

**YOUR REF:** P81617  
**OUR REF:** MCUI1331/2016 (769034)

8 March 2016

Planz Town Planning Pty Ltd  
PO Box 181  
EDGE HILL QLD 4870

Dear Madam

**ACKNOWLEDGEMENT NOTICE AND INFORMATION REQUEST  
FOR EXTENSION TO BUSINESS FACILITIES (FUNERAL PARLOUR &  
CREMATOR) - 14 SAWMILL ROAD MOSSMAN**

Receipt of the above application is acknowledged which was properly made on 26 February 2016.

Please find attached an Acknowledgement Notice prepared in accordance with sections 267 and 268 of the *Sustainable Planning Act 2009*. The Acknowledgement Notice contains information relevant to the processing and assessment of the application.

Preliminary assessment of the application indicates that further information is required for Council to complete an assessment and determination of the application.

1. Provide an accurate / up to date site plan which adequately illustrates the following:-
  - (i) vehicle access location/s to the site;
  - (ii) location of onsite car parking spaces and manoeuvring areas required to service the development;
  - (iii) areas that are / intended to be landscaped as suggested in the report.
2. Please provide a detailed description of the existing business activity / service being offered from the site. The supporting material to the application makes reference to a Funeral Director Business & implies the use of a Funeral Parlour however there is no information as to what this entails. It is noted that the site contains an existing office and garage. Please detail.

3. The report nominates that the facility is operated on most bays by one person and two people when there is a funeral. It then goes on to advise that 4 people will be on site at any one time. Please clarify. This maybe answered in the response to Item 2 above.

In accordance with section 279 of the *Sustainable Planning Act* 2009, the application will lapse if no response to this information request is received within six (6) months.

Please note that the information response to Council should include two (2) complete copies of the response and if plans form part of the response then two (2) sets of such plans at scale should also be provided.

Should you require any further information or assistance, please contact Neil Beck of Development Assessment and Coordination on telephone number 07 4099 9451.

Yours faithfully

Paul Hoyer  
General Manager Operations

Att

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**ACKNOWLEDGEMENT NOTICE PURSUANT TO S 267 & S 268  
SUSTAINABLE PLANNING ACT 2009 FOR DEVELOPMENT APPLICATION  
14 SAWMILL ROAD MOSSMAN**

**PROPOSAL:** Extension to Business Facility (Funeral Parlour & Cremator)

**APPLICANT:** Planz Town Planning Pty Ltd  
PO Box 181  
EDGE HILL QLD 4870

**LOCATION OF SITE:** 14 Sawmill Road MOSSMAN

**REAL PROPERTY DESCRIPTION:** Lot 16 on RP748705

**TYPE OF DEVELOPMENT:**

The application seeks development approval for

	<b>Sustainable Planning Regulation 2009, schedule 3 reference</b>	<b>Development Permit</b>	<b>Preliminary Approval</b>
Development of a material change of use made assessable under the planning scheme		<input checked="" type="checkbox"/>	<input type="checkbox"/>

**REFERRAL AGENCIES**

None Applicable

**CODE ASSESSMENT REQUIRED:** No

**IMPACT ASSESSMENT REQUIRED:** Yes

The requirements for public notification are set out in the *Sustainable Planning Act* 2009, chapter 6, part 4. You should have regard to the legislation when carrying out the public notification. In summary, you are required to:

- publish a notice at least once in a newspaper circulating generally in the locality of the land;
- place a notice on the land in the way prescribed under the *Sustainable Planning Regulation* 2009, and
- give a notice to the owners of all land adjoining the land.

All of the above notices must be in the approved form available on the Department of Infrastructure, Local Government and Planning's website at [www.dilgp.qld.gov.au](http://www.dilgp.qld.gov.au) .

The notification period for the application must be at least:

- **15 business days** (not including any business days between and including 20 December in a particular year and 5 January in the following year).

The notice placed on the land must remain on the land for all of the notification period.

**ASSESSMENT MANAGER INTENDS  
TO MAKE AN INFORMATION  
REQUEST:**

Yes - see cover letter