

**YOUR REF:** P71629  
**OUR REF:** MCUC 1957/2017 (808790) *SL*

Administration Office  
64 - 66 Front St Mossman  
P 07 4099 9444  
F 07 4098 2902

21 March 2017

No 2 St Crispins Pty Ltd  
C/- Planz Town Planning  
PO Box 181  
**EDGE HILL QLD 4870**

Attention: Nikki Huddy

Dear Madam

**ACKNOWLEDGEMENT NOTICE**  
**MATERIAL CHANGE OF USE FOR MULTI UNIT HOUSING**  
**2-4 ST CRISPINS AVENUE, PORT DOUGLAS**

Receipt of the above application for material change of use for multi unit housing is acknowledged.

Please find attached an Acknowledgement Notice prepared in accordance with sections 267 and 268 of the *Sustainable Planning Act 2009*. The Acknowledgement Notice contains information relevant to the processing and assessment of the application.

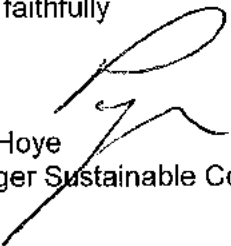
It is indicated on the Acknowledgement Notice that the application requires referral to a referral agency. Accordingly you are required to forward a copy of the application and the attached Acknowledgement Notice to the State Assessment and Referral Agency within 20 business days (section 272). You must then advise Council in writing of the date that the application was referred to each agency (section 275). Should you be required to provide further information by the State Assessment and Referral Agency, then a copy of any response to such request must also be lodged with Council as the Assessment Manager (section 278(2)). Council requires that you provide two (2) copies of the response to all such information requests.



- Preliminary assessment of the application indicates that further information is required for Council to complete an assessment and determination of the application. This request will be sent under separate cover.
- In accordance with section 279 of the *Sustainable Planning Act 2009*, the application will lapse if no response to this information request is received within six (6) months (three (3) months for enforcement notices).

Should you require any further information or assistance, please contact Daniel Lamond of Development Assessment and Coordination on telephone number 07 4099 9456.

Yours faithfully

  
Paul Hoyer  
Manager Sustainable Communities

Att



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21 March 2017

**ACKNOWLEDGEMENT NOTICE PURSUANT TO S 267 & S 268  
SUSTAINABLE PLANNING ACT 2009 FOR DEVELOPMENT APPLICATION  
2-4 ST CRISPINS AVENUE PORT DOUGLAS**

**PROPOSAL:** Multi-unit Housing (11 Units)

**APPLICANT:** No 2 St Crispins Pty Ltd  
C/- Planz Town Planning  
PO Box 181  
Edge Hill QLD 4870

**LOCATION OF SITE:** 2-4 St Crispins Avenue PORT  
DOUGLAS

**REAL PROPERTY DESCRIPTION:** Lot 25 on RP747342

**TYPE OF DEVELOPMENT:**

The application seeks development approval for;

	<b>Sustainable Planning Regulation 2009, schedule 3 reference</b>	<b>Development Permit</b>	<b>Preliminary Approval</b>
Development of a material change of use made assessable under the planning scheme		<input checked="" type="checkbox"/>	<input type="checkbox"/>

**REFERRAL AGENCIES**

Based on the information provided in the application, referral is required to the State Assessment and Referral Agency (SARA), administered by the Department of Infrastructure, Local Government and Planning (DILGP).

DILGP prefers that referrals are made online at [www.dilgp.qld.gov.au/MyDAS](http://www.dilgp.qld.gov.au/MyDAS).

Alternatively, referrals can be posted or emailed as follows:



State Assessment and Referral Agency  
Department of Infrastructure, Local Government and Planning  
Far North Queensland Regional Office  
Postal: PO Box 2358, CAIRNS QLD 4870  
Email: CairnsSARA@dilgp.qld.gov.au

The triggers for the referral are listed in the following table:

For an application involving	Trigger (Schedule 7 Sustainable Planning Regulation 2009)	Name of technical agency	Advice or concurrence agency
State-controlled road	Table 1, Item 8 Table 2, Item 2 Table 2, Item 3 Table 3, Item 1 Table 3, Item 1A	Department of Transport and Main Roads	Concurrence

This list is provided for your information only. It is the applicant's responsibility to identify any referral agencies for the application and give each referral agency a copy of:

- the application (including the application forms and supporting material)
- this acknowledgement notice, and
- any required application fee.

The above material must be given to all referral agencies within:

- 20 business days after the applicant receives this acknowledgement notice, or
- the further period agreed between the assessment manager and the applicant.

If you do not give the material mentioned above to all referral agencies within these timeframes, the application will lapse (see section 273 of the *Sustainable Planning Act 2009*).

**CODE ASSESSMENT REQUIRED:**

Yes

Applicable Planning Area:

- Residential 2

**Applicable Codes: Douglas Shire Planning Scheme 2006**

- Port Douglas and Environs Locality Code
- Residential 2 Planning Area Code
- Acid Sulfate Soils Code
- Multi-Unit Housing/Holiday Accommodation/Retirement Facility Code
- Design and Siting of Advertising Devices Code
- Filling and Excavation Code
- Landscaping Code
- Vehicle Parking and Access Code

**IMPACT ASSESSMENT REQUIRED:**

No

**ASSESSMENT MANAGER INTENDS  
TO MAKE AN INFORMATION  
REQUEST:**

Yes, to be advised at a  
later date.