaque installation fee applicable to lawn plaque beam sections ONLY within the Memorial Gardens Mossman & Port Douglas		Each	90.00		N		
Plaque installation fee (other sections) - applies ONLY Monumental sections at Port Douglas, Mossman (other than Memorial Gardens Mossman & Port Douglas).		Each	205.00		N		
OPERATIONAL CHARGES NON BUSINESS HOURS ALL SECTIONS							
Holiday Surcharge (Inc. Weekends) ALL SECTIONS: in addition to standard fees		Burial	786.00		N		
Interments outside normal hours (See below): surcharge in addition to standard fees (per 1/2 hour for each cemetery attendant)		1/2 Hour	48.00		N		
<i>Normal hours defined as 7.00 am to 3.30 pm on business days. If a gravesite is not vacated by 3.00 pm to permit post interment activities, then the surcharge will be applied per 30 minutes (or part thereof) from 3.30pm.</i>							
Additional works at applicant's expense during normal operational hours		Hourly rate per person	52.00		N		
Additional works at applicant's expense outside of normal operational hours		Hourly rate per person	82.00		N		
<i>The hourly rates are non inclusive of plant, machinery or material costs</i>							
<i>A minimum hire period of 3 hours applies to outside of normal hours usage</i>							
ADMINISTRATION							
Transfer of site ownership / reservation		Application	108.00		N		
Application fee to conduct on-site works (e.g. vault installation, memorial installation)		Application	171.00		N		
Research records for genealogical information - Written response - per cemetery		Search	67.00		N		
Exhumation - Application Fee (excluding operational costs)		Application	199.00		N		
Hire of Shelter - Weekdays 7:00 - 3:30			Nil				
Hire of Shelter - Outside of normal working hours e.g. weekends, public holidays		Application	586.00		N		

DOUGLAS SHIRE COUNCIL - CEMETERY SERVICES - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
STANDARD REGULATIONS							
Charges are standard to all cemeteries unless stated otherwise.							
No charge made for the gravesite for any child 1 (one) year old or under when interred in a designated children's section - but normal operational surcharges must be paid when applicable on public holidays or outside normal hours.							
Plaque costs are additional to burial charges. Council staff to fit plaques in designated plaque sections.							
All plaques, vases, ceramic photographs etc. must be Council standard and Council approved.							
Reservation Fee shall be the Site fee applicable at the time the site/niche is reserved. N.B. The interment or entombment fee cannot be prepaid. It will be the current fee applicable at the time of such interment/entombment. Interment fees apply to subsequent interments in an existing grave.							

DOUGLAS SHIRE COUNCIL - PLUMBING & DRAINAGE - Fees & Charges Schedule 2017 / 2018

Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Rate excl. GST	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
<i>Refunds:</i> <i>Lodgement Fees are non-refundable</i> <i>100% of Assessment Fees are refundable if application is cancelled prior to the issue of the permit</i> <i>90% of Assessment Fees are refundable if application</i> <i>All other refunds will be assessed on a case by case basis</i>								
DOMESTIC APPLICATION FEES (CLASS 1 & 10 BUILDINGS)								
<i>Note: All Domestic Assessment Fees include inspections.</i> <i>Note: Additional inspections due to works being at an insufficient state of readiness will be an extra fee.</i>								
Lodgement Fee - Domestic plumbing & drainage works		Application	95.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Per Fixture		Per Fixture	95.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Minor Plumbing & Drainage Work requiring a One-Off Inspection		Application	150.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - On-Site Sewerage Treatment Plant		Application	445.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Replacement of Land Disposal Area for On-Site Sewerage Treatment Plant		Application	230.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Application for permission to carry out Alterations to Sewer / Water Main		Application	230.00			Y	Water Supply (Safety & Reliability) Act 2008 s192 & Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Application for Approval to Convert Septic System to Council Sewer		Disconnection per septic tank	230.00			Y	Water Supply (Safety & Reliability) Act 2008 s192(2) and Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Application for Approval to disconnect Drainage/Water Supply (e.g. house removal or demolition with no septic tank)		Disconnection	230.00			Y	Water Supply (Safety & Reliability) Act 2008 s191 AND Plumbing & Drainage Act s86	s97 (2)(a)
Subsidiary 20mm Water Meter (Must be installed by an authorised person)		Application	230.00	209.09		Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Additional Inspection Fees								
Inspection Fee - Additional Plumbing & Drainage inspection (works in insufficient state of readiness (any reason). Only used when an existing application/permit is open - per inspection.			150.00					
COMMERCIAL APPLICATION FEES (CLASS 2-9 BUILDINGS)								
<i>Note: Commercial assessment fees include standard inspections.</i> <i>Note: Additional inspections due to works being at an insufficient state of readiness will be an extra fee.</i> <i>Note: Commercial applications with no fixtures will be assessed with inspections to be charged as an extra fee.</i>								
Lodgement Fee - Commercial plumbing & drainage works		Application	295.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Per Fixture		Per Fixture	95.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Minor Commercial Plumbing & Drainage Work requiring a One-Off Inspection		Application	150.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - On-Site Sewerage Treatment Plant		Application	445.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Assessment Fee - Replacement of Land Disposal Area for On-Site Sewerage Treatment Plant		Application	230.00					
Assessment Fee - Installation of Grease Trap		Each	150.00			Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Application for permission to carry out Alterations to Sewer / Water Main		Application	230.00			Y	Water Supply (Safety & Reliability) Act 2008 s192 & Plumbing & Drainage Act s85 & s86	s97 (2)(a)
Application for Approval to disconnect Drainage/Water Supply (e.g. commercial demolition with no septic tank)		Disconnection	230.00			Y	Water Supply (Safety & Reliability) Act 2008 s191 AND Plumbing & Drainage Act s86	s97 (2)(a)
Subsidiary 20mm Water Meter (Must be installed by an authorised person)		Application	230.00	209.09		Y	Plumbing & Drainage Act s85 & s86	s97 (2)(a)

DOUGLAS SHIRE COUNCIL - PLUMBING & DRAINAGE - Fees & Charges Schedule 2017 / 2018



Description of Fee, Charge, Penalty plus conditions	Deposit	Unit	Rate incl. GST if applicable	Rate excl. GST	Minimum or Surcharge	Cost Recovery Fee (Y or N)	Legislation & Section	LGA S97 Paragraph
Additional Inspection Fees								
Commercial Inspection Fee		Inspection	150.00					
Inspection Fee - Additional Plumbing & Drainage inspection (works in insufficient state of readiness (any reason). Only used when an existing application/permit is open - per inspection.		Inspection	150.00					
BACKFLOW PREVENTION								
Annual registration of testable backflow prevention device (per device)		per device	60.00			Y	Standard Plumbing & Drainage Regulation 2003 s38 (1)	s97 (2)(a)
Non-compliance fee			100.00					
PLUMBING & DRAINAGE MISCELLANEOUS								
Private As-constructed Drainage Plan (does not include water reticulation installed by owner).		per lot or plan	40.00			Y	Water Supply (Safety & Reliability) Act 2008 s163 (2)(c) AND Plumbing & Drainage Act s143 (2)(b)	s97 (2)(c)
Request for Council Infrastructure Search Sewer Plan		Per plan / record	40.00			Y	Water Supply (Safety & Reliability) Act 2008 s163	s97 (2)(c)
Request for Council Infrastructure Search Water Reticulation Plan		Per plan / record	40.00			Y	Water Supply (Safety & Reliability) Act 2008 s163	
Copy of Correspondence		Each	40.00			Y	Plumbing & Drainage Act 2002 s143 2(b)	s97 (2)(c)
Request for External Plumbing Plan Assessment (does not include on-site inspection if required - subject to prior approval by Manager Water and Wastewater)		Each	153.80			Y	Plumbing & Drainage Act 2002 Part 4	

DOUGLAS SHIRE COUNCIL - Fees & Charges Schedule 2017 / 2018



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