

**Prescribed Activity Application:**  
**Application to Display Fireworks**  
**on Public Land**

Local Law No. 1 (Administration) 2020

You MUST complete ALL questions unless the form indicates otherwise.  
 Incomplete forms or forms without all necessary information and documentation  
 will result in your application not being a properly made application.

**1. APPLICANT DETAILS**

**Note:** The applicant is the person who will hold the permit and will be legally responsible for complying with the applicable conditions. A business name or trust is not a legal entity and should not be entered in this field as the applicant. Where a person or company operates a business, the applicant is the person or company.

<b>Applicant (Fireworks Contractor):</b>			<b>DOB (if person):</b>
<b>Postal Address:</b>			<b>ABN:</b>
<b>Telephone:</b>	<b>W:</b>	<b>M:</b>	<b>Email:</b>
<b>Contact for Application:</b>			<b>M:</b>
<b>On-Site/Emergency Contact:</b>			<b>M:</b>
<b>Fireworks Contractor Licence No.</b>			<b>Expiry Date:</b>

**2. DESCRIPTION OF ACTIVITY**

<b>Related Event Name:</b>		
<b>Event Organiser:</b>		<b>Event Location:</b>
<b>Site Location:</b>		<b>Lot &amp; RP or GPS Co-ord:</b>
<b>Date of Display:</b>	<b>Time of Display:</b>	<b>Site Map Attached</b> <input type="checkbox"/>
<b>Duration of Display (mins):</b>	<b>Set Up Time:</b>	<b>Pack Down Time:</b>
<b>Method of Crowd Control:</b>		
<b>What is the maximum height of ground shells fired?</b>		<b>How many ground shells will be fired?</b>

**3. PUBLIC LIABILITY INSURANCE**

Certificate of Currency must be provided prior to the event/activity and:

<input type="checkbox"/> Note Douglas Shire Council as an interested party;	<input type="checkbox"/> Coverage is for at least \$20 million; and
<input type="checkbox"/> Cover the scope and dates of the activity.	
<b>Name of Insured:</b>	<b>Name of Insurer:</b>
<b>Policy No:</b>	<b>Policy Expiry Date:</b>

OFFICE USE				
<b>Receipt Type: 111</b>	<b>Payment Amount: \$</b>	<b>Receipt No:</b>	<b>Date:</b>	<b>CSO:</b>

#### 4. RELEASE AND INDEMNITY

In consideration of Douglas Shire Council ("Council") issuing me/us with The Approval for the purpose described or allowed under The Approval ("the activity/activities"), I/we:

1. release and discharge Council and Council's agents, servants, officers and insurers ("the Related Parties") from and in respect of all liability, claims, losses, damages or proceedings which I/we may have (either now or accruing in the future) against Council and/or the Related Parties in respect of, or arising out of, or in connection with the activity/activities;
2. agree that the release and discharge given under clause 1 may be pleaded by Council and the Related Parties as a bar to any action, suit or proceeding commenced now or taken at any time by Council and/or the Related Parties, against Council and/or the Related Parties, or to which Council and/or the Related Parties is or are joined as a party or parties, in respect of, or arising out of, or in connection with the activity/activities; and
3. agree that I/we am/are liable for and shall indemnify Council and the Related Parties against any liability, claim, loss, damage or proceeding in respect of, or arising out of, or in connection with the activity/activities.
4. The release and indemnity provided by you under 1-3 is, however, reduced to the extent that the Council and/or any of the Related Parties have caused or contributed to the relevant liability, claim, loss or damage.

The covenants given under this document are binding upon me/us and my/our heirs, executors, successors and permitted assigns.

#### 5. NOTIFICATIONS

- |  |   |
|--|---|
| <input type="checkbox"/> Qld Fire and Emergency Services | <input type="checkbox"/> Neighbours (outdoor fireworks)   |
| <input type="checkbox"/> Local Police                    | <input type="checkbox"/> Department & Transport & Main Roads  |
| <input type="checkbox"/> CASA                            | <i>(Displays where fireworks are launched within 5.6km of an aerodrome, or could attain heights greater than 122m, or where the display of lights could endanger the safety of aircraft).</i> |

#### 6. CHECKLIST AND SUPPORTING DOCUMENTS

	Applicant Supplied	Officer Checked
Have all sections of the Application been completed and signed?	<input type="checkbox"/>	<input type="checkbox"/>
Please attach a copy of your <b>Public Liability Insurance</b> to the value of \$20,000,000.00 noting Douglas Shire Council as an interested party.	<input type="checkbox"/>	<input type="checkbox"/>
Please attach a <b>Site Specific Safety Management Plan</b> including but not limited to emergency procedures, risk assessment, exclusion zones etc...	<input type="checkbox"/>	<input type="checkbox"/>
Please attach a <b>Site Setup Map</b> of the proposed location and layout of the activity including details of, building and other structures, all entry and exit points to the site; and any other relevant details.	<input type="checkbox"/>	<input type="checkbox"/>
Please attach a copy of current <b>Fireworks Contractor Licence/s</b> .	<input type="checkbox"/>	<input type="checkbox"/>
Please attach a copy of any <b>other permits</b> required to conduct the Prescribed Activity	<input type="checkbox"/>	<input type="checkbox"/>

#### 7. DECLARATION

To the Chief Executive Officer, Douglas Shire Council

I / We make application under *Local Law No. 1(Administration) 2020* for approval to conduct the prescribed activity outlined in this application form and declare that the information provided by me in this application is true and correct, and agree to comply with all requirements and conditions as approved.

**Print Name:**

**Signature:**

**Dated:**

##### Douglas Shire Council – Privacy Collection Notice:

Douglas Shire Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which the council manages personal information is governed by *the Information Privacy Act 2009* (Qld). We are collecting your personal information in accordance with the *Local Government Act 2009* so that we can assess and finalise your application. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our Information Privacy Policy

#### 8. PRESCRIBED FEES (Applicable from 1 July 2024 to 30 June 2025)

*Area Use Fees may apply.*

Display Fireworks on Public Land	\$166.00
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