

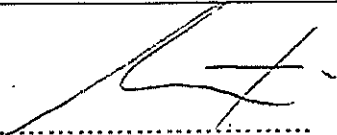
Douglas Shire Council Transfer Committee Minutes – Meeting Number 5

#3991167v6

Date	Monday 2 September 2013	Start Time 11.10am	Finish Time 11.13am	Location	Spence Street, Cairns
Attendees	Kelly Reaston, Jeff Tate				

Actions and Agreements

No	What	Who	When	Completed
1	<p>Opening of Meeting – Attendance and Apologies</p> <p><i>An apology was noted from Peter Tabulo who is on leave.</i></p>			
2	<p>Minutes of Meeting Number 4 held on 23 August 2013</p> <p><i>Noted.</i></p>			
3	<p>Matters for information only</p> <p>a) Progress of the Transfer Action Plan</p> <p><i>Not discussed.</i></p>			
4	<p>Matters for decision</p> <p>a) Update on the Financial Due Diligence Working Group Schedule (#4053215v11)</p> <p><i>Approved subject to more detail on two stage peer review and when QTC is to be asked to review the methodology.</i></p>			
5	<p>Other Business</p> <p><i>Nil</i></p>			
6	<p>Next Meeting</p> <p><i>Monday 9 September 2013</i></p>			
7	<p>Closure of meeting</p> <p><i>11.13am</i></p>			


 Kelly Reaston
 A/Chief Executive Officer – Cairns Regional Council


 Jeff Tate
 Transfer Manager - Douglas

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