

Application to Release Impounded Vehicle

Traffic Operations (Road Use Management) Act 1995

1. APPLICANT DETAILS

Applicant Type: Claim of Ownership Owner's Agent Collection of Personal Belongings

The applicant must be the owner of the vehicle. If the applicant is not the owner, a letter of authority from the owner must accompany this application.

Impounded vehicles will only be released to the rightful owner/agent. Any person claiming right of ownership must provide evidence of ownership before any vehicle will be released.

Owners Agent must present proof of owner's identification and permission when collecting the vehicle on their behalf.

Upon providing proof of ownership and payment of any fees or charges applicable, the vehicle may be released.

Applicant Name:

Address:

Telephones: H: _____ W: _____ M: _____

Email:

2. VEHICLE DETAILS

Reference No: _____ **Make/Model:** _____

Colour: _____ **Registration No:** _____

OFFICE USE

Are all sections of the application completed and signed? Are all the supporting documents attached (see page 2)?

Receipt Type: T211

Payment: \$

Receipt No:

Date:

CSO:

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(Tear off – customer to retain this portion with receipt attached & present to Transfer Station staff)

Release of Impounded Vehicle

This vehicle is approved for release:

1. APPLICANT DETAILS

Applicant Name:

2. VEHICLE DETAILS

Ref No. _____ **Make/Model:** _____ **Colour:** _____ **Reg No:** _____

3. PROOF OF OWNERSHIP & IDENTIFICATION

Owner Identification (Minimum one photo form of identification)

Driver's Licence Passport Other

Ownership of Vehicle (To be sighted by Council officer)

Registration Papers Bill of Sale Other

Agent Identification

Driver's Licence/Passport Letter of Authority Attached from Owner

4. FEE CALCULATION (see Fee Schedule attached)

Release/Administration Fee	
Vehicle Towing Costs	
TOTAL	

5. DECLARATION

I hereby state that I am the rightful owner/agent of the above-described vehicle and have provided proof as described.

I agree to relocate the vehicle to a lawful place and have read and agreed to the above conditions.

Any false or misleading claims on vehicles may result in the forfeiture of all fees paid to Council and the referral of the matter to police.

Print Name:

Signature:

Dated:

Douglas Shire Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

Impounded Vehicles

Applicable from 1 July 2020 to 30 June 2021

Fee Schedule

Release/Administration Fee	\$199.00
+ Actual Towing Costs:	
Mossman, Newell Beach & Cooya Beach areas	\$110.00
Wonga & Port Douglas areas	\$175.00
Daintree & Hartley's Creek areas	\$230.00
Forest Creek area	\$300.00
Cow Bay area	\$340.00
Cape Tribulation area	\$450.00

6. RELEASE TIME AND GUIDELINES

Release times from: Killaloe Transfer Station, Lot 170 Killaloe Dump Road, Mossman

8am - 5.30pm Monday-Saturday

9am – 5.30pm Sunday

All the above times are by prior arrangement only.

All Fees are to be paid in full at Council Administration prior to collection of the vehicle.

Guidelines for collection:

- Enclosed footwear must be worn by all persons entering the Abandoned Vehicle yard.
- Persons under sixteen years will not be admitted to the Abandoned Vehicle yard
- No mechanical work or refuelling is to be carried out on Council premises.
- Council recommends the use of a tow truck or vehicle trailer when collecting unregistered/non roadworthy vehicles.

