

YOUR REF:

OUR REF: OP1559/2016 (780039)

14 July 2016

Melaleuca Of Port Douglas Body Corporate CTS-28516

C/- Body Corporate Services

PO Box 1

PORT DOUGLAS QLD 4877

e: info@reeflocksmiths.com.au

Attention: Ms Fran Wennerbom

Dear Madam

**INFORMATION REQUEST FOR
OPERATIONAL WORKS (TREE REMOVAL)
1A TI-TREE STREET PORT DOUGLAS**

After a preliminary examination of the above application, the following information is required in order to complete an assessment of the proposal:

1. Please provide a report from an independent, qualified arborist regarding the condition of the melaleuca that is proposed to be removed. The report is to detail the health and condition of the tree, impediments to future growth and an opinion as to whether the tree should be pruned or removed.

As an applicant, your responsibilities in regard to the information request are outlined in section 278 of the *Sustainable Planning Act 2009*, which is attached for your information.

Should you require any further information or assistance, please contact Jenny Elphinstone of Development Assessment and Coordination on telephone number 07 4099 9482.

Yours faithfully

Simon Clarke
A/General Manager Operations

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