

30 January 2026

Enquiries: Georgia Graham
Our Ref: BW 2026_5886/1 (Doc ID 1345904)
Your Ref:

Angel Construction
PO Box 303
PORT DOUGLAS QLD 4877

Email: reception@angelconstruction.com.au

Dear Sir/Madam

ACTION NOTICE

(in accordance with Section 3.1 of the Development Assessment Rules)

Reference is made to the development application lodged with Council on 20 January 2026.

The application is not a properly made application in accordance with Section 51(5) of the *Planning Act 2016*.

Applicant Details

Name: Angel Construction
Postal Address: PO Box 303
PORT DOUGLAS QLD 4877
Email: reception@angelconstruction.com.au

Property Details

Street Address: 2-4 Macrossan Street PORT DOUGLAS
Real Property Description: Lot 0 on TYP BUP PLN 100163
Local Government Area: Douglas Shire Council

Application Details

Application Number: BW 2026_5886/1
Nature of Development Proposed: Building Work- Assessable Against the Planning Scheme
Description of the Development Proposed: Building Work Assessable Against the Planning Scheme
(Installation of flyover roof over outdoor seating)

Reasons why the application is not properly made

The following is a statement of reasons why the application is not a properly made application:

- The application does not include a planning report addressing the codes relevant to the application; and
- The required fee has not been paid.

Actions to be undertaken

Supporting Information

1. Mandatory supporting information has not been supplied. Please provide a planning report addressing the applicable codes from the Planning Scheme being the Centre zone code, Port Douglas and Craiglie Local Plan Code.

Application Fee

2. Please pay the required fee.

Due Date

Please note that in accordance with section 3.7 of the *Development Assessment Rules*, the application will be taken to have been not made if the above actions are not complied within 20 business days of this action notice unless otherwise agreed.

If the requirements within this notice are not undertaken within this period, Council will return the application and refund any paid application fee as soon as practicable.

The assessment period for the application will not commence until the application is taken to be properly made.

Other

Please quote Council's application number: BW 2026_5886/1 in all subsequent correspondence relating to this development application.

Should you require any clarification regarding this, please contact Georgia Graham on telephone 07 4099 9444.

Yours faithfully



For
Leonard Vogel
Manager Environment & Planning