

11 June 2026

Enquiries: Jenny Elphinstone
Our Ref: MCUC 2026_5947/1(Doc ID 1371918)
Your Ref:

Administration Office
64 - 66 Front St Mossman
P 07 4099 9444
F 07 4098 2902

Queensland Ambulance Service
C/- Reel Planning - Tim O'Leary
1/9 Camford Street
MILTON QLD 4101

Email: tim@reelplanning.com

Dear Sir/Madam

ACTION NOTICE
(in accordance with Section 3.1 of the Development Assessment Rules)

Reference is made to the development application lodged with Council on 29 May 2026. The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016*.

Applicant Details

Name: Queensland Ambulance Service
Postal Address: C/- Reel Planning - Tim O'Leary
1/9 Camford Street
MILTON QLD 4101
Email: tim@reelplanning.com

Property Details

Street Address: 43 Front Street Mossman
Real Property Description: Lot 13 on RP706256
Local Government Area: Douglas Shire Council

Application Details

Application Number: MCUC 2026_5947/1
Approval Sought: Development Permit
Nature of Development Proposed: A two staged development for a Material Change of Use for Emergency Services (Code) for the existing Mossman Ambulance Station:
Stage 1: construction of new relief quarters and demolition of the existing relief quarters; and
Stage 2: construction of the new station and demolition of the existing station.

Description of the
Development Proposed:

A two staged development for a Material Change of Use for
Emergency Services (Code) for the existing Mossman
Ambulance Station:

Stage 1: construction of new relief quarters and demolition of
the existing relief quarters; and

Stage 2: construction of the new station and demolition of the
existing station.

Reasons why the application is not properly made

The following is a statement of reasons why the application is not a properly made application:

- The applicable fee for administering the application has not been provided.

Actions to be undertaken

The following actions must be undertaken in order to make the application a properly made application:

- The required fee is to be paid.

Due Date

Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

Other

Please quote Council's application number: MCUC 2026_5947/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Jenny Elphinstone on telephone 07 4099 9444.

Yours faithfully



For
Leonard Vogel
Manager Environment & Planning