

# PRELODGEMENT ENQUIRY

PLEASE COMPLETE THE FORM NEATLY AND LEGIBLY, AND PROVIDE ALL INFORMATION REQUIRED ON THIS APPLICATION FORM

PLEASE ATTACH ANY PLANS OR ADDITIONAL INFORMATION IF REQUIRED

## DETAILS OF ENQUIRER(S)

Name of Enquirer(s):

Email:

Postal Address: (if no email)

Contact No.:

Alternative Contact No.:

Date:

## DETAILS OF SUBJECT SITE

Site Address:

Suburb or Locality:

Real Property Description (Lot&RP/SP): (if known)

## DETAILS OF EXISTING AND PROPOSED USE OF THE LAND

Existing use of the land:

Proposed use of the land:

### **Nature of Proposed Development – Reason for lodging the Enquiry**

**Please Note:** Details of the proposal are to be written in a concise and clear manner. The degree of information provided with the enquiry will assist in providing a more detailed response.

Please attach any sketch, plans, or additional information if required.

The Council reserves the right to amend its policies or various requirements from time to time. The advice is applicable and current at the date of enquiry and the necessary application/s should be lodged within a period of three (3) months.

**Douglas Shire Council – Privacy Collection Notice:**

Douglas Shire Council - Privacy Collection Notice  
Douglas Shire Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which the council manages personal information is governed by the Information Privacy Act 2009 (Qld). We are collecting your personal information in accordance with the Local Government Act 2009 so that we can assess and finalise your application. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.