

18 March 2021

Administration Office  
64 - 66 Front St Mossman  
P 07 4099 9444  
F 07 4098 2902

**Enquiries:** Jenny Elphinstone  
**Our Ref:** MCUC 2021\_4008/1 (Doc ID 1003017)  
**Your Ref:** 21-05/001073

"Verge" Port Douglas Pty Ltd (Tte)  
C/- Planning Plus  
PO Box 399  
REDLYNCH QLD 4870

**Email:** [evan@planningplusqld.com.au](mailto:evan@planningplusqld.com.au)

Attention Mr Evan Yelavich

Dear Sir

**ACTION NOTICE**  
**(in accordance with Section 3.1 of the Development Assessment Rules)**

Reference is made to the development application lodged with Council on 23 February 2021 for which an invoice was issued on 25 February 2021.

The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016*.

**Applicant Details**

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**Name:** "Verge" Port Douglas Pty Ltd (Tte)  
**Postal Address:** C/- Planning Plus  
PO Box 399  
REDLYNCH QLD 4870  
**Email:** [evan@planningplusqld.com.au](mailto:evan@planningplusqld.com.au)

**Property Details**

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**Street Address:** 8 Davidson Street Port Douglas  
**Real Property Description:** Lot 704 on PTD2092  
**Local Government Area:** Douglas Shire Council

**Application Details**

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**Application Number:** MCUC 2021\_4008/1  
**Nature of Development Proposed:** Material Change of Use (Multiple Dwellings & Short-Term Accommodation)  
**Description of the Development Proposed:** Material Change of Use (Multiple Dwellings & Short-Term Accommodation)

## Reasons why the application is not properly made

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The following is a statement of reasons why the application is not a properly made application:

- The applicable fee for administering the application has not been provided.

## Actions to be undertaken

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The following actions must be undertaken in order to make the application a properly made application:

- The required fee is to be paid.

## Due Date

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Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

## Other

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Please quote Council's application number: MCUC 2021\_4008/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Jenny Elphinstone on telephone 07 4099 9444.

Yours faithfully



**For**  
**Paul Hoyer**  
**Manager Environment & Planning**

# DOUGLAS SHIRE COUNCIL

64-66 Front Street  
PO Box 723 MOSSMAN QLD 4873  
Telephone: (07) 4099 9444 Fax: (07) 4098 2902  
Email: enquiries@douglas.qld.gov.au

ABN: 71 241 237 800

Planning Plus Cairns Pty Ltd

PO Box 399  
REDLYNCH QLD 4870

## TAX INVOICE

Invoice No. 189668  
Invoice Date: 26/02/2021  
Account No: 6000407.32  
Please Pay By: Immediately  
Amount Payable: \$2,256.00

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DATE	TAX INVOICE No.	DESCRIPTION	AMOUNT
26/02/2021	189668	<b>2021/4008 Material Change of Use</b> MCU-Accommodation (Self-Contained) Uses GST 8 Davidson Street PORT DOUGLAS QLD 4877	2,256.00 <i>0.00</i>
Invoice Total (including GST if applicable)			2,256.00
<i>Total Value non-taxable supply(s)</i>			2,256.00
<i>Total Value taxable supply(s) excluding GST</i>			0.00
<i>Total GST Payable</i>			0.00

TOTAL Value Including GST

**\$2,256.00**



REMITTANCE ADVICE SLIP (Please return this slip with your payment)

Planning Plus Cairns Pty Ltd  
PO Box 399  
REDLYNCH QLD 4870

### Payment Options:



By mailing this payment slip with your cheque to:  
Douglas Shire Council  
PO Box 723 MOSSMAN QLD 4873



In Person, at a  
Douglas Shire Council Office



**Online Payments**  
Payments can be made online through SecurePay using Mastercard or Visa Card. To make these payments go to [www.douglas.qld.gov.au/payment-options](http://www.douglas.qld.gov.au/payment-options) and follow the prompts.



Billers Code: 140525  
Ref: 06000407327

**Telephone and Internet - BPAY®**  
Contact your bank or financial institution to make this payment from your cheque, savings, debit card or transaction account. More info: [www.bpay.com.au](http://www.bpay.com.au)

ACCOUNT No.	INVOICE
6000407.32	189668
DUE DATE	AMOUNT DUE
Immediately	\$2,256.00