

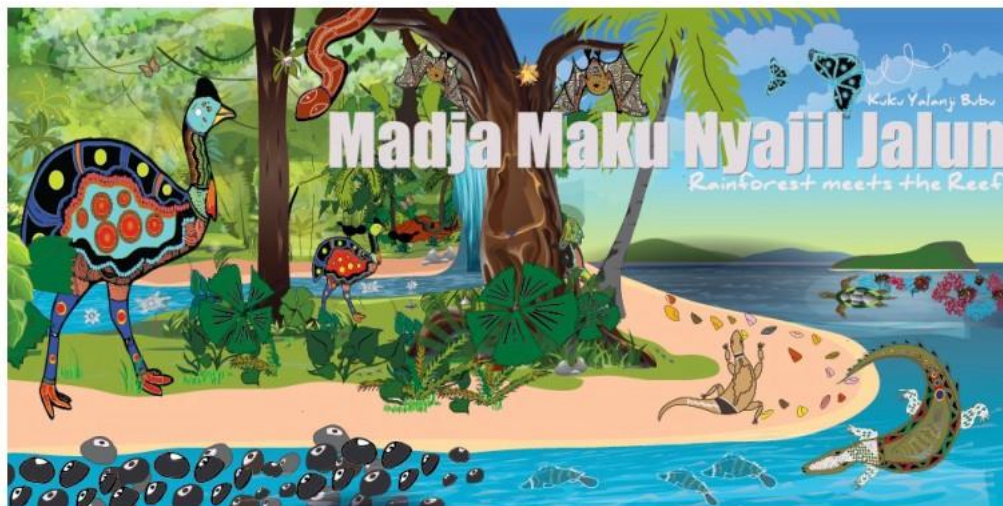
DOUGLAS SHIRE COUNCIL

ORDINARY COUNCIL MEETING

MINUTES

Tuesday, 18 June 2019

ENSURING EXCELLENCE IN GOVERNANCE
ACCOUNTABLE AND TRANSPARENT DECISION-MAKING
ENGAGING, PLANNING, PARTNERING
CELEBRATING OUR COMMUNITIES



Douglas Shire Council would like to show its appreciation by acknowledging local indigenous artists Lenice Schonenberger, Loretta Pierce (Lenoy) and Ronald Bamboo for providing the cover artwork entitled "**Daintree Ferry**"

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE DOUGLAS SHIRE COUNCIL
HELD ON TUESDAY, 18 JUNE 2019 COMMENCING AT 10.00AM**

1. PRESENT

Cr Julia Leu (Mayor), Cr Abigail Noli (Deputy Mayor), Cr David Carey, Cr Michael Kerr, Cr Roy Zammataro, Mark Stoermer (Chief Executive Officer), Michael Kriedemann (Executive Manager Infrastructure), Nicole Barton (Mayoral and Councillor Support Officer) and Brenda Jang (Executive Assistant).

Part Meeting:

Paul Hoyer (Manager Environment & Planning), Tara Killeen (Chief Financial Officer) and Terry Farrelly (Manager Community Development)

ACKNOWLEDGEMENT OF COUNTRY

Cr Leu acknowledged the Kuku Yalanji people who are the Traditional Custodians of the Land and paid respect to their Elders both past and present and extended that respect to other Indigenous Australians present.

APOLOGIES

No apologies.

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

Cr Kerr tabled that Cr Leu may have a perceived Conflict of Interest in Item 5.10 (Healthy Reef Partnership) due to the fact that the Mayor is a Director of Tourism Port Douglas Daintree.

Cr Leu responded by declaring that she did not have a perceived Conflict of Interest in Item 5.10 and invited all of the Councillors to indicate if they felt the Mayor had a perceived conflict of interest.

3. MAYORAL MINUTE

Nil

**4. CONFIRMATION OF MINUTES OF COUNCIL MEETING HELD ON
TUESDAY 28 MAY 2019**

Moved Cr Noli

Seconded Cr Zammataro

"That the Minutes of the Ordinary Meeting held on Tuesday 28 May 2019, be confirmed."

Carried Unanimously

5. AGENDA ITEMS

**5.1. PLUMBING & DRAINAGE ACT - FAST TRACK APPLICATION OPT OUT
DECLARATION**

Liza Dowling, Technical Support Officer Plumbing and Planning

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Moved Cr Zammataro

Seconded Cr Carey

“That Council, in accordance Section 40(1) of the Plumbing and Drainage Regulation 2019, declares that it will not deal with any applications relating to permits for work to be carried out in the Douglas Shire local government area as fast-track applications.”

Carried Unanimously

5.2. 2019-2020 REVENUE GENERAL POLICY, DEBT GENERAL POLICY AND RESERVES GENERAL POLICY

Tara Killeen, Chief Financial Officer

Moved Cr Noli

Seconded Cr Carey

“That Council adopts the:

1. 2019/20 Revenue General Policy;
2. 2019/20 Debt General Policy; and
3. Reserves General Policy.”

Carried Unanimously

5.3. VARIOUS FINANCIAL POLICIES

Tara Killeen, Chief Financial Officer

Moved Cr Carey

Seconded Cr Zammataro

“That Council adopts the:

1. Asset Capitalisation General Policy;
2. Debt Recovery General Policy;
3. Investment General Policy;
4. Rates Based Financial Assistance General Policy; and
5. Revaluation of Non-Current Assets General Policy.”

