

14 February 2025

**Enquiries:** Rebecca Taranto  
**Our Ref:** ROL 2025\_5722/1 (Doc ID:1280221)  
**Your Ref:** 604-PDPLNCNS-380057

Administration Office  
64 - 66 Front St Mossman  
P 07 4099 9444  
F 07 4098 2902

S L Wilson & M W Featherston  
C/- RPS Australia Asia Pacific  
PO Box 1949  
CAIRNS QLD 4870

**Email:** cairnsreception@rpsgroup.com.au

Dear Sir/Madam

**ACTION NOTICE**  
**(in accordance with Section 3.1 of the Development Assessment Rules)**

Reference is made to the development application lodged with Council on 05/02/2025.

The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016*.

**Applicant Details**

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**Name:** S L Wilson & M W Featherston  
**Postal Address:** C/- RPS Australia Asia Pacific  
PO Box 1949  
CAIRNS QLD 4870  
**Email:** cairnsreception@rpsgroup.com.au

**Property Details**

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**Street Address:** 11 Egret Close PORT DOUGLAS,  
13 Egret Close PORT DOUGLAS  
**Real Property Description:** LOT: 176 RP: 747295,  
LOT: 177 RP: 747295  
**Local Government Area:** Douglas Shire Council

**Application Details**

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**Application Number:** ROL 2025\_5722/1  
**Nature of Development Proposed:** Reconfiguring a Lot  
**Description of the Development Proposed:** Reconfiguring a Lot (Boundary Realignment -2 Lots into 2 Lots)

## Reasons why the application is not properly made

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The following is a statement of reasons why the application is not a properly made application:

- There is no clear statement that covers the consent of the landowner/s attached to the application.

## Actions to be undertaken

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The following actions must be undertaken in order to make the application a properly made application:

- Signatures of both owners of Lot 176 on RP747295 are required on the Owners Consent Form.

## Due Date

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Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

## Other

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Please quote Council's application number: ROL 2025\_5722/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Rebecca Taranto on telephone 07 4099 9444.

Yours faithfully



**Neil Beck**  
**Acting Manager Environment & Planning**