

COUNCILLOR REMUNERATION GENERAL POLICY

Intent

To define the parameters surrounding the application of Councillor meeting attendance fees as determined by the Local Government Remuneration and Discipline Tribunal.

Scope

This policy applies to all Councillors with the exception of the Mayor and Deputy Mayor.

Reference

Legislation: *Local Government Act 2009*

Other: Local Government Remuneration and Discipline Tribunal Report 2013

Provisions

The Local Government Remuneration and Discipline Tribunal (the Tribunal) determines, by categorisation of local government authorities, the maximum remuneration levels to be applied to Mayors, Deputy Mayors and Councillors.

From 1 July 2014, it has been determined that remuneration paid to Councillors (excluding the Mayor and Deputy Mayor whose remuneration process has remained unaltered by the Tribunal) of Category 1 Councils will be split:

- two thirds of annual remuneration to be paid as a base payment; and
- one third of annual remuneration as a meeting attendance fee.

The Tribunal in its Remuneration Report 2016 has allowed all Councillors' remuneration to be paid in fortnightly instalments. Council will nominate for each financial year the meetings that Councillors are required to attend and participate in, to receive the meeting attendance component of their remuneration.

Payment of the meeting attendance fee will not be affected, if the Councillor is in attendance for part of the meeting and/or if Council has granted a leave of absence for a Councillor who is unable to attend a meeting. Failure to attend a nominated meeting, without appropriate leave of absence being granted, will result in the meeting attendance component of their remuneration being deducted from a future fortnightly payment.

For clarity should a Councillor link into the meeting by teleconference then that Councillor is deemed to have attended the meeting. Attendance by way of teleconference will be considered in extenuating circumstances and will be at Council's discretion.

Certification of attendance at a meeting will be determined by the record of attendance in the official Council Minutes for that meeting.

This policy is to remain in force until otherwise determined by Council.

Manager Responsible for Review:

General Manager Corporate Services

ORIGINALLY ADOPTED: 15 July 2014

CURRENT ADOPTION: 11 July 2017

DUE FOR REVISION: 15 July 2018