

## WORKPLACE HEALTH AND SAFETY GENERAL POLICY

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### Intent

To promote workplace health and safety within Council and to provide a safe workplace.

### Scope

This Policy applies to Workers (as defined in Work Health and Safety Act 2011) and Visitors.

### Reference

#### Legislation

*Work Health and Safety Act 2011*

*Work Health and Safety Regulation 2011*

*Work Health and Safety (Codes of Practice) Notice 2011*

### Provisions

Council holds, as a priority, the safety and wellbeing of its workers and visitors to the workplace and will endeavour to provide workplaces and work practices that present minimal risk to their wellbeing. This will only be achieved through participation, co-operation and commitment of everyone in the workplace.

#### Council is committed to:

- Ensuring all workers are aware of their duties under Work Health and Safety legislation.
- Employing consultative and inclusive processes to achieve its work health and safety goals.
- Providing resources for the implementation, management and improvement of an effective safety management system.
- Measuring objectives and targets to ensure continuous improvement in eliminating work related illness and injury.
- Employing effective hazard and risk management procedures.
- Ensuring all workers are competent, and trained to carry out their duties and tasks safely.
- Providing appropriate safety equipment and personal protective equipment.
- Providing and promoting awareness of an effective injury management, rehabilitation and return to work system.
- Disseminating work health and safety information by appropriate measures to all workers.
- Promoting and striving for continual improvement in all of its safety systems.

#### Workers will:

- Take reasonable care for their own health and safety and that of others;
- Follow safe work procedures and instructions;
- Participate in health and safety training;
- Report health and safety hazards, injuries and incidents immediately; and
- Use safety equipment and personal protective equipment as instructed.

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This policy is to remain in force until otherwise determined by Council.

Manager Responsible for Review: Manager People and Community Services

ORIGINALLY ADOPTED: 01/04/2014

CURRENT ADOPTION: 30/07/2019

DUE FOR REVISION: 30/07/2023

REVOKED/SUPERSEDED: