

HARDY
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21 November 2025

Chief Executive Officer
Douglas Shire Council
PO Box 723
PORT DOUGLAS QLD 4873

Our Reference – C1302

Attention: Jenny Elphinstone

Dear Jenny

RE: EXTENSION TO APPLICANT RESPONSE PERIOD FOR TOWN PLANNING APPLICATION FOR:-

- A) MATERIAL CHANGE OF USE – IMPACT ASSESSMENT FOR UNDEFINED USE (WORKERS' ACCOMMODATION), TOURIST PARK AND CARETAKER'S ACCOMMODATION AND ASSOCIATED AND ANCILLARY FACILITIES IN TWO (2) STAGES; AND**
- B) OPERATIONAL WORK – IMPACT ASSESSMENT FOR ADVERTISING DEVICE (FREESTANDING SIGN)**

ON LAND DESCRIBED AS PART OF LOT 2 ON RP745166 AND LOCATED AT LOT 2 CAPTAIN COOK HIGHWAY, PORT DOUGLAS
COUNCIL REF: CA 2025_5732
SARA REF: 2503-45404 SRA

We act on behalf of Krystal Marie DeMenna, the Applicant in relation to the above matter.

In this regard, we refer to Council's Information Request dated 3 April 2025.

Reference is made to our previous letter dated 19 September 2025 requesting an extension to the Information Response Period and Council's email dated 22 September 2025 providing agreement to an extension to 28 November 2025.

In accordance with Section 13.1 of the Development Assessment Rules (v3), we seek Council agreement to a further extension to **19 December 2025** to enable the Applicant to respond to the matters raised in Council's Information Request.

We await Council's agreement to this extension and if you require any further information please contact me on 0412 756 622.

Yours faithfully

HARDY TOWN PLANNING AND CONSULTING



Nick Hardy
Director

cc: Krystal Marie DeMenna

cc: OSE Group
Attn: Alan McPherson

cc: State Assessment and Referral Agency

Director
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