



**GENERAL NOTES: This form is to be used for the purposes of sections 44(1)(a) and 52(2) of the Plumbing and Drainage Regulation 2019 (PDR). Completion of all applicable sections is mandatory.**

**1. Description of land**

The description must identify all land the subject of the application. The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice.

Street address *(include number, street, suburb/locality and postcode)*

  


Lot and plan:

  


Shop/tenancy number

*(if applicable)*

Storey/level

*(if applicable)*

Local government area

**2. Permit application**

Subject to section 66(1) of the PDA, a person must not carry out permit work unless the person has a compliance permit for the work and complies with any conditions of the permit.

Is this application for a new building?  Yes  No

Is this application for work to an existing building?  Yes  No

Has distributor-retailer approval been granted? *(if applicable)*  Yes  No

Is a copy of the connection approval attached? *(if applicable)*  Yes  No

Sewered or  Unsewered

Provide details of the proposed plumbing work:

  


**3. Classification of buildings and structures**

Indicate the class of buildings and/or structures as set out under the National Construction Code building classifications. For example, a house (class 1a), an apartment (class 2) or a domestic shed (class 10a).

Class of building/s (if known)  Class 1a or 10a or  Class 1b, 2 - 9

Provide description (purpose) of the proposed building

  
  


*Note - The description must be sufficient to identify the building/s: a single dwelling, bakery, distillery, mechanical workshop etc.*

**4. Application type**

If this application is for a new class 1a or 10a building and you have answered yes to all questions in box A or B in this section, this application may be fast tracked.

*Local governments may opt out or include extra types of permit work under the fast track application process*

Each new building directly and separately connects to the reticulated water supply system and sewerage system  Yes  No

A trade waste approval is not required for this property/building  Yes  No

This application does not include an on-site treatment facility  Yes  No

*Note – Douglas Shire Council have opted out of the Fast Track application process. The declaration can be viewed on Council's website.*



**OFFICE USE**

Register Application No: 23.

Receipt Type:

Date Received:

Receipt No:

CSO Initials:

<p><b>5. Soil classification</b></p> <p>A copy of the soil classification report must be supplied where the work involves sanitary drainage. For classes H, E and P a copy of the articulation report must also be supplied.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 2px;"><input type="checkbox"/> No sanitary drainage</td> <td style="width: 25%; padding: 2px;"><input type="checkbox"/> Class A</td> <td style="width: 25%; padding: 2px;"><input type="checkbox"/> Class S</td> <td style="width: 25%; padding: 2px;"><input type="checkbox"/> Class M/MD</td> </tr> <tr> <td style="padding: 2px;"><input type="checkbox"/> Class H1/H1-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class H2/H2-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class E/EE-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class P</td> </tr> </table> <p style="margin-top: 10px;">A copy of the soil classification report is attached <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> N/A</span></p> <p>A copy of the articulation report is attached (for classes H,E&amp;P) <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> N/A</span></p>	<input type="checkbox"/> No sanitary drainage	<input type="checkbox"/> Class A	<input type="checkbox"/> Class S	<input type="checkbox"/> Class M/MD	<input type="checkbox"/> Class H1/H1-D	<input type="checkbox"/> Class H2/H2-D	<input type="checkbox"/> Class E/EE-D	<input type="checkbox"/> Class P								
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<p><b>6. Fixtures to be installed</b></p>	<p><b>Indicate the number of fixtures to be installed:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">sinks:</td> <td style="width: 25%;">basins:</td> <td style="width: 25%;">urinals:</td> <td style="width: 25%;"></td> </tr> <tr> <td>baths:</td> <td>W.C.s:</td> <td colspan="2">showers:</td> </tr> <tr> <td>laundry tubs:</td> <td colspan="2">other:</td> <td></td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;"><b>Total number of fixtures:</b></td> </tr> </table>	sinks:	basins:	urinals:		baths:	W.C.s:	showers:		laundry tubs:	other:						<b>Total number of fixtures:</b>
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laundry tubs:	other:																
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<p><b>7. Water supply</b></p> <p>Examples of supply details may include dual reticulation or recycled water.</p>	<p><b>If the application is for a new connection, or disconnection of an existing water service, complete the following:</b></p> <p>(a) purpose of the water service (tick applicable boxes)</p> <p><input type="checkbox"/> domestic      <input type="checkbox"/> industrial      <input type="checkbox"/> commercial      <input type="checkbox"/> fire</p> <p>(b) nature of the work (tick applicable boxes)</p> <p><input type="checkbox"/> new      <input type="checkbox"/> alteration      <input type="checkbox"/> disconnection</p> <p>(c) size of the service required (if known)</p> <p><input type="checkbox"/> 20mm      <input type="checkbox"/> 25mm      <input type="checkbox"/> 40mm      <input type="checkbox"/> 50mm      <input type="checkbox"/> 100mm      <input type="checkbox"/> 150mm</p>																
<p><b>8. Disposal of wastewater in unsewered area</b></p> <p>A Treatment Plant Approval (TPA) number/Chief Executive Approval (CEA) or Environmentally Relevant Activity (ERA) number must be included for any on-site sewerage treatment plant or greywater treatment plant.</p> <p>A copy of the site and soil evaluation report must be attached.</p>	<p><b>Description of work</b></p> <p><input type="checkbox"/> New facility      <input type="checkbox"/> Replace existing facility      <input type="checkbox"/> Connect to existing</p> <p><input type="checkbox"/> The treatment plant is for testing purposes</p> <p><b>Type of treatment plant</b></p> <p><input type="checkbox"/> Secondary on-site sewerage treatment plant      <input type="checkbox"/> Greywater treatment plant      <input type="checkbox"/> Greywater diversion device</p> <p><input type="checkbox"/> Septic tank      <input type="checkbox"/> Holding tank      <input type="checkbox"/> Composting toilet</p> <p>Brand: _____ Model: _____</p> <p>TPA/CEA Number _____ ERA Number (if applicable) _____  <small>(Treatment Plant Approval or Chief Executive Approval #)      (Environmentally Relevant Activity number)</small></p> <p><b>Additional information</b></p> <p>Total number of bedrooms in all dwellings to be serviced by the facility: _____</p> <p>Total wastewater flow per day to be serviced by the facility: _____ L/day</p> <p>A copy of the site and soil evaluation report is attached <span style="float: right;"><input type="checkbox"/> Yes</span></p> <p><b>Comments</b> (i.e. conversion from septic to treatment plant.)</p> <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>																



