

YOUR REF:
OUR REF: (768533)

1 March 2016

SignManager (Australia) Pty Ltd
6/32 Petrie Terrace
BRISBANE QLD 4000

Attention: Kasey Bartolo

Dear Kasey

**ACKNOWLEDGEMENT NOTICE
FOR OPERATIONAL WORKS – PLACING AN ADVERTISING DEVICE ON
PREMISES NOT ASSOCIATED WITH A MATERIAL CHANGE OF USE
2 FRONT STREET MOSSMAN**

Receipt of the above application for a placing an advertising device on premises not associated with a material change of use is acknowledged.

Please find attached an Acknowledgement Notice prepared in accordance with sections 267 and 268 of the *Sustainable Planning Act 2009*. The Acknowledgement Notice contains information relevant to the processing and assessment of the application.

It is indicated on the Acknowledgement Notice that the application requires referral to a referral agency. Accordingly you are required to forward a copy of the application and the attached Acknowledgement Notice to the State Assessment and Referral Agency within 20 business days (section 272). You must then advise Council in writing of the date that the application was referred to each agency (section 275). Should you be required to provide further information by the State Assessment and Referral Agency, then a copy of any response to such request must also be lodged with Council as the Assessment Manager (section 278(2)). Council requires that you provide two (2) copies of the response to all such information requests

Further information is not required by Council to complete its assessment and determination of the application. However, Council is not able to determine the application until the end of the Information and Referral Stage, as the State Assessment and Referral Agency may wish to make an information request.

Should you require any further information or assistance, please contact Simon Clarke of Development Assessment and Coordination on telephone number 07 4099 9480.

Yours faithfully

Paul Hoyer | General Manager Operations
Sustainable Communities | Douglas Shire Council

Att

YOUR REF:
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**ACKNOWLEDGEMENT NOTICE PURSUANT TO S 267 & S 268
SUSTAINABLE PLANNING ACT 2009 FOR DEVELOPMENT APPLICATION
2 FRONT STREET MOSSMAN**

PROPOSAL: Placing an advertising device on premises not associated with a material change

APPLICANT: SignManager (Australia) Pty Ltd
6/32 Petrie Terrace
Brisbane QLD 4000

LOCATION OF SITE: 2 Front Street, Mossman

REAL PROPERTY DESCRIPTION: Lot 2 on RP719247

TYPE OF DEVELOPMENT:

The application seeks development approval for

	Sustainable Planning Regulation 2009, schedule 3 reference	Development Permit	Preliminary Approval
Development on a Queensland heritage place - Operational work	<i>Part 1, table 5, item 2</i>	<input checked="" type="checkbox"/>	

REFERRAL AGENCIES

Based on the information provided in the application, referral is required to the State Assessment and Referral Agency (SARA), administered by the Department of Infrastructure, Local Government and Planning (DILGP).

DILGP prefers that referrals are made online at www.dilgp.qld.gov.au/MyDAS.

Alternatively, referrals can be posted or emailed as follows:

State Assessment and Referral Agency
Department of Infrastructure, Local Government and Planning
Far North Queensland Regional Office
Postal: PO Box 2358, CAIRNS QLD 4870
Email: CairnsSARA@dilgp.qld.gov.au

The triggers for the referral are listed in the following table:

For an application involving	Trigger (Schedule 7 Sustainable Planning Regulation 2009)	Name of technical agency	Advice or concurrence agency
Queensland heritage	Table 2, Item 19	Department of Environment & Heritage Protection	Concurrence

This list is provided for your information only. It is the applicant's responsibility to identify any referral agencies for the application and give each referral agency a copy of:

- the application (including the application forms and supporting material)
- this acknowledgement notice, and
- any required application fee.

The above material must be given to all referral agencies within:

- 20 business days after the applicant receives this acknowledgement notice, or
- the further period agreed between the assessment manager and the applicant.

If you do not give the material mentioned above to all referral agencies within these timeframes, the application will lapse (see section 273 of the *Sustainable Planning Act 2009*).

CODE ASSESSMENT REQUIRED: Yes

IMPACT ASSESSMENT REQUIRED: No

ASSESSMENT MANAGER INTENDS TO MAKE AN INFORMATION REQUEST: No