Carried Unanimously

5.4. COMMUNITY ENGAGEMENT POLICY JUNE 2019

Terry Farrelly, Manager Community Development

Moved Cr Noli

Seconded Cr Kerr

“That Council:

1. *adopts the revised Community Engagement General Policy; and*
2. *delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to finalise any minor amendments to the Community Engagement Policy. ”*

Carried Unanimously

5.5. EVENTS POLICY JUNE 2019

Terry Farrelly, Manager Community Development

Moved Cr Leu

Seconded Cr Noli

"That Council:

- 1. adopts the revised Events General Policy; and*
- 2. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to finalise any minor amendments to the Events Policy."*

Carried Unanimously

5.6. LIBRARY INTERNET POLICY JUNE 2019

Terry Farrelly, Manager Community Development

Moved Cr Zammataro

Seconded Cr Noli

"That Council:

- 1. adopts the revised Douglas Libraries Internet General Policy; and*
- 2. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to finalise any minor amendments to the Douglas Libraries Internet General Policy."*

Carried Unanimously

5.7. GRANTS, DONATIONS AND SPONSORSHIP GENERAL POLICY JUNE 2019

Helen Coulthard, Grants Officer

Moved Cr Noli

Seconded Cr Zammataro

"That Council:

- 1. adopts the revised Grants, Donations and Sponsorship General Policy;*
- 2. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to approve eligible donation requests after consultation with the Mayor up to \$2,000 (GST not applicable);*
- 3. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to approve eligible sponsorship requests after consultation with the Mayor up to \$2,000 (GST not applicable);*
- 4. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to approve eligible grant requests after consultation with the Mayor up to \$2,000 (GST not applicable);*
- 5. delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to approve eligible fee waiver requests after consultation with the Mayor up to \$2,000 (GST not applicable);*

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6. *delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to approve eligible in-kind assistance requests after consultation with the Mayor up to \$2,000 (GST not applicable); and*
7. *delegates authority under Section 257 (1)(b) of the Local Government Act 2009 to the Chief Executive Officer to administer Council's Grants, Donations, Fee Waivers, Sponsorship and in-kind AssistanceK"*

Carried Unanimously

5.8. GLOBAL CHANGE OF MANAGEMENT TITLE IN ALL POLICIES

Joanne Jacobson, Executive Manager People and Governance

Moved Cr Carey

Seconded Cr Zammataro

"That Council approves the administrative update of all Policies to reflect recent changes in management titles."

Carried Unanimously

5.9. CEO REPORT FOR MARCH TO MAY 2019

Mark Stoermer, Chief Executive Officer

Moved Cr Carey

Seconded Cr Noli

"That Council receives and notes the Organisational Report Card and the Report from the Chief Executive Officer for the period March to May 2019."

Carried Unanimously

5.10. HEALTHY REEF PARTNERSHIP

Mark Stoermer, Chief Executive Officer

Moved Cr Carey

Seconded Cr Noli

"That Council resolves to:

1. *join the Healthy Reef Partnership for a 3-year term with financial terms as specified in the closed session report;*
2. *consider adoption of the National Carbon Offset Standard;*
3. *commit to carbon mitigation projects which will reduce Council's carbon footprint;*
4. *investigate carbon offset projects located within the Douglas Shire; and*
5. *delegate authority under Section 257 of the Local Government Act 2009 to the Chief Executive Officer to finalise any and all matters associated with the contract."*

For: Cr Leu, Cr Noli, Cr Carey, Cr Zammataro

Against: Cr Kerr

Carried

6. NOTICES OF MOTION

Nil.

7. URGENT BUSINESS

Nil.

8. PETITIONS

Nil.

9. CLOSED SESSION

Moved Cr Carey

Seconded Cr Noli

"That Council resolves to move into Closed Session to discuss the following matter:

9.1 *Prejudicial Matter S275 (H) Local Government Regulations 2012 – **Healthy Reef Partnership**; and*

9.2 *Prejudicial Matter S275 (1)(E) Local Government Regulation 2012 – **Port Douglas Sports Complex***

Carried Unanimously

OUT OF CLOSED SESSION

Moved Cr Noli

Seconded Cr Kerr

"That Council resolves to move out of Closed Session."

Carried Unanimously

**9.1. PREJUDICIAL MATTER S275 (1)(H) LOCAL GOVERNMENT REGULATION
2012 - HEALTHY REEF PARTNERSHIP**

Mark Stoermer, Chief Executive Officer

Moved Cr Carey

Seconded Cr Zammataro

"That Council notes the commercial in confidence financial information contained in the closed session report."

For: Cr Leu, Cr Noli, Cr Carey, Cr Zammataro

Against: Cr Kerr

Carried

**9.2. PREJUDICIAL MATTER S275 (1)(E) LOCAL GOVERNMENT REGULATION
2012 - PORT DOUGLAS SPORTS COMPLEX**

Terry Farrelly, Manager Community Development

Moved Cr Zammataro

Seconded Cr Kerr

"That Council:

1. *approves the process to allocate up to \$41,830 in 2019/20 towards a new shed at the portion of land described as Lot 99 on SP150469 known as the Port Douglas Sporting*

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Complex for Douglas Cricket Association Inc to utilise as a temporary storage/clubhouse;

2. *delegates authority to the Chief Executive Officer to engage a contractor to complete works; and*
3. *upon completion approves a trustee lease agreement with Douglas Cricket Association Inc for this building, up to three (3) years."*

Carried Unanimously

CLOSURE OF MEETING

The meeting closed at 11.30am

CONFIRMED THIS 9TH DAY OF JULY 2019


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MAYOR/CHAIR