

12 December 2025

Enquiries: Rebecca Taranto
Our Ref: 2025_5867/1(Doc ID:1339236)
Your Ref: 36519

Administration Office
64 - 66 Front St Mossman
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RRL One Pty Ltd (Tte)
C/- Brazier Motti Pty Ltd
PO Box 1185
Cairns QLD 4870

Email: michael.tessaro@braziermotti.com.au

Dear Sir/Madam

ACTION NOTICE
(in accordance with Section 3.1 of the Development Assessment Rules)

Reference is made to the development application lodged with Council on 28/11/2025.

The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016*.

Applicant Details

Name: RRL One Pty Ltd (Tte)
Postal Address: C/- Brazier Motti Pty Ltd
PO Box 1185
Cairns QLD 4870
Email: [Michael.tessaro@braziermotti.com.au](mailto:michael.tessaro@braziermotti.com.au)

Property Details

Street Address: 37-39 Warner Street Port Dougals
Real Property Description: Lot 50 on RP896319
Local Government Area: Douglas Shire Council

Application Details

Application Number: 2025_5867/1
Nature of Development Proposed: Material Change of Use
Description of the Development Proposed: Short-Term Accommodation (Intensification of Existing Use)

Reasons why the application is not properly made

The following is a statement of reasons why the application is not a properly made application:

- The applicable fee for administering the application has not been provided.

Actions to be undertaken

The following actions must be undertaken in order to make the application a properly made application:

- The required fee is to be paid.

Due Date

Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

The assessment period for the application will not commence until the application is taken to be properly made.

Other

Please quote Council's application number: 2025_5867/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Rebecca Taranto on telephone 07 4099 9444.

Yours faithfully



For

Leonard Vogel
Manager Environment & Planning