

**HARDY
TOWN PLANNING AND CONSULTING**
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7 January 2026

Chief Executive Officer
Douglas Shire Council
PO Box 723
PORT DOUGLAS QLD 4873

Attention: Jenny Elphinstone

Our Reference – C1302

Dear Jenny

RE: NOTICE TO STOP A CURRENT PERIOD FOR TOWN PLANNING APPLICATION FOR:-
A) MATERIAL CHANGE OF USE – IMPACT ASSESSMENT FOR UNDEFINED USE (WORKERS' ACCOMMODATION), TOURIST PARK AND CARETAKER'S ACCOMMODATION AND ASSOCIATED AND ANCILLARY FACILITIES IN TWO (2) STAGES; AND
B) OPERATIONAL WORK – IMPACT ASSESSMENT FOR ADVERTISING DEVICE (FREESTANDING SIGN)
ON LAND DESCRIBED AS PART OF LOT 2 ON RP745166 AND LOCATED AT LOT 2 CAPTAIN COOK HIGHWAY, PORT DOUGLAS
COUNCIL REF: CA 2025_5732
SARA REF: 2503-45404 SRA

We act on behalf of Krystal Marie DeMenna, the Applicant in relation to the above matter.

Reference is made to recent discussions with Council Officers on 6 January 2026 and Council email advice dated 6 January 2026.

To allow the Applicant to undertake further investigations we confirm that notice is given under Section 32.4 of the Development Assessment Rules (Version 3.0) that the *current period* has been stopped.

We will advise by separate letter on when the Notice to Stop the Current Period will be withdrawn.

We await Council's confirmation of receipt of this letter and acknowledgement that the current period has been stopped.

Yours faithfully

HARDY TOWN PLANNING AND CONSULTING



Nick Hardy
Director

cc: OSE Group
Attn: Alan McPherson
cc: Krystal Marie DeMenna
cc: State Assessment and Referral Agency

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