<p><b>9. Owner details</b></p>	<p>Owners name: <input type="text"/> Phone number: <input type="text"/></p> <p>Postal address: <input type="text"/></p> <p>Email address of owner: <input type="text"/></p>
<p><b>10. Responsible Person</b></p> <p>The 'responsible person' is a person who is licensed to perform the work and either performs or supervises the performance of the work.</p>	<p>Name <i>(in full)</i> <input type="text"/></p> <p>Occupational licence number <input type="text"/> Contractor licence number (if applicable) <input type="text"/></p> <p>Phone number <input type="text"/> Email address <input type="text"/></p> <p>Postal address <input type="text"/></p>
<p><b>11. Contractor licence</b></p> <p>If the 'responsible person' is not the contractor for the work, the contractor's details must be provided here.</p>	<p>Full name of company <i>(or individual if not a company)</i> <input type="text"/></p> <p>Contractor licence number <input type="text"/></p> <p>Phone number <input type="text"/> Email address <input type="text"/></p>
<p><b>12. Applicant details</b></p> <p>The applicant need not be the owner of the land.</p> <p>If lodging this application, the applicant is responsible for ensuring the information provided is correct and that they are authorised to manage the application on the owner's behalf.</p>	<p>Applicant Name <i>(in full) (company or individual/s)</i> <input type="text"/></p> <p>Phone number <input type="text"/> Email address <input type="text"/></p> <p>Postal address <input type="text"/></p>
<p><b>13. Declaration</b></p> <p>The local government will rely on the owner applicant information when assessing the application.</p>	<p><b>I hereby state that that the information provided in this form is a true and accurate record.</b></p> <p>Signature <input type="text"/> Date <input type="text"/></p>
<p><b>PRIVACY NOTICE:</b> The information on this form is collected as required under the <i>Plumbing and Drainage Act 2018</i> (PDA) by local governments. This information may be stored in the local government database and will be used for purposes related to deciding an application and monitoring compliance under the PDA. Your personal information will be disclosed to the financial institution which handles the local government's financial transactions and may be disclosed to other local government agencies, local government authorities, the Queensland Building and Construction Commission and third parties for purposes relating to administering and monitoring compliance with the PDA. Personal information will otherwise only be disclosed to third parties with your consent or in accordance with the <i>Information Privacy Act 2009</i>. <b>RTI:</b> The information collected on this form will be retained as required by the <i>Public Records Act 2002</i> and other relevant Acts and regulations and is subject to the Right to Information regime established by the <i>Right to Information Act 2009</i>.</p>	

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**Queensland  
Government**