



Reconfiguring a lot - IDAS form 7

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This form must be completed for development applications for reconfiguring a lot.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete *Applicant details - IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be used for development on strategic port land under the *Transport Infrastructure Act 1994*.

1. What is the total number of existing lots making up the premises?	
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2. What is the nature of the lot reconfiguration? (tick applicable box/es)

- subdivision - complete questions 3-6 and 11
- boundary realignment - complete questions 8, 9 and 11
- creating an easement giving access to a lot from a constructed road - complete questions 10 and 11
- dividing land into parts by agreement - please provide details below and complete questions 7 and 11



11. Confirm that the following mandatory information accompanies this application

Mandatory supporting information	Confirmation of lodgement	Method of lodgement
<p>site plans drawn to scale (1:100, 1:200 or 1:500 are the recommended scales) which show the following:</p> <ul style="list-style-type: none">• the location and site area of the land to which the application relates (relevant land)• the north point• the boundaries of the relevant land• any road frontages of the relevant land, including the name of the road• the contours and natural ground levels of the relevant land• the location of any existing buildings or structures on the relevant land• the allotment layout showing existing lots, any proposed lots (including the dimensions of those lots), existing or proposed road reserves, building envelopes and existing or proposed open space (note: numbering is required for all lots)• any drainage features over the relevant land, including any watercourse, creek, dam, waterhole or spring and any land subject to a Q100 flood event• any existing or proposed easements on the relevant land and their function• all existing and proposed roads and access points on the relevant land• any existing or proposed car parking areas on the relevant land• the location of any proposed retaining walls on the relevant land and their height• the location of any stormwater detention on the relevant land• the location and dimension of any land dedicated for community purposes• the final intended use of any new lots	<input type="checkbox"/> confirmed	
<p>a statement about how the proposed development addresses the local government's planning schemes and any other planning documents relevant to the application</p>	<input type="checkbox"/> confirmed	

Notes for completing this form:

- This form can also be used for reconfiguring a lot against the land use plan for Cairns airport land or Mackay airport land. Whenever a planning scheme is mentioned, take it to mean land use plan for the airport land

Privacy - please refer to your local council for further details on the use of information recorded in this form.

OFFICE USE ONLY

Date Received

Reference Numbers

The *Sustainable Planning Act 2009* is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.