

## Council Letter of Support Request

Letters of Support for grant applications to the State or Federal Governments and/or Philanthropic organisations must be submitted at least ten (10) business days before required.

### SECTION 1 – APPLICANT DETAILS

Applicant Name:

Postal Address:

Contact Person:

Telephone:

Mobile:

Fax:

Email:

### SECTION 2 – GRANT INFORMATION

Funding Program/Grant Name:

Website link to Grant Guidelines:  
(or *attach to this request*)

Grant Closing Date:

### SECTION 3 – PROJECT INFORMATION

Project Title:

Concise summary of project:

*(Eg What do you want to do and why do you need to do this project?)*

*What are the challenges/issues your project is trying to address?*

*What are the community benefits?*

*What are the benefits to your organisation?)*

### DECLARATION

I \_\_\_\_\_ declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application.

Applicant Signature:

Date:

#### **Douglas Shire Council – Information Privacy Statement**

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.