

8 January 2018

Enquiries: Simon Clarke
Our Ref: MCUI 2454/2017 (838975)
Your Ref:

Administration Office
64 - 66 Front St Mossman
P 07 4099 9444
F 07 4098 2902

Brazier Motti Pty Ltd
PO Box 1185
CAIRNS QLD 4870

Attention : Erin Berthelsen

Dear Madam

**Development Application for Extension of Combined Club (Restaurant) at 7
Ashford Avenue, Port Douglas on Land described as L126 on SR868**

Thank you for lodging the above Development Application with Council on 22 December 2017.

Please note that this is an **Action Notice** in accordance with section 3.1 of the *Development Assessment Rules*.

The application is **not** a properly made application in accordance with Section 51(5) of the *Planning Act 2016*. The following is a statement of reasons why the application is not a properly made application:

- There is no clear statement that covers the consent of the landowner attached to the application.

The following actions must be undertaken in order to make the application a properly made application:

- Written consent of the owner of the premises to the application if required.

Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice. If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

Should you require any further clarification regarding this matter, please contact Simon Clarke of Development Assessment and Coordination on 07 4099 9444.

Yours faithfully

PAUL HOYE
Manger Sustainable Communities