

PO Box 723 Mossman Qld 4873 www.douglas.qld.gov.au enquiries@douglas.qld.gov.au ABN 71 241 237 800

> Administration Office 64 - 66 Front St Mossman P 07 4099 9444 F 07 4098 2902

22 December 2023

Enquiries: Daniel Lamond

Our Ref: MCUC 2023\_5563/1(Doc ID:1202481)

K P Cullen & N G Biddle C/- Urban Sync Pty Ltd PO Box 2970 CAIRNS QLD 4870

Email: admin@urbansync.com.au

Dear Sir/Madam

# ACTION NOTICE (in accordance with Section 3.1 of the Development Assessment Rules)

Reference is made to the development application lodged with Council on 15/12/2023.

The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016.* 

# **Applicant Details**

Name: K P Cullen & N G Biddle

Postal Address: C/- Urban Sync Pty Ltd

PO Box 2970

CAIRNS QLD 4870

Email: admin@urbansync.com.au

### **Property Details**

Street Address: 12 Murphy Street Port Douglas

Real Property Description: Lot 113 on PTD2094
Local Government Area: Douglas Shire Council

## **Application Details**

Application Number: MCUC 2023\_5563/1

Nature of Development

Proposed:

Description of the

**Development Proposed:** 

MCU - Material Change of Use

Material Change of Use (Dwelling house)

## Reasons why the application is not properly made

The following is a statement of reasons why the application is not a properly made application:

The applicable fee for administering the application has not been provided.

#### Actions to be undertaken

The following actions must be undertaken in order to make the application a properly made application:

• The required fee is to be paid. Copies of the application fee are attached to this notice.

#### **Due Date**

Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

## Other

Please quote Council's application number: MCUC 2023\_5563/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Daniel Lamond on telephone 07 4099 9444.

Yours faithfully

**Melissa Mitchell** 

M. Melb

**Acting Manager Environment and Planning** 



64-66 Front Street

PO Box 723 MOSSMAN QLD 4873

Telephone: (07) 4099 9444 Fax: (07) 4098 2902 Email: enquiries@douglas.qld.gov.au

ABN: 71 241 237 800

Urban Sync Pty Ltd

PO Box 2970 CAIRNS QLD 4870

## TAX INVOICE

Invoice No. 196273

22/12/2023 Invoice Date:

Account No: 6000282.32

Please Pay By: Immediately

Amount Payable: \$358.00

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DATE	TAX INVOICE No.	DESCRIPTION	AMOUNT
22/12/2023	196273	2023/5563 Material Change of Use (Dwelling house)  MCU-Domestic & Minor Development  GST 0.00  12 Murphy Street PORT DOUGLAS QLD 4877	358.00
		Invoice Total (including GST if applicable)	358.00
		Total Value non-taxable supply(s) Total Value taxable supply(s) excluding GST	358.00 0.00
		Total GST Payable	0.00
		TOTAL Value Including GST	\$358.00



REMITTANCE ADVICE SLIP (Please return this slip with your payment

Urban Sync Pty Ltd PO Box 2970 CAIRNS QLD 4870

ACCOUNT No.	INVOICE
6000282.32	196273
	130213
DUE DATE	AMOUNT DUE



Contact your bank or financial institution to make this payment from your cheque, savings, debit card or transaction account. More info: www.bpay.com.au

Payment Options:

By mailing this payment slip with your cheque to: Douglas Shire Council PO Box 723 MOSSMAN QLD 4873



In Person, at a Douglas Shire Council Office

#### Online Payments

SecurePay Payments can be made online through SecurePay using Maxtercard or Visa Card. To make these payments go to

www.douglas.qld.gov.au/payment-options and follow the prompts.



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PO Box 2970 CAIRNS QLD 4870

## TAX INVOICE

Invoice No. 198274

Invoice Date: 22/12/2023

Account No: 6000282.32

Please Pay By: Immediately

Amount Payable: \$3,142.00

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\$3,142.00

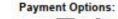
DATE	TAX INVOICE No.	DESCRIPTION	AMOUNT
22/12/2023	196274	2023/5563 Material Change of Use (Dwelling house) MCU-Domestic & Minor Development GST 0.00 12 Murphy Street PORT DOUGLAS QLD 4877	3,142.00
000000000000000000000000000000000000000		Invoice Total (including GST if applicable)	3,142.00
		Total Value non-taxable supply(s)	3,142.0
		Total Value taxable supply(s) Total (Value taxable supply(s) excluding GST Total GST Payable	0.0



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Urban Sync Pty Ltd PO Box 2970 CAIRNS QLD 4870

ACCOUNT No.	INVOICE	
6000282.32	196274	
DUE DATE	AMOUNT DUE	
Immediately	\$3,142.00	



TOTAL Value Including GST

By mailing this payment slip with your cheque to: Douglas Shire Council PO Box 723 MOSSMAN QLD 4873 In Person, at a

In Person, at a Douglas Shire Council Office

## Online Paymenta

Payments can be made online through SecuriPay using Mastercard or Visa Card. To make these payments go to www.dougles.qld.gov.au/payment-options and follow the prompts.

Telephone and Internet - BPAYs
Contact your bank or financial institution to
make this payment from your chequa, savings,
datel card or transaction account. More info:
www.bpay.com.au

Biller Code: 140525

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